



# GARLAND

## NOTICE OF MEETING CITY OF GARLAND, TEXAS

### LIBRARY BOARD

Work Session Room of City Hall  
William E. Dollar Municipal Building  
200 N. Fifth Street  
Garland, Texas  
May 12, 2025 at 6:00 p.m.

A meeting of the Library Board of the City of Garland, Texas will be held at the aforementioned location, date, and time to discuss and consider the following agenda items.

#### AGENDA:

##### 1. APPROVAL OF MINUTES

- a. Consider approval of the Library Board minutes for the March 10, 2025 meeting.

##### 2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

- a. Introduction of New Team Member

*Introduction of Antonette Hall, Department Coordinator II.*

- b. Capital Improvement Plan/Bond Program Updates

*Staff will provide an update on Library construction projects funded by the 2019 Bond Program and Capital Improvement Projects.*

- c. Library Program and Services Update

*Library staff will provide an update on the annual summer program: Curiosity Club.*

- d. Popular Online Resources and Marketing

*Staff will provide an overview of popular online resources provided and marketed by the library.*

- e. IMLS and Texas Legislative Update Relating to Libraries

*Staff will provide an overview of happenings with the Institute of Museum and Library Services and Texas Legislative Session.*

- f. Library Statistics

*Library Statistics for December 2024.*

**g. Announce Future Agenda Items**

*A Board member, with a second by another member, may ask that an item be placed on a future agenda of the Library Board. No substantive discussion of that item will take place at this time.*

**4. ADJOURN**

**NOTE:** A quorum of the City Council may be in attendance and may or may not participate in the discussions of the Committee or board.

**Library Board**

**1. a.**

**Meeting Date:** 05/12/2025

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**Subject**

Consider approval of the Library Board minutes for the March 10, 2025 meeting.

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**Attachments**

March Minutes

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**DRAFT**



# **GARLAND**

## **MINUTES**

The Library Board of the City of Garland convened in regular session at 6:00 p.m. on Monday, March 10, 2025, in the Work Session Room, 200 North Fifth Street, Garland, Texas, with the following members:

- Present:** Terri Chepregi, Chair  
Adam Greenup, Vice Chair  
Dorothy White, Board Member  
Sarah Montoya, Board Member  
Michael Degen, Board Member  
Kristin Lucido, Board Member  
Susan Vaden, Board Member
- Staff Present:** Will Massey, Assistant Library Director  
Kathleen Cizek, Public Services Administrator  
Deanna McCauley, Department A/P Rep II
- Attendees:** Daphne Ferris, Presentation

### **1. APPROVAL OF MINUTES**

#### **a. Consider approval of the Library Board minutes for the March 10, 2025 meeting.**

Board Member Montoya made a motion to approve January 13, 2025 minutes; Board Member White seconded the approval.

### **2. PUBLIC COMMENTS**

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

### **3. ITEMS FOR INDIVIDUAL CONSIDERATION**

#### **a. TMLDA Award**

*Staff will provide an update on this year's submission for the Texas Municipal Library Directors Award.*

Assistant Director Massey announced the Garland Libraries' win of the 2024 TMLDA Award as the 20th consecutive year!

#### **b. Capital Improvement Plan/Bond Program Updates**

*Staff will provide an update on Library construction projects funded by the 2019 Bond Program and Capital Improvement Projects.*

Assistant Director Massey presented current photos of Central and West Libraries. Construction is on schedule.

#### **c. Library Program and Services Update**

*Library staff will provide an update on the One Book, One Garland program.*

Librarian Daphne Ferris announced the year two read for One Book, One Garland: Malas written by Marcela Fuentes

**d. Update on Patron Response and Kanopy Selection Process**

*Staff will provide an update on patron query.*

A staff Librarian reached out to hear the patron's concerns. The Librarian solved the patron's query and presented him with several additional resources. The Library will begin borrowing DVDs and audiobooks, in addition to books, via the InterLibrary Loan service.

