

**LINKING AGREEMENT  
BETWEEN  
THE CITY OF GLENDALE, ARIZONA  
AND  
RESTORATION HQ, LLC**

This Linking Agreement (“Agreement”) is entered into as of this \_\_\_\_\_ day of \_\_\_\_\_, 2025, between the City of Glendale, an Arizona municipal corporation (“City”), and Restoration HQ, LLC, an Arizona limited liability company, authorized to do business in Arizona (“Contractor”), collectively, the “Parties.”

**RECITALS**

- A. On July 20, 2022, the Arizona Board of Regents for and on behalf of Arizona State University ("ASU"), a member of the S.A.V.E Cooperative Purchasing Agreement, entered into a contract with Contractor to purchase the goods and services described in the Fire, Water, Mold Remediation Services Contract No. 242202 (“Cooperative Agreement”), which is attached hereto as **Exhibit A**. The Cooperative Agreement allows its cooperative use by other governmental agencies, including the City.
- B. Section 2-149 of the City’s Procurement Code permits the Finance Director to procure goods and services by participating with other governmental units in cooperative purchasing agreements when the best interests of the City would be served.
- C. Section 2-149 also provides that the Finance Director may enter into such cooperative agreements without meeting the formal or informal solicitation and bid requirements of Glendale City Code Sections 2-145 and 2-146.
- D. The City wishes to contract with Contractor for supplies or services identical to those being provided to other units of government under the Cooperative Agreement. Contractor consents to the City’s cooperative use of the terms and conditions of the Cooperative Agreement, and agrees to provide the supplies and services set forth in the Statement of Work appended hereto as **Exhibit B**.

**AGREEMENT**

NOW, THEREFORE, in consideration of the foregoing recitals, which are incorporated by reference, and the covenants and promises contained in this Linking Agreement, the parties agree as follows:

- 1. Term of Agreement.
  - A. As provided in the Cooperative Agreement, purchases can be made by governmental entities from the date of award, which was July 20, 2022, for an initial term of two (2) years, with the possibility of three (3) successive one (1) year renewals. The total term of the Cooperative Agreement, however, could not exceed five (5) years. On June 20, 2024, the Cooperative Agreement was renewed for one (1) year from July 20, 2024 through July 19, 2025. Accordingly, the initial term of this Agreement begin on the Effective Date and continues through July 19, 2025.
  - B. Consistent with the Cooperative Agreement, the City may extend the term of this Agreement for the two remaining (2) one-year extensions if the Cooperative Agreement is likewise extended and if the City gives the Contractor notice that it is exercising its option to extend

this Agreement 30 days prior to the anniversary of the Effective Date. Glendale extensions are not automatic and shall only occur if the City affirmatively exercises its right to extend this Agreement.

2. Scope of Work; Terms, Conditions, and Specifications.

- A. Contractor shall provide City the supplies and/or services identified in the Scope of Work attached as **Exhibit B**.
- B. Contractor agrees to comply with all the terms, conditions and specifications of the Cooperative Purchasing Agreement. Such terms, conditions and specifications are specifically incorporated into and are an enforceable part of this Agreement.

3. Compensation.

- A. City shall pay Contractor compensation at the same rate and on the same schedule as provided in the Cooperative Purchasing Agreement, which is attached hereto as **Exhibit C**.
- B. The total purchase price for the supplies and/or services purchased under this Agreement shall not exceed one million dollars (\$1,000,000) for the entire term of the Agreement (initial term plus any extensions).

4. Cancellation. This Agreement may be cancelled pursuant to A.R.S. § 38-511.

5. Non-discrimination. Contractor must not discriminate against any employee or applicant for employment on the basis of race, color, religion, sex, national origin, age, marital status, sexual orientation, gender identity or expression, genetic characteristics, familial status, U.S. military veteran status or any disability. Contractor will require any Sub-contractor to be bound to the same requirements as stated within this section. Contractor, and on behalf of any subcontractors, warrants compliance with this section.

6. Insurance Certificate. A certificate of insurance applying to this Agreement must be provided to the City prior to the Effective Date.

7. E-verify. Contractor complies with A.R.S. § 23-214 and agrees to comply with the requirements of A.R.S. § 41-4401.

8. No Boycott of Israel. To the extent A.R.S § 35-393 through § 35-393.03 are applicable, the parties hereby certify that they are not currently engaged in, and agree for the duration of the Agreement to not engage in, a boycott of goods or services from Israel, as that term is defined in A.R.S § 35-393.

9. Uyghur Forced Labor Prevention Act (UFLPA). Contractor certifies that it does not currently, and during the term of this Agreement, will not use:

- a. the forced labor of ethnic Uyghurs in the People’s Republic of China;
- b. any goods or services produced by the forced labor of ethnic Uyghurs in the People’s Republic of China; and

- c. any contractors, subcontractors or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China.

- 10. Attestation of PCI Compliance. When applicable, the Contractor will provide the City annually with a Payment Card Industry Data Security Standard (PCI DSS) attestation of compliance certificate signed by an officer of Contractor with oversight responsibility.
- 11. Notices. Any notices that must be provided under this Agreement shall be sent to the Parties' respective authorized representatives at the address listed below:

City of Glendale  
c/o Katelyn Rolling  
6210 W. Myrtle Ave. Ste 111  
Glendale, AZ 85301

and

Restoration HQ, LLC  
c/o Sergei Guk  
sguk@restorationhq.us  
3610 E. Wier Ave  
Phoenix, AZ 85040

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year set forth above.

“City”

City of Glendale, an Arizona  
municipal corporation

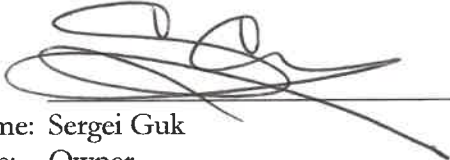
By:

\_\_\_\_\_  
Kevin R. Phelps  
City Manager

“Contractor”

Restoration HQ, LLC,  
an Arizona limited liability company

By:

  
\_\_\_\_\_  
Name: Sergei Guk  
Title: Owner

ATTEST:

\_\_\_\_\_  
Julie K. Bower (SEAL)  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Michael D. Bailey  
City Attorney

**LINKING AGREEMENT  
BETWEEN  
THE CITY OF GLENDALE, ARIZONA  
AND  
RESTORATIONHQ LLC**

**EXHIBIT A  
ARIZONA STATE UNIVERSITY ("ASU") CONTRACT NO. 242202  
FIRE, WATER, MOLD REMEDIATION SERVICES**

**LINKING AGREEMENT  
BETWEEN  
THE CITY OF GLENDALE, ARIZONA  
AND  
RESTORATIONHQ LLC**

**EXHIBIT B  
Scope of Work**

Contractor to provide an immediate and/or routine response for cleanup such as water leaks and fire incidents. Tasks for the response to, and assessment of, drying, containment, decontamination, removal, treatment, transportation, disposal, and stabilization of building structure, finishes and/or other impacted properties following a fire, or water or other related incident at City of Glendale Facilities on an as-needed basis as set forth in the Arizona State University ("ASU") Contract No. 242202.



July 20, 2022

## NOTICE OF AWARD

### RFP 242202 Fire, Water, Mold Remediation Services

Per the RFP, the University may, at its discretion, award to multiple firms or individuals whichever is in the best interest of the University.

The University has awarded a contract for RFP 242202 to the following suppliers:

**American Technology Inc.**  
**JDW Management LLC\Servpro**  
**East Valley Disaster Services**  
**Titan Restoration of AZ LLC**  
**Silver City LLC**  
**Damage Control LLC**  
**Doan Restoration of Arizona, LLC**  
**Go To Services Inc**  
**BELFOR Property Restoration**  
**BluSky Restoration, LLC**  
**Restoration HQ, LLC**

Per the RFP, the University does not guarantee a minimum or specific amount of business with the awarded contractor(s).

Thank you for your support of the University.

Sincerely,

*Karen S. Ashe*

Karen S. Ashe  
Purchasing Manager  
Purchasing and Business Services

file: RFP242202



Amendment #1  
RPF # 242202  
Fire, Water, Mold Remediation Services

This Amendment #1 amends the agreement effective July 20, 2022 as in reference to RFP 242202, between the ARIZONA BOARD OF REGENTS for and on behalf of Arizona State University ("ASU") and Restoration HQ, LLC ("Supplier").

The parties agree to amend the Agreement as follows:


- 1. The term of the Agreement shall be renewed one (1) year: July 20, 2024 through July 19, 2025.

All other terms and conditions shall remain the same as outlined in the Agreement, as amended.

The parties have caused this Amendment to be signed by their duly authorized representatives on the date set forth below.

