

DRAFT



**MINUTES
BOND COMMITTEE
CITY HALL, 4TH FLOOR CONFERENCE ROOM
5850 W. GLENDALE AVE.
GLENDALE, ARIZONA 85301
JANUARY 4, 2022
5:30 P.M.**

1. CALL TO ORDER

The meeting was called to order at 5:30 p.m.

2. ROLL CALL

Present: Lisa Baker, Chair
Alicia Rubio, Vice Chair
Jon Froke, Committee Member
Connie Kiser, Committee Member
Roger Powers, Committee Member
Michael Socaciu, Committee Member

Also Present: Lisette Camacho, Budget and Finance Director
Amy Lindsay, Budget Administrator
Dan Cleavenger, Interim Transportation Director
Purab Adabala, Transportation Planning Administrator
Jim Burke, Public Facilities, Recreation & Special Events Director
Jamsheed Mehta, Director of Development Services
Randa Abdelazim, Budget and Finance Management Assistant
Julie Patterson, Budget and Finance Management Assistant

3. CITIZEN COMMENTS

None.

4. **APPROVAL OF THE MINUTES**

A motion was made by Committee Member Connie Kiser to approve the Citizen Bond Election Committee December 7, 2021 meeting minutes as written.

AYE: Chair Lisa Baker
Committee Member Jon Froke
Committee Member Connie Kiser
Committee Member Roger Powers
Committee Member Michael Socaciu
Other: Vice Chair Alicia Rubio (ABSTAIN)

5. **PRESENTATION ON THE CITY'S G.O. BOND FUNDED STREETS CAPITAL PROJECTS.**

Presented by: Lisette Camacho, Director, Budget and Finance
Presented by: Purab Adabala, Transportation Planning Administrator, Transportation

Ms. Camacho presented the following information:

Elements of a Capital Improvement Plan

- Assets valued over \$50,000 with a useful life of 5 or more years
- Land, buildings, streets, and improvements, plants, large equipment
- Ten-Year Plan (only FY21-22 is adopted as part of the FY21-22 Budget)
- Projects in Years 1 to 5 have identified funding sources
- The City's Financial Policy:
 - Improve existing assets
 - Replace existing assets as needed
 - Construct new assets

Ms. Camacho noted that the presentation would only include the adopted FY2022-31 CIP. She stated that the FY2023 Budget was underway so there could be financial adjustments based on changes to the FY2023 Budget.

Mr. Adabala announced that there are two different parts to the Streets Maintenance Plan: The Pavement Management Program and the Arterial Reconstruction Program.

He presented the following information:

Non-Capital Street Maintenance – Pavement Management Program

- Not eligible for bond funding
- Repairs usually last 5 to 7 years
- All roadways in the City included in the program, except concrete streets
- Less invasive than Street Reconstruction
- Requires coordination with residents, parking, and utilities
- Examples of Non-Capital Street Maintenance
 - Crack and Fog Sealing
 - Slurry Seal
 - Fractured Aggregate Surface Treatment (FAST)
 - Mill & Overlay, during which ADA (Americans with Disabilities Act)

ramps are brought to current standards

Arterial Reconstruction Program

- Complete removal and replacement of pavement, which may include treatment of the base
- Street Reconstruction
 - Typically for arterial roadways
 - Useful life of 25+ years
 - Eligible for bond funding
 - Enhances traffic capacity and safety
- ADA ramps brought to current standards
- Requires coordination:
 - Business access, traffic flow, other cities, county, other departments, and utilities
- Moved into Pavement Management Program upon completion
- This presentation will cover adopted FY22-31 CIP
 - Only the first year of the CIP is approved and is the one that can be acted upon. The other years are for planning purposes.
 - Proposed changes for Council consideration are in the FY2023 Budget development
 - None of the figures in the presentation include an inflationary increase. A reasonable estimate is five percent and will be included when the FY2023 Budget is adopted.

Mr. Adabala gave a detailed presentation on:

- Streets and Parking Projects FY2022-2031 CIP - Programmed Projects Within Existing Voter Authorization
 - The eleven projects were presented in detailed. All the projects on the list were funded and completion status was provided.
 - In addition, six miles of Arterial Reconstruction is funded in the 10-Year CIP and was completed in FY2022.
- Streets and Parking Projects FY2022-2031 CIP - Programmed Projects Requiring Additional Voter Authorization
 - The 27 projects, representing 27 miles of streets, were presented in detail.
 - In addition, there is the Scallop Street Program

Vice Chair Rubio asked for clarification of the Scallop Street Program. Mr. Adabala indicated that the program involves addressing streets that are either missing a sidewalk on one or both sides of the street or other missing other typical street elements. Vice Chair Rubio asked if the project locations have been identified. Mr. Adabala stated that the locations of the scallop streets have been identified; however, the locations have not yet been prioritized. He explained that the \$12.1 million project amount was a placeholder at this time.

Vice Chair Rubio requested clarification of the Public Art allocations in the project budgets. Mr. Adabala explained that one percent of the construction project is required to be allocated to the City's Art Fund. Vice Chair Rubio asked if the funds had to be used for art in the specific project location. Mr. Adabala replied that they may or may not; depending on if there is an art

element in the project. Otherwise, the funds are placed in the general Art Fund for use in other locations.

