
City of Glendale Substantial Annual Action Plan Amendments

FYs 2016-17, 2017-18, 2018-2019 & 2019-20



Glendale Community Revitalization Division
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Public Comment Period

February 5, 2021 through March 7, 2021

City of Glendale Combined FYs 2016-17, 2017-18, 2018-19 and 2019-20 Annual Action Plans Substantial Amendment #1

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INTRODUCTION

The City of Glendale's HUD Annual Action Plans (AAP) detail the community's funding strategy to expend Community Development Block Grant (CDBG), Emergency Solutions Grants (ESG), and HOME Investment Partnerships Program each year. The Plans implement the goals of the City's Five-Year Consolidated Plan by funding allocations to specific activities that advance these goals, and are developed through significant public input, analysis, and planning.

Title 24 Section 91.505 of the Code of Federal Regulations stipulates that communities shall amend their approved plans whenever they make one or more of the following decisions:

1. To make a change in its allocation priorities or a change in the method of distribution of funds;
2. To carry out an activity, using funds from any program covered by the Consolidated Plan (including program income) not previously described in the action plan; or
3. To change the purpose, scope, location, or beneficiaries of an activity.

The Regulation further requires that jurisdictions identify in their Citizen Participation Plans the criteria they will use for determining what constitutes a substantial amendment. As a member of the Maricopa HOME Consortium the City follows the Consortium's FY 2015-19 Citizen Participation Plan. Consistent with these requirements, the City identified three criteria that will require a substantial amendment:

1. Changes in the use of CDBG/ESG funds from one eligible activity to another; or
2. An activity is undertaken that was not previously included in the Consolidated Plan or subsequent Annual Action Plans; or
3. More than twenty percent of an activity budget is proposed to be reallocated to another eligible program activity.

The proposed substantial amendment triggers all three of these criteria, including: 1. changing the use of CDBG funds from one eligible activity to another; 2. creation of a new activity not previously included in existing Annual Action Plans; and 3. reallocation of 20% or more in CDBG funds from one activity to another eligible activity.

CONTENT OF THE SUBSTANTIAL AMENDMENT

With this Substantial Amendment, the City proposes to reallocate \$456,381.93 in Community Development Block Grant (CDBG) funds from various activities to a new activity that will allow the City to complete a variety of public improvements. Reallocation of these funds is necessary to realign final activity expenditures with existing Annual Action Plan allocations and repurpose unexpended funding from completed or cancelled activities. The following tables outline the changes to the PYs 2016-17 through 2019-20 Annual Action Plans by funding year, original recipient, activity name, original allocation and proposed final reallocation.

FY 2016-17 Annual Action Plan Revised Allocations		
Organization and Activity Name	Original Action Plan Allocation	Revised Action Plan Allocation
COG - Public Housing - ADA Accessibility	\$ -	\$ 1,408.78
COG - Code Enforcement - Payroll	\$ 62,552.00	\$ 39.27
Arizona YWCA Metropolitan Phoenix Facility Renovations	\$ 55,334.00	\$ 45,525.03
Boys and Girls Clubs of Metro PHX - Facility Improvements	\$ 10,440.00	\$ 7,542.29
COG - Parks and Recreation - ADA Modifications	\$ 61,906.00	\$ 15,424.71
COG - Parks and Recreation - Community Center Renovations	\$ 57,612.00	\$ 57,199.37
COG Community Action Program - Eviction Prevention Program	\$ 67,863.00	\$ 63,144.00
St. Mary's Food Bank Alliance - Senior Home Delivery Program	\$ 15,661.00	\$ 15,427.00
Aid to Adoption of Special Kids (AASK-AZ) - Mentoring Program	\$ 10,440.00	\$ 8,782.23
COG - Revitalization - Planning and Administration	\$ 440,157.00	\$ 321,401.35
COG - Revitalization - Rehab Program delivery	\$ 220,222.00	\$ 125,757.15
Central Arizona Shelter Services (CASS) - Floor Resurfacing	\$ -	\$ 199.81
COG - Parks and Recreation - Sands Park Play Plaza	\$ -	\$ 1,635.88
Glendale Women's Club - Historic Clubhouse Restoration	\$ -	\$ 513.66
COG - Community Action Program - Eviction Prevention Program	\$ -	\$ 18,568.00
COG - Revitalization - Residential Rehabilitation Program	\$ 354,000.00	\$ 348,208.04
COG - Economic Development - Visual Improvement Program	\$ 52,202.00	\$ 53,699.40
Rebuilding Together - Safe at Home ADA improvements	\$ -	\$ 136.10
Habitat for Humanity - Emergency Home Repair Program	\$ -	\$ 170,804.51
COG - Public Housing - Picnic Benches & Seats	\$ -	\$ 1,400.45
COG - Parks and Recreation - O'Neil Park	\$ 60,000.00	\$ 60,600.40
COG - Various Departments - Physical improvement projects (NEW):	\$ -	\$ 150,971.57
Total 2016-17 Reallocated Funds:	\$ 1,468,389.00	\$ 1,468,389.00