ARIZONA BOARD OF REGENTS  
FOR AND ON BEHALF OF  
ARIZONA STATE UNIVERSITY:

Restoration HQ, LLC:

  
Robert Snow (Jun 19, 2024 12:47 PDT)

  
Digitally signed by Sergei Guk  
DN: C=US, E=Sguk@RestorationHQ.us,  
O="RestorationHQ, LLC", OU=CEO/President,  
CN=Sergei Guk  
Location: RHQ Phoenix Office  
Reason: I have reviewed this document  
Contact Info: Sguk@RestorationHQ.us  
Date: 2024.06.20 07:25:50-07'00'

By

By

Robert Snow

Sergei Guk

Printed  
Name

Printed  
Name

CEO

Manager, Strategic Sourcing

Title

Title

06/19/2024

06/20/2024

Date

Date

## Event Summary - Fire, Water, Mold Remediation Services

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<b>Type</b>	Request for Proposal	<b>Number</b>	RFP-242202
<b>Organization</b>	ASU	<b>Currency</b>	US Dollar
<b>Event Status</b>	Under Evaluation	<b>Work Group</b>	Goods and Services
<b>Exported on</b>	6/13/2022	<b>Exported by</b>	Karen Ashe
<b>Estimated Value</b>	-	<b>Payment Terms</b>	-

## Bid and Evaluation

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<b>Respond by Proxy</b>	Disallow	<b>Use Panel Questionnaire</b>	No
<b>Sealed Bid</b>	Yes	<b>Auto Score</b>	No
		<b>Cost Analysis</b>	No
<b>Alternate Items</b>	No		

## Visibility and Communication

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**Visible to Public** Yes

**Enter a short description for this public event**

*ASU seeks to enter into a contract with one or more qualified firms for the purpose of remediating property damaged, or in peril of damage, from fire, water or mold and other insurance related damage.*


## Commodity Codes

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<b>Commodity Code</b>	<b>Description</b>
30-02	Facilities

## Event Dates

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<b>Time Zone</b>	MST - Mountain Standard Time (US/Arizona)
<b>Released</b>	-
<b>Open</b>	1/11/2022 8:00 AM MST
<b>Close</b>	2/2/2022 3:00 PM MST
<b>Sealed Until</b>	2/2/2022 3:00 PM
	 Show Sealed Bid Open Date to Supplier
<b>Q&amp;A Close</b>	1/18/2022 5:00 PM MST

## Event Users

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### Event Creator

**Hayley Good**

[heingram@asu.edu](mailto:heingram@asu.edu)

### Event Owners

**Karen Ashe**

[ibuksa@asu.edu](mailto:ibuksa@asu.edu)

**Hayley Good**

[heingram@asu.edu](mailto:heingram@asu.edu)

**SunRise Notification**

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**CATHERINE THART**

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**Tami Scanlon (Local)**

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## Contacts

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[ibuksa@asu.edu](mailto:ibuksa@asu.edu)

## Stakeholders

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-

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**Patricia Taylor (Local)**

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-

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**Danielle Van Vleet**

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**Siria Belcher**

[saleos@asu.edu](mailto:saleos@asu.edu)

## Description

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It is the intent of the University to enter into a contract with one or more qualified firms for the purpose of remediating property damaged, or in peril of damage, from fire, water or mold, and other insurance related damages at any of the University campus locations.

**NOTE: IF YOU ARE CURRENTLY WORKING WITH THE UNIVERSITY ON A PROJECT, AND WISH TO BE CONSIDERED FOR THIS CONTRACT, YOU WILL NEED TO RESPOND TO THIS RFP AS A SEPARATE PROJECT.**

The University may, at its discretion, award to multiple firms or individuals whichever is in the best interest of the University.

The University does not guarantee a minimum or specific amount of business with the awarded contractor(s).

Other Important Information:

Bid Open Date: 01/11/22 @ 8:00AM MST

Deadline for Inquiries: 01/18/22 @ 5:00PM MST

Bid Close Date: 02/02/22 @ 3:00PM MST

The bid opening meeting will be available via Zoom.

Meeting URL: <https://asu.zoom.us/j/6297315159>

1 ★ **Instructions To Supplier :**

Review the Instructions to Proposers

**Prerequisite Content:**

**Instructions to Proposers**

Instructions for Proposers 03-08-21.docx      ../Attachments/PrereqAttachments/Instructions for Proposers 03-08-21.docx

**Certification**

I certify that I have read and understand the attached instructions.

**Supplier Must Also Upload a File:**

No

2 ★ **Instructions To Supplier :**

Review the Background and Term of the RFP

**Certification**

I certify that I have read and understand the Intent, Background and Term of the RFP.

**Supplier Must Also Upload a File:**

No

**Prerequisite Content:**

Arizona State University is a new model for American higher education, an unprecedented combination of academic excellence, entrepreneurial energy and broad access. This New American University is a single, unified institution comprising four differentiated campuses positively impacting the economic, social, cultural and environmental health of the communities it serves. Its research is inspired by real world application blurring the boundaries that traditionally separate academic disciplines. ASU serves more than 98,000 students in metropolitan Phoenix, Arizona, the nation's fifth largest city. ASU champions intellectual and cultural diversity, and welcomes students from all fifty states and more than one hundred nations across the globe.

Facilities Management is responsible for maintaining the physical environment of the campus facilities and grounds through its workforce and contracted service providers.

If you would like more information about ASU, please visit us at <http://www.asu.edu>.

#### **TERM OF CONTRACT**

The initial contract term will be for two (2) years with the possibility of three (3) successive one (1) year renewals, for a total term not to exceed five (5) years. The contract will be available for use by other University departments during this term.

3 ★ **Instructions To Supplier :**

Review the Pre-Proposal Conference information

**Certification**

I certify that I have read and understand the Pre-Proposal Conference Information.

**Supplier Must Also Upload a File:**

No

**Prerequisite Content:**

## **Pre-Proposal Conference**

No pre-proposal conference will be held

4 ★ **Instructions To Supplier :**

Review the Evaluation Criteria instructions

**Certification**

I certify that I have read and understand the Evaluation Criteria.

**Supplier Must Also Upload a File:**

No

**Prerequisite Content:**

## **Evaluation Criteria**

The Award shall be made to the Responsible Proposer whose Proposal is determined to be the most advantageous to the University based on the evaluation factors set forth in this RFP. Price, although a consideration, will not be the sole determining factor.

Proposals will be evaluated on the following criteria, listed in order of their relative priority with most important listed first.

1. Response Specifications/Scope of Work (30%)
2. Response Pricing Schedule (30%)
3. Response Proposer Qualifications (20%)
4. Acknowledgment and acceptance of ASU Terms and Conditions (10%)
5. Sustainability Efforts and Sustainability Questionnaire (10%)

5 ★ **Instructions To Supplier :**

Review the Small Business & Small Disadvantaged Business Information

**Certification**

I certify that I have read and understand the Small Business & Small Disadvantaged Business information.

**Supplier Must Also Upload a File:**

No

**Prerequisite Content:**

The University is committed to the development of Small Business and Small Disadvantaged Business ("SB & SDB") suppliers. If subcontracting (Tier 2 and higher) is necessary, proposer (Tier 1) will make every effort to use SB & SDB in the performance of any contract resulting from this proposal. A report may be required at each annual anniversary date and at the completion of the contract indicating the extent of SB & SDB participation. A description of the proposers expected efforts to solicit SB & SDB participation should be enclosed with your proposal.

6 ★ **Instructions To Supplier :**

Review the Cooperative Agreements Information

**Certification**

I certify that I have read and understand the Cooperative Agreements information.

**Supplier Must Also Upload a File:**

No

**Prerequisite Content:**

## **Cooperative Agreements**

**COVERAGE AND PARTICIPATION.** Unless objection is submitted with the Proposal, it is the intent of the University that any Award resulting from the RFP be available for use by all departments of the University and any other Arizona University, along with any other educational institution or Governmental entities, to the extent allowed by Arizona law and the Code.

7 ★ **Instructions To Supplier :**

Review Sustainability Requirements

**Certification**

I certify that I have read and understand the Sustainability Requirements.

**Supplier Must Also Upload a File:**

No

**Prerequisite Content:**

## **Sustainability Requirements**

The University is committed to buying products with recycled content or environmentally sustainable alternatives or circular design qualities. Information about ASU's Sustainability Guidelines and goals is available [here](#).

Identify all environmentally sustainable features and supply all relevant specifications of offered products. Include in the Proposal, a completed Sustainability Questionnaire information regarding Proposer's overall sustainable efforts. If you are citing environmentally preferred product claims, you must provide proper certification or detailed information on environmental benefits, durability and recyclable properties.

Pursuant to A.R.S. §34-451, the University is required to purchase ENERGY STAR® products or those certified by the Federal Energy Management Program as energy efficient in all categories available. If this RFP is for a product in a category for which ENERGY STAR® or certified products are available, submit evidence of the ENERGY STAR® status or certification for products offered.

The University shall require that whenever an EPEAT registered product is available that meets specifications in this RFP, that the EPEAT registered product be offered. The University requires that all desktop computers, notebooks, and monitors purchased must meet Electronic Product Environmental Assessment Tool (EPEAT) Gold status as contained in the IEEE 1680 Standard for the Environmental Assessment of Personal Computer Products. The registration criteria and a list of all registered equipment are at <http://www.epeat.net>.

The University and the supplier may negotiate during the contract term to permit the substitution or addition of Environmentally Preferable Products (EPPs) when such products are readily available at a competitive cost and satisfy the university's performance needs.

Proposer shall minimize packaging and any packaging/packing materials that are provided must meet at least one of, and preferably all, of the following criteria:

- Made from 100% post-consumer recycled materials
- Be recyclable
- Reusable
- Non-toxic
- Biodegradable
- Eliminate single use packaging (plastic)

Further, proposer is expected to pick up packaging and either reuse it or recycle it. This is a requirement of the contract or purchase order.

8 ★ **Instructions To Supplier :**

Complete the attached Mandatory Certifications and upload in this section

**Prerequisite Content:**

**Mandatory Certifications**

Mandatory-RFP-Certifications-and-Forms  
06.21.2021.pdf

../Attachments/PrereqAttachments/Mandatory-RFP-Certifications-and-Forms  
06.21.2021.pdf

**Certification**

I certify that I have completed and uploaded the Mandatory Certifications.

**Supplier Must Also Upload a File:**

Yes

**Enable Confidential Mode**

No

9 ★ **Instructions To Supplier :**

Proposer must acknowledge and accept ASU COVID-19 policies.

