

DRAFT



MINUTES

**LIBRARY ADVISORY BOARD
GLENDALE PUBLIC LIBRARY
MAIN LIBRARY- BOARD MEETING ROOM
5959 W. BROWN ST.
GLENDALE, ARIZONA 85302
NOVEMBER 18, 2020
6:00P.M.**

1. CALL TO ORDER

Chair Gary R. Johnson called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present: Gary Johnson, Chair
Diane Kocur, Vice Chair
Eva Ndavu, Board Member
Lauren Snair, Teen
Timothy Ndavu, Board Member
Haydee Kukowski, Board Member

Absent: Karen Aborne, Board Member
Calvin Carbello, Teen

Also Present: Michael Beck, Chief Librarian
Dawn Wasley, Library Administrator
Kayla Martinez, Library Administrative Support Specialist

3. CITIZEN COMMENTS

None.

4. APPROVAL OF THE MINUTES

a. APPROVAL OF OCTOBER 14, 2020 MINUTES

Vice Chair Kocur moved, Board Member E. Ndavu made the second to approve the October 14, 2020 Library Advisory Board meeting minutes as submitted. Motion carried 6-0.

Motioned by Vice Chair Diane Kocur, seconded by Board Member Eva Ndavu

AYE: Chair Gary Johnson

Vice Chair Diane Kocur
Board Member Eva Ndavu
Board Member Timothy Ndavu
Teen Lauren Snair
Board Member Haydee Kukowski

Passed

5. NEW BUSINESS

a. 2021 NATIONAL LIBRARY WEEK PROCLAMATION PREPARATION

Chief Librarian Beck shared with the Board the draft copy of the 2021 National Library Week Proclamation.

Vice-Chair Kocur and Board Member E. Ndavu provided Board Members with different recommendations of the 2021 National Library Week Proclamation to consider. There was Board Member discussion and it was requested to have both versions combined for the final draft 2021 National Library Week Proclamation.

Vice-Chair Kocur moved, Board Member E. Ndavu made the second, to submit the two revisions to a library staff member to combine the modifications into a final draft 2021 National Library Week Proclamation. Motion carried 6-0.

Motioned by Vice Chair Diane Kocur, seconded by Board Member Eva Ndavu

AYE: Chair Gary Johnson
Vice Chair Diane Kocur
Board Member Eva Ndavu
Board Member Timothy Ndavu
Teen Lauren Snair
Board Member Haydee Kukowski

Passed

b. LIBRARY SERVICE UPDATES IN RESPONSE TO COVID-19

Chief Librarian Beck updated the Board of the following:

- The Library continues to offer lobby and drive-thru services.
- Since March, the Library has had over 75,000 in-person patrons visits with over 260,000 physical items checked out.
- Since October 1st, there have been 1,500 public computing sessions.
- The Library has consistently seen about 3,200 people per week, including 500 people utilizing the Foothills branch's drive thru.
- Due to Covid-19, there have not been any opportunities to collaborate with any of the sports events.
- The Culture Pass program has begun again but on a limited schedule for three participating agencies.

Board Member T. Ndavu asked if there have been any physical modifications to the library equipment and it is being used. Chief Librarian Beck informed The Board that the Library has continued to use PPE as directed by the City and CDC. All items are being quarantined after each use, and touch point cleaning has continued throughout.

6. CHIEF LIBRARIAN UPDATE

- a. Chief Librarian Beck updated the Board of the following:
- The budget process has begun for The City, and the Library has submitted some IT steering committee requests for a technology phone app and programming laptops for Heroes Library.
 - Lobby Services continue.
 - Library staff is working on potential Library Service and Technology Act Grant ideas.
 - Recently hosted the Veterans Day Flag Changing Ceremony at the Main Library.
 - Recently had over 400 people attend a virtual Jane Austin Fest that had attendees who joined worldwide.
 - The State Grants in Aid Grant was approved by City Council. Those funds are used for professional development and in purchasing public use equipment and furniture.
 - Since July 1st, we have had almost 3,000 new card registrants.

7. BOARD MEMBER COMMENTS AND SUGGESTIONS

Library Advisory Board Members welcomed new Teen Board Member Lauren Snair.

8. NEXT MEETING

The next regular meeting of the Library Advisory Board will be held on December 9, 2020 at 6:00 p.m., in the Board Meeting Room of the Main Library, located at 5959 W. Brown St., Glendale, Arizona, 85302.

9. ADJOURNMENT

Motioned by Teen Lauren Snair, seconded by Board Member Eva Ndavu

AYE: Chair Gary Johnson
Vice Chair Diane Kocur
Board Member Eva Ndavu
Board Member Timothy Ndavu
Teen Lauren Snair
Board Member Haydee Kukowski

Passed

The Library Advisory Board meeting minutes of _____, 2020 were submitted and approved this ___ day of _____, 2020.

Kayla Martinez
Recording Secretary