

**DRAFT MINUTES**

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT ADVISORY COMMITTEE  
MUNICIPAL OFFICE COMPLEX  
CONFERENCE ROOM B-3  
5850 W. GLENDALE AVENUE  
GLENDALE, ARIZONA 85301  
JANUARY 9, 2020  
6:30 p.m.**

MEMBERS PRESENT: Dorlisa Dvorak, Chair  
Lisa Baker, Vice Chair  
Elida Feltus  
Kristin Flores  
David Giles  
Theodora Hackenberg  
Marcia Hopp-Newman  
Vivian Lizarraga  
Leslee Miele  
Alicia Rubio  
Lynda Vescio

MEMBERS ABSENT: Tim Wayne

STAFF PRESENT: Matthew Hess, Community Revitalization Administrator  
Stephanie Small, Community Services Director  
Rick St. John, Assistant City Manager

**1. CALL TO ORDER**

Chair Dvorak called the meeting to order at 6:30 p.m.

**2. ROLL CALL**

Chair Dvorak facilitated roll call. Committee-members introduced themselves.

**3. CITIZEN COMMENTS**

None. No citizens were present.

**4. NEW BUSINESS**

a. FY19-20 Community Development Block Grant (CDBG) Public Services Funding Request Recommendations

Mr. Hess facilitated the Commission's discussion regarding recommendations for the CDBG Public Services Federal HUD funding for FY2020-21. There is an estimated \$371,276 available to allocate to Public Services. Further, City Council requested that \$125,000 of CDBG Public Services be set aside for homeless activities, leaving \$246,026 available for CDAC to review and provide funding recommendations.

Committee-member discussion and deliberations were held. Mr. Hess provided the list of Council funding priorities.

Committee-member Vescio disclosed that she volunteered serving the children at Chrysalis approximately 15 years ago.

Committee-member Rubio disclosed that she is the Project Manager for the Duet FY19-20 City of Phoenix contract.

Vice Chair Baker disclosed that she is on the Board of the Glendale Citizens Academy, who has made a donation to Angels on Patrol.

Committee-member Rubio disclosed that she has worked with the Boys and Girls Club in the Phoenix area.

[Committee-member Miele entered the meeting.]

Upon suggestion, it was agreed that this evening's recommendations would be preliminary and no action would be taken until the regular CDAC meeting to be held on January 23, 2020 CDAC regular monthly meeting.

Committee-member Feltus disclosed that she works at a school district.

Committee-member Lizarraga inquired as to the source of the funds for the grants. Mr. Hess explained that the funds come from the federal government and stressed the importance of the 2020 Census, which impacts the amount of funds the City receives. Ms. Small stressed the accuracy of the Census counts.

Committee-member Rubio stated that Council-members and elected officials should be informed that General Funds should also be going to low-income neighborhoods, as those residents are also paying taxes and water and sewer rates. Committee-member Rubio surmised that there will be more revenue with the Conair facility, funds should be reinvested in neighborhoods, and federal grants should not be the only source relied upon. Committee-member Rubio commented that Council has its priorities, however, they must be in line with the Consolidated Plan and more money is needed in the neighborhoods.

Committee-member Miele asked if the current Community Bridges Navigator will be lost if the grant request is not funded this year. Committee-member Vescio replied that it would appear so based on the financials in the application. Committee-member Vescio stated that Council might consider using the \$125,000 set aside to fund the Navigator position.

Committee-member Vescio inquired about the \$125,000 set aside. Ms. Small explained that Council would like to achieve specific performance measures in order to move the needle on certain priorities and with the set aside, the City can set the scope of work required.

Committee-member Rubio agreed that perhaps Council could use some of the set aside to fund the Navigator position, as the Committee is unable to do so due to limited resources. Ms. Small announced that the RFP process will have to be utilized for any of the Council set asides and there is no way to guarantee who will be awarded the contract.

Committee-member Miele expressed concern that the current Navigator has been in Glendale for two years working with people in Glendale and establishing relationships. Committee-member Miele commented that without funding, this position could go away and the process would have to be started all over again.

Committee-member Rubio asked if the Glendale Works Program was being funded by the General Fund. Ms. Small explained that CDBG funds can be used to pay for the Phoenix Rescue Mission salaries, while the General Fund can pay for the stipend to the workers.

It was agreed the Commission will revisit the Community Bridges Homeless Navigation Services at the next Committee meeting.

Based on discussions and deliberations, the following are the Committee's preliminary FY20-21 CDBG Public Service Funding recommendations:

### **HOMELESS**

- 1. A New Leaf: Faith House – No funding**
- 2. Angels on Patrol: Crisis Response - \$5,000.00**
- 3. Central Arizona Shelter Services, Inc. (CASS): Norton and Ramsey Social Justice Empowerment Center – No funding**
- 4. City of Glendale Community Services, Community Revitalization: Glendale Works - \$50,000.00**
- 5. City of Glendale Community Action Program: Eviction Prevention – \$40,000.00**
- 6. Community Bridges: Housing Navigation Homeless Services – No funding**
- 7. Community Bridges: Homeless Navigation Services - Revisit**
- 8. Community Legal Services: Fair Housing Education - \$5,000.00**
- 9. Community Legal Services: Housing Legal Services – No funding**
- 10. Family Promise: Glendale Emergency Shelter - \$15,000.00**
- 11. Homeward Bound: Integrated Family Services – No funding**
- 12. Marc Community Resources: Employment Specialist – No funding**
- 13. Phoenix Rescue Mission: Emergency Food Distribution – No funding**
- 14. Sojourner Center: Emergency Shelter and Services – No funding**
- 15. St. Vincent de Paul: Homeless Prevention - \$20,000**
- 16. UMOM New Day Centers: Family Emergency Shelter – No funding**

### **DOMESTIC VIOLENCE**

- 17. Chrysalis: Victim Services - \$10,000.00**
- 18. Sojourner Center: Lay Legal Domestic Violence Victims – No funding**

### **SENIORS**

- 19. Arizona YWCA Metro Phoenix: Senior Nutrition Program - \$40,000.00**
- 20. Duet Partners in Health and Aging: Vital Services to Seniors - \$15,000.00**

### **YOUTH**

- 21. Back to School Clothing Drive: New Clothes, New Beginnings – No funding**
- 22. Boys & Girls Clubs Metro Phoenix: Swift Kids Academic Success - \$10,000.00**
- 23. Catholic Charities Community Services: West Side Head Start - \$21,026.00**

**24. City of Glendale Community Services, Community Revitalization: Youth Employment Program – No funding**

**25. Homeless Youth Connection: Empowering Youth for the Future - \$15,000.00**

**DISABLED**

**26. Best Buddies International: Inclusion Project – No funding**

**4. COMMITTEE-MEMBER COMMENTS AND SUGGESTIONS**

None.

**5. NEXT MEETING**

The next regular meeting of the Community Development Advisory Committee will be held on January 15, 2020 at 4:00 p.m. in Council Chambers of the Municipal Office Complex, located at Glendale City Hall, B3, 5850 W. Glendale Avenue, 85301.

**6. ADJOURNMENT**

**Motion by Committee-member Rubio, second by Committee-member Giles, to adjourn the meeting at 7:41 p.m. Motion carried 11 – 0.**

Respectfully submitted,

Denise Kazmierczak