**Certification**

I certify that I have read and understand the COVID-19 policies.

**Supplier Must Also Upload a File:**

No

**Prerequisite Content:**

ASU has implemented COVID-19-related policies that follow local and national health and safety guidelines. ASU requires that all contractors and suppliers, and all of their subcontractors and employees who visit or work at an ASU campus or facility, comply with these policies. Please visit the [ASU guidance for contractors and suppliers page](#) for details and requirements.

10 ★ **Instructions To Supplier :**

Review the Proprietary/Confidential Statement instructions.

**Certification**

I certify that I have read and agree to the terms above.

**Supplier Must Also Upload a File:**

No

**Prerequisite Content:**

## **Proprietary/Confidential Instructions**

As a public institution that is subject to Arizona's Public Records laws, the University discourages Proposers from submitting confidential and/or proprietary information to the University. If the Proposer needs to submit confidential or proprietary information with its Proposal, the Proposer must create a password protected zip file and upload the document with the Proposer's response to the RFP. In an email outside of the RFP, send the password directly to the Buyer (karen.ashe@asu.edu) referencing the RFP number. The email must also contain the reason(s) why the enclosed material is to be considered confidential or proprietary if deemed confidential by the University. The University will have sole discretion to determine whether any submitted information is actually confidential and/or proprietary. Trade secrets or other proprietary data contained in the proposal documents shall be maintained as confidential in accordance with procedures promulgated by the Procurement Officer and subject to limitations in Arizona or Federal law. Contract terms and conditions, pricing, and information generally available to the public are not generally considered confidential information. Any watermarks, footnotes, or reference to confidential and/or proprietary throughout the Proposal will be disregarded as boilerplate markings.

## Buyer Attachments

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There are no Buyer Attachments added to this event.

## Questions

★ Supplier Response Is Required

### Specification/Scope of Work

#### Group 1.1: Scope of Work

- 1.1.1 See Specifications/Scope of Work. Proposers to upload their response. By submitting your response, you have read and understood the requirements ★  
File Upload  
RFP 242202 Specifications/Scope of Work - ../Attachments/QuestionAttachments/RFP 242202 Specifications-Scope of Work.pdf

#### Group 1.2: Warranties

- 1.2.1 Each Proposal shall state the warranties to be offered by Proposer. ASU's standard requirements are stated in the Terms and Conditions. ★  
File Upload
- 1.2.2 In addition to the standard requirements, the University expects that Proposer will provide the following warranties:  
Contractor will provide Owner with all manufacturers' warranties and Operation and Maintenance Manuals upon the date of Substantial Completion of the Work. Contractor shall provide Owner a two-(2) year warranty for all portions of the Work which warranty will commence upon Substantial Completion of the Work. All statutory, special, or other warranties, express or implied, related to latent defects, or as noted in the Contract Documents, will remain in force and are not limited or superseded by this provision.  
Dropdown List (Pick One)  
Acknowledge

### Value Added Services

#### Group 2.1: Value-Added Services

- 2.1.1 Proposer should provide a brief summary of any other value-added services or programs which may contribute to the overall value of your proposal, including but not limited to: Training, Industry Partnerships, Support of ASU's Charter and Goals, Support of sustainable development, veterans' affairs, initiatives in support of women, wellness, and our changing regional demographics, Support and enhancement of ASU's reputation as an innovative foundational model for the New American University, Comment to provide significant financial and non-financial support for the University and its signature program. If providing Value Add, please choose "yes". Otherwise choose "No". ★  
Yes/No
- 2.1.2 Please upload your response for Value Add in this section. ★  
File Upload

### Proposer Qualifications

#### Group 3.1: Proposer Qualifications

- 3.1.1 The University is soliciting Proposals from Persons/Suppliers which are in the business of providing services as listed in this RFP. Failure to include any requested information may be grounds for rejection of the Proposal. ★  
Multiple Choice (Pick One)  
Acknowledged
- 3.1.2 Prior Experience.  
Proposals shall present a corporate history/management summary and evidence that the Proposer and/or its officers have been engaged in providing similar products and services as described herein. Proposer may also describe Proposer's growth for recent years. Describe any restructuring, mergers, and/or downsizing that has occurred over the past three (3) years or is anticipated in the next two (2) years. ★  
Detail Proposer's experience with similar/like projects.  
File Upload

- Proposer References.  
The proposer shall present 3 current client or customer references which include the following: the name, position, telephone number, and the e-mail or internet address of a contact person. ★
- 3.1.3** The University may, but is not required to, contact the provided references and/or additional references not provided by Proposer. The University may give preference to those references that are most similar to the University.  
File Upload
- 3.1.4** Describe the firm's experience in providing this service or experience most like this contract, including Service Level Agreements (SLAs) with particular reference to experience with other large university or other institutions that conduct research. Include in this response the 3 largest projects, to include the annual contract value, that are most similar to this project, list "from" and "to" dates, from project initiation end date for each project, identify the entity's name, contact information, to include the key contact's job title, phone number and e-mail address. ★  
Please limit each of the 3 descriptions to a maximum of 2 pages.  
File Upload
- 3.1.5** Provide an organizational chart that provides organizational sections, with the section that will have responsibility for performing this project clearly noted. ★  
File Upload
- 3.1.6** Proposer must provide the names and resumes of key personnel (i.e. managers) who will be involved in this project. Designate assigned Safety Officer/Industrial Hygienist and contact information. Proposer will notify the University of any Key Personnel Changes before or during the contract term. Key personnel changes must be approved by the University if not due to termination or resignation. ★  
File Upload
- 3.1.7** Background Checks. The proposer shall provide evidence of their background check process. Background checks by Proposer shall comply with all applicable laws, rules and regulations. Proposer further agrees that the background checks as required in this RFP are necessary to preserve and protect public health, safety and welfare. Background checks will be completed prior to employment and on an annual basis while employee is assigned to ASU. ★  
File Upload
- 3.1.8** Provide copies of business licenses, professional certifications or other credentials, together with evidence that proposer, if a corporation, is in good standing and qualified to conduct business in Arizona. ★  
File Upload
- 3.1.9** List of Subcontractors, if applicable. ★  
File Upload
- 3.1.10** Provide an example of a project estimate submittal. ★  
File Upload

## Pricing Schedule

### Group 4.1: Pricing Schedule

- 4.1.1** Proposer shall submit a detailed itemized cost proposal to include all aspects of providing the scope of work associated with this Request for Proposal. NOTE: All costs must be identified in your response as the University will not pay for any hidden costs. (reference the attached form). ★  
File Upload  
RFP 242202 Pricing Schedule - ../Attachments/QuestionAttachments/RFP 242202 Pricing Schedule.pdf

- If ASU agrees to reimburse vendor for any travel expenses, all reimbursable travel expenses must be authorized in writing by ASU in advance of the planned travel and must be consistent with ASU Financial Services Policy FIN 421-01, [www.asu.edu/aad/manuals/fin/fin421-01.html](http://www.asu.edu/aad/manuals/fin/fin421-01.html). If ASU agrees to reimburse vendor for any expenses, vendor will submit all receipts and any required backup documentation to ASU within 60 days after the applicable expenses were incurred. ASU will not be required to reimburse Licensor for any expenses, invoices, or receipts for expenses received after that time. Proposer must acknowledge and accept this provision.
- 4.1.2 Multiple Choice (Pick One) ★  
Acknowledged
- Any pricing and/or revenue offerings in a Proposal may be considered a final offer by the University, whether stated as amounts or percentages, and/or whether or not offered on an all-or-none basis, unless otherwise specified in the Proposal. The University may accept or reject in part or entirely a Proposal's pricing and/or revenue offerings, unless otherwise specified in the Proposal. A Proposal's pricing and/or revenue offering may not be modified after Opening unless the University, at its sole discretion, permits such modification. The University may reject any Proposal in which the pricing and/or revenue offering does not conform to the prescribed manner and method in this RFP. Proposer must acknowledge and accept this requirement.
- 4.1.3 Multiple Choice (Pick One) ★  
Acknowledged
- Method of Payment & Discount for Early Payment. Each Proposal shall indicate whether Proposer will:
- 4.1.4 a. Accept payment via credit card at the time of purchase without assessing credit card fees; ★  
b. Offer an early payment discount (and describe the offering);  
c. Accept payment via another method that may be an economical alternative for the University.
- Text (Multi-Line)

## Sustainability Questionnaire

### Group 5.1: Sustainability Questionnaire

- 5.1.1 Proposer to indicate whether your business is classified as a Small Business or Large business. ★  
Multiple Choice (Pick One)  
Small Business  
Large Business
- 5.1.2 Proposer to complete the attached Sustainability Questionnaire - Small Business document. ★  
File Upload  
Sustainability Questionnaire - Small Business -  
../Attachments/QuestionAttachments/Sustainability-Questionnaire-B-Small-Company.pdf
- 5.1.3 Proposer to complete the attached Sustainability Questionnaire - Large Business document. ★  
File Upload  
Sustainability Questionnaire - Large Business -  
../Attachments/QuestionAttachments/Sustainability-Questionnaire-A-Large-Company.pdf

## ASU's Terms and Conditions

### Group 6.1: ASU's Terms and Conditions

- 6.1.1 I have read and agree to ASU's Terms and Conditions located at [https://www.asu.edu/purchasing/pdf/Stand\\_TsCs\\_Provisions.pdf](https://www.asu.edu/purchasing/pdf/Stand_TsCs_Provisions.pdf). If "NO", you will be required to submit exceptions with justification and alternate language. Proposals that are contingent upon any changes to these mandatory terms and conditions may be deemed non-responsive and may be rejected. ★  
Yes/No
- 6.1.2 All exceptions must be submitted with justification and alternate language, and MUST be submitted with the submittal. In no event is a proposer to submit its own standard contract terms and conditions as a response to this Request for Proposal. ★  
File Upload

