



GARLAND

NOTICE OF MEETING CITY OF GARLAND, TEXAS

**Parks & Recreation Advisory Board
Work Session Room of City Hall
William E. Dollar Municipal Building
200 North Fifth Street
Garland, Texas
May 7, 2025 at 7:00 p.m.**

A meeting of the Parks & Recreation Advisory Board of the City of Garland, Texas will be held at the aforementioned location, date, and time to discuss and consider the following agenda items.

AGENDA:

1. APPROVAL OF MINUTES

- a. Consider approval of the Parks & Recreation Board minutes for the April 2, 2025 meeting.

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. **Consider Canceling the Parks & Recreation Regular June 4, 2025 Board Meeting**

D'Lee Williams, Managing Director, would like the Parks & Recreation Board to consider canceling the Parks & Recreation's regular June 4, 2025 Board Meeting.

- b. **Consider Canceling or Rescheduling the Parks & Recreation Regular July 2, 2025 Board Meeting**

D'Lee Williams, Managing Director, is requesting the Parks & Recreation Board to consider canceling or rescheduling the regular July 2, 2025 Board Meeting.

- c. **Athletic League Report**

Ethan Knight, a North Garland Sports Association volunteer, will provide an update to the board and be available to answer questions.

- d. **Park Foundation Report**

A Park Foundation volunteer will provide an update to the board and be available to answer questions.

- e. **Commission for Accreditation of Parks and Recreation Agencies (CAPRA) Report**

D'Lee Williams, Managing Director, and Keith Reagan, Administrative Services Manager, will provide an update to the board and be available to answer questions.

- f. **July Parks & Recreation Board Tour Update**

D'Lee Williams, Managing Director, will provide an update to the board and be available to answer questions.

g. Capital Improvement Projects and Studies - Design & Development Report

Mark Ellender, Parks Planning Administrator, will provide an update to the board and be available to answer questions.

h. Managing Director Report

D'Lee Williams, Managing Director, will provide an update on pending items requested by the board and be available to answer questions.

i. Enclosures

1. *Recreation and Special Events Calendar (enclosed)*
2. *Silver Scoop, May 2025, (to be issued at meeting)*

4. FUTURE AGENDA ITEMS

5. ADJOURN



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Parks & Recreation Advisory Board

1. 1. a.

Meeting Date: 05/07/2025

Item Title: APPROVAL OF MINUTES

Summary:

Consider approval of the Parks & Recreation Board minutes for the April 2, 2025 meeting.

Attachments

Parks Draft Minutes

DRAFT



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MINUTES

The Parks & Recreation Board of the City of Garland convened in regular session at 7:00 p.m. on April 2, 2025, in the Work Session Room, 200 North Fifth Street, Garland, Texas, with the following members:

- Present:** Molly Bishop, Chair
Don Koerner, Vice Chair
Nancy Janssen, Board Member
Joseph Maverro, Board Member
Jerry Carter, Board Member
Jason Aguirre, Board Member
David Morehead, Board Member
David Parrish, Board Member
- Absent:** Richard Valle, Board Member
- Staff Present:** D'Lee Williams, Recreation Director
Albert Montero, Recreation Director
Keith Reagan, Administrative Services Manager
Evelyn Esparza, GIS Technician
Yvonne V. Naser, Management Services Coordinator

AGENDA:

1. APPROVAL OF MINUTES

- a.** *Consider approval of the Parks and Recreation board minutes for the March 5, 2025, meeting.*

Motion was made by Board Member David Parrish, and seconded by Board Member Jason Aguirre that the minutes of March 5, 2025, be approved as submitted.

Vote: 8 - 0

2. PUBLIC COMMENTS

No citizen comments

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. Park Foundation Report**

A Park Foundation volunteer provided an update to the board and was available to answer questions.

- b. Homeless Task Force Report**

Amber Thompson, Environmental Compliance Director, provided an update to the board and was available to answer questions.

- c. Park Tour - Discuss Locations For The July 12 Park Tour**

D'Lee Williams, Managing Director, provided park locations for the July 12 park tour and was available for additional suggestions and questions.

d. Texas Recreation & Park Society (TRAPS) Rodeo And Awards Update

D'Lee Williams, Managing Director, provided an update to the board and was available to answer questions.

e. Capital Improvement Projects And Studies - Design & Development Report

D'Lee Williams, Managing Director, provided an update to the board and was available to answer questions.

4. FUTURE AGENDA ITEMS

- Molly Bishop, Board Chair, requested photos/renderings of ongoing projects with reports.
- Molly Bishop, Board Chair, requested project updates that are given to the Council to be given to the board as well.
- Molly Bishop, Board Chair, requested a Skate Park placeholder.
- David Parrish, Board Member, requested an update on the cameras at Spring Creek Forest Preserve.
- Jerry Carter, Board Member, requested the opportunity to advise on projects and be notified ahead of time.
- David Morehead, Board Member, requested an update on the signage and painting for the bicycle lane at Yale.

