

**PLANNING COMMISSION WORKSHOP MINUTES
GLENDALE CIVIC CENTER
5750 W. GLENN DRIVE
GLENDALE, ARIZONA 85301
FEBRUARY 4, 2021
5:00 P.M.**

CALL TO ORDER

Chairperson Crow called the meeting to order at approximately 5:00 p.m.

ROLL CALL

Commissioners Present: Commissioners J. Crow, Cole, Nowakowski, Wilfong, and Vice Chairperson Nyberg, and Chairperson V. Crow were present.

City Staff Present: David Richert, Interim Planning Administrator, Jim Gruber, Chief Deputy City Attorney, George Gehlert, Senior Planning Project Manager, Christina LaVelle, Planner, Tabitha Perry, Special Projects Executive Officer, Edward Vigil, Senior Planning Project Manager, Alex Lerma, Planner, Jonathan Ramirez, Planner, Joseline Castaneda, Planner, Jamsheed Mehta, Development Services Director, and Diana Figueroa, Recording Secretary.

ITEMS

Chairperson Crow called for the Workshop items.

1. Introduction of Newly Appointed Planning Commissions and New City Staff.

All Commissioners introduced themselves. Planning staff, most of them participating virtually, introduced themselves as well.

2. Open Meeting Law and Conflicts of Interest

Mr. Jim Gruber, Chief Deputy City Attorney, review the Open Meeting Law and Conflicts of Interest for the Planning Commission.

3. Overview and Other Topics

Mr. David Richert, Interim Planning Administrator, provided an overview of the role of a Planning Commission. He also spoke around the General Plan, zoning, Conditional Use Permits, and Design Review.

He continued his presentation by discussion the Role and Expectations of the Planning Commission. Mr. Richert concluded with the Role of City Staff Related to the Planning Commission.

4. Future Workshop Items

Mr. Richert asked the Commission to provide staff with any questions, issues, or topics they wish to discuss at a future workshop.

REPORTS AND COMMENTS – None.

NEXT MEETING

The next regular Workshop of the Planning Commission is scheduled for Thursday, March 4, 2021, at 5:00 p.m., at the Glendale Civic Center, 5750 West Glenn Drive, Glendale, Arizona, 85301.

ADJOURNMENT

Chairperson Crow asked for a motion to adjourn.

Vice Chairperson Nyberg made a motion to adjourn the meeting. Commissioner Wilfong seconded the motion, which was approved unanimously.

With no further business, the meeting adjourned at 6:31pm.

Submitted by:

Diana Figueroa
Recording Secretary