

CITIZEN PARTICIPATION PLAN

PROPOSAL	BROTHER'S VEHICLE SALES
HEARING REQUEST	CONDITIONAL USE PERMIT FOR AUTO SALES
ADDRESS	6517 N 59 TH AVENUE
ZONING	C-2
SR#	SR19-0019
APPLICATION#	CUP19-11
DATE	MAY 4, 2020
PROPERTY OWNER	DEMAD, LLC
APPLICANT	CHRIS DORAN, ARCHITECT

BRIEF DESCRIPTION OF PROPOSED PROJECT

Brothers Auto Sales is a new business which wishes to locate in Glendale. As a family owned and operated business, they wish to buy and sell used late model cars on the property in an outdoor setting. The existing building will be used as an office and support facility with no changes. The applicant will be using both lots for auto sales and auto storage. A new Repair Shop will be added for detailing, body repairs and painting. This work will be inside the new building. The front area will be used for the presentation and sale of vehicles. Parking areas in the back of the lots will be used for the inventory of cars in process of being prepared for sales and holding for viewing for sales. Sales will be advertised on the Internet and completed on the property.

DESCRIBE PUBLIC NOTICES, MEETINGS, RELATED OTHER PUBLICITY

Brother's Auto will manage a community outreach program to inform neighbors and nearby businesses of our plan to operate an auto sales and repair facility. This effort will include informing these parties of the need for a Use Permit to operate the business, hours of operation and low impacts to the neighborhood.

Our plan is to notify neighbors with an informative letter regarding the details of our proposed auto repair center, hours of operation and staffing.

Feed back from these letters will be processed and incorporated into the plan as

particle and with the budgetary limits of the owner.

Written reports of the summarizing responses will be forwarded to City Staff for review.

We hope these reports will be an indicator of community support for the project and will help to expedite the approval process.

IDENTIFY WHO WILL BE DIRECTLY AND INDIRECTLY AFFECTED BY YOUR PROPOSAL AND ANYONE WHO EXPRESSED INTEREST OR BELIEVE THEY WILL BE AFFECTED.

It is anticipated that businesses on 59th avenue in the vicinity and residences nearby will be minimally impacted by the operation of this business. To date, a preliminary announcement of the zoning case to residents within 300 feet of the project has been issued. NO COMMENTS OR RESPONSES HAVE BEEN RECEIVED.

IDENTIFY ANY CONCERNS AFFECTED INDIVIDUALS MAY HAVE

None so far.

HOW WILL THEY BE PROVIDED AN OPPORTUNITY TO DISCUSS THE PROPOSAL WITH THE APPLICANT IF ISSUES OR QUESTIONS CONTINUE OR SUDENLY ARISE AFTER DISTRIBUTION OF THE NOTIFICATION LETTER.

Meet directly with all concerned neighbors in a neutral setting wherein any concerns can be discussed and answered up to the week prior to hearing.

HOW WILL THESE INDIVIDUALS BE INFORMED OF ANY CHANGES AFTER THE INITIAL CONTACT?

Changes can be mailed to neighbors up to one week prior to hearing.

HOW WILL YOU KEEP GLENDALE PLANNING STAFF UPDATED ON THE STATUS OF YOUR CITIZEN PARTICIPATION EFFORTS?

Periodic reports will be forwarded to staff.

IMPLEMENTATION SCHEDULE

Date CPP submitted to Planner	3-15-21
Neighborhood Meeting date (if any)	N/A
Distribution date of initial notices	4-9-21
Number of weeks allowed for responses	3
Cut-off date for responses	6-10-21
Planned Submittal date of CPP Final Report	6-10-21

SUMMARY / FINAL REPORT			
Total individuals notified:	99	Total Participants:	0
CONCERNS, ISSUES, PROBLEMS EXPRESSED			
N/A			
HOW CONCERNS WILL BE ADDRESSED?			
N/A			
CONCERNS APPLICANT IS UNWILLING TO ADDRESS			
N/A			
HOW THE PROPOSAL HAS BEEN REVISED TO ADDRESS CONCERNS			
N/A			

THE FOLLOWING CHECK-MARKED ITEMS SHOULD BE ATTACHED:

- ✓ NOTIFICATION AREA MAP
- ✓ NOTIFICATION LETTER AND 8-1/2x11 SITE PLAN
- ANY OTHER NOTICES, MEETING INVITATIONS, SIGN-IN SHEETS (NONE).
- ✓ LIST OF PROPERTY OWNERS WITHIN NOTIFICATION AREA.
- ✓ “INTERESTED PARTIES” LIST PROVIDED BY PLANNING
- ✓ “ADDITIONAL NOTIFICATIONS” LIST PROVIDED BY PLANNING.
- LIST OF HOME OWNERS ASSOC., REGISTERED NEIGHBORHOODS; AND THEIR REPRESENTATIVES WHO WILL BE INCLUDED IN THE PLAN.