

DRAFT MINUTES
CITY OF GLENDALE
COMMUNITY DEVELOPMENT ADVISORY COMMITTEE
VIRTUAL MEETING
FEBRUARY 17, 2022
6:30 p.m.

MEMBERS PRESENT: Lisa Baker, Chair
Leslee Miele, Vice Chair
Kirstin Flores
David Giles
Theodora Hackenberg
Ezekiel Ojo
Alicia Rubio
Abby Vick

MEMBERS ABSENT: Kelly Carbello
Elida Feltus
Vivian Lizarraga

STAFF PRESENT: Jean Moreno, Director, Community Services Director
Matthew Hess, Revitalization Administrator
Ismael Cantu, CAP Administrator
Michelle Yates, Community Engagement Manager
Heather Grant, Administrative Support Specialist

1. CALL TO ORDER

Chair Baker called the meeting to order at 6:48 p.m.

2. ROLL CALL

Roll Call was taken.

3. CITIZEN COMMENTS

No comments were received via email or voicemail.

4. APPROVAL OF THE MINUTES

Motion by Vice Chair Miele, second by Committee-member Hackenberg, to approve the January 20, 2022 Community Development Advisory Committee as written. The motion carried 6 – 0 – 1. [Committee-member Vick abstained. Committee-member Rubio was not yet present.]

5. OLD BUSINESS

None.

6. NEW BUSINESS

a. Public Hearing #1 – FY2022-23 Annual Action Plan and FY2021-22 Substantial Action Plan Amendment

[Committee-member Rubio joined the meeting.]

Mr. Hess called to order Public Hearing #1 for the FY2022-23 Annual Action Plan and FY2021-22 Substantial Action Plan Amendment at 6:51 p.m.

Mr. Hess announced that each year the City receives CDBG, HOME, and ESG funding from HUD. He said as part of the process, HUD requires public participation that results in the creation of an Annual Action Plan, which furthers the goals of the Five-Year Consolidated Plan. Mr. Hess announced the following anticipated funding levels:

- CDBG: Approximately \$2.5 million
- HOME: Approximately \$690,000
- ESG: Approximately \$211,000
- An overview of proposed reallocations from FY2019-20 and FY2020-21 was provided.

There were no public comments.

Mr. Hess closed Public Hearing #1 at 6:53 p.m.

b. FY2022-23 CDBG Public Services Grant Application Subcommittee Recommendations

Mr. Hess announced that Vice Chair Miele, Committee-member Carbello, and Committee-member Rubio served on the FY2022-23 Public Services Grant Application Subcommittee. He stated that the Subcommittee met twice to develop the grant application review scoring matrix and to discuss specific funding recommendations based on the criteria in the matrix. Staff provided all Committee-members with copies of the grant applications, the scoring matrix, and the Subcommittee funding recommendations with the entire Committee. Mr. Hess announced that there were 22 applications with a grand total request of just under \$1.2 million. The total anticipated funding available is \$370,152.

Mr. Hess displayed the rankings and recommended funding as follows:

- AZ YWCA: \$80,000
- Back to School Clothing Drive Association: \$10,000
- Boys & Girls Club: \$15,000
- One Step Beyond: \$15,000
- Duet: \$30,000
- Glencroft: \$30,000
- Benevilla: \$20,000
- Copa Health (aka Marc Community Services): \$53,087
- Treasure House: \$20,000
- Aid to Adoption of Special Kids (AASK): \$7,000
- Opportunity Tree: \$10,000
- Valleylife: \$9,945
- A New Leaf: \$0 – Funding available through the GHSA
- Operation Enduring Gratitude: \$40,000
- Sounds of Autism: \$13,200
- Streetlight USA: \$0 - Funding available through the GHSA
- Ballet Arizona: \$17,000
- Refugees & Immigrants Community for Empowerment: \$0
- Community Legal Services (CLS): \$0

- Phoenix Rescue Mission: CARES Act funding available
- Chicanos Por La Causa (CPLC): Funding available through the GHSA
- Gompers: \$0 – Ineligible, not a public service

Mr. Hess explained that other funding opportunities were potentially available for A New Leaf, Streetlight USA, and Phoenix Rescue Mission via the Homelessness Master Services Agreement. He stated that staff reached out to CASS for funding possibilities.

Committee-member Ojo inquired about support for food pantries. Mr. Hess stated that Phoenix Rescue Mission was the only agency that applied for food bank funding. Mr. Hess explained that there is a food bank at Phoenix Rescue Mission, which is Hope for Hunger, however the application was for workforce development and therefore, was not eligible for Public Service funding. He noted that some CARES Act funding has been identified. Mr. Hess asked if there were any other funding recommendations. There were none voiced.

Motion by Committee-member Giles, second by Committee-member Vick, to accept the CDAC’s Subcommittee Public Service funding recommendations as presented and forward to Council as recommendations for consideration. Motion carried 8 – 0.

Chair Baker thanked the Subcommittee and staff for all of their work.

7. DIRECTOR’S REPORT

Ms. Moreno gave the Director’s Report, which included the following information:

- Request to Change Meeting Time
 - Last month, there was a request by a Committee-member to change the start time of the CDAC meeting. The City Clerk’s Office is in the process of submitting to Council uniform bylaws for all City committees to establish uniformity. The Committee-members will have a chance to weigh in on the issue. The changes will also have to go through the Government Services Committee. This matter will be on the agenda for the March CDAC meeting.
- Subcommittees
 - Regarding the use of subcommittees, it was confirmed that Commissions can continue to use subcommittees, however, approval must be received by the Government Services Committee. The CDAC has used subcommittees for goals, RFQs, and grant applications, and they have been very helpful.

Ms. Moreno thanked all of the Committee-members for their engagement on the Committee.

8. COMMITTEE MEMBER COMMENTS AND SUGGESTIONS

None.

9. NEXT MEETING

The next regular meeting of the Community Development Advisory Committee will be held virtually on March 17, 2022 at 6:30 p.m.

10. ADJOURNMENT

Motion by Vice Chair Miele, second by Committee-member Giles, to adjourn the meeting at 7:10 p.m. Motion carried 8 – 0.

The Community Development Advisory Committee meeting minutes of January 20, 2022 were submitted and approved this 17th day of February, 2022.

Denise Kazmierczak
Recording Secretary