



**DRAFT MINUTES**

**CITIZENS TRANSPORTATION OVERSIGHT COMMISSION  
6210 W. MYRTLE AVE.  
GLENDALE, ARIZONA 85301**

**AUGUST 1, 2024  
6:00 P.M.**

**1. CALL TO ORDER**

Vice Chair Marsh called the meeting to order at 6:00 P.M.

**2. ROLL CALL**

Present: Paul Marsh, Vice Chair  
Neil Lynch, Commissioner  
James Nguyen, Commissioner  
Tiana Roberts, Commissioner

Absent: Norma Cuevas, Commissioner  
Tanja Shineman, Commissioner

Also Present: Yunpei Zhang, Transportation Planner  
Purab Adabala, Transportation Deputy Director  
Marilyn Garcia Ramirez, Senior Transportation Planner  
Cassandra Johnston, Traffic Education Program Manager  
Russ Romney, Deputy City Attorney  
Irene Marquez, Assistant to the City Clerk

**3. APPROVAL OF THE AGENDA - WITHDRAWALS AND CONTINUANCES**

A motion was made by Commissioner Lynch and seconded by Commissioner Nguyen to approve the agenda for the August 1, 2024 Citizens Transportation Oversight Commission meeting.

AYE: Vice Chair Paul Marsh  
Commissioner Neil Lynch  
Commissioner James Nguyen  
Commissioner Tiana Roberts

Other: Commissioner Norma Cuevas (ABSENT)  
Commissioner Tanja Shineman (ABSENT)

Passed

**4. \*APPROVAL OF THE MINUTES**

A motion was made by Commissioner Nguyen and seconded by Commissioner Roberts to approve the minutes from the June 20, 2024 Citizens Transportation Oversight Commission meeting.

AYE: Vice Chair Paul Marsh  
Commissioner Neil Lynch  
Commissioner James Nguyen  
Commissioner Tiana Roberts

Other: Commissioner Norma Cuevas (ABSENT)  
Commissioner Tanja Shineman (ABSENT)

Passed

**5. CITIZEN COMMENTS**

Vice Chair Marsh announced that no other citizens were in attendance and there were no comments.

**6. GLENDALE FAMILY BIKE RIDE 2024 - RECAP**

Ms. Johnston provided a summary and results from the April 14, 2024 event. Commissioners discussed the event.

**7. DRAFT 10-YEAR TRANSPORTATION PROGRAM FY2025-2034**

Ms. Garcia Ramirez presented updates to the draft 10-year Transportation Program for FY2025-FY2034. The Commission discussed the updates.

A motion was made by Commissioner Nguyen, seconded by Commissioner Roberts to table action on 10-Year Transportation Program FY2025-2034 until the next CTOC meeting so commissioners can review the City of Glendale Fund Balance Policy.

AYE: Vice Chair Paul Marsh  
Commissioner Neil Lynch  
Commissioner James Nguyen  
Commissioner Tiana Roberts

Other: Commissioner Norma Cuevas (ABSENT)  
Commissioner Tanja Shineman (ABSENT)

Passed

**8. PROJECT UPDATES**

Ms. Zhang presented status updates for several active CIP projects. Commissioners discussed the projects.

- Commissioner Nguyen requested any available information on the effectiveness of speed feedback signs on driver behavior.

**9. CTOC MASTER CALENDAR**

Ms. Zhang provided a CTOC Master Calendar for 2025. Commissioners discussed the item.

- Vice Chair Marsh requested a different format for the calendar.
- Commissioners requested to hold the January 2025 CTOC meeting on January 9th.

**10. DEPUTY DIRECTOR'S REPORT**

Mr. Adabala provided information on three federal transportation grant opportunities that are being pursued:

- Safe Streets and Roads for All
- Railroad Crossing Elimination
- Reconnecting Communities Pilot

**11. COMMISSION UPDATES**

Commissioner Nguyen attended the recent MAG Management Committee meeting which included a presentation on roadway safety trends that identified the remarkable increase in roadway fatalities, and particularly pedestrian and bicycle fatalities over the past 10 years.

**12. FUTURE AGENDA ITEMS**

No new future agenda items were suggested.

**13. NEXT MEETING**

The next regular meeting of the Citizens Transportation Oversight Commission will be held on September 5, 2024 at 6:00 p.m.

**14. ADJOURNMENT**

Vice Chair Marsh adjourned the meeting at 7:35 P.M.

The Citizens Transportation Oversight Commission meeting minutes of August 1, 2022 were submitted and approved this 5th day of September, 2024.

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Patrick Sage  
Recording Secretary