

December 1, 2021

Industrial Commission of Arizona
Attn: Renee Pastor
Self-Insurance Manager
800 W. Washington, Suite 301
Phoenix, AZ 85007

RE: 2022 Self-Insurance Renewal Request and Request for Exemption from Requirement to Post Statutory Deposit

Dear Ms. Pastor:

The City of Glendale submits its documentation for self-insurance authority. The City of Glendale, a public entity, meets the condition required under R20-5-1114 (A). Resolution No. 00-00 was passed by the City Council on 11/23/2021, meeting the conditions outlined in R20-5-1114(A). I have provided the Council Report and a copy of the unsigned resolution. A copy of the resolution will be provided to the Commission once it is signed.

1. Attached is the complete Workers' Compensation Liability form, accompanied by a loss run that supplies individual claim backup information. The evaluation date is October 31, 2021.
2. Attached is the City of Glendale's loss run, referenced above.
3. The City of Glendale is a public entity and will be requesting an exemption to post the security deposit under item 6, below.
4. A copy of the City Excess insurance policy is attached. The completed Excess Recovery Claims form, as well as a copy of the 2021 letters requesting excess reimbursement are attached.
5. Attached is the UNAUDITED Statement of Revenues, Expenses and Changes in Fund Net Assets - Budget Basis for the period 7/1/2021 through 10/28/2021. The City's trust fund balance is \$14,018,812.42. The City's Annual Financial Report (CAFR) will be available after December 31, 2021. When it becomes available it can be found at www.glendaleaz.com/finance.

6. The City is requesting continuing an exemption from positing required security deposit pursuant to Rule 20-5-1114. The City has an established Workers' Compensation trust fund for payment of workers' compensation claims pursuant to A.R.S. § 11-981 and in accordance with City Ordinance Chapter 2, Administration, Article V., Financial Affairs, Division 6, Workers' Compensation Trust Fund.
7. The City of Glendale's denial rate was 6.0% and is below the ICA's 12% standard or the average denial rate for City and County employers of 8.1%.
8. The City of Glendale has 2217 employees.
9. The City's Third-Party Administrator:
CorVel Corporation
1850 North Central Avenue, #1200
Phoenix, AZ 85004
Tel. 602-288-1838 Fax 866-392-2919
10. The City of Glendale points of contact:

Dianne Shoemake Risk Manager 5850 West Glendale Avenue Glendale, AZ 85301 Tel.: (623) 930-2856 Fax: (623) 915-2697 dshoemake@glendaleaz.com	Lorena Sanchez-Zumph HR Program Manager 5850 West Glendale Avenue Glendale, AZ 85301 Tel.: (623) 930-2857 Fax: (623) 847-5322 lsanchez@gendaleaz.com
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11. The Commission determined the City of Glendale's 2019 EMF at 0.97.
12. The City of Glendale conducts an annual actuary report. Attached is actuarial study conducted by AON Risk Consultants as of June 30, 2021.
13. The City of Glendale CAFR recommends a 55% confidence level.
14. The City of Glendale uses 0.51% discount percentage for investment returns.

We would be glad to discuss any concerns that you have, answer any questions or provide additional documentation regarding the administration of the Workers' Compensation Trust Fund.

Sincerely,

Dianne Shoemake
Risk Manager

Enclosures:

Workers Compensation Liability Form

Open Claims and Excess Recovery Loss Run

Excess Insurance Policy

Letters to Excess Carrier

Unaudited Statement of Revenues, Expenses and Changes in Fund Net Assets – Budget Basis

Actuarial Report - AON Risk Consultants

DRAFT