BOARD OF SUPERVISORS MEETING MINUTES
GILA COUNTY, ARIZONA

Date: December 2, 2025

STEPHEN CHRISTENSEN
Chairman

WOODY CLINE
Vice-Chairman

TIM R. HUMPHREY
Member

CHARLOTTE ASRARYNEZAMI
Clerk of the Board

By: Charlotte Asrarynezami
Clerk of the Board

Gila County Courthouse
Globe, Arizona

PRESENT: Stephen Christensen, Chairman; Woody Cline, Vice-Chairman; and Tim R. Humphrey, Member.

STAFF PRESENT: James Menlove, County Manager; Michael O'Driscoll, Deputy County Manager; Joe Albo, Deputy County Attorney Senior-Civil; Charlotte Asrarynezami, Clerk of the Board.

Item 1 - CALL TO ORDER - PLEDGE OF ALLEGIANCE – INVOCATION

The Board of Supervisors met in a Regular Meeting at 10:00 a.m. on this date in the Board of Supervisors' hearing room. Aaron Codiga led the Pledge of Allegiance, and Pastor Lance Marble of Christ's Church of the Valley in Payson delivered the invocation.

Item 2 - REGULAR AGENDA ITEMS:

A. Information/Discussion/Action to approve Economic Development Agreement No. 2026-0152 between Gila County and Hayden-Winkelman USD #41 in the amount of $2,000 to support the Hayden-Winkelman Unified School District, which the Board has determined to be for the benefit of the public.

Vice-Chairman Cline explained that this request is to provide $2,000 from District III constituent funds to support the Hayden-Winkelman High School basketball team for travel expenses and potential uniform needs. The Board members expressed support and indicated no questions.

Upon motion by Supervisor Humphrey, seconded by Vice-Chairman Cline, the Board unanimously approved Economic Development Agreement No. 2026-

0152 between Gila County and Hayden-Winkelman USD #41, which the Board has determined to be for the benefit of the public, as presented.

B. Information/Discussion/Action to authorize the advertisement of Request for Proposals No. 11032025 – Russell Gulch Landfill Stage 3B Expansion.

Christine Smith, Public Works Department Director, discussed issuing a Request for Proposals (RFP) for the expansion of the Russell Gulch Landfill, incorporating options to address an existing metal building at the Landfill that must be removed to allow the expansion. Ms. Smith summarized that proposers would be asked to provide cost proposals for either dismantling and repurposing/donating/selling the building or demolishing it, and that the County would determine the option after reviewing costs. She reviewed the history of Cell 3A, noting that when Cell 3A was constructed (opened November 2023), it constituted roughly half of the initially planned cell footprint, and that the space was smaller than typical due to design revisions and materials being deposited into the Landfill.

- Aaron Codiga, Public Works Department, Recycling and Landfill Division Manager, advised that the proposed RFP would complete Cell 3 to achieve the original permitted 2009 footprint and allow elevation continuation on Cell 3A when accessible.
- Supervisor Humphrey asked whether Cell 3B would finish the originally intended footprint and whether it would represent a whole cell rather than a partial construction. Mr. Codiga confirmed that Cell 3B construction would complete Cell 3 and result in operation of the entire permitted cell.
- Chairman Christensen asked about the projected life expectancy for the Landfill airspace, and Mr. Codiga replied with conservative estimates discussed in consultation with engineers. He indicated an approximate ten-year horizon before Cell 3 would be nearing its lifespan, subject to tonnage and operational variables.
- Discussion addressed long-term strategy for the Russell Gulch Landfill, including potential future conversations about siting, potential re-siting, or use of a transfer station. Chairman Christensen stated that planning should begin now rather than waiting for an emergency.
- Financial matters: Ms. Smith stated there was $2,000,000 budgeted for this cell from the Enterprise Fund, with some reserves available if the budget is exceeded. A historical comparison was made, noting that Cell 3A was budgeted in an earlier year at approximately $1,000,000 (2013) but ultimately cost substantially more when built (2023), and that the estimated cost for Cell 3B had in the past been approximated around $1,500,000—rough estimates subject to inflation and project scope of work.

