

DRAFT

MINUTES

**INDUSTRIAL DEVELOPMENT AUTHORITY
OF THE CITY OF GLENDALE, ARIZONA
GLENDALE CITY HALL - CONFERENCE ROOM 2A
5850 W. GLENDALE AVE.
GLENDALE, ARIZONA 85301**

**OCTOBER 14, 2021
4:00 P.M.**

Notice is hereby given that a Special Meeting of the Board of Directors of the Industrial Development Authority of the City of Glendale, Arizona (the "Authority") will be held at 4:00 p.m. on October 14, 2021, in Conference Room 2A, Glendale City Hall, 5850 West Glendale Avenue, Glendale, Arizona, to consider and take action as appropriate with regard to the following matters:

1. CALL TO ORDER

2. ROLL CALL

Present: Robert Holmes, President
Miles Charles, Secretary/Treasurer
Darryl Jaquess, Member
Howard McKenna, President

Absent: John Catledge, Vice President
Lisa Maestas, Member

Also Present: William F. Wilder, Legal Counsel to the Authority
Jessi Pederson, Assistant Director of Economic Development
Chris Coffman, Executive Director of Helping Hands for Single Moms
Layla Maroufkani, Program Director for Helping Hands for Single Moms

3. CALL TO THE PUBLIC

4. APPROVAL OF THE MINUTES

- a. The minutes of the Special Meeting of the Board of Directors of the Authority held on May 26, 2021, were presented to the meeting and reviewed and discussed. Upon a motion made by Mr. McKenna and seconded by Mr. Charles, the reading of the minutes was waived and the minutes were approved and adopted by unanimous vote.

Motioned by President Howard McKenna, seconded by Secretary/Treasurer Miles Charles

AYE: President Robert Holmes
Secretary/Treasurer Miles Charles
Member Darryl Jaquess

President Howard McKenna
Passed

5. REPORT BY REPRESENTATIVE OF HELPING HANDS FOR SINGLE MOMS

Mr. Holmes advised that the next item on the Agenda was for the representatives of Helping Hands for Single Moms to give a report.

6. DISCUSSION AND ACTION AS DETERMINED REGARDING A GRANT OF AUTHORITY FUNDS TO PROVIDE SCHOLARSHIP ASSISTANCE TO STUDENTS PARTICIPATING IN THE HELPING HANDS FOR SINGLE MOMS PROGRAM AND/OR FOR SUCH OTHER ENTITIES AND PURPOSES AS THE BOARD SHALL DETERMINE.

Mr. Holmes called upon Ms. Coffman and Ms. Maroufkani to review for the Board the scholarship program and the manner in which the past year's funding had been applied and expended. They discussed the Helping Hands program and distributed to the Board a Report together with information regarding the recipients of the Glendale IDA scholarships and general information regarding the Helping Hands program (copies of these materials to be included in the permanent records of the Authority).

After further discussion regarding the Helping Hands program as well as the financial condition of the Authority and upon a motion made by Mr. McKenna and seconded by Mr. Charles, the Board unanimously voted to award a \$20,000 grant to Helping Hands for Single Moms to fund scholarships to single moms either residing in or attending school in Glendale. Mr. McKenna then noted that the Authority grant would be matched by the BHHS Legacy Foundation and that in turn, the BHHS Legacy Foundation grant would be matched by a grant from The Ibis Foundation.

Motioned by President Howard McKenna, seconded by Secretary/Treasurer Miles Charles

AYE: President Robert Holmes
Secretary/Treasurer Miles Charles
Member Darryl Jaquess
President Howard McKenna
Passed

7. ADOPTION OF A RESOLUTION DESIGNATING DIRECTORS AS AUTHORIZED SIGNERS OF ALL DOCUMENTS AND ACCOUNTS OF THE AUTHORITY

Next, Mr. Holmes called upon legal counsel who advised that on a periodic basis, the Authority Board was asked to adopt a Resolution authorizing each Director to be an authorized signer for the Authority and authorizing each Director and members of the Ryley, Carlock & Applewhite firm as authorized persons to conduct public hearings on behalf of the Authority. Mr. Wilder presented the Directors a proposed form of Resolution which, after discussion and upon a motion made by Mr. Charles and seconded by Mr. McKenna, was unanimously adopted, a copy thereof to be kept as part of permanent records of the Authority.

Motioned by Secretary/Treasurer Miles Charles, seconded by President Howard McKenna

AYE: President Robert Holmes
Secretary/Treasurer Miles Charles
Member Darryl Jaquess
President Howard McKenna
Passed

8. FINANCIAL REPORT

Next, Mr. Charles, as Treasurer of the Authority, gave a financial report as of October 14, 2021, which noted that the Authority had aggregate funds of \$171,572.56.

Thereafter, by acclamation, the financial report was accepted as presented, a copy of which is included in the records of the Authority.

9. PAYMENT OF INVOICES

Next, Mr. Holmes noted there was an invoice from Ryley Carlock & Applewhite in the amount of \$3,733.80. Thereafter, upon a motion made by Mr. McKenna and seconded by Mr. Charles, the Board unanimously approved payment of this invoice.

Motioned by President Howard McKenna, seconded by Secretary/Treasurer Miles Charles

AYE: President Robert Holmes
Secretary/Treasurer Miles Charles
Member Darryl Jaquess
President Howard McKenna
Passed

10. FUTURE AGENDA ITEMS

11. ADJOURNMENT

There being no further business, the meeting was adjourned at 4:45 p.m.

Dated: October 25, 2021

Miles Charles
Secretary & Treasurer

The Industrial Development Authority meeting minutes of _____, 2021 were submitted and approved this ___ day of _____, 2021.

Suzie Ricard
Recording Secretary