## Insurance Requirements

### Group 7.1: Insurance Requirements

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- 7.1.1 I have read the attached ASU insurance requirements and all requirements will be met. ★  
Yes/No  
RFP 242202 Insurance Requirements - ../Attachments/QuestionAttachments/RFP 242202 Insurance
- 7.1.2 All exceptions to insurance must be submitted with justification and alternate language, and MUST be submitted with the proposal. ★  
File Upload

## Proprietary/Confidential Statement

### Group 8.1: Proprietary/Confidential Statement

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- 8.1.1 Per pre-requisite instructions, If you are submitting any information you consider to be proprietary or confidential, you must create a password protected zip file and upload the document along with a justification in the appropriate area within this RFP. In an email outside of the RFP, send the password directly to the Buyer referencing the RFP number (karen.ashe@asu.edu). If the Executive Director of Procurement concurs, this information will not be considered public information. The Executive Director of Procurement is the final authority as to the extent of material, which is considered proprietary or confidential. Pricing information cannot be considered proprietary or confidential. Proprietary or confidential information must be submitted per the Instructions to Proposers, item 7. Any watermarks, footnotes, copyright or reference to proprietary or confidential throughout the submitted proposal will be disregarded as boilerplate markings. I have read and understand. ★  
Dropdown List (Pick One)  
Acknowledged
- If you have proprietary or confidential information, upload the password protected zip file here and email the Buyer with the password.
- 8.1.2 For each individual document you've included in your zip file, with the exception of Financial Statements properly submitted via the instructions provided (if applicable), you MUST provide a justification explaining for why this is considered proprietary and confidential to your business. Please provide this information via the file attached. If no justification supporting your submitted Proprietary and Confidential information is enclosed, the request will be disregarded.  
File Upload  
Proprietary and Confidential Information - ../Attachments/QuestionAttachments/eSourcing Proprietary and Confidential Information.docx

## Product Line Items

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There are no Items added to this event.

## Service Line Items

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There are no Items added to this event.

## Price Components

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There are no Price Components added to this event.

## Suppliers

---

### Crownworx LLC (Crownworx LLC)

Progress Event Not Viewed

Monte V. Hall

[monte@crowworxroofing.com](mailto:monte@crowworxroofing.com)

Keith Hall

[Keith@crowworxroofing.com](mailto:Keith@crowworxroofing.com)

---

### Spray Systems Environmental (Spray Systems Environmental)

Progress Intend To Bid

[sseery@spray-eri.com](mailto:sseery@spray-eri.com)

[estimating@spray-eri.com](mailto:estimating@spray-eri.com)

---

### Greenwood Asher & Associates

Progress Event Not Viewed

Susanne Griffin

[sgriffin@greenwoodsearch.com](mailto:sgriffin@greenwoodsearch.com)

---

### iSqFt Plan Room & Grand Canyon Minority Contractors Partnership

Progress Event Not Viewed

L. Kepler

[lkepler@isqft.com](mailto:lkepler@isqft.com)

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### Full Swing Ventures, Inc. (Smash My Trash)

Progress Intention Not Declared

Karen Zwink

[karen.zwink@smashmytrash.com](mailto:karen.zwink@smashmytrash.com)

Russell Steger

[russell.steger@smashmytrash.com](mailto:russell.steger@smashmytrash.com)

---

### R.S. Means Company Inc.

Progress Event Not Viewed

Peter Nightingale

[peter.nightingale@reedbusiness.com](mailto:peter.nightingale@reedbusiness.com)

Lisa Cooley

[lisa.cooley@reedbusiness.com](mailto:lisa.cooley@reedbusiness.com)

---

### Arizona Small Business Development Center (ASBDC)

Progress Event Not Viewed

Janice Washington

[janice.washington@domail.maricopa.edu](mailto:janice.washington@domail.maricopa.edu)

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### PwC

Progress Event Not Viewed

Ben Scott

[higheredbids@gmail.com](mailto:higheredbids@gmail.com)

---

### Chasse Building Team

Progress Event Not Viewed

Taylor Perkins

[tperkins@chasse.us](mailto:tperkins@chasse.us)

---

### Pinnacle Paving Inc

Progress Event Not Viewed

Jeff Deaver

[jeff@pinnaclepavinginc.com](mailto:jeff@pinnaclepavinginc.com)

---

## Chinese Chamber of Commerce of Arizona

Progress Event Not Viewed

Rosalind Ong Onodera  
[rosalind@cccarizona.org](mailto:rosalind@cccarizona.org)

---

## Associated Minority Contractors of America

Progress Event Not Viewed

Ricardo Carlo  
[amca@questoffice.net](mailto:amca@questoffice.net)

---

## X-treme Restoration

Progress Event Not Viewed

[jody@x-tremerestoration.com](mailto:jody@x-tremerestoration.com)

---

## Jones Lang LaSalle Americas, Inc.

Progress Event Not Viewed

Derek Brovold  
[piregistrations@am.jll.com](mailto:piregistrations@am.jll.com)

---

## American Indian Chamber of Commerce

Progress Event Not Viewed

Loren Tapahe  
[loren.tapahe@aiccaz.org](mailto:loren.tapahe@aiccaz.org)

---

## Skanska USA Building

Progress Event Not Viewed

Ross Vroman  
[ross.vroman@skanska.com](mailto:ross.vroman@skanska.com)

Kim Poole  
[kim.poole@skanska.com](mailto:kim.poole@skanska.com)

---

## Wilson & Company Inc., Engineers & Architects (Wilson & Company)

Progress Event Not Viewed

Teri Davis  
[teri.davis@wilsonco.com](mailto:teri.davis@wilsonco.com)

---

## National Association of Minority Contractors

Progress Event Not Viewed

Ravin McSwain  
[admin@namcnevada.org](mailto:admin@namcnevada.org)

---

## Arizona Fire & Water Restoration

Progress Event Not Viewed

[lbook@azfirewater.com](mailto:lbook@azfirewater.com)

---

## Săzän Group, Inc.

Progress Event Not Viewed

Lucas Landreth  
[llandreth@sazan.com](mailto:llandreth@sazan.com)

---

## ConstructionReports.com

Progress Event Not Viewed

Brian Holleman

[anna@constructionreports.com](mailto:anna@constructionreports.com)

---

### East Valley Disaster Services, Inc.

Progress Submitted

Total Bid 0.00

[Vessa@evds.co](mailto:Vessa@evds.co)

Barb Raviol

[Barb@evds.co](mailto:Barb@evds.co)

Joshua Gonzales

[joshua@evds.co](mailto:joshua@evds.co)

---

### Arizona Department of Transportation DBE Supportive Services Program (ADOT)

Progress Event Not Viewed

Kent Lane

[klane@azdot.gov](mailto:klane@azdot.gov)

---

### US Small Business Administration (SBA)

Progress Event Not Viewed

Robert Blaney

[robert.blaney@sba.gov](mailto:robert.blaney@sba.gov)

---

### Chicanos Por La Causa (CPLC)

Progress Event Not Viewed

Jose Martinez

[jose.martinez@cplc.org](mailto:jose.martinez@cplc.org)

---

### Arizona Black Chamber of Commerce

Progress Event Not Viewed

Kerwin Brown

[kerwin@blackchamberaz.com](mailto:kerwin@blackchamberaz.com)

---

### Lotus Restoration Services, LLC

Progress Submitted

Total Bid 0.00

Jill Herndon

[jill@lotusservicesaz.com](mailto:jill@lotusservicesaz.com)

---

### Comprehensive Risk Services

Progress Invitation Unaccepted

[john.crsaz@gmail.com](mailto:john.crsaz@gmail.com)

---

### Clean Harbor Environmental Svcs

Progress Invitation Unaccepted

[shanafelt.karen@cleanharbors.com](mailto:shanafelt.karen@cleanharbors.com)

---

### Dunn Environmental

Progress Invitation Unaccepted

[roy.dunn@dunnenvironmental.com](mailto:roy.dunn@dunnenvironmental.com)

---

### **Damage Control Restoration**

Progress Invitation Unaccepted

[nicole@damagecontrol-az.com](mailto:nicole@damagecontrol-az.com)

---

### **CTC Contracting**

Progress Invitation Unaccepted

[dane@ctccontracting.com](mailto:dane@ctccontracting.com)

---

### **Emergency Restoration Experts**

Progress Invitation Unaccepted

[aaron.witters@responseteam1.com](mailto:aaron.witters@responseteam1.com)

---

### **Emergency Restoration Experts**

Progress Invitation Unaccepted

[tlarson@erexperts.net](mailto:tlarson@erexperts.net)

---

### **Modular Solutions, Ltd**

Progress Event Not Viewed

Mitzi Garcia

[mitziq@mod-sol.com](mailto:mitziq@mod-sol.com)

---

### **Embire Services West LLC**

Progress Invitation Unaccepted

[juan@empireserviceswest.com](mailto:juan@empireserviceswest.com)

---

### **Empire Services West LLC**

Progress Invitation Unaccepted

[bryan@empireserviceswest.com](mailto:bryan@empireserviceswest.com)

---

### **Emergency Restoration Experts**

Progress Invitation Unaccepted

[brent.ghelfi@responseteam1.com](mailto:brent.ghelfi@responseteam1.com)

