



GARLAND

NOTICE OF MEETING
CITY OF GARLAND, TEXAS

Parks and Recreation Advisory Board
Work Session Room of City Hall
William E. Dollar Municipal Building
200 North Fifth Street
Garland, Texas
April 2, 2025
7:00 p.m.

A meeting of the Parks & Recreation Advisory Board of the City of Garland, Texas will be held at the aforementioned location, date, and time to discuss and consider the following agenda items.

AGENDA:

1. APPROVAL OF MINUTES

- a. *Consider approval of the Parks and Recreation board minutes for the March 5, 2025, meeting.*

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

a. Park Foundation Report

A Park Foundation volunteer will provide an update to the board and be available to answer questions.

b. Homeless Task Force Report

Amber Thompson, Environmental Compliance Director, will provide an update to the board and be available to answer questions.

c. Park Tour - Discuss Locations For The July 12 Park Tour

Matt Grubisich, Park Director, will provide park locations for the July 12 park tour and be available for additional suggestions and questions.

d. Texas Recreation & Park Society (TRAPS) Rodeo And Awards Update

Matt Grubisich, Park Director, and Albert Montero, Recreation Director, will provide an update to the board and be available to answer questions.

e. Capital Improvement Projects And Studies - Design & Development Report

Mark Ellender, Parks Planning Administrator, will provide an update to the board and be available to answer questions.

4. FUTURE AGENDA ITEMS

5. ADJOURN



GARLAND

Parks & Recreation Advisory Board

1. 1. a.

Meeting Date: 04/02/2025

Item Title: APPROVAL OF MINUTES

Summary:

Consider approval of the Parks and Recreation board minutes for the March 5, 2025, meeting.

Attachments

Temp Minutes 3-5-2025

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MINUTES

The Parks & Recreation Board of the City of Garland convened in regular session at 7:00 p.m. on March 5, 2025, in the Work Session Room, 200 North Fifth Street, Garland, Texas, with the following members:

- Present:** Don Koerner, Vice Chair
Joseph Maverro, Board Member
Jerry Carter, Board Member
David Morehead, Board Member
David Parrish, Board Member
- Absent:** Molly Bishop, Chair
Nancy Janssen, Board Member
Jason Aguirre, Board Member
Richard Valle, Board Member
- Staff Present:** D'Lee Williams, Managing Director
Matt Grubisich, Parks Director
Albert Montero, Recreation Director
Mark Ellender, Parks Planning Administrator
Keith Reagan, Administrative Services Manager
Yvonne V. Naser, Management Services Coordinator

AGENDA:

1. APPROVAL OF MINUTES

- a. Consider approval of the Parks and Recreation Board minutes for the February 5, 2025, meeting.

Motion was made by Board Member David Parrish, and seconded by Board Member David Morehead to approve the minutes of February 5, 2025, as submitted.

Vote: 5 - 0

2. PUBLIC COMMENTS

No citizen comments

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. **Consider Approval To Recommend Youth Programs Standards Of Care**

Albert Montero, Recreation Director, would like the Parks and Recreation Board to consider the recommendation of Youth Programs Standards of Care.

Motion was made by Board Member David Parrish, and seconded by Board Member Jerry Carter to approve for recommendation the Youth Programs Standards of Care as submitted.

Vote: 5 - 0

b. Consider Dates for the Park Tour

Matt Grubisich, Parks Director, would like the Parks and Recreation board members to consider dates for the Park Tour.

Motion was made by Board Member David Morehead, and seconded by Board Member Joseph Maverro to approve July 12, 2025, for the Park Tour.

Vote: 5 - 0

c. Park Foundation Update

A Park Foundation volunteer provided an update to the board and was available to answer questions.

d. Athletic League Report

Corey Raine, South Garland League President, provided the board with an update and was available to answer questions.

e. Spring Creek Preservation Society Report

Dorothy White and Becky Sans, Spring Creek Preservation Society volunteers, provided the board with an update and were available to answer questions.

f. Capital Improvement Projects And Studies - Design & Development Update

Matt Grubisich, Parks Director, provided an update to the board and was available to answer questions.

4. FUTURE AGENDA ITEMS

- David Parrish, Board Member, requested a Park Security update
- Jerry Carter, Board Member, requested an overview of the Bond Election Items.

5. ADJOURN

The meeting adjourned at 8:08 p.m.



GARLAND

Parks & Recreation Advisory Board

1. 3. a.

Meeting Date: 04/02/2025

Item Title: PARK FOUNDATION REPORT

Summary:

Park Foundation Report

A Park Foundation volunteer will provide an update to the board and be available to answer questions.



GARLAND

Parks & Recreation Advisory Board

1. 3. b.

Meeting Date: 04/02/2025

Item Title: HOMELESS TASK FORCE REPORT

Summary:

Homeless Task Force Report

Amber Thompson, Environmental Compliance Director, will provide an update to the board and be available to answer questions.



GARLAND

Parks & Recreation Advisory Board

1. 3. c.

Meeting Date: 04/02/2025

Item Title: PARK TOUR - DISCUSS LOCATIONS FOR THE JULY 12 PARK TOUR

Summary:

Park Tour - Discuss Locations For The July 12 Park Tour

Matt Grubisich, Park Director, will provide park locations for the July 12 park tour and be available for additional suggestions and questions.



GARLAND

Parks & Recreation Advisory Board

1. 3. d.

Meeting Date: 04/02/2025

Item Title: TEXAS RECREATION & PARK SOCIETY (TRAPS) RODEO AND AWARDS UPDATE

Summary:

Texas Recreation & Park Society (TRAPS) Rodeo And Awards Update

Matt Grubisich, Park Director, and Albert Montero, Recreation Director, will provide an update to the board and be available to answer questions.



