



DRAFT MINUTES
CITIZENS TRANSPORTATION OVERSIGHT COMMISSION
VIRTUAL MEETING
GLENDALE, ARIZONA 85301
JANUARY 7, 2021
6:00 P.M.

1. CALL TO ORDER

Chair Fernandes called to order at 6:00 p.m.

2. ROLL CALL

Roll call was conducted.

Present: John Fernandes, Chair
Chris Hauser, Commissioner
Paul Marsh, Commissioner
Marie Nesfield, Commissioner
Jon Pickett, Commissioner
Barbara Rose, Commissioner
Christopher Sund, Commissioner
Joan Young, Commissioner

Absent: Jack Nylund, Vice Chair

Also Present: Patrick Sage, Transportation Planner
Purab Adabala, Transportation Planning Administrator
Ashley Knudsen, Transportation Planner
Javier Gurrola, City Pavement Manager
Russ Romney, Assistant City Attorney

3. APPROVAL OF THE AGENDA - WITHDRAWALS AND CONTINUANCES

ACTION BY CTOC: Approval of the agenda for the January 7th 2020 Citizens Transportation Oversight Commission as submitted.

Motioned by Commissioner Barbara Rose, seconded by Commissioner Marie Nesfield

AYE: Commissioner Chris Hauser
Chair John Fernandes
Commissioner Paul Marsh
Commissioner Marie Nesfield
Commissioner Jon Pickett
Commissioner Barbara Rose

Commissioner Christopher Sund

Commissioner Joan Young

Passed

4. APPROVAL OF THE MINUTES

ACTION BY CTOC: Approval of the minutes from the November 5th, 2020 meeting of the Citizens Transportation Oversight Commission, with the following revisions:

- Agenda Item 6: Commissioner Rose requested inclusion of her comments regarding bicycles lanes. However, after review of the meeting audio recording it was agreed that the comments she referenced were made during a prior CTOC meeting. Therefore, no changes were made to the November 5 minutes regarding this request.
- Agenda Item 11: the following change was requested... "Commissioners decided via to vacate..." should be corrected to "Commissioners decided via email to vacate...". This correction is included in the final minutes.

Motioned by Commissioner Marie Nesfield, seconded by Commissioner Jon Pickett

AYE: Commissioner Chris Hauser
Chair John Fernandes
Commissioner Paul Marsh
Commissioner Marie Nesfield
Commissioner Jon Pickett
Commissioner Barbara Rose
Commissioner Christopher Sund
Commissioner Joan Young

Passed

5. CITIZEN COMMENTS

No citizen comments were submitted either by email or voicemail.

6. PAVEMENT MANAGEMENT & RECONSTRUCTION PROGRAM UPDATE

Mr. Gurrola gave an update on the Pavement Management and Reconstruction Program (PMP), which included the following information:

- All surface treatment work, such as slurry seal and seal coat, is halted until Spring 2021 due to excessively cool morning temperatures.
- Preparatory work, such as crack sealing and asphalt patching, is ongoing throughout the City.
- Expenditures To Date: \$6.2 million out of \$15.2 million; on schedule to touch 23% or 175 miles of the City's street network.

Chair Fernandes inquired about the timeframe for deciding on a bid. Mr. Gurrola stated that the bid packet has to be reviewed by the Engineering team, and estimated that the review takes up to a week. Mr. Gurrola stated that the bids are sealed and all opened at the same time so that it is a fair process. Mr. Gurrola shared a timeframe example of the Bell Road bid process.

Commissioner Pickett asked about the process for requesting a re-visit to a pavement area. Mr. Gurrola stated that a service request should be submitted through the GlendaleOne system, using the category of "Street Condition." Mr. Gurrola stated that either the

Engineering or Pavement Management Team would review the request, and either the contractor will be sent for corrective action or an explanation of the condition would be provided to the requestor. Commissioner Pickett asked if pictures should be submitted with the request. Mr. Gurrola replied in the positive, if photos were available. Mr. Sage offered to send a link to Glendale One to the Commissioners and noted that the site is a resource on the City's website whereby a service requests can be made to the City. Chair Fernandes commented that this system can be utilized via a smartphone app as well. The agenda item was concluded.