**e. Library Statistics**

*Library statistics for October 2024 and November 2024 are included.*

The October and November statistics were presented to the Board. There were not any questions or concerns.

**f. Announce Future Agenda Items**

*A Board member, with a second by another member, may ask that an item be placed on a future agenda of the Library Board. No substantive discussion of that item will take place at this time.*

Board Chair Chepregi requested an update on some of the more popular online services and information on how they are promoted to the public; with a second from Board Member White.

**4. ADJOURN**

Submitted By:

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Terri Chepregi, Chair

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Karen Archibald, Director of Libraries

Library Board

a.

Meeting Date: 05/12/2025

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Subject

Introduction of New Team Member

*Introduction of Antonette Hall, Department Coordinator II.*

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Library Board

b.

Meeting Date: 05/12/2025

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Subject

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Library Board

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Meeting Date: 05/12/2025

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Subject

Library Program and Services Update

*Library staff will provide an update on the annual summer program: Curiosity Club.*

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Library Board

d.

Meeting Date: 05/12/2025

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Subject

Popular Online Resources and Marketing

*Staff will provide an overview of popular online resources provided and marketed by the library.*

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Library Board

e.

Meeting Date: 05/12/2025

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Subject

IMLS and Texas Legislative Update Relating to Libraries

*Staff will provide an overview of happenings with the Institute of Museum and Library Services and Texas Legislative Session.*

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Library Board

f.

Meeting Date: 05/12/2025

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Subject

Library Statistics

*Library Statistics for December 2024.*

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#### Attachments

Stats Dec 2024 - Feb 2025

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	Feb-24	Feb-25	Change	YTD 2024	YTD 2025	Change
Physical Checkouts	24,434	22,369	-8%	127,402	119,980	-6%
Digital Checkouts	32,279	32,497	1%	161,138	166,487	3%
System Total	56,713	54,866	-3%	288,540	286,467	-1%

**Library Visits: Counts the number of individuals coming to Central Library Express, North Garland Library, South Garland Library, and Walnut Creek Branch Library**

	Feb-24	Feb-25	Change	YTD 2024	YTD 2025	Change
CEN/CLE	3,265	2,860	-12%	16,420	15,504	-6%
WCB	2,069	1,946	-6%	11,770	10,084	-14%
SGB	12,149	10,628	-13%	59,299	58,887	-1%
NGB	6,951	6,935	0%	39,913	35,505	-11%
System Total	24,434	22,369	-8%	127,402	119,980	-6%

**Programs: Provides the number of library sponsored programs offered each month.**

	# of Programs 2024	# of Programs 2025	Change	YTD 2024	YTD 2025	Change
CEN/CLE	56	46	-18%	226	186	-18%
WCB	18	17	-6%	68	76	12%
SGB	32	21	-34%	143	88	-38%
NGB	22	30	36%	79	100	27%
System Total	128	114	-11%	516	450	-13%

**Attendance: Provides the number of participants or attendees at library programs each month.**

	# Participants Feb 2024	# Participants Feb 2025	Change	YTD 2024	YTD 2025	Change
CEN/CLE	568	495	-13%	2,598	2,063	-21%
WCB	194	173	-11%	1,021	578	-43%
SGB	473	374	-21%	1,634	1,571	-4%
NGB	403	292	-28%	1,591	1,358	-15%
System Total	1,638	1,334	-19%	6,844	5,570	-19%

**Library Outreach: Library sponsored outreach/programming outside of the library.**

	Feb 2023	Feb 2024	Change	Feb 2025	Change
# of Events	5	4	-20%	4	--
# of Contacts	292	420	44%	255	-39%
Library Cards Issued	10	19	90%	54	184%

	Jan-24	Jan-25	Change	YTD 2024	YTD 2025	Change
Physical Checkouts	27,067	24,676	-9%	102,968	97,611	-5%
Digital Checkouts	34,651	35,797	3%	128,859	133,990	4%
System Total	61,718	60,473	-2%	231,827	231,601	-1%

