



MINUTES

**LIBRARY ADVISORY BOARD
GLENDALE PUBLIC LIBRARY
5959 W. BROWN ST.
GLENDALE, ARIZONA 85302**

**APRIL 12, 2023
6:00P.M.**

1. CALL TO ORDER

2. ROLL CALL

Present: Diane Kocur, Chair
Eva Ndavu, Vice Chair
Gary R. Johnson, Board Member
Haydee Kukowski, Board Member

Absent: Timothy Ndavu, Board Member

Also Present: Michael Beck, Chief Librarian
Dawn Ferro, Library Administrator
Esther Peneff, Administrative Support Specialist

3. CITIZEN COMMENTS

None.

4. APPROVAL OF THE MINUTES

- a. Library Advisory Board Minutes of March 8, 2023.

Board Member Kukowski moved, Board Member E. Ndavu made the second to approve the March 8, 2023, Library Advisory Board minutes as written. Motion Carried 4-0

5. NEW BUSINESS

- a. **FY2023-24 LIBRARY BUDGET OVERVIEW**

Mr. Beck gave an overview of the FY2023-24 Library Budget, which included information on the following:

- Budget Calendar Timeline and Dates
- FY24 Operating Budget Request
- Goals, Objectives, and Performance Measures
- FY23 Accomplishments
- FY24 Supplemental Requests

Board Member E. Ndavu asked about the automated material handler and if it could recognize if an item came in damaged. Mr. Beck said damaged materials should still end up in the exception bin as staff would still be at the machines. Ms. Ferro agreed and said staff will still have to shelve the materials, as well, so would also hopefully notice damaged materials.

Board Member Kukowski inquired about the cost difference between the materials handler for the Main Library and the Foothills Library. Mr. Beck said it was due to the configuration, as Foothills has a drive-up window as well as other layout differences from the Main Library.

b. FY2023-24 LSTA GRANT CYCLE IDEAS

Mr. Beck gave a presentation on the status and amounts of current LSTA grant applications.

Chair Kocur asked what happened to a grant-funded program when grant funds ran out. Mr. Beck said if a program proved successful, the library picked up the costs for continuation. He said in some cases, the library can get a few years in a row for a grant.

Chair Kocur inquired about the Virtual Reality Pilot Project Grant. Ms. Ferro explained the program in detail.

6. CHIEF LIBRARIAN UPDATE

- a. Mr. Beck updated the Board members on current Library activities, operations, and projects. Highlights included the following:
- The Library is partnering with the Glendale Police Department on the Junior CSI Police Academy Program. This year, the Academy will be held at the Main Library on Saturday, May 20, from noon to 2:00 p.m. Next time, it will be held at the Velma Teague Library.
 - Improvements are being made at the Velma Teague Library, which include LED lighting, moving the desk and shelves for better lines of sight, and other efficiencies.

7. BOARD MEMBER COMMENTS AND SUGGESTIONS

None.

8. NEXT MEETING

The next regular meeting of the Library Advisory Board will be held on May 10, 2023, at 6:00 p.m., in the Board Room of the Main Library, located at 5959 W. Brown St., Glendale, Arizona, 85302.

9. ADJOURNMENT

Board Member Johnson moved, Board Member E. Ndavu made the second, to adjourn the meeting at 6:28 p.m. Motion carried 4 – 0.

The Library Advisory Board meeting minutes of April 12, 2023, were submitted and approved this 10th day of May 2023.

Denise Kazmierczak
Recording Secretary