

DRAFT MINUTES

**LIBRARY ADVISORY BOARD
GLENDALE PUBLIC LIBRARY
FOOTHILLS LIBRARY– HUMMINGBIRD MEETING ROOM
19055 N. 57TH AVENUE
GLENDALE, ARIZONA 85308
OCTOBER 13, 2021 6:00 P.M.**

1. Call to Order

Vice Chair Timothy Ndavu called the meeting to order at 6:01 p.m.

2. Roll Call

Present: Vice Chair Timothy Ndavu, Board Members: Bernice Harris via Zoom, Diane Kocur, Haydee Kukowski, Eva Ndavu via Zoom and Lauren Snair

Absent: Chair Gary R. Johnson

Staff in Attendance: Michael Beck, Chief Librarian; Dawn Ferro, Administrative Librarian; Kristin Fletcher-Spear, Esther Peneff, Administrative Support Specialist

3. Citizen Comments

None.

4. Approval of Minutes

a. Action: Approval of the September 8, 2021 Minutes

Board Member Haydee Kukowski made the motion, Board Member Lauren Snair made the second to approve the September 8, 2021 Library Advisory Board meeting minutes as amended with the following change:

- Pg 2 Sec. 5.b, (fourth bullet point-add calendars after programming) - Limited print run of the programming calendars and are available at service desks.

Motion approved 6-0.

5. New Business

a. **LIBRARY BOARD CHAIR RECOMMENDATION AND VICE-CHAIR ELECTION**

Vice Chair Ndavu had asked if there were any nominations. Chief Librarian Beck stated that Chair Johnson is up for re-appointment and is interested in another term, pending, the Library Advisory Board recommendation. It will then get submitted for approval from the Government Services Committee and final approval from City Council. Vice Chair Ndavu recommended that Chair Johnson get reconsidered. Member Kocur asked if there were term limits. Chief Librarian Beck stated that he doesn't believe so. Vice Chair Ndavu asked if Member Kocur would like to be recommended. Member Kocur declined. Chief Librarian Beck stated that Chair Johnson's term doesn't expire until January 2023.

Vice Chair Ndavv asked members for nomination recommendations for the Vice Chair. Member Kocur recommends Vice Chair Ndavv to continue as Vice Chair.

Board Member Diane Kocur made the motion, Board Member Lauren Snair made the second to the re-appointment of Chair Gary Johnson and the re-appointment of Vice Chair Ndavv for the Library Advisory Board.

b. FOOTHILLS LIBRARY UPDATES AND TOUR INFORMATION

Chief Librarian Beck welcomes everyone to the Foothills Library, points out the latest technology in the meeting room and introduces Kristin Fletcher-Spear, Administrative Librarian. Administrative Librarian Fletcher-Spear has worked for the Glendale Library for 21 years. The past two years have created many changes due to the pandemic such as shutting down the library, opening the drive-up for holds (30-40 pages of holds per day), opened the Road Runner Room for a walk-through only. About six months ago, the library reopened but two of the service desks have closed and only the centrally located desk is open. In the adult department, they needed additional space and moved all items to the magazine area. We started the in-person programming at the library about six months ago as well. Music is big at the Foothills library and they have many upcoming events. The Book Sale happened earlier in the month. They had over 500 people for the one-day event and raised over \$3,000. The next book sale event will be on April 30, 2022. The teen area was reworked with the help of grant funds. In November they will have a camping theme coming up for the teens. The youth area has a Grant based 8-week series which focuses on school readiness, self-control, and communication. Next series will be in January. They rotate with the Velma Teague Library. The toys are not out yet due to the pandemic. In August they had an after-school scavenger hunt. In October it will be a Halloween themed scavenger hunt. Vice Chair Ndavv asked for library times for the teens and the ages. Administrative Librarian Fletch-Spear stated it's for teens between the ages of 12-18 and will be on Friday it is 6:30-8:30 p.m.

Chief Librarian Beck commented to the Board that the tour will begin, and the meeting will continue afterwards.

Vice Chair Ndavv asked if there were any questions. No questions.

6. Chief Librarian Update

Chief Librarian Beck updated the Board of the following:

- November 11 – Annual Veterans day event, flag changing ceremony, will be at the Main Library, approximately starting at 8:30-9:00 a.m.
- December 5 (12-5:00 p.m.) – Libcon will be at the Velma Teague Library. There are 20 vendors currently. Most of the event will be outside and is a great family event. Many people dress up as Cosplay characters.
- Stand Up for Veterans was on October 9th. The event attracts 1,000's of people which is a good opportunity for the library booth.
- Library Card Registration month was in September. We registered over 1,100 new patrons to the Glendale library system.
- Thanks to Council Member Lauren Tolmachoff for donating equipment which is in full use.
- Computers have been added in the two study rooms which was a recommendation by Member Harris.

7. **Board Member Comments and Suggestions**

No questions.

Vice Chair Ndavv thanked Administrative Librarian Fletcher-Spear for the tour and recommends visiting the library. Vice Chair Ndavv states the next meeting location.

8. **Next Meeting**

The next meeting of the Library Advisory Board will be held on November 10, 2021, at 6:00 p.m. in the Large Meeting Room of the Main Library, located at 5959 W. Brown Street, Glendale, Arizona, 85302.

9. **Adjournment**

Board Member Kocur made a motion, Board Member Snair made the second to adjourn the meeting at 7:02 p.m.

Respectfully submitted,
Esther Peneff