5. ADJOURN

The meeting adjourned at 8:08 p.m.



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Parks & Recreation Advisory Board

1. 3. a.

Meeting Date: 05/07/2025

Item Title: CONSIDER CANCELING THE PARKS & RECREATION REGULAR JUNE 4, 2025 BOARD MEETING

Summary:

Consider Canceling the Parks & Recreation Regular June 4, 2025 Board Meeting

D'Lee Williams, Managing Director, would like the Parks & Recreation Board to consider canceling the Parks & Recreation's regular June 4, 2025 Board Meeting.



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Parks & Recreation Advisory Board

1. 3. b.

Meeting Date: 05/07/2025

Item Title: CONSIDER CANCELING OR RESCHEDULING THE PARKS & RECREATION REGULAR JULY 2, 2025 BOARD MEETING

Summary:

Consider Canceling or Rescheduling the Parks & Recreation Regular July 2, 2025 Board Meeting

D'Lee Williams, Managing Director, is requesting the Parks & Recreation Board to consider canceling or rescheduling the regular July 2, 2025 Board Meeting.



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Parks & Recreation Advisory Board

1. 3. c.

Meeting Date: 05/07/2025

Item Title: ATHLETIC LEAGUE REPORT

Summary:

Athletic League Report

Ethan Knight, a North Garland Sports Association volunteer, will provide an update to the board and be available to answer questions.



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Parks & Recreation Advisory Board

1. 3. d.

Meeting Date: 05/07/2025

Item Title: PARK FOUNDATION REPORT

Summary:

Park Foundation Report

A Park Foundation volunteer will provide an update to the board and be available to answer questions.



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Parks & Recreation Advisory Board

1. 3. e.

Meeting Date: 05/07/2025

Item Title: COMMISSION FOR ACCREDITATION OF PARKS AND RECREATION AGENCIES (CAPRA)
REPORT

Summary:

Commission for Accreditation of Parks and Recreation Agencies (CAPRA) Report

D'Lee Williams, Managing Director, and Keith Reagan, Administrative Services Manager, will provide an update to the board and be available to answer questions.



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Parks & Recreation Advisory Board

1. 3. f.

Meeting Date: 05/07/2025

Item Title: JULY PARKS & RECREATION BOARD TOUR UPDATE

Summary:

July Parks & Recreation Board Tour Update

D'Lee Williams, Managing Director, will provide an update to the board and be available to answer questions.



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Parks & Recreation Advisory Board

1. 3. g.

Meeting Date: 05/07/2025

Item Title: CAPITAL IMPROVEMENT PROJECTS AND STUDIES - DESIGN & DEVELOPMENT REPORT

Summary:

Capital Improvement Projects and Studies - Design & Development Report

Mark Ellender, Parks Planning Administrator, will provide an update to the board and be available to answer questions.

Attachments

DD 5-7-2025 Report

CAPITAL IMPROVEMENT PROJECTS AND STUDIES UPDATE

The annual update of the City's Capital Improvements Program (CIP) is complete. Revised Park project schedules and projected debt issuance over the next five years were approved on Feb. 15, 2022.

RECREATION CENTER AND AQUATICS IMPROVEMENTS

- GARLAND SENIOR ACTIVITY CENTER RENOVATION AND EXPANSION – 2019 Bond Program – Design is underway with consultant. Awaiting PMO bid date.
- HOLFORD RECREATION CENTER AND AQUATICS CENTER – 2019 Bond Program – Construction is underway with substantial completion anticipated mid-2025. Project punch walks completed. Opening date set.
- SURF AND SWIM REGIONAL AQUATICS FACILITY – 2019 Bond Program – Kimley Horn and Associates is the prime consultant. Fain Group was awarded construction contract. Notice to Proceed (NTP) issued to contractor on July 29, 2024. Project contract days – 610. Substantial Completion – March 21, 2026.

GENERAL PARK IMPROVEMENTS

- LOU HUFF PARK – (cash funded) – Final Plan Set submitted for final review, with construction bidding anticipated to start end of April/early May.
- RICK ODEN SPLASH PAD – (cash funded) – The project aims to construct an 8,500 square foot splashpad in Rick Oden Park. Final Plan Set submitted for final review, with construction bidding anticipated to start end of April/early May.
- WYNN JOYCE PARK – (cash funded) – The project aims to redevelop Wynn Joyce Park. Public engagement is complete. Design is underway with consultant. Additional survey requested from COG. Final Plan Set to be submitted for final review at end of April, with construction bidding anticipated to start end of May.
- KINGSLEY PARK – (cash funded) – Design is underway with consultant. 60% plan set received, review underway. Plan design changes underway.
- JOHN PAUL JONES PARK – 2019 Bond Program/TPWD – The project aims to address erosion issues along the shoreline, improved boating access from the parking lot, a courtesy dock for boaters, kayak launch, parking lot improvements, and a new permanent restroom. Review by TPWD/Dallas County pending.
- TUCKERVILLE PARK – 2019 Bond Program – The construction contract was approved by City Council on December 12, 2023. This project is currently under construction. Drive & Parking lot construction complete. Pro Shop structure, tennis courts, & site paving underway.