- Supervisor Humphrey suggested that staff review surrounding parcels that might be for sale to consider expansion options. He noted the need to review maps.

Upon motion by Vice-Chairman Cline, seconded by Supervisor Humphrey, the Board unanimously authorized the advertisement of RFP No. 11032025, as presented.

C. Information/Discussion/Action to approve an Intergovernmental Agreement between the City of Apache Junction (City) and Gila County Community Services, Housing Services Division to receive Community Development Block Grant allocations through Central Arizona Governments for FY 2027 (to Gila County) and FY 2026 (to the City).

Paula Horn, Public Health and Community Services Department Deputy Director, presented the item on behalf of the Community Services Division. She explained that Central Arizona Governments (CAG) has provided Community Development Block Grant (CDBG) funds, and that it is beneficial for both parties to allocate whole-year funding to one jurisdiction in alternating years to maximize project potential rather than splitting funds. Ms. Horn noted this has been the practice for many years and she requested Board approval of the Intergovernmental Agreement. The Board spoke in support, and Supervisor Humphrey noted that the arrangement allows larger projects to be accomplished.

Upon motion by Supervisor Humphrey, seconded by Vice-Chairman Cline, the Board unanimously approved an Intergovernmental Agreement between the City of Apache Junction and the Gila County Community Services, Housing Services Division, to receive CDBG allocations, as presented.

D. Information/Discussion/Action to approve Amendment No. 2 to Intergovernmental Agreement (Contract No. CTR064793) with the Arizona Department of Health Services to revise the Price Sheet for a total contract amount not to exceed $456,893 and continue to provide workforce development strategies to strengthen the public health workforce from December 1, 2025, through November 30, 2027.

Ms. Horn stated that this Amendment was on behalf of the Public Health Division. She explained the Amendment continues workforce development services used for recruitment, training, and retention of public health staff (nurses, sanitarians, and other public health professionals). Ms. Horn described the County's internal process for collecting and providing training, and the goal of sustaining staff to meet public health needs. Supervisor Humphrey commended the organization and management of funding. Vice-Chairman Cline praised the program's training efforts.

Upon motion by Vice-Chairman Cline, seconded by Supervisor Humphrey, the Board unanimously approved Amendment No. 2 to the Intergovernmental Agreement (Contract No. CTR064793) with the Arizona Department of Health Services, as presented.

E. Information/Discussion/Action to approve Funding Agreement No. 214-26 between the Arizona Department of Housing and the Gila County Public Health and Community Services Department for a total budget of $157,169 to continue providing weatherization assistance program services through September 30, 2026.

Ms. Horn explained the Funding Agreement for the Weatherization Assistance Program. She noted that the Funding Agreement covers $157,169 and she advised the Board that additional funding might be forthcoming because of a reduction in low-income energy assistance. She emphasized the importance of spending the current amount before any additional funds are received. Ms. Horn reviewed that the Program provides heating and energy-related installations for low-income residents, and she advised that funds go toward both small and significant home energy fixes. The Board expressed appreciation for the Program's work.

Upon motion by Supervisor Humphrey, seconded by Vice-Chairman Cline, the Board unanimously approved Funding Agreement No. 214-26 between the Arizona Department of Housing and the Gila County Public Health and Community Services Department, as presented.

F. Information/Discussion/Action to approve Contract No. 21P-NSTA-0415-GC1 - TCM (Tommie Cline Martin County Complex) Acoustical Panel Installation with Norcon Industries, Inc. in an amount not to exceed $74,987.05 for the term of December 2, 2025, through March 31, 2026.

Joseph Dickison, Facilities and Land Management Department Director, stated that this item is for the installation of acoustical panels at the TCM in Payson. He summarized that an acoustical assessment identified problematic sound reverberation in the hearing room and other spaces, which affected clarity for recorded meetings, court proceedings, and public meetings. The proposed work will reduce echo, improve speech recognition, and support accurate judicial reporting. The recommended installation is based on a professional acoustic study. Mr. Dickison stated the proposed cost as $74,987.05. He answered a question from Supervisor Humphrey, clarifying that existing acoustical paneling exists but is insufficient and that the project will add and extend wall coverage while maintaining the current aesthetic. Chairman Christensen commented on the noted concern that these issues should have been

addressed in the original architectural design, and he observed that the County is now remedying post-construction items.

