

DRAFT



MINUTES

**BOARD OF ADJUSTMENT
SPECIAL VIRTUAL MEETING
GLENDALE CIVIC CENTER
BOARD ROOM
5750 W GLENN DR.
GLENDALE, ARIZONA 85301**

**DECEMBER 5, 2024
4:00 P.M.**

Present: Cathy Cheshier, Chair
Benjamin Naber, Vice Chair
Timothy Carson, Board Member
Kevin Dang, Board Member
Donna Duggins, Board Member
Tammy Gee, Board Member

Absent: Lawrence Feiner, Board Member

Also Present: Tabitha Perry, Deputy Director - Development Services
Russ Romney, Deputy City Attorney
K. John Kazmerski, Recording Secretary
Duane Hoskins, Principal Planner
Alex Lerma, Senior Planner
Phillip Martinez, Senior Planner
Sydney Tirella , Planner
Amy Schwenner, Planner
Joseline Castaneda, Planner
Gurnoor Tschudy , Associate Planner

1. CALL TO ORDER

Ms. Cheshier called the meeting to order at 4:10pm.

2. PUBLIC HEARING ITEMS

1. Reasonable Accommodation Training.

Ms. Perry presented the training to the board.

The board discussed the training.

Ms. Cheshier asked for a motion and vote to go into executive session.

Motioned by Vice Chair Benjamin Naber, seconded by Board Member Donna Duggins to go into executive session.

AYE: Chair Cathy Cheshier
Vice Chair Benjamin Naber
Board Member Timothy Carson
Board Member Donna Duggins
Board Member Kevin Dang
Board Member Tammy Gee

Passed

Ms. Cheshier opened the meeting back up for public session.

3. **STAFF REPORTS**

There were none.

4. **BOARD COMMENTS AND SUGGESTIONS**

Ms. Cheshier congratulated the 2025 Chair (Mr. Naber) and Vice Chair (Ms. Duggins).

5. **NEXT MEETING**

The next **regular** meeting of the Board of Adjustment is scheduled for December 12, 2024 at 4:00 p.m., in the boardroom of the Glendale Civic Center, located at 5750 W. Glenn Drive, Glendale, Arizona, 85301.

6. **ADJOURNMENT**

Ms. Cheshier called for a motion to adjourn at 5:22pm.

Motioned by Vice Chair Benjamin Naber, seconded by Board Member Donna Duggins

AYE: Chair Cathy Cheshier
Vice Chair Benjamin Naber
Board Member Timothy Carson
Board Member Donna Duggins
Board Member Kevin Dang
Board Member Tammy Gee

Passed

The Board of Adjustment special virtual meeting minutes of December 5, 2024, were submitted and approved this 12th day of December 2025.

Kevin John Kazmerski
Recording Secretary