TRAILS AND GREENBELTS

- NAAMAN FOREST CONNECTION TRAIL – 2019 Bond Program – Design is underway. This project is a trail connection supported by Dallas County to connect the recently completed trail within Spring Creek Greenbelt to Halff Park and Naaman Forest Blvd. This trail segment will eventually connect with a proposed trail along Brand Rd. Consultant adjusting trail route away from HOA, progressing towards 90% plan set and incorporating HOA feedback.
- DUCK CREEK AUDUBON TRAIL – 2019 Bond Program – Design is underway. This project is a trail connection supported by Dallas County to connect Duck Creek Trail at Bill Cody Park to Audubon Park. Design progressing towards 60%.
- CENTRAL PARK WALKING TRAIL – Design is complete. This project aims to complete a loop trail around Central Park to connect to the spine trail and the other amenities in the park. Contractor selected. Construction NTP issued.
- GARLAND AVE UNDERPASS – Design is complete. Coordinating with Purchasing to establish bid dates.

- MEADOWCREEK BRANCH GREENBELT DRAINAGE IMPROVEMENTS – This project has been re-assigned to the Engineering department. Construction underway.
- DUCK CREEK CENTRAL TRAIL – Meeting scheduled with CPKC on alignment.

PLANS AND STUDIES

- NO ACTIVE PLANS OR STUDIES

COMPLETED PROJECTS

*Note: The status of 2019 Bond projects will be updated through the Project Management Office.

- ABLON PARK POND AND PIER IMPROVEMENTS
- MONTGOMERY PARK
- WATSON PARK SPLASH PAD & FUTSAL COURT
- PLAYGROUND REPLACEMENT PROGRAMS PACKAGE 1-3
- EMBREE PARK SPLASH PAD
- LON WYNNE PARK SPLASH PAD
- GRANGER ANNEX RENOVATION
- HOLLABAUGH RECREATION CENTER EXPANSION
- DUCK CREEK SOUTH EXTENSION TRAIL

TYPICAL DESIGN PHASES AND MILESTONES

Pre-Design (PD)

Initial phase where project requirements, goals, feasibility, and scope are defined.

Schematic Design (SD)

Conceptual sketches and initial layouts are created to explore and illustrate possible design solutions.

Design Development (DD)

Refinement of the design, finalizing the layout and specific components, and beginning to integrate detailed drawings.

Construction Documents (CD)

Detailed drawings and specifications are prepared for construction bidding and permits.

Bidding & Negotiation (BN)

Contractors bid on the project and the best proposal is selected through negotiation.

Construction Administration (CA)

Oversight of the construction process to ensure compliance with design specifications, managing contracts, and handling any on-site issues that arise.

Plan Set Deliverable Stages

30%, 60%, 90%, Bid Set, Issue for Construction



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Parks & Recreation Advisory Board

1. 3. h.

Meeting Date: 05/07/2025

Item Title: MANAGING DIRECTOR REPORT

Summary:

Managing Director Report

D'Lee Williams, Managing Director, will provide an update on pending items requested by the board and be available to answer questions.



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Parks & Recreation Advisory Board

1. 3. i.

Meeting Date: 05/07/2025

Item Title: ENCLOSURES

Summary:

Enclosures

1. *Recreation and Special Events Calendar (enclosed)*
2. *Silver Scoop, May 2025, (to be issued at meeting)*

Attachments

May June Events Calendar

May

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 You Ain't Heard Nothin' Yet Holford – Grand Opening	2 Music Made Here	3 Urban Market
4	5	6	7	8 You Ain't Heard Nothin' Yet	9	10 Asian American Heritage Festival
11	12	13	14	15 You Ain't Heard Nothin' Yet	16	17
18	19	20	21	22 You Ain't Heard Nothin' Yet	23	24
25	26	27	28	29 You Ain't Heard Nothin' Yet	30	31
May 1, 8, 15, 22, 29 – You ain't heard nothin' yet – 520 W. State St May 2 Music Made Here – 520 W. State St	May 3 Urban Market – 520 W. State St	May 1 - Holford RC Grand Opening – 2314 Homestead Place				

June

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6 Music Made Here	7 Urban Market 5 Annual Pond Hopper Nation Fishing Event
8	9	10	11	12	13	14 Juneteenth
15	16	17	18	19	20	21 DFW Asian American Soccer Tournament
22 DFW Asian American Soccer Tournament	23	24	25	26	27	28
29	30	June 6 Music Made Here – 520 W. State St June 7 Urban Market – 520 W. State & 5 th Annual Pond Hopper Nation Fishing – 3850 Ablon Trail	June 14 Juneteenth – 520 W. State St. June 21-22 DFW Asian American Soccer Tournament – 1330 Spring Creek Dr.			