Upon motion by Vice-Chairman Cline, seconded by Supervisor Humphrey, the Board unanimously approved Contract No. 21P-NSTA-0415-GC1 with Norcon Industries Inc., as presented.

~~**G. Information/Discussion/Action to approve Contract No. CTR068378-GC1 - Armed Guard Services with American Guard Services, Inc. in an amount not to exceed $462,375 for the term of October 4, 2025, through October 31, 2026.**~~

Item H was addressed before item G.

H. Information/Discussion/Action to approve Contract No. CTR076572-GC3 - Design Services - Rally Around the Flags Project with GH2 Architects, LLC in an amount not to exceed $67,518 for the term of December 2, 2025, through April 15, 2026.

Mr. Dickison presented the item authorizing professional design services to support the Rally Around the Flags monument. He explained that the scope of work includes design and permitting for flags, pedestals, and lighting layout to ensure structural compliance and clear visibility of the United States flag, the Arizona State flag, the Prisoner of War/Missing In Action(POW/MIA) flag, and flags representing each branch of the U.S. armed forces. Mr. Dickison stated that the design effort became necessary after the original project site was determined unsuitable; the new location is aligned with the TCM Complex, as discussed at a previous Work Session. Supervisor Humphrey confirmed with Mr. Dickison advised that the maintenance of this monument would be the County's responsibility. James Menlove, County Manager, noted that some fundraising has been received (including approximately $33,085 from a veterans group and prior fiscal-year constituent fund commitments of $5,000 per Supervisor), and that any remaining funding would come from the County Manager's Refunds, Rebates, and Lottery Fund. Chairman Christensen described a rough order-of-magnitude estimated total project cost near $180,000 with variability depending on final design and scope of work. The Supervisors discussed fundraising, constituent fund allocations, and the need to finalize the design to solidify construction costs.

Upon motion by Supervisor Humphrey, seconded by Vice-Chairman Cline, the Board unanimously approved Contract No. CTR076572-GC3 with GH2 Architects, LLC, as presented.

G. Information/Discussion/Action to approve Contract No. CTR068378-GC1 - Armed Guard Services with American Guard Services, Inc. in an

amount not to exceed $462,375 for the term of October 4, 2025, through October 31, 2026.

Amber Martinez, Facilities and Land Management Department Executive Administrative Assistant, presented the Contract for armed security services covering the Globe Courthouse, Payson Courthouse, and the TCM County Complex. She stated the contract will be funded from the court's budget. Supervisor Humphrey asked whether the Contract had been previously bid, and Ms. Martinez confirmed that this is the last amendment for this Contract in the current cycle and that the County will go out for bids again when this term concludes.

Upon motion by Vice-Chairman Cline, seconded by Supervisor Humphrey, the Board unanimously approved Contract No. CTR068378-GC1 with American Guard Services, Inc., as presented.

I. Information/Discussion/Action to approve Economic Development Agreement No. 2026-0148 with Arizona High School Rodeo Association, Inc. to host the Arizona High School Rodeo event at the Gila County Fairgrounds in Globe, Arizona, scheduled for March 14-15, 2026, which the Board has determined to be for the benefit of the public.

Ms. Martinez said that the purpose of the Economic Development Agreement is to host the Arizona High School Rodeo at the Gila County Fairgrounds on March 14–15, 2026. She reported that staff had met with the Arizona High School Rodeo Association representatives, who toured the facility and raised concerns about some of the dirt conditions. She agreed to meet with a contractor to address the dirt issues and she commented that staff were confident those concerns could be resolved. The Board expressed enthusiasm for bringing the event to the County, noted the positive impacts on community activity and youth, and thanked staff for their work to restore and improve the Fairgrounds.

