EXHIBIT "H"

GILA COUNTY DEPARTMENTAL REQUEST TO ADVERTISE FOR BIDS

All departments procuring purchases in excess of $50,000 that requires advertising for bids must follow the Procurement Procedures and must complete Item "I" of this form prior to such purchase. The requesting department is responsible for writing necessary specifications and routing them, including this form and completed Bid Request Form to the Purchasing Department. This Form must be completed and have a copy of the specifications attached before routing begins. All Requests and Specifications will be in accordance with the Arizona Revised Statutes and the latest version of the Gila County Purchasing Policy and Procedures.

IS THIS A REQUEST FOR *Check one*	REQUEST NUMBER
Bids X Proposals ____ / Qualifications ____	____ *(For Procurement Use Only)*

I. DESCRIPTION: *List item(s) to be purchased, purpose, specific summary, estimated cost and funding source.*

FUNDING: PROJECTS: ____

Fund 6870 Dept No. 560 Program 527 Location ____ Account Multiple

INTENT

It is the intent to contract with a glass company to start an on-call glass replacement and chip repair contract for light duty, heavy duty, and equipment glass for the Globe shop.

Signed: Matthew D. Remke Date 29APR2026

Elected Official or Department Head

II. DEPARTMENTAL INFORMATION ONLY: *Action Dates*

DATE				
	Department Receipt	____	Placed on Agenda	____
	Presented to Board	____	Approved to Call	____
	Delivered to Paper	____	Paper Name	Payson Roundup
	Advertised From	____	To	____
	Closing Date	____	Bid Award Date	____
	Awarded To	____	Pre-Bid Meeting Date	____

III. OTHER APPROVAL: *Only as necessary*

Department Name: ____

Department Head Signature ____ Date ____

Department Name: ____

Department Head Signature ____ Date ____

IV. APPROVED

Finance Director Signature ____ Date ____