FY 2017-18 Annual Action Plan Revised Allocations		
Organization and Activity Name	Original Action Plan Allocation	Revised Action Plan Allocation
Central Arizona Shelter Services (CASS) - Floor Resurfacing	\$ 62,602.00	\$ 62,309.41
COG - Parks and Recreation - Sands Park Play Plaza	\$ 103,287.00	\$ 103,000.00
Chrysalis Shelter for Victims of Domestic Violence - Victim Services	\$ 15,483.00	\$ 9,462.27
Valley Life - Counseling for Adults with Developmental Disabilities	\$ 5,183.00	\$ 581.25
Hope for Hunger - Hunger Fighters	\$ 25,783.00	\$ 23,465.86
COG - Community Action Program - Eviction Prevention Program	\$ 66,985.00	\$ 45,967.00
A New Leaf, Inc. - Faith House Emergency Shelter Operations	\$ 30,933.00	\$ 27,274.55
COG - Revitalization - Planning and Administration	\$ 454,070.00	\$ 376,358.01
COG - Various Departments - Physical improvement projects (NEW)	\$ -	\$ 115,907.65
Total 2017-18 Reallocated Funds:	\$ 764,326.00	\$ 764,326.00

FY 2018-19 Annual Action Plan Revised Allocations		
Organization and Activity Name	Original Action Plan Allocation	Revised Action Plan Allocation
Sojourner Center - DV Campus Beautification	\$ 9,590.00	\$ -
St. Mary's Food Bank Alliance - Glendale Home Delivery Program	\$ 10,000.00	\$ -
Gompers - Employment First	\$ 15,100.00	\$ -
COG - Community Action Program - Eviction Prevention Program	\$ 50,000.00	\$ 49,975.00
Glendale Works - Homeless Workforce Development Program	\$ 41,158.00	\$ 16,773.78
Chrysalis Shelter for Victims of Domestic Violence - victim services	\$ 10,000.00	\$ 8,444.58
Sojourner Center - Court liaison	\$ 15,000.00	\$ 10,607.26
COG - Revitalization - Planning and Administration	\$ 495,035.00	\$ 381,581.67
COG - Various Departments - Physical improvement projects (NEW)	\$ -	\$ 178,500.71
Total 2018-19 Reallocated Funds:	\$ 645,883.00	\$ 645,883.00

FY 2019-20 Annual Action Plan Revised Allocations		
Organization and Activity Name	Original Action Plan Allocation	Revised Action Plan Allocation
COG - Revitalization - Youth Internship Program	\$ 11,002.00	\$ -
COG - Various Departments - Physical improvement projects (NEW)	\$ -	\$ 11,002.00
Total 2019-20 Reallocated Funds:	\$ 11,002.00	\$ 11,002.00

In total, \$456,381.93 in CDBG funds are proposed for reallocation to physical improvement activities that may include, but are not limited to: water, sewer, street, curb/gutter, and sidewalk improvements, lighting, ADA improvements, streetscape enhancements, drainage, facility improvements and other possible infrastructure, right-of-way and neighborhood enhancements. Specific activities that may be completed include architectural, engineering, permitting and planning costs, environmental review costs, as well as construction and construction management expenses.

