

RESOLUTION NO. R24-44

A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, MARICOPA COUNTY, ARIZONA, ESTABLISHING A QUALIFIED VENDORS LIST FOR THE EXECUTION OF WORK ASSOCIATED WITH THE CITY'S APPROVED ANNUAL AUDIT PLAN AND AUTHORIZING THE CITY MANAGER TO EXECUTE ANY NUMBER OF PROFESSIONAL SERVICES FORM AGREEMENTS FOR INTERNAL AUDIT SERVICES WITH QUALIFIED FIRMS NOT TO EXCEED THE CITY COUNCIL'S ANNUAL BUDGET ALLOCATION FOR INDEPENDENT INTERNAL AUDIT PROGRAM PROFESSIONAL AND CONTRACTUAL SERVICES.

WHEREAS, on May 14, 2019, the City Council adopted Ordinance No. 019-43 creating an Independent Internal Audit Program (IIAP) and Audit Committee, and subsequently amended with Ordinance 23-52 adopted by the City Council on October 24, 2023; and

WHEREAS, the City Council formed the Audit Committee and appointed its members to carry out the work of the committee which includes providing oversight, guidance, and support to the independent internal audit program; and

WHEREAS, the Audit Committee has assigned responsibility for overseeing the process for completing a periodic risk assessment of city departments, programs, activities, and boards and commissions, and recommend audits for the independent internal audit program; and

WHEREAS, on an annual basis the Audit Committee reviews the independent internal audit program's annual audit plan and forwards recommendations to the City Council for its approval by June 30 of each year; and

WHEREAS, the Audit Committee is responsible for recommending to the City Council contracts with one or more qualified firms to conduct independent audits identified in the annual audit plan; and

WHEREAS, to perform effectively on a long-term basis and to be accountable to the residents of Glendale, Arizona, the city government must operate as efficiently and effectively as possible; and

WHEREAS, eliminating redundancies in city processes by increasing innovative solutions and optimizing processes and services while still offering protections to the city in terms of risk mitigation allows the city to improve service delivery, thereby benefitting residents and the people served; and

WHEREAS, utilization of an Approved Vendors List and Professional Services Form Agreement for Internal Audit Services as prepared by the City Attorney will allow the city to provide an agile response to effectively and efficiently execute the city's annual audit plan.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE as follows:

SECTION 1. The City Council hereby establishes the Qualified Vendors List attached as Exhibit A for the performance for work associated with the Independent Internal Audit Program and which list shall be effective through June 30, 2029, unless updated by action of the City Council.

SECTION 2. The City Manager is hereby authorized to execute any number of Professional Services Agreements for Internal Audit Services attached as Exhibit B with firms included on the Qualified Vendors List to execute Council-approved Annual Audit Plans.

SECTION 3. The City Manager shall ensure all firms on the Qualified Vendors List are notified of Request for Quotation opportunities in accordance with the process outlined in Solicitation Number RSOQ 24-43 Internal Audit Professional Services.

SECTION 4. The City Manager is directed to ensure that the use of any Form Professional Services Agreement for Internal Audit Services associated with this authorization do not exceed the City Council's annual budget allocation for Internal Audit Program Professional and Contractual Services, are reviewed and approved by the City Attorney, and are submitted to the City Clerk for issuance of a contract to be kept on file in accordance with public records requirements.

PASSED, ADOPTED AND APPROVED by the Mayor and Council of the City of Glendale, Maricopa County, Arizona, this 25th day of June, 2024.

Mayor Jerry P. Weiers

ATTEST:

Julie K. Bower, City Clerk (SEAL)

APPROVED AS TO FORM:

Michael D. Bailey, City Attorney

REVIEWED BY:

Kevin R. Phelps, City Manager

EXHIBIT A

**CITY OF GLENDALE PROCUREMENT
DIVISION QUALIFIED VENDORS LIST**

SOLICITATION NUMBER: RSOQ 24-43
BID NUMBER: 42400060
TITLE: INTERNAL AUDIT PROFESSIONAL SERVICES
PUBLISHED DATE: MARCH 6, 2024
EFFECTIVE DATE: JULY 1, 2024
EXPIRATION DATE: JUNE 30, 2029
RESOLUTION NO: R24-44

The following vendors have been determined to meet the minimum qualifications to provide the services shown per the qualifications set forth in the above RSOQ.

- Contracts will only be executed when a vendor is selected to perform a specific audit or Statement of Work.
- Contracts will not be executed with all qualified vendors.
- This list is not applicable for required external audits.
- The City reserves the right to invite additional vendors to participate in the qualification process during the term of this list.

VENDORS:

**BAKER TILLY US, LLP
BERRY, DUNN, MCNEIL & PARKER, LLC (D/B/A BERRYDUNN)
CLIFTON LARSON ALLEN, LLP
GPP ANALYTICS, INC.
HEINFELD, MEECH & CO., P.C.
MARCIAS GINI & O'CONNELL, LLP
MOSS ADAMS, LLP
SECURANCE, LLC
UHY ADVISORS MID-ATLANTIC, INC.**