---

### **American Technologies Inc**

Progress Invitation Unaccepted

[jeff.moore@atirestoration.com](mailto:jeff.moore@atirestoration.com)

---

### **Servpro (SERVPRO of North Tempe)**

Progress Submitted

Total Bid 0.00

[medgar@servpro11426.com](mailto:medgar@servpro11426.com)

---

### **ASAP Restoration**

Progress Invitation Unaccepted

[jrudin@asaprestoration247.com](mailto:jrudin@asaprestoration247.com)

---

### **ARC Arizona's Restor. & Remodel**

Progress Invitation Unaccepted

[info@restoreaz.com](mailto:info@restoreaz.com)

---

### **AZPTAC**

Progress Event Not Viewed

Daniel Ayala

[daniel.ayala@domail.maricopa.edu](mailto:daniel.ayala@domail.maricopa.edu)

---

### **American Technologies Inc**

Progress Invitation Unaccepted

[gmoore@amer-tech.com](mailto:gmoore@amer-tech.com)

---

### **Damage Control, LLC**

Progress Submitted  
Total Bid 0.00

[tyson@damagecontrol-az.com](mailto:tyson@damagecontrol-az.com)

---

### **Belfor Restoration**

Progress Invitation Unaccepted

[jeff.mize@us.belfor.com](mailto:jeff.mize@us.belfor.com)

---

### **Schaefer Event Solutions, LLC (Schaefer Event Solutions, LLC)**

Progress Event Not Viewed

Evan Schaefer

[evan@schaferevents.com](mailto:evan@schaferevents.com)

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### **Corbins Electric (LLC)**

Progress Event Not Viewed

Sarah Noto

[S.Noto@corbinselectric.com](mailto:S.Noto@corbinselectric.com)

---

### **DESMAN, Inc.**

Progress Event Not Viewed

Jessica Kuist

[jkuist@desman.com](mailto:jkuist@desman.com)

---

### **KFI Engineers, PC (KFI Engineers)**

Progress Event Not Viewed

Chrissy McNamara  
[cmmcnamara@kfi-eng.com](mailto:cmmcnamara@kfi-eng.com)

Mark Fjestad  
[mpfjestad@kfi-eng.com](mailto:mpfjestad@kfi-eng.com)

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**American Technologies, Inc. (ATI)**

Progress Submitted  
Total Bid 0.00

[melissa.delatorre@atirestoration.com](mailto:melissa.delatorre@atirestoration.com)

---

**Lewis Bass International Engineering Services, Inc. (LBI Engineering Services)**

Progress Event Not Viewed

Patrick Flautt  
[patrick.flautt@lewisbass.com](mailto:patrick.flautt@lewisbass.com)

---

**Field Verified, Inc**

Progress Submitted  
Total Bid 0.00

Ryan Olsen  
[ryano@fieldverified.com](mailto:ryano@fieldverified.com)

---

**Response Team 1**

Progress Event Not Viewed

[awitters@sosbuilders.com](mailto:awitters@sosbuilders.com)

---

**MECP1 Mesa Intermediate 1, LLC (EdgeCore Internet Real Estate)**

Progress Event Not Viewed

Jeremy Meyers  
[jeremy.meyers@edgecore.com](mailto:jeremy.meyers@edgecore.com)

---

**The 5556 Group LLC**

Progress Intention Not Declared

Leonard Brabson  
[leonard.brabson@myalldry.com](mailto:leonard.brabson@myalldry.com)

---

**Avid Architects**

Progress Event Not Viewed

Jonathan Schmid  
[jon@avidarchitects.design](mailto:jon@avidarchitects.design)

Tamara Caraway  
[tammy@avidarchitects.design](mailto:tammy@avidarchitects.design)

---

**American Rescue and Safety LLC (American Rope Services)**

Progress Intention Not Declared

Damian Noe  
[safety@americanrescueandsafety.com](mailto:safety@americanrescueandsafety.com)

---

**INTERSTATE RESTORATION LLC**

Progress Submitted  
Total Bid 0.00

TERRI TAYLOR  
[terri.taylor@firstonsite.com](mailto:terri.taylor@firstonsite.com)

---

## Valley Fire & Water Rest

Progress Invitation Unaccepted

[erick@valleyfireandwater.com](mailto:erick@valleyfireandwater.com)

---

## Titan Restoration

Progress Invitation Unaccepted

[natalie@titan911.com](mailto:natalie@titan911.com)

---

## Titan Restoration

Progress Invitation Unaccepted

[russ@titan911.com](mailto:russ@titan911.com)

---

## Colliers International AZ, LLC (Colliers)

Progress Event Not Viewed

Kevin Rude

[kevin.rude@colliers.com](mailto:kevin.rude@colliers.com)

Mindy Korth

[mindy.korth@colliers.com](mailto:mindy.korth@colliers.com)

Kathy Foster

[kathy.foster@colliers.com](mailto:kathy.foster@colliers.com)

Bob Mulhern

[Bob.Mulhern@colliers.com](mailto:Bob.Mulhern@colliers.com)

Todd Noel

[todd.noel@colliers.com](mailto:todd.noel@colliers.com)

---

## Xtreme Drying

Progress Invitation Unaccepted

[xtremedrying@gmail.com](mailto:xtremedrying@gmail.com)

---

## Diamondback Design Group (Diamondback Design Group)

Progress Event Not Viewed

Rick Fisher

[rfisher@diamondbackdesign.com](mailto:rfisher@diamondbackdesign.com)

---

## Valley Wide Water & Fire

Progress Invitation Unaccepted

[blewis@valleywiderestoration.com](mailto:blewis@valleywiderestoration.com)

---

## Viking Specialty Contracting (Viking Specialty Contracting)

Progress Response In Progress

Kayla Fritz

[kayla@viking-az.com](mailto:kayla@viking-az.com)

---

## Airpark Signs & Graphics, Inc.

Progress Event Not Viewed

Veronica Corral

[veronica@airparksigns.com](mailto:veronica@airparksigns.com)

---

## SilverCity LLC (SilverCity Restoration)

Progress Submitted

Total Bid 0.00

Natalie Pruetz

[Nmpruetz@gmail.com](mailto:Nmpruetz@gmail.com)

---

### Arizona Builders Alliance

Progress Event Not Viewed

Mark Minter

[mminter@azbuilders.org](mailto:mminter@azbuilders.org)

Erica Lange

[elange@azbuilders.org](mailto:elange@azbuilders.org)

---

### ServiceMaster Restoration by ORC

Progress Invitation Unaccepted

[service@yourorc.com](mailto:service@yourorc.com)

---

### Rocky Mountain Restoration

Progress Invitation Unaccepted

[ksteinmetz@rmraz.com](mailto:ksteinmetz@rmraz.com)

---

### Control Power Concepts Inc. (CPC INC)

Progress Intention Not Declared

Davy Crockett

[davy@ctrlpwr.com](mailto:davy@ctrlpwr.com)

Alexis Kinkade

[alexis@ctrlpwr.com](mailto:alexis@ctrlpwr.com)

---

### ServiceMaster Restoration by ORC

Progress Invitation Unaccepted

[cameron@yourorc.com](mailto:cameron@yourorc.com)

---

### ATC GS (LLC)

Progress Intention Not Declared

Shelly Christensen

[shelly.christensen@oneatlas.com](mailto:shelly.christensen@oneatlas.com)

---

### Kitchell CEM, Inc.

Progress Event Not Viewed

Damian Glaze

[dglaze@kitchell.com](mailto:dglaze@kitchell.com)

---

### Arizona Commerce Authority

Progress Event Not Viewed

Bennett Curry

[bennetc@azcommerce.com](mailto:bennetc@azcommerce.com)

---

### JDW Management LLC Db. Servpro

Progress Submitted

Total Bid 0.00

Chris Butas

[cbutas@servprophoenix.com](mailto:cbutas@servprophoenix.com)

---

### Arizona Opportunities Industrialization Center

Progress Event Not Viewed

Gene Blue

[gene.blue@azoic.org](mailto:gene.blue@azoic.org)

---

### Spray Systems Environmental

Progress Invitation Unaccepted

[chad@spraysystemseri.com](mailto:chad@spraysystemseri.com)

---

### MEYER BORGMAN JOHNSON

Progress Event Not Viewed

Ivy Blumer

[iblumer@mbjeng.com](mailto:iblumer@mbjeng.com)

Gary Sabart

[gsabart@mbjeng.com](mailto:gsabart@mbjeng.com)

---

### Silver City Restoration

Progress Invitation Unaccepted

[kchcustom@q.com](mailto:kchcustom@q.com)

---

### JPS Restoration & Construction

Progress Invitation Unaccepted

[pamela@waterandfireaz.com](mailto:pamela@waterandfireaz.com)

---

### Interstate Restoration

Progress Invitation Unaccepted

[info@interstaterestoration.com](mailto:info@interstaterestoration.com)

---

### Caruso Turley Scott Inc.

Progress No Bid

Margie Luster

[mluster@ctsaz.com](mailto:mluster@ctsaz.com)

---

### Global Prevention Services

Progress Invitation Unaccepted

[info@nomold.com](mailto:info@nomold.com)

---

### G & G Specialty

Progress Invitation Unaccepted

[estimating@ggspecialty.com](mailto:estimating@ggspecialty.com)

---

### Pinnacle Restoration

Progress Invitation Unaccepted

[kjackson@pinnaclerestore.com](mailto:kjackson@pinnaclerestore.com)

---

### Peak One Builders & Rest.

Progress Invitation Unaccepted

[mike@peakonebuilders.com](mailto:mike@peakonebuilders.com)

