



MINUTES

**LIBRARY ADVISORY BOARD
GLENDALE PUBLIC LIBRARY
5959 W. BROWN ST.
GLENDALE, ARIZONA 85302**

**MARCH 8, 2023
6:00 P.M.**

1. CALL TO ORDER

2. ROLL CALL

Present: Diane Kocur, Chair
Eva Ndavu, Vice Chair
Gary Johnson, Board Member
Timothy Ndavu, Board Member
Haydee Kukowski, Board Member

Also Present: Michael Beck, Chief Librarian
Dawn Ferro, Library Administrator
Sarah Kaufman, Administrative Librarian
Merideth Jenson-Benjamin, Administrative Librarian
Esther Peneff, Administrative Support Specialist

3. CITIZEN COMMENTS

None.

4. APPROVAL OF THE MINUTES

a. Library Advisory Board Minutes of February 8, 2023.

Vice Chair E. Ndavu made the motion, Board Member Gary Johnson made the second to approve the February 8, 2023, Library Advisory Board meeting minutes as amended:

Approval of Minutes:

Paragraph 2 and throughout minutes use Vice-Chair T. ~~Ndavu Ndavu~~ and Board Member E. ~~Ndavu Ndavu~~ where applicable.

Pg.3 Adult Programming:

Board Member Kukowski thanked Mr. Kinder for the extensive explanation of the programming that is available

Motion carried 5 - 0.

5. NEW BUSINESS

a. LIBRARY PHONE APP PROGRESS UPDATE

Ms. Kaufman gave a presentation on the Library Phone App, which included the following menu options:

- Search the Catalog and Place a Hold
- Locations and Hours
- My Account & Library Card
- Digital Library
- Stay Connected on Social Media
- Glendale Public Library News
- Glendale Public Library Events Calendar
- Glendale Public Library Databases
- Contact the Glendale Public Library

Board Member T. Ndavu asked if a patron would still need separate app, such as Hoopla, for the digital library. Ms. Kaufman surmised that a patron could still use a separate app, if they chose, but it would not be necessary. Ms. Jenson-Benjamin surmised that a patron would still need to open a book from the Kanopy or Libby app.

Board Member Kukowski asked if a patron would still be able to locate the hold at the library when using the app to place a hold. Ms. Kaufman explained the location was shown by scrolling down in the specific app menu.

Board Member T. Ndavu inquired about electronic holds. Ms. Ferro said she would have to follow up on this question.

Board Member Kukowski inquired about the projected timeline for the app roll out. Ms. Kaufman said the app was still in beta testing, however, staff wanted to give an update to the Board. She indicated staff wanted to roll out the app as soon as possible. She surmised the app would increase patronage and digital users.

Board Member T. Ndavu inquired about age-restricted materials in regards to the app. Ms. Kaufman said the restrictions tied to the individual patron's account would link up in the app.

Board Member Kukowski asked if a library card could be renewed on the app. Ms. Kaufman said she would have to follow up on this question.

Board Member Ndavu suggested multi-factor authentication for renewing a library card with the app on the phone.

b. LIBRARY STORYWALK

Ms. Jenson-Benjamin gave an update on recent StoryWalk opportunities, which included the following information:

- She recently completed an LSTA grant application for a StoryWalk at the Main Library.
- She shared a history of the StoryWalk concept. It is a deconstructed storybook posted along a trail and promotes both literacy and health.
- There is currently a StoryWalk at the Foothills, which was built in 2018 and was funded by an LSTA grant. It is installed along a trail at Foothills Park and has been enthusiastically received by the community. The StoryWalk begins at Foothills Park and ends at Foothills Library.

- The current LSTA grant proposal was for StoryWalk kiosks in the xeriscape demonstration garden at the Main Library. If funded, Water Services Sustainable Living will serve as a partner and will be the co-host of the StoryWalk grand opening. The story books will be changed quarterly.

Board Member Ndavu asked if the Foothills story books would be on the same quarterly schedule. Ms. Jenson-Benjamin indicated that was correct.

Mr. Beck announced staff also submitted an LSTA grant application for a StoryWalk at Heroes Regional Park Library as well.

Chair Kocur inquired about the amount of the grant.

Ms. Jenson-Benjamin said staff applied for \$8,000, and the majority of the funds were for sturdy kiosks to stand up to the Arizona weather. She said funds requested would also cover the costs for promotional stickers, posters, and other marketing materials to promote the StoryWalk.

Board Member T. Ndavu asked if the StoryWalk would count toward Summer Reading. Ms. Jenson-Benjamin replied in the positive.

Mr. Beck announced staff should know if the grant was awarded by May 2023.

7. CHIEF LIBRARIAN UPDATE

- a. Mr. Beck updated the Board members on current Library activities, operations, and projects. Highlights included the following:
 - The Library Book Sale was held at the Main Library and was very successful.
 - The next location for the Junior CSI Academy Day will be at the Main Library and a date will be announced soon.
 - Staff worked the following recent outreach events to promote the library and sign up patrons:
 - o Employee Appreciation 5K
 - o Dog Days of Summer Event at Murphy Park
 - Staff has been collaborating with the Parks Department to look for opportunities for library programs at the City's community centers.

Mr. Beck said it was very nice to see the Board Members at the Boards and Commissions dinner and expressed appreciation for all of the Board Members.

8. BOARD MEMBER COMMENTS AND SUGGESTIONS

Board Member Ndavu announced that he just heard that the author of the "Olivia" children's book series passed away. He said there may be some increased demand for the books.

9. NEXT MEETING

The next regular meeting of the Library Advisory Board will be held on April 12, 2023, at 6:00 p.m., in the Board Room of the Main Library, located at 5959 W. Brown St., Glendale, Arizona, 85302.

10. ADJOURNMENT

Board Member Kukowski moved, Board Member T. Ndavu made the second, to adjourn the meeting at 6:27 p.m.

Motion carried 5 – 0.

The Library Advisory Board meeting minutes of March 8, 2023, were submitted and approved this 12th day of April 2023.

Denise Kazmierczak
Recording Secretary