



DRAFT MINUTES

**CITIZENS TRANSPORTATION OVERSIGHT COMMISSION
6210 W. MYRTLE AVE. - BLDG. A, SUITE 111/112
GLENDALE, ARIZONA 85301**

**JANUARY 5, 2023
6:00P.M.**

1. CALL TO ORDER

Chair Sund called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present: Christopher Sund, Chair
Paul Marsh, Vice Chair
Bryon Joyce, Commissioner
Tim Sprague, Commissioner

Absent: Marc Floyd, Commissioner
Patrick Lowry, Commissioner

Also Present: Patrick Sage, Transportation Planner
Purab Adabala, Deputy Director
Yunpei Zhang, Transportation Planner
Kevin Link, Transit Administrator

3. APPROVAL OF THE AGENDA - WITHDRAWALS AND CONTINUANCES

ACTION BY CTOC: Approval of the agenda for the January 5, 2023 Citizens Transportation Oversight Commission, as submitted.

Motioned by Commissioner Bryon Joyce, seconded by Vice Chair Paul Marsh

AYE: Chair Christopher Sund
Vice Chair Paul Marsh
Commissioner Bryon Joyce
Commissioner Tim Sprague

Other: Commissioner Marc Floyd (ABSENT)
Commissioner Patrick Lowry (ABSENT)

Passed

4. APPROVAL OF THE MINUTES

ACTION BY CTOC: Approval of the minutes from the December 1, 2022 meeting of the Citizens Transportation Oversight Commission, as written.

Motioned by Vice Chair Paul Marsh, seconded by Commissioner Bryon Joyce

AYE: Chair Christopher Sund
Vice Chair Paul Marsh
Commissioner Bryon Joyce
Commissioner Tim Sprague
Other: Commissioner Marc Floyd (ABSENT)
Commissioner Patrick Lowry (ABSENT)
Passed

5. CITIZEN COMMENTS

Mr. Sage reported that there no citizens were present to provide comments.

6. TRANSIT UPDATES

Mr. Link gave a presentation on the following transit projects and programs:

- Microtransit City-Wide Project
 - Phase I pilot project recap
 - Main objectives for the Phase II project
 - Status of Phase II project
- Bus Stop Advertising Program
 - Advertising kiosks/panels & wraps

Vice Chair Marsh commented that the senior population is not as tech-savvy as other populations regarding the Glendale Onboard smartphone app that can be used for scheduling trips. Mr. Link understood and relayed that scheduling by telephone remains available.

Commissioner Joyce asked about promotions for Glendale One targeting out-of-town visitors for the Super Bowl. Mr. Link said there were promotions on buses and the City's website. Mr. Sage suggested placing promotional material in hotel lobbies.

Chair Sund inquired about revenues for the bus stop advertising. Mr. Link replied that the City receives 60% of the revenue generated by the advertising. He cited a goal of \$25,000 to \$30,000 annually with the current 26 locations and noted revenue would increase with more locations.

Commissioner Sprague inquired as to the reason for the decrease in ridership from 2014-15 to present. Mr. Link stated that rideshare companies have cut into some ridership. Mr. Link relayed this was not just an issue in Glendale. It is an issue regionally and nationally. Mr. Link is optimistic that the Glendale One service using the smartphone app will attract new riders.

7. GLENDALE 2023 RAISE GRANT APPLICATION

Mr. Sage provided a brief overview of the federal Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant program and Glendale's project for FY2023 round of applications. Vice Chair Marsh asked if the project elements located in the downtown Glendale area were part of the renovations considered by the study group for downtown renovations. Mr. Sage said the project would dovetail nicely into any other downtown project

and staff will coordinate with other city departments if grant monies are awarded. Vice Chair Marsh inquired if some downtown renovation group could assist with the funding match. Mr. Sage indicated this could be part of the conversation.

Commissioner Joyce inquired if the sidewalk ramps will all be new construction or a modification to the existing ramps. Mr. Sage replied that some locations will require new ramps and others would be modifications to the existing ramps.

ACTION BY CTOC: Motion to support the FY2023 RAISE grant application for the Central Glendale Infrastructure Improvements Project.

Motioned by Chair Christopher Sund, seconded by Vice Chair Paul Marsh

AYE: Chair Christopher Sund
Vice Chair Paul Marsh
Commissioner Bryon Joyce
Commissioner Tim Sprague
Other: Commissioner Marc Floyd (ABSENT)
Commissioner Patrick Lowry (ABSENT)

Passed

8. FY2022 GLENDALE ONBOARD (GO) PROGRAM ANNUAL REPORT - DRAFT

Ms. Zhang presented the draft FY2022 Glendale Onboard Program Annual Report, which included the following information:

- Proposition 402: Background and Projects
- GO Program and the role of CTOC
- FY2020-21 financial summary of the GO Program, including revenues and expenditures
- Updates on active GO Program funded projects

ACTION BY CTOC: Approval of the draft FY2022 Glendale Onboard Program Annual Report as presented and to recommend the report to City Council.

Motioned by Chair Christopher Sund, seconded by Vice Chair Paul Marsh

AYE: Chair Christopher Sund
Vice Chair Paul Marsh
Commissioner Bryon Joyce
Commissioner Tim Sprague
Other: Commissioner Marc Floyd (ABSENT)
Commissioner Patrick Lowry (ABSENT)

Passed

9. DEPUTY DIRECTOR'S REPORT

Mr. Adabala gave an update on the following:

Northern Parkway

- El Mirage Alternative Access
- 99th Avenue to Agua Fria River
- 87th Avenue to 99th Avenue

Regional Project

- I-10 and Loop 101 Interchange

10. **COMMISSIONER UPDATES**

Chair Sund expressed his appreciation for the opportunity to serve on the CTOC as a commissioner and the Chair. He hopes his role and efforts have brought a positive difference to the citizens of Glendale as it pertains to transportation issues. Mr. Sage said that Chair Sund was a very thoughtful and dependable Chair and appreciated his service. Vice Chair Marsh suggested that after a six-month absence Chair Sund could apply to be on the Commission again. Mr. Sage concurred and said this was certainly encouraged.

11. **FUTURE AGENDA ITEMS**

Vice Chair Marsh requested an item on the upcoming expiration of the Proposition 400 Maricopa County transportation sales tax.

Commissioner Joyce asked if the Commission could have a follow-up on upcoming bond-funded road projects and how the City would mitigate the impacts of inflation.

Commissioner Sprague asked if staff would consider sending out a survey to paratransit users to find out the reason for the decline in ridership. Mr. Sage will follow up with Mr. Link and provide information at an upcoming meeting.

12. **NEXT MEETING**

The next regular meeting of the Citizens Transportation Oversight Commission will be held on February 2, 2023 at 6:00 p.m.

13. **ADJOURNMENT**

Vice Chair Marsh adjourned the meeting at 7:33 p.m.

The Citizens Transportation Oversight Commission meeting minutes of December 1, 2022 were submitted and approved this 5th day of January 2023.

Patrick Sage
Recording Secretary