GARLAND

Parks & Recreation Advisory Board

1. 3. e.

Meeting Date: 04/02/2025

Item Title: CAPITAL IMPROVEMENT PROJECTS AND STUDIES - DESIGN & DEVELOPMENT REPORT

Summary:

Capital Improvement Projects And Studies - Design & Development Report

Mark Ellender, Parks Planning Administrator, will provide an update to the board and be available to answer questions.

Attachments

DD 4-2-2025 Report

CAPITAL IMPROVEMENT PROJECTS AND STUDIES UPDATE

The annual update of the City's Capital Improvements Program (CIP) is complete. Revised Park project schedules and projected debt issuance over the next five years were approved on Feb. 15, 2022.

RECREATION CENTER AND AQUATICS IMPROVEMENTS

- GARLAND SENIOR ACTIVITY CENTER RENOVATION AND EXPANSION – 2019 Bond Program – Design is underway with consultant. Awaiting PMO bid date.
- HOLFORD RECREATION CENTER AND AQUATICS CENTER – 2019 Bond Program – Construction is underway with substantial completion anticipated mid-2025. Project punch walks completed. Contractor is addressing punch walk items.
- SURF AND SWIM REGIONAL AQUATICS FACILITY – 2019 Bond Program – Kimley Horn and Associates is the prime consultant. Fain Group was awarded construction contract. Notice to Proceed (NTP) issued to contractor on July 29, 2024. Project contract days – 610. Substantial Completion – March 21, 2026.

GENERAL PARK IMPROVEMENTS

- LOU HUFF PARK – (cash funded) – Consultant and Parks Staff completed page turn on March 4. Final Plan Set to be submitted for review within 2 weeks, with construction anticipated to start mid-April. Estimated completion in June 2026.
- RICK ODEN SPLASH PAD – (cash funded) – The project aims to construct an 8,500 square foot splashpad in Rick Oden Park. Design is underway with consultant. Consultant is finalizing bid set.
- WYNN JOYCE PARK – (cash funded) – The project aims to redevelop Wynn Joyce Park. Public engagement is complete. Design is underway with consultant. 95% CD set review underway.
- KINGSLEY PARK – (cash funded) – Design is underway with consultant. 60% plan set received, review underway. Exploring fire access options.
- JOHN PAUL JONES PARK – 2019 Bond Program/TPWD – The project aims to address erosion issues along the shoreline, improved boating access from the parking lot, a courtesy dock for boaters, kayak launch, parking lot improvements, and a new permanent restroom. Upcoming meeting to discuss plan review comments and fire access requirements. Review by TPWD/Dallas County pending.
- TUCKERVILLE PARK – 2019 Bond Program – The construction contract was approved by City Council on December 12, 2023. This project is currently under construction. Drive & Parking lot construction complete. Pro Shop structure, tennis courts, & site paving underway.

TRAILS AND GREENBELTS

- NAAMAN FOREST CONNECTION TRAIL – 2019 Bond Program – Design is underway. This project is a trail connection supported by Dallas County to connect the recently completed trail within Spring Creek Greenbelt to Halff Park and Naaman Forest Blvd. This trail segment will eventually connect with a proposed trail along Brand Rd. Consultant adjusting trail route away from HOA, progressing towards 90% plan set and incorporating HOA feedback.
- DUCK CREEK AUDUBON TRAIL – 2019 Bond Program – Design is underway. This project is a trail connection supported by Dallas County to connect Duck Creek Trail at Bill Cody Park to Audubon Park. Coordination meeting with Garland Engineering and consultant scheduled.
- CENTRAL PARK WALKING TRAIL – Design is complete. This project aims to complete a loop trail around

Central Park to connect to the spine trail and the other amenities in the park. Contractor selected. Construction to commence within 2 weeks. Coordinating with GP&L for utility pole relocation prior to construction.

- GARLAND AVE UNDERPASS – Design is complete. Coordinating with Purchasing to establish bid dates.
- MEADOWCREEK BRANCH GREENBELT DRAINAGE IMPROVEMENTS – This project has been re-assigned to the Engineering department. Pre-bid meeting held on March 2, 2025.
- DUCK CREEK CENTRAL TRAIL – Meeting to be scheduled with CPKC on alignment.

PLANS AND STUDIES

- NO ACTIVE PLANS OR STUDIES

COMPLETED PROJECTS

*Note: The status of 2019 Bond projects will be updated through the Project Management Office.

- ABLON PARK POND AND PIER IMPROVEMENTS
- MONTGOMERY PARK
- WATSON PARK SPLASH PAD & FUTSAL COURT
- PLAYGROUND REPLACEMENT PROGRAMS PACKAGE 1-3
- EMBREE PARK SPLASH PAD
- LON WYNNE PARK SPLASH PAD
- GRANGER ANNEX RENOVATION
- HOLLABAUGH RECREATION CENTER EXPANSION
- DUCK CREEK SOUTH EXTENSION TRAIL

TYPICAL DESIGN PHASES AND MILESTONES

Pre-Design (PD)

Initial phase where project requirements, goals, feasibility, and scope are defined.

Schematic Design (SD)

Conceptual sketches and initial layouts are created to explore and illustrate possible design solutions.

Design Development (DD)

Refinement of the design, finalizing the layout and specific components, and beginning to integrate detailed drawings.

Construction Documents (CD)

Detailed drawings and specifications are prepared for construction bidding and permits.

Bidding & Negotiation (BN)

Contractors bid on the project and the best proposal is selected through negotiation.

Construction Administration (CA)

Oversight of the construction process to ensure compliance with design specifications, managing contracts, and handling any on-site issues that arise.

Plan Set Deliverable Stages

30%, 60%, 90%, Bid Set, Issue for Construction