

City of Glendale  
Citizens Utility Advisory Commission  
Oasis Water Campus  
7070 W. Northern Avenue  
November 2, 2022  
6:00 P.M.  
DRAFT MINUTES

1. CALL TO ORDER

Chair Berryhill called the meeting to order at 6:00 p.m.

2. ROLL CALL

**Present:** Chair Robin Berryhill, Vice Chair Amber Ford, Commissioner Larry Flatau, Commissioner Jon Froke, Commissioner Ron Short (via conference call)

**Absent:** None

**Also Present:** Michelle Woytenko, Director, Field Operations; Michael Carr, Deputy Director, Field Operations; Ron Serio, P.E., Director, Water Services; Katrina Albery, Deputy Director, Water Services; John Henny, Deputy Director, Water Services; Megan Sheldon, Deputy Director, Water Services; Dan Hatch, Water Services Financial Administrator, Water Services; Stacy Mawhiney, Account Specialist, Field Operations; Alana Reid, Management Assistant, Water Services; Katy Brackett, Financial Analyst, Water Services

3. CITIZEN COMMENTS

None.

4. APPROVAL OF THE MINUTES

**Motion by Commissioner Flatau, second by Commissioner Froke, to approve the minutes of the October 5, 2022 Citizens Utility Advisory Commission Meeting as written. Motion carried 5 – 0.**

5. WATER SERVICES FINANCIAL UPDATE

Mr. Hatch, Water Services Financial Administrator, presented the Water Services Financial Update, which included financial information on the following:

- FY21 and FY22 Revenues and Sources
- FY21 and FY22 Expenses and Uses
- FY22 and FY23 Operating Budgets
- FY23 3-month Year-to-Date Actual
- FY23 5-year Capital Improvement Plan

Commissioner Short inquired about the increased insurance costs and asked for a comparison to the previous year. Mr. Hatch estimated that insurance costs increased by 80% compared to the previous year.

Commissioner Flatau asked if the insurance expense was an internal charge from the City and if it was kept in an insurance fund. Mr. Hatch explained that the City was self-insured with a \$1 million deductible and confirmed the insurance expense was kept in a fund. Commissioner Flatau asked if the funds could be utilized for any other expense. Mr. Hatch replied in the negative.

Commissioner Froke asked if there was enough land available for the Cholla Water Treatment Plant expansion. Mr. Serio explained the project was not an expansion, but rather consists of improvements to the plant and processes.

#### 6. SOLID WASTE/LANDFILL OPERATIONS FINANCIAL UPDATE

Mr. Carr, Deputy Director, Field Operations, presented the Solid Waste/Landfill Financial Update, which included financial information on the following:

- Solid Waste FY22 Budget and FY22 Actual for Revenues and Expenses
- Solid Waste FY23 3-month Year-to-Date Actual
- Landfill FY22 Budget and FY22 Actual for Revenues and Expenses
- Landfill FY23 3-month Year-to-Date Actual

#### ~~7. WATER, SEWERS, AND SEWAGE DISPOSAL DEPOSIT ORDINANCE CHANGE~~

The agenda was amended on November 1, 2022.

#### 8. STAFF UPDATES

Mr. Serio announced that on November 3, 2022, Councilmember Tolmachoff and Councilmember Malnar will host a water meeting at the Foothills Recreation and Aquatic Center at 6:00 p.m. for their constituents. He said Water Services staff will provide the same Water Services presentation as was recently done at a Council Workshop.

Ms. Alberty announced the following:

- The Commissioner's names were removed from the top of the meeting agenda to be consistent with other Boards and Commissions.
- The Director's Report was removed from the agenda. The report will now be included in Staff Updates on the agenda to be consistent with other Boards and Commissions.
- Staff has provided an informational script to assist with conducting the meeting.

Ms. Woytenko announced the following:

- Landfill has received the Caterpillar dozer at a cost of over \$1.0 million.
- The City of Phoenix was behind on its bulk trash collection. Glendale has volunteered to assist on a voluntary basis, to ensure that Glendale will not get behind on its own collection.

#### 9. COMMISSIONER COMMENTS AND SUGGESTIONS

None.

#### 10. FUTURE AGENDA ITEMS

Chair Berryhill announced the following:

- January 4, 2023: 1. 2023 Calendar and Topic Discussion

#### 11. NEXT MEETING

The next regular meeting of the Citizens Utility Advisory Commission will be held on January 4, 2023, at 6:00 p.m., at the Oasis Water Campus, 7070 W. Northern Avenue, Glendale, Arizona, 85303.

#### 12. ADJOURNMENT

**Motion by Commissioner Flatau, second by Commissioner Froke, to adjourn the meeting at 6:28 p.m. Motion carried 5 – 0.**