

DRAFT



MINUTES

**AVIATION ADVISORY COMMISSION
GLENDALE MUNICIPAL AIRPORT
6801 N. GLEN HARBOR BLVD.
GLENDALE, ARIZONA 85307
AIRPORT CONFERENCE ROOM
SEPTEMBER 18, 2024
6:00 P.M.**

1. CALL TO ORDER

The meeting was called to order at 6:08 p.m.

2. ROLL CALL

Present: Chair Bud Zomok
Vice Chair Michael Portik
Commissioner Bill Eikost
Commissioner Quentin Tolby

Absent: Commissioner James Carneal
Commissioner Larry Rovey

Also Present: Matt Smith, Airport Administrator
Julie Patterson, Management Assistant

3. CITIZEN COMMENTS

There were no comments.

4. APPROVAL OF THE MINUTES

Motioned by Commissioner Bill Eikost, seconded by Vice Chair Michael Portik to approve August 21, 2024, meeting minutes.

AYE: Chair Bud Zomok
Vice Chair Michael Portik
Commissioner Bill Eikost
Commissioner Quentin Tolby

Other: Commissioner James Carneal (ABSENT)

Commissioner Larry Rovey (ABSENT)

Passed

5. AIRPORT BUSINESS

Presented by Matt Smith, Airport Administrator

1. Commissioner Carneal has resigned from the board. We need appointments from Barrel and Sahuaro districts.
2. South Hangar Association, Glendale Airport Hangars was discussed. Half of the past due February through August payment was paid by the leaseholder. Three hangar associations paid for September and will pay independently going forward.
3. A request to vacate the October meeting was discussed.

6. STAFF REPORTS

Presented by Matt Smith, Airport Administrator

1. The Airport Administrator briefed the commissioners on the current capital projects and the five-year Airport Capital Improvement Plan. It was approved by ADOT on September 17, 2024. A few of the items include:
 - In Fiscal Year 2026, the runway will be rehabilitated. The goal is to coordinate the lighting and signage project to be done while the runway is closed. We will get a grant this October to cover the additional cost of completing the projects at the same time.
 - An update to the Master Plan has been approved. Airport GIS (AGIS) is now a requirement. Site search for the new air traffic control tower, re-channel of New River and the initial portion of the Environmental Assessment for the Eastside Development will be included in the Mast Plan.
2. The Airport Administrator presented the operations update to the commission.
 - One noise complaint was reported regarding a helicopter.
 - The August operation numbers have not been updated by the FAA.
 - The airport purchased software called Virtower that gives us the ability to track aircraft and provides statistics and reporting on aircraft. The website was shown to the commissioners.
3. The Airport Administrator presented a financial update to the commissioners.
 - Expenses and revenues were given.

7. LUKE AIR FORCE BASE OPERATIONS

Luke Air Force Base representative was not present.

8. COMMISSION COMMENTS AND SUGGESTIONS

Commissioner Zomok reminded the commissioners to please reply if they will be in attendance at the meeting.

9. FUTURE AGENDA ITEMS

None.

10. NEXT MEETING

The next regular meeting of the Aviation Advisory Commission will be held on October 16th at 6:00 p.m., in the conference room on the second floor of the Airport terminal building, 6801 N. Glen Harbor Blvd., Glendale, Arizona, 85307.

11. ADJOURNMENT

The meeting was adjourned at 7:52 p.m.

Motioned by Vice Chair Michael Portik, seconded by Commissioner Bill Eikost

AYE: Chair Bud Zomok

Vice Chair Michael Portik

Commissioner Bill Eikost

Commissioner Quentin Tolby

Other: Commissioner James Carneal (ABSENT)

Commissioner Larry Rovey (ABSENT)

Passed

The Aviation Advisory Commission Meeting minutes of September 18, 2024 were submitted and approved this 18th day of December, 2024.

Recording Secretary