

DRAFT



MINUTES

**AVIATION ADVISORY COMMISSION
GLENDALE MUNICIPAL AIRPORT
6801 N. GLEN HARBOR BLVD.
GLENDALE, ARIZONA 85307
AIRPORT CONFERENCE ROOM
NOVEMBER 18, 2020
6:00 P.M.**

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2. ROLL CALL

Present: Chair Larry Rovey
Vice Chair Quentin Tolby
Commissioner Terry Aramian
Commissioner Bill Eikost
Commissioner Michael Portik
Commissioner Bud Zomok

Absent: Commissioner Tim Topliff

Also Present: Carl Newman, Airport Administrator
Roxanne Alexander, Management Assistant
Jim Gruber, Assistant City Attorney
Trevor Ebersole, Transportation Director
John Padilla, Luke Air Force Base Representative

3. CITIZEN COMMENTS

No citizens were present on the Zoom call and no emails from the public were received.

4. APPROVAL OF THE MINUTES

a. **Aviation Advisory Commission Minutes of October 21, 2020**

Motion by Commissioner Aramian, second by Commissioner Zomok, to approve the October 21, 2020 Commission meeting minutes as written. The motion carried 5 – 0. [Chair Rovey was not yet present.]

Motioned by Commissioner Terry Aramian, seconded by Commissioner Bud Zomok

AYE: Vice Chair Quentin Tolby
Commissioner Terry Aramian
Commissioner Bill Eikost
Commissioner Michael Portik
Commissioner Bud Zomok

Other: Chair Larry Rovey (ABSENT)
Commissioner Tim Topliff (ABSENT)

Passed

5. AIRPORT BUSINESS

a. **Glen Harbor Boulevard Connection to Ballpark Road.**

Tabled pending the arrival of Chair Rovey.

Agenda Item 5a. Revisited after Agenda Item 5d. was discussed:

Mr. Ebersole explained the history of the Glen Harbor Boulevard project, which was studied in 2016, and explained the two connections considered:

- An at-grade crossing through to Ballpark Boulevard with spread asphalt at an estimated in 2016 of \$5 million
- Elevating Glen Harbor Boulevard over the New River and connecting it like a bridge to Ballpark Boulevard at an estimated cost in 2016 of \$15 million

Mr. Ebersole explained that that project was shelved in 2016 due to the great challenge in federal permitting to cross the river and the great expense.

Chair Rovey asked if additional studies have been conducted on this connection regarding the benefits to traffic circulation or economic development. Mr. Ebersole replied that the project could be kept in the long-term plan and will broach to the subject with the City Manager to advise him that there is renewed interest in the subject.

Chair Rovey noted that it may be worth having a conversation with the Longs, due to their proposed development near the Airport. Chair Rovey expressed his support of the project. Chair Rovey asked if there were any drawings of the project. Mr. Ebersole replied that there were no solid drawings done at the time, as it was only discussed in concept.

Commissioner Aramian expressed his support for the project and renewed interest as well. Mr. Ebersole will have a conversation with the City Manager and provide an update to the Commission on the response.

[Mr. Ebersole excused himself from the meeting.]

b. Aviation Advisory Commission Bylaws Review and Update.

Mr. Gruber displayed the final draft version of the updated Bylaws of the Aviation Advisory Commission, which included changes previously proposed by the Commission. Mr. Gruber explained the changes regarding quorum, which is now based on the number of appointed and seated members of the Commission and the change regarding the number votes now to be based on quorum for consistency.

Commissioner Zomok noted a formatting issue in the document. Mr. Gruber will have the formatting adjusted.

Motioned by Commissioner Bud Zomok, seconded by Commissioner Terry Aramian

AYE: Vice Chair Quentin Tolby
Commissioner Terry Aramian
Commissioner Bill Eikost
Commissioner Michael Portik
Commissioner Bud Zomok

Other: Chair Larry Rovey (ABSENT)
Commissioner Tim Topliff (ABSENT)

Passed

c. Lease agreement Pad 16. This item is for discussion and possible action.

[Chair Rovey entered the meeting during the agenda item.]

Mr. Newman presented information on a Lease Agreement for Pad 16, which included the following information:

- An RFP was issued on August 27, 2020
- The pad is 7,200 square feet at the south end of the Airport
- A pre-offer conference was held on September 9, 2020. There was one attendee: the Experimental Aircraft Association
- The deadline for the RFP was September 16, 2020 and one response was received, which was from the Experimental Aircraft Association. The response was evaluated by Mr. Jim Gum, Mr. Joe Husband, and Mr. Javier Gurrola. The team determined the proposal was responsive to the RFP
- The lease is for 30 cents a square foot, for a total of \$2,473.50 annually and can be adjusted annually based on the Consumer Price Index
- The initial term is for 20 years, with renewal options

d. Recommendation to Accept ADOT Grant for Land Acquisition Reimbursement. This item is for discussion and possible action.

6. STAFF REPORTS

a. Airport Staff Report for November 2020

This report allows the Manager to update the Commission.

1. Airport Financial Update
2. Aircraft Operations Update
3. General Updates.

7. **LUKE AIR FORCE BASE OPERATIONS**
8. **COMMISSION COMMENTS AND SUGGESTIONS**
9. **FUTURE AGENDA ITEMS**
10. **NEXT MEETING**

The next regular meeting of the Aviation Advisory Commission will be held on December 16, 2020 at 6:00 p.m., in the conference room on the second floor of the Airport terminal building, 6801 N. Glen Harbor Blvd., Glendale, Arizona, 85307.

11. **ADJOURNMENT**

The Aviation Advisory Commission Meeting minutes of November 18th, 2020 were submitted and approved this 16th day of December, 2020.

Airport Administrator