Other Plan Amendment Components

In addition to the reallocation of funding described in the previous section, the City also proposes to change the scope of the following three activities:

2016-2017 Annual Action Plan: Activity 9 – COG Visual Improvement Program VIP (page 30) – \$52,202

The Activity name will be changed to *Downtown Glendale Street Lighting*, and the activity Description section will be revised to: *Per 24 CFR 501(c), the City of Glendale will install café-style street lighting in the Downtown area. Funding will be available for architectural, engineering, consulting, planning/permitting fees, environmental review costs, construction and construction management expenses.*

Proposed beneficiaries and the total funding allocation will remain the same and qualify for under the Low/Moderate Income CDBG National Objective as an area benefit OR as a Slum/blight area benefit.

2017-2018 Annual Action Plan: Activity 10 – COG Visual Improvement Program (VIP) (page 33) – \$51,791

The Activity name will be changed to *Downtown Glendale Street Lighting*, and the activity Description section will be revised to: *Per 24 CFR 501(c), the City of Glendale will install café-style street lighting in the Downtown area. Funding will be available for architectural, engineering, consulting, planning/permitting fees, environmental review costs, construction and construction management expenses.*

Proposed beneficiaries and the total funding allocation will remain the same and qualify for under the Low/Moderate Income CDBG National Objective as an area benefit OR as a Slum/blight area benefit.

2018-2019 Annual Action Plan: Activity 5 – COG Visual Improvement Program (VIP) (pages 32-33) – \$100,000

The Activity name will be changed to *Downtown Glendale Street Lighting*, and the activity Description section will be revised to: *Per 24 CFR 501(c), the City of Glendale will install café-style street lighting in the Downtown area. Funding will be available for architectural, engineering, consulting, planning/permitting fees, environmental review costs, construction and construction management expenses.*

Proposed beneficiaries and the total funding allocation will remain the same and qualify for under the Low/Moderate Income CDBG National Objective as an area benefit OR as a Slum/blight area benefit.

CITIZEN PARTICIPATION

In accordance with 24 CFR 91.105(c)(3), the City adhered to its Citizen Participation Plan in order to obtain input on the proposed Substantial Amendment.

A copy of the Substantial Amendment is available for public review anytime on the City of Glendale's website at www.glendaleaz.com/communityservicesplans or weekdays between the hours of 8:00 AM and 5:00 PM at the following locations:

1. Reference desk at the Glendale Main Public Library, 5959 W. Brown Street
2. Reference desk at the Velma Teague Library, 7010 N. 58th Avenue
3. Reference desk at the Foothills Library, 19055 N. 57th Avenue
4. Reference desk at Heroes Regional Park Library, 6075 N. 83rd Avenue
5. Glendale Community Revitalization Division, 5850 W. Glendale Avenue, Suite 107
6. Glendale Public Housing Authority, 6842 N. 61st Avenue
7. Glendale Community Action Program Office, 5850 W Glendale Ave, Suite B38

The Community Revitalization Division will hold a public hearing on Thursday, February 18, 2021 at 6:30 PM in Room B3 of Glendale City Hall or via Zoom. This meeting will occur concurrent with the regularly scheduled Community Development Advisory Committee meeting. Following the 30-day public comment period and public hearing, the Glendale City Council is expected to take action on this Substantial Amendment at a regular meeting on Tuesday, March 23, 2021.

A copy of the public hearing notice is presented in Exhibit 1. A summary of citizen comments received at the public hearing and responses to these citizen comments are presented in Exhibit 2.