---

### **Neff Corporation**

Progress Invitation Unaccepted

[rdokman@neffcorp.com](mailto:rdokman@neffcorp.com)

---

### **Renaissance Companies**

Progress Invitation Unaccepted

[dtilson@renaissancecos.com](mailto:dtilson@renaissancecos.com)

---

### **Renaissance Companies**

Progress Invitation Unaccepted

[mgonzalez@renaissancecos.com](mailto:mgonzalez@renaissancecos.com)

---

### **Rocky Mountain Restoration**

Progress Invitation Unaccepted

[awebster@rmraz.com](mailto:awebster@rmraz.com)

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### **WRECORP (Western Roof Evaluation Corporation) (WRECORP)**

Progress Event Not Viewed

Jerry Brown

[jerry@wrecorp.com](mailto:jerry@wrecorp.com)

---

### **Restoration Management Company**

Progress Invitation Unaccepted

[jgallegos@rmc.com](mailto:jgallegos@rmc.com)

---

### **Go To Services Inc**

Progress Submitted

Total Bid 0.00

[bill.kelty@gotoservices.net](mailto:bill.kelty@gotoservices.net)

Jeff Mize

[jeff.mize@gotoservices.net](mailto:jeff.mize@gotoservices.net)

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### **McCarthy Nordburg (McCarthy Nordburg)**

Progress Intention Not Declared

Theresa Oliva

[toliva@mccarthynordburg.com](mailto:toliva@mccarthynordburg.com)

Lisa Bentley

[lbentley@mccarthynordburg.com](mailto:lbentley@mccarthynordburg.com)

Jennifer Wallace-Sasek

[jsasek@mccarthynordburg.com](mailto:jsasek@mccarthynordburg.com)

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### **Adanac Enterprises**

Progress Event Not Viewed

[accountant@adanacent.com](mailto:accountant@adanacent.com)

---

## HRS Arizona, LLC

Progress Event Not Viewed

[DaleFurnell@hrsdr.com](mailto:DaleFurnell@hrsdr.com)

---

## Square One Restoration, LLC

Progress Response In Progress

Ryan Riedy

[ryan@squareonerestore.com](mailto:ryan@squareonerestore.com)

---

## Plaza Del Rio Management Corp. (Plaza Companies)

Progress Event Not Viewed

Larry Pinalto

[Larry.Pinalto@theplazaco.com](mailto:Larry.Pinalto@theplazaco.com)

---

## Sagebrush Restoration, LLC (Sagebrush Restoration, LLC)

Progress Intend To Bid

Tracy Meier

[estimating@sagebrushaz.com](mailto:estimating@sagebrushaz.com)

---

## M A Mortenson Company (Mortenson)

Progress Event Not Viewed

Ben Goetter

[ben.goetter@mortenson.com](mailto:ben.goetter@mortenson.com)

Chase Farnsworth

[chase.farnsworth@mortenson.com](mailto:chase.farnsworth@mortenson.com)

---

## JT Architectural Sales LLC (JTA Sales)

Progress Event Not Viewed

Jay Trapnell

[jay@jtasales.net](mailto:jay@jtasales.net)

---

## Crown Coffee Professional Solutions LLC

Progress Event Not Viewed

Marcos Balderas

[crowncoffeesolutions@gmail.com](mailto:crowncoffeesolutions@gmail.com)

---

## Beacom Energy, Inc

Progress Event Not Viewed

Jean Beacom

[jean@beacomenergy.com](mailto:jean@beacomenergy.com)

Jean Beacom

[contact@beacomenergy.com](mailto:contact@beacomenergy.com)

---

## ServiceMaster All Care

Progress Event Not Viewed

[jjackson@smallcare.com](mailto:jjackson@smallcare.com)

---

## First Onsite Property Restoration

Progress Intend To Bid

Monica Andreas

[monica.andreas@firstonsite.com](mailto:monica.andreas@firstonsite.com)

---

## AM/PM Restoration Services LLC

Progress

Event Not Viewed

[info@ampmrestoration.com](mailto:info@ampmrestoration.com)

---

**Clean Sweep Companies inc dba Clean Sweep Property Services (Clean Sweep Property Services)**

Progress

Event Not Viewed

Wells Leger

[marti@azcleansweep.com](mailto:marti@azcleansweep.com)

---

**Blu Sky Restoration (Go BluSky of Arizona)**

Progress

Event Not Viewed

[edonada@goblusky.com](mailto:edonada@goblusky.com)

---

**Corgan (Corgan)**

Progress

Event Not Viewed

Craig Randock

[craig.randock@corgan.com](mailto:craig.randock@corgan.com)

Sue Sylvester

[sue.sylvester@corgan.com](mailto:sue.sylvester@corgan.com)

---

**Havel/ Shambaugh & Son**

Progress

Intention Not Declared

Cyndi Lichti

[clichti@shambaugh.com](mailto:clichti@shambaugh.com)

Whitey Reed

[wreed@shambaugh.com](mailto:wreed@shambaugh.com)

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**Clean Scene AZ, LLC (Clean Scene AZ, LLC)**

Progress

Event Not Viewed

[frances.vierkoetter@cleansceneaz.com](mailto:frances.vierkoetter@cleansceneaz.com)

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**Sandia Office Supply (Sandia Office Supply)**

Progress

No Bid

Curtis Langley

[curtis@sosnm.com](mailto:curtis@sosnm.com)

---

**Southwest Veterans Chamber of Commerce**

Progress

Event Not Viewed

Tom Sheets

[tsheets@stonewall-group.com](mailto:tsheets@stonewall-group.com)

---

**Wesco (Wesco)**

Progress

Event Not Viewed

Sindi Jordan

[cjordan@wesco.com](mailto:cjordan@wesco.com)

---

**AZ Environmental Group**

Progress

Event Not Viewed

[nancy@AEGcompany.com](mailto:nancy@AEGcompany.com)

---

**Pinnacle Restoration (Pinnacle Restoration)**

Progress

Event Not Viewed

[abyrum@pinnaclerestore.com](mailto:abyrum@pinnaclerestore.com)

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### Arizona Builders Exchange

Progress Event Not Viewed

Rebekah Morris  
[rmorris@azbex.com](mailto:rmorris@azbex.com)

Rachel Kettenhofen  
[rkettenhofen@azbex.com](mailto:rkettenhofen@azbex.com)

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### Ichem Consulting

Progress Event Not Viewed

CHRIS MCGUIRE  
[chris@ichemcon.com](mailto:chris@ichemcon.com)

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### State of Arizona

Progress Intention Not Declared

Will Loveland  
[wloveland@azdes.gov](mailto:wloveland@azdes.gov)

---

### Lime Media (Lime Media)

Progress Event Not Viewed

Asma Yousif  
[asma@lime-media.com](mailto:asma@lime-media.com)

---

### ServiceMaster Restoration by ORC

Progress Event Not Viewed

[michelle@yourorc.com](mailto:michelle@yourorc.com)

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### CCS Facility Services (Commercial Cleaning Systems)

Progress Event Not Viewed

Taylor Baker  
[tbaker@ccsbts.com](mailto:tbaker@ccsbts.com)

---

### Progressive Services, Inc. (Progressive Roofing)

Progress Event Not Viewed

christy farrell  
[christy.farrell@progressiveus.com](mailto:christy.farrell@progressiveus.com)

---

### B C Phillips Inc (B C Phillips Inc)

Progress Event Not Viewed

Bob Phillips  
[rcphillips21@msn.com](mailto:rcphillips21@msn.com)

Glen Steele  
[gwsteele@cox.net](mailto:gwsteele@cox.net)

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### Professional Search Associates DBA Corporate Job Bank (Corporate Job Bank)

Progress Event Not Viewed

Morris Jessup  
[morris@corporatejobbank.com](mailto:morris@corporatejobbank.com)

Joe DiGiovanni  
[joe@corporatejobbank.com](mailto:joe@corporatejobbank.com)

---

### Shepley Bulfinch Richardson and Abbott Inc. ("Shepley Bulfinch")

Progress Event Not Viewed

Joe Herzog  
[jherzog@shepleybulfinch.com](mailto:jherzog@shepleybulfinch.com)

Whitney Warlick  
[wwarlick@shepleybulfinch.com](mailto:wwarlick@shepleybulfinch.com)

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**Pure Global Solutions LLC (Pure Global Solutions LLC)**

Progress Intention Not Declared

Scott Yenglin  
[scottY@Pureglobalsolutions.com](mailto:scottY@Pureglobalsolutions.com)

---

**ADT Commercial, LLC (ADT Commercial, LLC)**

Progress Event Not Viewed

Tim Grady  
[timothy.grady@adt.com](mailto:timothy.grady@adt.com)

---

**Pristine Restoration (Pristine Restoration)**

Progress Submitted  
Total Bid 0.00

Chad Baker  
[cbaker@pristineresto.com](mailto:cbaker@pristineresto.com)

---

**AUSTIN AIR SYSTEMS LTD (Austin Air Systems LTD)**

Progress Intention Not Declared

Maureen Robinson  
[maureen@austinair.com](mailto:maureen@austinair.com)

---

**KEYSER CONSULTING GROUP LLC**

Progress Event Not Viewed

Gregory Leight  
[gleight@keyserco.com](mailto:gleight@keyserco.com)

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**RestorationHQ LLC**

Progress Invitation Unaccepted

[kashington@restorationhq.us](mailto:kashington@restorationhq.us)

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**Crawford Mechanical Services, LLC (Crawford Mechanical Services)**

