

DRAFT



MINUTES

**COMMUNITY DEVELOPMENT ADVISORY COMMITTEE
GLENDALE CIVIC CENTER
SAPPHIRE ROOM
5750 W. GLENN AVE.
GLENDALE, ARIZONA 85301**

**SEPTEMBER 19, 2024
5:30 P.M.**

1. CALL TO ORDER

Chair Baker called the meeting to order at 5:34 p.m.

2. ROLL CALL

Present: Lisa Baker, Chair
Moises Gallegos, Vice Chair
Kirstin Flores, Committee Member
David Giles, Committee Member
Theodora Hackenberg, Committee Member
Brandon Hiller, Committee Member
Carlos Vargas, Committee Member

Absent: Kelly Carbello, Committee Member
Jamon Fifer, Committee Member

Also Present: Matthew Hess, Deputy Director, Community Services
Trilese DiLeo, Grants Supervisor, Community Services
Ismael Cantu, CAP Administrator, Community Services
Yolanda Poole, Management Assistant, Community Services

3. CITIZEN COMMENTS

None.

4. APPROVAL OF THE MINUTES

- a. Community Development Advisory Committee Minutes of August 10th 2024 and August 15th 2024.

Motioned by Committee Member David Giles, seconded by Vice Chair Moises Gallegos

AYE: Chair Lisa Baker
Vice Chair Moises Gallegos
Committee Member Kirstin Flores
Committee Member David Giles
Committee Member Theodora Hackenberg
Committee Member Brandon Hiller
Committee Member Carlos Vargas
Other: Committee Member Jamon Fifer (ABSENT)
Committee Member Kelly Carbello (ABSENT)
Passed

AYE: Chair Lisa Baker
Vice Chair Moises Gallegos
Committee Member Kirstin Flores
Committee Member David Giles
Committee Member Theodora Hackenberg
Committee Member Brandon Hiller
Committee Member Carlos Vargas
Other: Committee Member Jamon Fifer (ABSENT)
Committee Member Kelly Carbello (ABSENT)
Passed

5. OLD BUSINESS

None.

6. NEW BUSINESS

- a. Community Services Block Grant Organizational Standards 6.5, 5.9 and 8.7

Mr. Cantu presented information regarding Organizational Standard 6.5, which requires the advisory board to receive an update of the FY2024-26 strategic plan; Organizational Standard 8.7, which requires the advisory board to receive regular financial reports for the programs the board advises on; and Organizational Standard 5.9, which requires the advisory board to receive regular programmatic reports.

The Committee discussed the information.

b. FY 2023-24 HUD Consolidated Annual Performance and Evaluation Report (CAPER)

Ms. DiLeo discussed the CAPER in relation to the city's Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), Home Investment Partnerships Program (HOME), and Neighborhood Stabilization Program (NSP) funding and the goals that funding must advance. She also discussed how Glendale Homeless Solutions Alliance has been transitioned from Central Arizona Shelter Services (CASS) to the City. She also mentioned this is the 5th year of the Consolidated Plan, and a new 5-year plan will be presented to the City Council in the spring of 2025.

The Committee discussed the information.

8. DIRECTOR'S REPORT

Mr Hess announced that the Community Services Department has officially moved into the System of Care Center (SoCC) located at 7677 W. Bethany Home Rd, Glendale, AZ 85303. He also announced that the Glendale Housing Division has opened its waitlist for Public Housing and the Housing Choice Voucher program and it will close on September 30, 2024.

9. COMMITTEE MEMBER COMMENTS AND SUGGESTIONS

None.

10. NEXT MEETING

The next regular meeting of the Community Development Advisory Committee will be held on October 17, 2024 at 5:30 p.m., in the Sapphire Room at the Glendale Civic Center, located 5750 W. Glenn Ave., Glendale, Arizona, 85301.

11. ADJOURNMENT

Chair Baker adjourned the meeting at 6:03 p.m.

The Community Development Advisory Committee meeting minutes of August 10th and August 15th, 2024, were submitted and approved this 19th day of September, 2024.

Yolanda Poole
Recording Secretary