EXHIBIT 1

PUBLIC COMMENTS & PUBLICATION of 30-DAY COMMENT PERIOD AND PUBLIC HEARING

Summary of public responses received within 30-day comment period with staff responses:

No comments received

Summary of comments received and discussion at February 18, 2021 Public Hearing:

No comments received

PUBLIC NOTICE

NOTICE OF PUBLIC HEARING and 30-DAY COMMENT PERIOD ON THE PROPOSED SUBSTANTIAL AMENDMENT 1 TO THE 2016-17, 2017-18, 2018-19 & 2019-20 HUD ANNUAL ACTION PLANS

Notice is hereby given that the City of Glendale, Arizona proposes to amend its Fiscal Years (FYs) 2016-17, 2017-18, 2018-19 and 2019-20 HUD Annual Action Plans, under the 2015-2019 Five-Year Consolidated Plan. This Substantial Amendment will include the proposed realignment and reallocation of \$456,381.93 in CDBG funds from completed or canceled activities to a new activity that will allow the City to complete various physical improvement projects.

This Substantial Amendment will be available for a 30-day public comment period beginning Friday, February 5, 2021 and close on Sunday, March 7, 2021. All residents, property and business owners, partnering agencies and other stakeholders of the City of Glendale are encouraged to submit written comments or questions regarding the proposed Substantial Amendment to Matthew Hess, Community Revitalization Administrator, at Glendale City Hall, 5850 W. Glendale Ave, Suite 107, Glendale, AZ 85301, or by email at revitalization@glendaleaz.com.

A copy of this Substantial Amendment and the related Annual Action Plans are available for public review at: www.glendaleaz.com/communityservicesplans

or weekdays between the hours of 8:00 AM and 5:00 PM at the following locations:

1. Reference desk at the Glendale Main Public Library, 5959 W. Brown Street
2. Reference desk at the Velma Teague Branch Library, 7010 N. 58th Avenue
3. Reference desk at the Foothills Library, 19055 N. 57th Avenue
4. Reference desk at the Heroes Park Library, 6075 N. 83rd Avenue
5. Glendale Community Revitalization Division, 5850 W. Glendale Avenue, Suite 107
6. Glendale Public Housing Authority, 6842 N. 61st Avenue
7. Glendale Community Action Program Office, 5850 W Glendale Ave, Suite B38

A public hearing will take place at the Community Development Advisory Committee on Thursday, February 18, 2021 at 6:30pm. The Community Development Advisory Committee meetings will be closed to the public until further notice. This action follows guidelines from the federal government stating that no more than 10 people should gather in a room at the same time.

To Watch or Listen Live

From a personal computer, tablet, or smart phone device:

<https://glendaleaz.zoom.us/j/97127565376?pwd=SFIUSmJnYUIJbXRUQ29Ca0VyRUdGZz09>

Meeting ID: 971 2756 5376

Passcode: 649221

By telephone at any of these numbers:

1 669 900 6833

1 253 215 8782

1 346 248 7799

1 929 205 6099

CITIZEN COMMENTS

Email Comments

To submit comments on a meeting agenda item, or to comment in the Call to the Public for non-agenda items, please email CDAC@glendaleaz.com. The deadline for submitting comments is Thursday, February 18, 2021 at 4:00 p.m. Please note, that only emails received by that time will be considered and included in the record. Staff will read the first five minutes of your written comments for agenda items, and the first three minutes of your written comments for Call to the Public, non-agenda items. Your entire email will be included into the record.

Recorded Comments

Residents can submit recorded comments on a voting meeting agenda item, or to comment in the Call to the Public for non-agenda items, by calling 623-930-4530 and leaving a voicemail recording of your comments. The deadline for submitting comments is Thursday, February 18, 2021 at 4:00 p.m. Please note, that only voicemails received by that time will be considered and included in the record. Staff will play the first five minutes of your comments for agenda items, and the first three minutes of your comments for Call to the Public, non-agenda items.

FOR SPECIAL ACCOMMODATIONS



City facilities are wheelchair accessible. For special accommodations, please contact Matthew Hess at the Community Revitalization Division, phone (623) 930-3670, at least three (3) working days prior to the hearing. Hearing-impaired persons, please use the AZ Relay Service number 711, or Glendale TDD (623) 930-2197.

Asistencia en español: Para que le interpreten la solicitud en español, llame al (623) 930-3670.

Publish: The Glendale Star *February 4, 2021 and February 11, 2021*