D R A F T

MINUTES

CITIZENS UTILITY ADVISORY COMMISSION
OASIS WATER CAMPUS
7070 NORTHERN AVE.
GLENDALE, ARIZONA 85303

NOVEMBER 1, 2023
6:00 P.M.

1. CALL TO ORDER

Chair Berryhill called the meeting to order at 6:04 p.m.

2. ROLL CALL

Present: Robin Berryhill, Chair
Amber Ford, Vice Chair
Srikanth Grandhi, Commissioner
Scott Scherer, Commissioner

Attendees: Ron Serio, P.E., Director, Water Services
Katrina Alberty, Deputy Director, Water Services
John Henny, Deputy Director, Water Services
Megan Sheldon, Deputy Director, Water Services
Mark Roye, Deputy Director, Water Services
Lisa Esquivel, Administrator Department Support Services, Water Services
Dan Hatch, Administrator Financial Programs, Water Services
Alana Reid, Management Assistant, Water Services
Michelle Woytenko, Director, Field Operations
Kimberly Mackert, Administrator Financial Programs, Field Operations

3. CITIZEN COMMENTS

None.

4. APPROVAL OF THE MINUTES

a. Citizen Utility Advisory Commission Minutes of October 4, 2023.

Motioned by Commissioner Scott Scherer, seconded by Commissioner Srikanth Grandhi to approve the minutes of the October 4, 2023 Citizens Utility Advisory Commission Meeting as written. Motion carried 4 – 0.

AYE: Chair Robin Berryhill
Vice Chair Amber Ford
Commissioner Srikanth Grandhi
Commissioner Scott Scherer

Passed

5. WATER SERVICES FINANCIAL UPDATE

a. Water Services Financial Update
Mr. Hatch, Administrator Financial Programs, Water Services, gave a presentation on the Water Services Financial Update, which included information on the following:

- FY22 and FY23 Revenues and Sources
- FY22 and FY23 Expenses and Uses
- FY23 and FY24 Operating Budgets
- FY24 3-Month Year-to-Date Actual
- FY24 5-Year Capital Improvement Plan

Commissioner Grandhi inquired about the billing process of water versus sewer.

Mr. Hatch explained that water was billed on a monthly basis and meter readers walk the streets and read meters daily. Mr. Hatch said that sewer was based on the lower usage months of January, February, and March. He said that was then averaged and a percentage removed for what was consumed and did not hit the sewer.

Commissioner Grandhi asked if using the lower billing months impacted the expenses of summer.

Mr. Hatch said it did not, as usually the sewer operating costs remained fairly consistent annually.

6. WATER SERVICES CIP PROJECT STATUS

a. Water Services CIP Project Status
Mr. John Henny, Deputy Director, Water Services, gave a presentation on:

- Hot Topics
  - Rising construction and design prices
  - Colorado River and escalating drought impacting project priorities
  - Working within the rate structure
  - FY24 anticipated spend: approximately $60 million to $70 million
  - Aging infrastructure, with many construction projects under contract in FY24
- System Operations Project Update
  - 67th Avenue and Beardsley Road Transmission Line Inspection
  - Waterline Replacement Package 2
  - Sewer Rehabilitation Projects
  - New Water Wells
  - Thunderbird Reservoir Project

Mr. Mark Roye, Deputy Director, Water Services, gave a presentation on:

- Plant Project: Improvements
  - West Area Water Reclamation Facility
  - Lift Station 2
  - Lift Station 8
  - Cholla Water Treatment Plan

Commissioner Scherer asked if the government repaid the City to operate Lift Station 8. Mr. Roye said that was correct.

7. SOLID WASTE/LANDFILL FINANCIAL UPDATE

a. Solid Waste/Landfill Financial Update
Ms. Mackert, Administrator Financial Programs, Field Operations, presented the Solid Waste and Financial Update, which included information on the following:

- Solid Waste FY23 12-Month YTD Actual
- Solid Waste FY24 3-Month YTD Actual
- Landfill FY23 12-Month YTD Actual
- Landfill FY24 3-Month YTD Actual

8. STAFF UPDATES

a. Staff Updates
Mr. Serio gave the following update:

- This Friday will be the last flood irrigation watering service for 2023. There were 279 customers for 2023, which was a decrease of 3 customers from 2022.
- This Friday there is a celebration with the Bureau of Water Reclamation, the Governor, and the Department of Water Resources to celebrate state water savings. The City of Glendale has saved approximately 7,000 acre feet of water.
- The 2024 Clean & Green Calendar is being finalized and it will be mailed to the public in late December / early January.

Ms. Woytenko gave the following update:

- There was a truck fire this past month and the truck was a complete loss. On the positive side, the truck was due to be replaced last year. Despite the setback, staff has continued to pick up trash on schedule.

9. COMMISSIONER COMMENTS AND SUGGESTIONS

Commissioner Scherer said he was impressed with the efficiency of the City in regards to the achievements and congratulated staff on doing their best to manage the financials.

Vice Chair Ford said the presentations were wonderful and she is seeing strides being made with the plans of which the Commission has been apprised.

Commissioner Grandhi congratulated staff on conserving 7,000 acre feet of water.

10. FUTURE AGENDA ITEMS

a. January 3, 2024

Chair Berryhill announced the following:

- January 3, 2024
    - 2024 Calendar and Topic Discussion

11. NEXT MEETING

The next regular meeting of the Citizens Utility Advisory Commission will be held on January 3, 2024, at 6:00 p.m., at the Oasis Water Campus, 7070 W. Northern Ave., Glendale, Arizona, 85303.

12. ADJOURNMENT

Motioned by Commissioner Srikanth Grandhi, seconded by Commissioner Scott Scherer to adjourn the meeting at 6:52 p.m. Motion carried 4 – 0.

AYE: Chair Robin Berryhill
Vice Chair Amber Ford
Commissioner Srikanth Grandhi
Commissioner Scott Scherer

Passed

The Citizens Utility Advisory Commission meeting minutes of November 1, 2023, were submitted and approved this ___ day of _____, 2023.

_____
Denise Kazmierczak
Recording Secretary