Progress Event Not Viewed

Michael Dowd  
[michael@cmsaz.com](mailto:michael@cmsaz.com)

Dan Krueger  
[dan@cmsaz.com](mailto:dan@cmsaz.com)

---

**Sonoma Assets DBA Spaulding Decon**

Progress Intend To Bid

Christian MacRae  
[cmacrae@spauldingdecon.com](mailto:cmacrae@spauldingdecon.com)

---

**Downstream, LLC**

Progress Event Not Viewed

Franklin Alegria  
[franklin.alegria@downstream.com](mailto:franklin.alegria@downstream.com)

---

**Willdan Engineering (Willdan Engineering)**

Progress Event Not Viewed

Autumn Wollmann

[rfps@willdan.com](mailto:rfps@willdan.com)

---

### **Tucson Hispanic Chamber of Commerce**

Progress                      Event Not Viewed

Lea Marquez

[president@tucsonhispanicchamber.org](mailto:president@tucsonhispanicchamber.org)

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### **Sonsray Machinery LLC**

Progress                      Event Not Viewed

Kevin Smith

[ksmith@sonray.com](mailto:ksmith@sonray.com)

---

### **JCS WEST LLC (International Tension Structures)**

Progress                      Event Not Viewed

Jacob Schwartz

[jschwartz@intenstructures.com](mailto:jschwartz@intenstructures.com)

---

### **Site Plus, LLC (Site Plus)**

Progress                      Event Not Viewed

Julie Stanton

[julie@siteplusaz.com](mailto:julie@siteplusaz.com)

---

### **PWXPress**

Progress                      Intention Not Declared

Mary Miller

[bids@pwypress.com](mailto:bids@pwypress.com)

---

### **American Education Supply (American Education Supply)**

Progress                      Event Not Viewed

Stephanie Casale

[scasale@americanhotel.com](mailto:scasale@americanhotel.com)

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### **Rocky Mountain Restoration**

Progress                      Event Not Viewed

[info@rmraz.com](mailto:info@rmraz.com)

---

### **BELFOR Property Restoration**

Progress                      Submitted

Total Bid                      0.00

Gina Dolezal

[gina.dolezal@us.belfor.com](mailto:gina.dolezal@us.belfor.com)

---

### **Reed Construction Data**

Progress                      Event Not Viewed

General Mailbox

[rcdwestnews@reedbusiness.com](mailto:rcdwestnews@reedbusiness.com)

---

### **Pacific Southwest Minority Supplier Development Council**

Progress                      Event Not Viewed

Rainey Alben

[ralben@pswmsdc.org](mailto:ralben@pswmsdc.org)

---

### **National Center for American Indian Enterprise Development (NCAIED)**

Progress                      Event Not Viewed

Kathleen Weeks

[ptac@ncaied.org](mailto:ptac@ncaied.org)

---

### **Prospanica**

Progress                      Event Not Viewed

Angie Mortemore

[president@phoenix.nshmba.org](mailto:president@phoenix.nshmba.org)

---

### **Advanced Structural Engineering, Inc. (ASE)**

Progress                      No Bid

Michael Puhlmann

[michael.puhlmann@advancedstructuraleng.com](mailto:michael.puhlmann@advancedstructuraleng.com)

Eric Domingo

[eric.domingo@advancedstructuraleng.com](mailto:eric.domingo@advancedstructuraleng.com)

Karen Ratliff

[karen.ratliff@advancedstructuraleng.com](mailto:karen.ratliff@advancedstructuraleng.com)

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### **Healthcare IT Leaders, LLC (Healthcare IT Leaders, LLC)**

Progress                      Event Not Viewed

Trish Brashear

[trish.brashear@healthcareitleaders.com](mailto:trish.brashear@healthcareitleaders.com)

Rory Calnan

[rcalnan@healthcareitleaders.com](mailto:rcalnan@healthcareitleaders.com)

---

### **KBELL ENGINEERING, LLC (KBELL ENGINEERING, LLC)**

Progress                      No Bid

Kelly Bell

[kbell@kbelleng.com](mailto:kbell@kbelleng.com)

---

### **Blu Sky Restoration Contractors Inc**

Progress                      Event Not Viewed

[tberns@goblusky.com](mailto:tberns@goblusky.com)

---

### **Doan Restoration of Arizona LLC**

Progress                      Submitted

Total Bid                      0.00

Wesley Doan

[wes@doanrestoration.com](mailto:wes@doanrestoration.com)

---

### **Servpro Phoenix**

Progress                      Intention Not Declared

Jason Wolfswinkel

[jwolf1711@gmail.com](mailto:jwolf1711@gmail.com)

---

### **Disabled Veteran Business Enterprise**

Progress                      Event Not Viewed

Roy Bautista

[cbautista@cox.net](mailto:cbautista@cox.net)

---

## Arizona Hispanic Chamber of Commerce

Progress Event Not Viewed

Orlando Cazarez  
[orlando@azhcc.com](mailto:orlando@azhcc.com)

James Garcia  
[jamesg@azhcc.com](mailto:jamesg@azhcc.com)

---

## Ameresco, Inc.

Progress Event Not Viewed

Daniel Hunter  
[dhunter@ameresco.com](mailto:dhunter@ameresco.com)

---

## Top Gun Pressure Washing Inc

Progress Event Not Viewed

Mike Ball  
[mikeball@topgunpressurewashig.com](mailto:mikeball@topgunpressurewashig.com)

---

## Titan Restoration of AZ LLC (Titan Restoration of AZ LLC)

Progress Submitted  
Total Bid 0.00

Kaleb Threlkeld  
[Kaleb@titan911.com](mailto:Kaleb@titan911.com)

---

## JB Henderson Construction Comany Inc. (JB Henderson Construction Company, Inc.)

Progress Event Not Viewed

Alan Boughton  
[aboughton@jbhenderson.com](mailto:aboughton@jbhenderson.com)  
Melissa Gomez  
[mgomez@jbhenderson.com](mailto:mgomez@jbhenderson.com)

Mark Henderson  
[mark@jbhenderson.com](mailto:mark@jbhenderson.com)

---

## Wood Environment & Infrastructure Solutions, Inc. (Wood)

Progress Event Not Viewed

Angie Salaiz  
[angie.salaiz@woodplc.com](mailto:angie.salaiz@woodplc.com)

---

## BluSky Restoration Contractors, LLC (BluSky Restoration Contractors, LLC)

Progress Submitted  
Total Bid 0.00

Nikki Yochum  
[nikki.yochum@goblusky.com](mailto:nikki.yochum@goblusky.com)

---

## Greater Phoenix Urban League

Progress Event Not Viewed

George Dean  
[gdean@gphxul.org](mailto:gdean@gphxul.org)

---

## FMG EXPRESS FACILITY MANAGEMENT GROUP LLC (EXPRESS FACILITY MANAGEMENT)

Progress Response In Progress

AIMEE MILLAN  
[aimee.millan@expressfacilitymgt.com](mailto:aimee.millan@expressfacilitymgt.com)

---

## SSC Services Corp

Progress Intention Not Declared

Lynn Hough  
[Lynn.Hough@sscscserv.com](mailto:Lynn.Hough@sscscserv.com)

Linda Heussner  
[linda.heussner@compass-usa.com](mailto:linda.heussner@compass-usa.com)

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### Phoenix MBDA Business Center

Progress Event Not Viewed

Kaaren-Lyn Morton  
[kaaren@phoenixmbdacenter.com](mailto:kaaren@phoenixmbdacenter.com)

Peter Schwartz  
[peter@phoenixmbdacenter.com](mailto:peter@phoenixmbdacenter.com)

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### Restoration Management Company

Progress Intend To Bid

[bwerlinger@rmc.com](mailto:bwerlinger@rmc.com)

---

### Minority Business Development Agency

Progress Event Not Viewed

Lucy Rivas  
[lucy@phoenixmbdacenter.com](mailto:lucy@phoenixmbdacenter.com)

---

### RMP Construction

Progress Event Not Viewed

[carl.consoni@rmpconstruction.com](mailto:carl.consoni@rmpconstruction.com)

---

### Pueblo Mechanical and Controls (Pueblo Mechanical and Controls)

Progress Event Not Viewed

Dave Pyzel  
[dave.pyzel@pueblo-mechanical.com](mailto:dave.pyzel@pueblo-mechanical.com)

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### Downtown Phoenix Partnership

Progress Event Not Viewed

Daniel Martin-Mora  
[dmartinmora@dpphx.org](mailto:dmartinmora@dpphx.org)

---

### US Veterans Chamber of Commerce Arizona Chapter

Progress Event Not Viewed

Melissa Lange  
[melissa.lange@usvcc.com](mailto:melissa.lange@usvcc.com)

---

### EHS Restoration

Progress Response In Progress

[keith@ehsrestoration.com](mailto:keith@ehsrestoration.com)

---

### Aerotek, Inc. (Aerotek Inc)

Progress Event Not Viewed

Kit Nelson  
[chnelson@aerotek.com](mailto:chnelson@aerotek.com)

---

### Arizona Minority Business Development Center

Progress Event Not Viewed

Alika Kumar

[alika@phoenixmbdcenter.com](mailto:alika@phoenixmbdcenter.com)

---

### 1100 Architect

Progress Event Not Viewed

Sarah Fisher Curtin

[sfisher@1100architect.com](mailto:sfisher@1100architect.com)

---

### SDVOB-AZ Chapter (Veterans)

Progress Event Not Viewed

Roy Bautista

[roy.bautista@sdvob-az.org](mailto:roy.bautista@sdvob-az.org)