Upon motion by Supervisor Humphrey, seconded by Vice-Chairman Cline, the Board unanimously approved Economic Development Agreement No. 2026-0148, which the Board has determined to be for the benefit of the public, as presented.

Item 3 - CONSENT AGENDA ACTION ITEMS: (Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed and voted upon as a regular agenda item upon the request of any member of the Board of Supervisors.)

A. Authorization of the Chairman's signature on the Quit Claim Deed for the Clerk of the Board's over-the-counter sale of Assessor's tax parcel number 207-17-116C to Glenn Kahler.

B. Approval of Contract No. CTR059314-GC1 - Purchase of Two (2) New 2026 Dodge Ram 1500 Bighorn Trucks with Courtesy Auto of Mesa LLC DBA Courtesy Chrysler Dodge Jeep Ram of Superstition Springs for an amount not to exceed $108,723.50.

C. Approval of the appointments of the following Justices of the Peace Pro Tempore: Globe Justice of the Peace: Ms. Baeza, Mr. Medina, Mr. Johnston, Ms. LaBadie, Mr. Geiser, Ms. Rocha, Ms. Kanon, Mr. Adornetto, Mr. Torres, Ms. Manzo, Ms. Ruiz. Payson Justice of the Peace: Ms. Mckeen, Mr. Johnston; Mr. Elkie, Ms. Kanon, and Ms. Hamm , and Civil Traffic Hearing Officers: Ms. Ruiz, Ms. Rocha, Ms. Levario, Mr. Griego, and Ms. Aguilar, with all terms expiring on December 31, 2026.

D. Approval of Amendment No. 2 to Service Contract No. 072123 - Food Service for Gila County Detention Center with Trinity Services Group, Inc., in a not-to-exceed amount of $509,930.60 to renew the term of the contract for one additional year from November 7, 2025, through November 6, 2026.

E. Approval Professional Services Contract No. 081525 - Legal Services - Felony Criminal, Juvenile Delinquency, & Mental Health with James Q. Buchanan, Attorney at Law, PLLC in a maximum, not-to-exceed compensation amount of $96,000 for the term of July 1, 2025, through June 30, 2026.

F. Approval of Professional Services Contract No. 061825 - Legal Services - Felony Criminal, Mental Health, & Juvenile Delinquency with Ramos Law Firm PLLC in a maximum, not-to-exceed compensation amount of $132,000 for the term of July 1, 2025, through June 30, 2026.

G. Approval of the June 25, 2024, September 3, 2024, September 17, 2024, November 4, 2025, and November 18, 2025 Meeting Minutes.

H. Acknowledgment of the October 2025 monthly report submitted by the Clerk of the Superior Court's Office.

I. Acknowledgment of the October 2025 monthly report submitted by the Globe Regional Constable's Office.

J. Acknowledgment of the October 2025 monthly report submitted by the Payson Regional Constable's Office.

K. Acknowledgment of the October 2025 monthly report submitted by the Globe Regional Justice of the Peace's Office.

L. Acknowledgment of the report of County Manager-Approved contracts under $50,000 for the month of October 2025.

Upon motion by Vice-Chairman Cline, seconded by Supervisor Humphrey, the Board unanimously approved Consent Agenda items 3A through 3L.

Item 4 - CALL TO THE PUBLIC: A call to the public is held for public benefit to allow individuals to address the Board of Supervisors on any issue within the jurisdiction of the Board of Supervisors. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute § 38-431.01(I), at the conclusion of an open call to the public, individual members of the Board of Supervisors may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda for further discussion and decision at a future date.

There were no public comments.

Item 5 - At any time during this meeting pursuant to A.R.S. § 38-431.02(K), members of the Board of Supervisors and the County Manager may present a brief summary of current events. No action may be taken on the information presented.

The County Manager and each Supervisor provided a summary of current events.

With no further business to come before the Board of Supervisors, Chairman Christensen adjourned the meeting at 10:50 a.m.

APPROVED:

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Stephen Christensen, Chairman

ATTEST:

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Charlotte Asrarynezami, Clerk of the Board