**Library Visits: Counts the number of individuals coming to Central Library Express, North Garland Library, South Garland Library, and Walnut Creek Branch Library**

	Jan-24	Jan-25	Change	YTD 2024	YTD 2025	Change
CEN/CLE	4,459	4,604	3%	22,478	23,708	5%
WCB	2,221	2,159	-3%	8,320	8,948	8%
SGB	7,774	7,254	-7%	29,398	28,794	-2%
NGB	5,281	4,507	-15%	20,519	17,343	-15%
System Total	19,735	18,524	-6%	80,715	78,793	-2%

**Programs: Provides the number of library sponsored programs offered each month.**

	# of Programs 2024	# of Programs 2025	Change	YTD 2024	YTD 2025	Change
CEN/CLE	49	49	0%	170	140	-18%
WCB	15	19	27%	50	59	18%
SGB	30	18	-40%	111	67	-40%
NGB	19	23	21%	57	70	23%
System Total	113	109	-4%	388	336	-13%

**Attendance: Provides the number of participants or attendees at library programs each month.**

	# Participants Jan 2024	# Participants Jan 2025	Change	YTD 2024	YTD 2025	Change
CEN/CLE	407	423	4%	2,030	1,568	-23%
WCB	279	154	-45%	827	405	-51%
SGB	353	322	-9%	1,161	1,197	3%
NGB	262	346	32%	1,188	1,066	-10%
System Total	1,301	1,245	-4%	5,206	4,236	-19%

**Library Outreach: Library sponsored outreach/programming outside of the library.**

	Jan 2023	Jan 2024	Change	Jan 2025	Change
# of Events	2	4	100%	4	---
# of Contacts	151	304	100%	116	-62%
Library Cards Issued	0	6	---	7	16%

	Dec-23	Dec-24	Change	YTD 2024	YTD 2025	Change
Physical Checkouts	25,133	20,706	-18%	75,901	72,935	-4%
Digital Checkouts	32,030	33,004	3%	94,208	98,193	4%
System Total	57,163	53,710	-6%	170,109	171,128	1%

**Library Visits: Counts the number of individuals coming to Central Library Express, North Garland Library, South Garland Library, and Walnut Creek Branch Library**

	Dec-23	Dec-24	Change	YTD 2024	YTD 2025	Change
CEN/CLE	5,151	5,650	10%	18,019	19,104	6%
WCB	1,988	1,739	-13%	6,099	6,789	11%
SGB	6,780	5,835	-14%	21,624	21,540	0%
NGB	4,662	3,367	-28%	15,238	12,836	-16%
System Total	18,581	16,591	-11%	60,980	60,269	-1%

**Programs: Provides the number of library sponsored programs offered each month.**

	# of Programs 2023	# of Programs 2024	Change	YTD 2024	YTD 2025	Change
CEN/CLE	0	16	15900%	121	91	-25%
WCB	2	0	-100%	35	40	14%
SGB	8	4	-50%	81	49	-40%
NGB	3	1	-67%	38	47	24%
System Total	13	21	60%	275	227	-17%

**Attendance: Provides the number of participants or attendees at library programs each month.**

	# Participants Dec 2023	# Participants Dec 2024	Change	YTD 2024	YTD 2025	Change
CEN/CLE	0	146	145900%	1,623	1,145	-29%
WCB	20	0	-100%	548	251	-54%
SGB	89	91	2%	808	875	8%
NGB	182	1	-99%	926	720	-22%
System Total	291	238	-18%	3,905	2,991	-23%

**Library Outreach: Library sponsored outreach/programming outside of the library.**

	Dec 2022	Dec 2023	Change	Dec 2024	Change
# of Events	4	3	-25%	2	-33%
# of Contacts	1183	2540	115%	1426	-49%
Library Cards Issued	10	0	---	0	--

Library Board

g.

Meeting Date: 05/12/2025

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Subject

Announce Future Agenda Items

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