Committee Member Powers inquired as to whom conducts project design work if not done in-house. Mr. Adabala explained that if a streets project includes significant work to elements such as driveways, ADA ramps, bus stops, or street width, an outside consultant will be hired to design the project. Mr. Adabala stated that if a project is less complex, the project design will be done in-house.

Vice Chair Rubio asked if an overlay for light rail was utilized when designing the streets projects, in case light rail comes to Glendale. Mr. Adabala replied that an overlay was not being used at this point as the City does not have plans for a light rail project. Vice Chair Rubio asked if there was a warranty for the streets, for example if a new street had to be torn up for light rail construction. Mr. Adabala relayed that there would typically be a one-year warranty for the workmanship. Mr. Cleavenger noted that street construction costs approximately \$1 million per mile, while the light rail would cost approximately \$200 million per mile and confirmed there were no plans for light rail at this time.

Committee Member Froke commented on a stretch of 59th Avenue that did not have a sidewalk on one side. Mr. Adabala noted that a request was received via Glendale One for this same issue. Mr. Adabala stated that staff has an inventory list of missing sidewalk locations and does go after funding to fill in these gaps. Mr. Adabala relayed that locations such as near schools have a priority. He added that there is no funding for the location cited by Committee Member Froke yet, but the request has been received and logged.

Ms. Camacho presented financial balances on the G.O. Bond Remaining Voter Authorization and funding gap for FY21-22, FY22-23, FY23-24, FY24-25, FY25-26, and FY26-27 through FY30-31. She explained that the figures did not include an inflationary increase estimated at five percent per year. She announced a projected \$103.3 million funding gap for CIP through FY30-31.

Ms. Camacho presented the following information:

2020 G.O. Bond Election – Ballot Language

- \$81.5 million in additional voter authorization needed. The list of planned projects was provided.
 - The new G.O. Bond voter authorization need is \$103 million
 - Does not include inflationary increase estimated at five percent per year
- Constructing and reconstructing major and local streets, highways, and bridges within the City
- Street signage, lighting, street widening, and landscaping
- The Bond Committee at that time intentionally omitted parking from the ballot language, though it was included in previous elections.
- Once the Committee recommends the ballot language and amounts, the recommendation will be presented to Council.

Committee Member Powers inquired as to the reason the five percent inflation estimate was not included up front. Mr. Adabala explained that as a practice, inflation has not been included; however, staff will be changing this practice in the future. Committee Member Powers commented that the five percent estimate appeared to be conservative. Ms. Camacho explained that staff reviewed various sources before settling on the five percent figure.

Chair Baker asked for clarification as to what projects made up the difference between the \$81.5 million needed in 2020 and the \$103 million needed in 2022. Mr. Adabala relayed that that main difference is the addition of the Scalloped Street Program and updated and refined project costs for known projects.

The agenda item was concluded.

6. **MOTION TO MODIFY THE MARCH 8, 2022 MEETING DATE TO MARCH 1, 2022.**

Presented by: Lisette Camacho, Director, Budget & Finance

A motion was made by Committee Member Roger Powers, second by Chair Lisa Baker, to approve changing the date of the March Citizen Bond Election Committee from March 8, 2022 to March 1, 2022

AYE: Chair Lisa Baker
Vice Chair Alicia Rubio
Committee Member Jon Froke
Committee Member Connie Kiser
Committee Member Roger Powers
Committee Member Michael Socaciu

7. **STAFF REPORT**

No report.

8. **COMMITTEE COMMENTS AND SUGGESTIONS**

Committee Member Froke reported that a person asked him if the City Hall remodeling project was funded and he relayed the question to staff. Ms. Camacho stated that this item was not on this evening's agenda for discussion; however, indicated staff was scheduled to present information regarding funding of this project to Council on January 11, 2022.

Committee Member Socaciu asked if it was possible to receive a breakdown by district of the voting in the last bond election. He suggested that it could be helpful in determining where or why the 2020 bond election did not pass. Ms. Camacho will check with the City Clerk's Office regarding this request.

Committee Member Kiser inquired if the materials from today's meeting were

available to the public. Vice Chair Rubio noted that all the agendas are posted on the City's website. Ms. Camacho stated that the presentation materials, typed minutes, and audio recording of the meetings are all available on the City's website.

9. **NEXT MEETING**

The next regular meeting of the Citizen Bond Election Committee will be held on February 1, 2022 at 5:30 p.m., in 4th floor conference room, located at 5850 West Glendale Avenue, Glendale, Arizona, 85301.

10. **ADJOURNMENT**

A motion was made by Vice Chair Alicia Rubio, second by Chair Lisa Baker, to adjourn the meeting at 6:20 p.m.

AYE: Chair Lisa Baker
Vice Chair Alicia Rubio
Committee Member Jon Froke
Committee Member Connie Kiser
Committee Member Roger Powers
Committee Member Michael Socaciu

The Citizen Bond Election Committee meeting minutes of January 4, 2022 were submitted and approved this 1st day of February 2022.

Lisette Camacho
Budget & Finance Director