

DRAFT



MINUTES

**GOVERNMENT SERVICES COMMITTEE
CITY HALL
COUNCIL CONFERENCE ROOM
5850 W. GLENDALE AVE.
GLENDALE, ARIZONA 85301**

**AUGUST 4, 2020
2:00 P.M.**

1. CALL TO ORDER

The meeting was called to order at 2:00 p.m.

2. ROLL CALL

Present: Jamie Aldama, Chair
Ian Hugh, Councilmember
Bart Turner, Councilmember

Also Present: Julie K. Bower, City Clerk

3. CITIZEN COMMENTS

None

4. SELECTION OF CHAIR

Motioned by Councilmember Bart Turner, seconded by Councilmember Ian Hugh, to select Councilmember Aldama as Chair.

AYE: Chair Jamie Aldama
Councilmember Ian Hugh
Councilmember Bart Turner

Passed

5. APPROVAL OF THE MINUTES

1. Approval of the minutes of the May 26, 2020 Government Services Committee meeting

Motioned by Councilmember Ian Hugh, seconded by Councilmember Bart Turner, to approve the minutes of the May 26, 2020 Government Services Committee meeting.

AYE: Chair Jamie Aldama
Councilmember Ian Hugh
Councilmember Bart Turner
Passed

6. RESIGNATIONS

Ms. Bower reported the following resignations:

Cooki Peverini, Mayoral, Arts Commission, effective 6/25/2020
Jonathan Liebman, Cholla District, Citizens Utility Advisory Commission, effective 7/2/2020

7. NEW BUSINESS

1. Draft Board and Commission Vacancy Policy

The consensus of the Committee was that a policy regarding filling long-term board and commission vacancies would not be adopted at the present time.

2. Annual Board and Commission Member Satisfaction Survey Follow Up

Ms. Bower said the survey contained several comments regarding a desire for more interaction between the boards and commissions and Mayor and Council. At the May 26th meeting, the Government Services Committee (GSC) had discussed the Chair attending a meeting of each board and commission to explain Council's attendance policy.

The consensus was for the GSC to pay an annual visit to each board and commission excluding the committees, boards or commissions whose membership included a member of Council. The visits would be divided equally among the GSC members. Ms. Bower was directed to prepare talking points for the visits.

Ms. Bower presented the draft memo to board and commission staff liaisons that was requested at the May 26th GSC meeting. The purpose of the memo was to remind liaisons that their role was not to advocate for a pre-determined outcome.

The consensus was to update the draft memo, circulate it to all GSC members for review and then send the memo to board and commission staff liaisons.

3. Board and Commission Annual Goals Follow Up

Ms. Bower said the GSC discussed action items based on the annual goals provided by the various boards and commissions at its May 26th meeting. She asked if the GSC wanted to move forward with the items and how the action items should be relayed to the boards and commissions.

Councilmember Aldama asked if all boards and commissions had submitted goals.

Ms. Bower said the following were still working on goals: the Audit Committee, the Community Development Advisory Committee and the Historic Preservation Commission.

Committee members discussed the proposed action items.

Councilmember Aldama did not want to develop expectations that a board or commission would not be able to meet.

Councilmember Turner was concerned about one of the action items for the Arts Commission regarding a fine arts and wine event. He was not sure it was appropriate to assign that kind of task to an advisory commission. The main function of the Arts Commission was to make recommendations for expenditures from the arts fund.

The consensus was to remove the action item for the Arts Commission regarding a fine art and wine event. A new item would be added regarding recommendations on expenditures from the arts fund. The recommendations should be from the Commission, not staff-driven. The action items would be finalized once all goals had been received.

4. Human Relations Commission Future Events

Ms. Bower said the Human Relations Commission (HRC) wanted to develop community events. The HRC wanted to know what the approval process would be and if there was funding available for community events.

Councilmember Turner said the HRC's role was advisory to the Council. He liked the idea of community events but was not sure if it was the responsibility of the HRC to plan and host events.

Councilmember Aldama said it was appropriate for the HRC to make recommendations for community events and forward the recommendations to Council.

After further discussion, the consensus was for the HRC to develop a lecture series. Speakers would provide information on the cultural heritage of the City. The lectures could be held in the Council Chambers or the auditorium at the Main Library. The lectures could be recorded and broadcast on Channel 11 and made available on the City's Website.

8. MOTION TO ENTER INTO EXECUTIVE SESSION

Motioned by Councilmember Bart Turner, seconded by Councilmember Ian Hugh, to hold an executive session.

AYE: Chair Jamie Aldama
Councilmember Ian Hugh
Councilmember Bart Turner

Passed

9. EXECUTIVE SESSION

The Government Services Committee entered into executive session at 2:54 for discussion and consideration of appointments to various boards and commissions and other bodies pursuant to A.R.S. 38-431.03(A)(1).

Motioned by Councilmember Ian Hugh, seconded by Councilmember Bart Turner, to adjourn the executive session.

AYE: Chair Jamie Aldama
Councilmember Ian Hugh
Councilmember Bart Turner

Passed

Councilmember Aldama adjourned the executive session at 2:56 p.m.

10. NEXT MEETING

The next regular meeting of the Government Services Committee would be held on September 1, 2020 at 2:00 p.m., in the Council Conference Room of City Hall, located at 5850 W. Glendale Ave, Glendale, Arizona, 85301.

11. ADJOURNMENT

Councilmember Aldama adjourned the meeting at 2:57 p.m.

The Government Services Committee meeting minutes of August 4, 2020 were submitted and approved this ___ day of _____, 2020.

Julie K. Bower, MMC
City Clerk