7. ~~FY2019 GO PROGRAM ANNUAL REPORT~~

~~Staff will present the draft GO Transportation Program Annual Report for fiscal year 2019 (10-minutes). For information and discussion. Removed from Agenda on January 5, 2021.~~

8. ACTIVE TRANSPORTATION PLAN IMPLEMENTATION UPDATE

Mr. Sage gave a presentation on opportunities initiated from the 2019 Active Transportation Plan (ATP), which included the following:

- Background
- Project Funding Strategy
 - MAG DA Grants Awarded
 - CMAQ/TA Awarded
 - MAG Closeout Funds
- New Bike Lane Identification Project
- Future Updates

Commissioner Marsh asked if the City has a federal grants unit that searches for additional federal funding options. Mr. Adabala explained that the City has a grants office staffed by one person, who is general resources for grant applications. Mr. Adabala stated that typically for transportation projects it is the responsibility of Department staff to identify and pursue grant opportunities.

Commissioner Marsh inquired as to any internal impact the ATP provides for staff in relation to securing funds. Mr. Sage stated that the ATP has not yet resulted in new direct project funding from internal sources. However, the Plan has positioned Transportation staff to work more efficiently with other departments to identify opportunities where ATP recommendations can piggy-back on to other infrastructure projects. Mr. Sage added that the ATP provides credibility and justification for recommending Active Transportation improvements internally.

Chair Fernandes asked about the budget strategy since the bonds did not pass. Mr. Sage stated that this topic will be placed on a future agenda for discussion.

Commissioner Marsh asked if the new bike lane could be extended further east on Utopia. Mr. Sage will research the feasibility of this suggestion.

Commissioner Hauser inquired if staff, when planning new bicycle lanes, looks at where users are and their destinations or if the decision is made based on space opportunities. Ms. Sage relayed that the decision is based on both reasons. Commissioner Hauser asked if staff considered using bike lanes as a 'roadway diet.' Mr. Sage replied that a 'roadway diet' is not the impetus for bike lanes; however, they can certainly be a positive effect on slowing down drivers.

9. COMMISSION AND STAFF UPDATES

Commissioner Rose expressed appreciation to the crew that performed the crack and slurry sealing on Paradise Road ending at 67th Avenue. Commissioner Rose stated that the crew placed markers along the mid-point line and it worked well during the process.

Chair Fernandes also complimented Mr. Gurrola's team on responding quickly to two pavement requests in the Yucca District.

10. MANAGER'S REPORT

Mr. Adabala provided updates on the following items:

- Northern Parkway
- Upcoming Arterial Reconstructions
 - Bell Road: 51st Ave to 59th Ave
 - Glendale Avenue: 99th Avenue to El Mirage Rd
 - Camelback Road: 83rd to 91st Ave
- GO Program Audit

Mr. Adabala also identified commissioners whose terms were ending on the commission:

- CTOC terms ending on January 31, 2021
 - Vice Chair Nylund
 - Commissioner Young
 - Commissioner Hauser
- Commissioner Jared has recently resigned his membership

Mr. Adabala expressed appreciation to the departing Commissioners for their commitment and service to the Commission.

Mr. Adabala announced that the bonds did not pass in the November election and staff is preparing information for Council as part of the CIP process. Mr. Adabala announced that the election result does not affect project plans for the upcoming year as the department still has unused bond authorization that was provided in the past.

11. FUTURE AGENDA ITEMS

Chair Fernandes requested an item on the budget in relation to the failed bond election. No other future agenda items suggested at this time.

12. NEXT MEETING

The next regular meeting of the Citizens Transportation Oversight Commission is scheduled for February 4, 2021 at 6:00 p.m.

13. ADJOURNMENT

Chair Fernandes adjourned the meeting at 7:15 p.m.

The Citizens Transportation Oversight Commission meeting minutes of January 7th, 2021 were submitted and approved this 4th day of February, 2021.

Patrick Sage
Recording Secretary