

# DRAFT

**MINUTES  
ARTS COMMISSION  
Glendale Civic Center Annex  
5752 W. Glenn Drive  
Glendale, Arizona 85301  
May 21, 2024  
6:00 P.M.**

**1. CALL TO ORDER**

Chairperson Nancy Lenox called the meeting to order at 6:01 p.m.

**2. ROLL CALL**

Present: Chair Nancy Lenox  
Vice Chair James Smith  
Commissioner Derrell Barber  
Commissioner Anne Marie Chaney

Absent: Commissioner Jose Aguinaga  
Commissioner Dalaina Hand  
Commissioner Paige Hyde

Also Present: Daniel Sabillon, Deputy Director, Economic Development  
Chris Taylor, Administrator, Arts & Culture  
Jessi Pederson, Director, Economic Development

**3. PUBLIC COMMENTS**

No public comments.

**4. APPROVAL OF THE MINUTES**

**a. Action: Arts Commission Minutes of April 16, 2024.**

Motion: To approve the Arts Commission minutes of April 16, 2024

Motioned by Commissioner Anne Marie Chaney, seconded by Derrell Barber

AYE: Chair Nancy Lenox  
Vice Chair James Smith  
Commissioner Derrell Barber  
Commissioner Anne Marie Chaney

Other: Commissioner Jose Aguinaga (ABSENT)  
Commissioner Dalaina Hand (ABSENT)  
Commissioner Paige Hyde (ABSENT)

Passed

5. **NEW BUSINESS**

a. **Information: Update on Plein Air Wall Display**

Chris Taylor presented the Commission with an update on the reconfiguration of the East Wall. He mentioned the current layout of the wall, how the wall will be reconfigured to include a centerpiece, with the 4 yearly winners of the Plein Air Competition displayed throughout one calendar year. Engraving plates will designate the yearly winners.

Vice Chair James Smith asked the size of the centerpiece. Chris answered with the dimensions of the centerpiece (14'X20").

Vice Chair James Smith asked if the engraving plates will include the year on the plate. Chris answered that the year will not be included on the plate, so that the wall will not have to endure yearly wear and tear, re-hanging, etc.

b. **Information: Timeline of events from May 30-June 18, 2024, vis-à-vis Performing Arts Grants.**

Chris Taylor made a recommendation to the Arts Commission for a timeline of events and responsibilities for the Commission between May 30 and June 18, in preparation for the June 18<sup>th</sup> Arts Commission meeting, vis-à-vis the Performing Arts Grant approval process.

- May 30: Application Window Closes.
- May 31: Chris reviews all grants to determine their eligibility.
- June 1: Chris will send **only** eligible grant applications to the Arts Commission (through Submittable. Please check your e-mail on this day.)
- June 1-June 14: Arts Commission will score and comment on grant applications.  
June 15: Chris goes through Commission scores.
- If 15 (or under) apps\*, rank highest to lowest and present to AC in that order.
- If over 15\*, rank lowest to highest and present to AC in that order.
- June 18: Arts Commission meeting to approve grants.

Commissioner Derrell Barber commented that there is a link within the Submittable link that takes the applicant to a page that is no longer valid. Chris answered that he is aware of that specific link, and that he went into Submittable to strike the language that led to the faulty link. He will also double check Submittable to make sure the link is accurate.

Commissioner Anne Marie Chaney asked if there was an increase in funding from the previous fiscal year. Chris answered that there was an increase in funding to \$60,000, which allows for more grants to be awarded, but does not increase the amount of funding available per grant.

Commissioner Anne Marie Chaney asked how many grants were awarded in the last

fiscal year. Mr. Sabillon answered that we would check on the exact amount. He then answered that 16 grants were awarded.

Jessi Pederson announced that 24 applications were considered in the last fiscal year.

Vice Chair James Smith supported the process and timeline that Chris proposed.

**c. Action: Recommendation of Arts and Culture Master Plan to City Council for Workshop.**

Mr. Sabillon provided a recap of the timeline for reviewing the document with the Arts Commission and opened up the Commission for questions.

Chair Nancy Lenox complimented the comprehensiveness of the plan.

Mr. Sabillon complimented CPG's efforts. (Cultural Planning Group). Mr. Sabillon then asked the Commission for any further comments. None were presented.

Motion to recommend. Motioned by James Smith, seconded by Anne Marie Chaney

AYE: Chair Nancy Lenox  
Vice Chair James Smith  
Commissioner Derrell Barber  
Commissioner Anne Marie Chaney

Other: Commissioner Jose Aguinaga (ABSENT)  
Commissioner Dalaina Hand (ABSENT)  
Commissioner Paige Hyde (ABSENT)

Passed

**6. STAFF REPORTS**

Mr. Sabillon commented on plans for next fiscal year, including budget increase, diligence for new plans, and to hear from the Commission to recommend ideas to City Council.

**7. COMMISSION COMMENTS**

Vice Chair James Smith complimented the Arts Commission and staff for their efforts.

Chair Nancy Lenox expressed excitement for the future of the Arts Commission.

**8. NEXT MEETING**

The next regular meeting of the Glendale Arts Commission will be on Tuesday, June 18, 2024 at 6:00 p.m., in the Vault Conference Room at the Glendale Civic Center Annex, 5752 W. Glenn Drive, Glendale, Arizona, 85301.

**9. ADJOURNMENT**

Motion: To adjourn the Arts Commission meeting of May 21, 2024 at 6:19.

Motioned by Vice Chair James Smith, seconded by Commissioner Anne Marie

Chaney

AYE: Chair Nancy Lenox  
Vice Chair James Smith  
Commissioner Derrell Barber  
Commissioner Anne Marie Chaney

Other: Commissioner Jose Aguinaga (ABSENT)  
Commissioner Dalaina Hand (ABSENT)  
Commissioner Paige Hyde (ABSENT)

Passed

The Arts Commission meeting minutes of May 21, 2024 were submitted and approved this 18<sup>th</sup> day of June, 2024.

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Daniel Sabillon  
Deputy Director, Economic Development