---

### RestorationHQ, LLC

Progress Submitted

Total Bid 0.00

Sergei Guk

[Sguk@RestorationHQ.us](mailto:Sguk@RestorationHQ.us)

---

### Bowman Consulting Group, LTD (Bowman Consulting Group, LTD)

Progress No Bid

John Gray

[jgray@bowmanconsulting.com](mailto:jgray@bowmanconsulting.com)

---

### suoLL (suoLL architects)

Progress Event Not Viewed

Caroline Lobo

[caroline.lobo@suoLL.com](mailto:caroline.lobo@suoLL.com)

---

### Integrated Marketing Systems

Progress Event Not Viewed

Amy Gordon

[az@imsinfo.com](mailto:az@imsinfo.com)

---

### McGraw-Hill Construction-Dodge

Progress Event Not Viewed

General Manager

[dodge.bidding@mhfi.com](mailto:dodge.bidding@mhfi.com)

---

### Working Buildings, LLC (Working Buildings)

Progress Event Not Viewed

Larry Lord

[llord@workingbuldings.com](mailto:llord@workingbuldings.com)

Larry Lord

[llord@workingbuildings.com](mailto:llord@workingbuildings.com)

---

### Construction Journal

Progress Intention Not Declared

Janet Sykes

[bids@constructionjournal.com](mailto:bids@constructionjournal.com)

---

### P&G Enterprises LLC

Progress Event Not Viewed

Yuki Gathers

[business.certified@yahoo.com](mailto:business.certified@yahoo.com)

---

### **Raymond Handling Systems Inc. (Raymond West)**

Progress                      Event Not Viewed

Akaena Hoxworth

[akaena.hoxworth@handlingsystems.com](mailto:akaena.hoxworth@handlingsystems.com)

---

### **Adams Disaster & Restoration**

Progress                      Invitation Unaccepted

[adamsdry@cox.net](mailto:adamsdry@cox.net)

---

### **TEPCON Construction, Inc.**

Progress                      Response In Progress

David Ramirez

[dramirez@tepcon.com](mailto:dramirez@tepcon.com)

Rachael Hampton

[rhampton@tepcon.com](mailto:rhampton@tepcon.com)

Tiffany Pennington

[tpennington@tepcon.com](mailto:tpennington@tepcon.com)

Alicia Jennings

[ajennings@restorationhq.us](mailto:ajennings@restorationhq.us)

---

### **Pacific Integrated Handling (PIH)**

Progress                      Event Not Viewed

Ian Rush

[irush@pacificintegrated.com](mailto:irush@pacificintegrated.com)

---

### **Silverton Contractors**

Progress                      Event Not Viewed

[david@silverton.biz](mailto:david@silverton.biz)

---

### **Clayco, Inc.**

Progress                      Event Not Viewed

Kimberley Poole

[poolek@claycorp.com](mailto:poolek@claycorp.com)

---

### **Asian Chamber of Commerce**

Progress                      Event Not Viewed

Ted Namba

[asiansun@aol.com](mailto:asiansun@aol.com)

---

### **Comprehensive Risk Services**

Progress                      Event Not Viewed

[marketing@crs-info.com](mailto:marketing@crs-info.com)

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## Q&A Board

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### Subject = SCOPE

### Public Thread

Q: 2.13 Asbestos-Containing Materials. Typically, ASU will address large quantities of asbestos containing materials (ACMs) utilizing separate contracts. However, the Contractor shall have the ability (including asbestos certified workers), in-house, to perform asbestos abatement operations should it be deemed necessary, with prior approval of the ASU Project Manager and ASU Asbestos Group. First Onsite uses a licensed and certified asbestos removal sub-contractor in Arizona for all of our asbestos removal. They are subject to a master service agreement with our company. Does this disqualify us since the sub-contractor is not technically "in-house" or would this subcontractor be acceptable because they already have an executed contract/agreement with our company?

Question added by: Karen Ashe

2/1/2022 9:04 AM MST

A: A subcontractor is acceptable for in-house.

Answered by: Karen Ashe

2/1/2022 9:04 AM MST

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### Subject = 2.7 Response Time. - SCOPE

### Public Thread

Q: 2.7.1 a) The Contractor's emergency response equipment and personnel shall arrive at the incident scene within 60 minutes (or 1 hour) of verbal notification for any "emergency" service from ASU. Our standard response time is 1.5 hours, and often less given our large footprint. However, a Company Representative is normally dispatched immediately following the call. In the event of large disaster, it may take additional time to get a team mobilized and on site with all proper equipment. Does this response time have any room for variance in the event of an unforeseen circumstance? Or would not being able to guarantee 60 minutes disqualify us?

Question added by: Karen Ashe

2/1/2022 9:02 AM MST

A: Please include this information in your proposal response and it doesn't necessarily mean a disqualification.

Answered by: Karen Ashe

2/1/2022 9:02 AM MST

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### Subject = Group 1.2 Warranties – T&C

### Public Thread

Q: 1.2.1. Each Proposal shall state the warranties to be offered by Proposer. ASU's standard requirements are stated in the Terms and Conditions. First Onsite has adopted and complies with the Workmanship Warranty Industry Standards on the Arizona Registrar of Licensed Contractors of 1 year. Do the Terms and Conditions state that we need to have a 2 year warranty on workmanship (labor) specifically? The following 1.2.2. section immediately states: "Contractor shall provide Owner a two-(2) year warranty for all portions of the Work which warranty will commence upon Substantial Completion of the Work". I want to be certain I am reading that correctly. As our operations team would just need to agree to/approve a 2 year labor warranty.

Question added by: Karen Ashe

2/1/2022 9:00 AM MST

A: Yes, 2 year is standard for ASU.

Answered by: Karen Ashe

2/1/2022 9:00 AM MST

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### Subject = Proposer Qualifications

### Public Thread

Q: For Proposer Qualifications - Item 3.1.4... You request information on the 3 largest projects. How far back are you looking for?

Question added by: Karen Ashe

1/27/2022 4:16 PM MST

A: You can go as far back as 10 years. Please add date of project in your details.

Answered by: Karen Ashe

1/27/2022 4:16 PM MST

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### Subject = Industrial Hygienist (TEPCON Construction, Inc.)

### Private Thread

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Q: In reference to: 3.1.6 "Proposer must provide the names and resumes of key personnel (i.e. managers) who will be involved in this project. Designate assigned Safety Officer/Industrial Hygienist and contact information." Is the industrial hygienist required to be an employee of the applying firm, or is it valid to have a third party industrial hygienist as it is in the best interest of the firm to keep the integrity of the work?

Question added by: Alicia Jennings

1/18/2022 9:45 AM MST

A: 3rd party industrial hygienist is acceptable. Please state if you are using 3rd part.

Answered by: Karen Ashe

1/27/2022 4:13 PM MST

## **SPECIFICATIONS/SCOPE OF WORK**

### **RFP 242202**

#### **1.0 SCOPE OF WORK**

- 1.1 The purpose of this contract is to provide an immediate and/or routine response for cleanup such as water leaks and fire incidents, at any of the University campus locations.
- 1.2 This is a multi-year, multi-task contract for the response to and assessment of, drying, containment, decontamination, removal, treatment, transportation, disposal, and stabilization of building structure, finishes and/or other impacted properties following a fire, water, or other related incident.
- 1.3 Proposers shall provide a comprehensive and integrated approach to preparedness, planning, response and recovery.

#### **2.0 GENERAL REQUIREMENTS**

2.1 An ASU Project Manager will be assigned to each specific incident by (Facilities Development and Management (FDM) and the Contractor shall report directly to the ASU Project Manager.

2.1.1 The ASU Project Manager initiating contact with the Contractor will be the primary point of contact for all Emergency work. All work will be initiated by FDM. FDM will rotate work among the firms selected. To ensure complete clarity, if Firm A, Firm B, and Firm C are all under contract, the first job will go to Firm A, the second job will go to Firm B, the third job will go to firm C, the fourth job will go to Firm A, etc.

2.2 In some circumstances, a State Risk Insurance representative(s), insurance carrier representatives, or their assigns, may work with the ASU Project Manager. For purposes of this RFP and award, the term "ASU Project Manager" may denote a "Management Team" comprised of the appropriate representatives.

2.3 The Contractor shall agree and understand that the ASU Project Manager shall have full and final authority for, not limited to the following:

2.3.1 Approval of proposed cleanup/decontamination procedures;

2.3.2 Determination of completion of each project phase;

2.3.3 Review and approval of daily cost figures and/or project estimates; such approval must be in writing;

2.3.4 Disapproval of the use of certain equipment, personnel, materials, services and/or procedures;

2.3.5 Hours of work and/or days of work;

2.3.6 Establishment of proper safety protocol;

2.3.7 Stopping work for safety or for environmentally unsafe activities or procedures;

2.3.8 Subcontractors proposed to be utilized on the project.

2.4 Prior to the commencement of any activity, the Contractor and the ASU Project Manager will discuss the Scope of Work to be performed for any incident covered by this document. The Contractor will not perform any work until all aspects and needs of the incident have been investigated and understood by all parties. Emergency work will be agreed to verbally and followed up with a written document signed by both the ASU Project Manager and the Contractor. Routine, Non-Emergency work will be agreed to in a written document signed by both the ASU Project Manager and the Contractor.

2.5 The Contractor shall perform response actions under the direction of the ASU Project Manager, consistent with the terms and conditions of the Purchase Order. Directions may be issued verbally but will be formalized in writing within one workday. The Contractor shall provide personnel, labor, equipment and materials necessary to perform the requirements of the contract, which shall include the relevant areas of this Scope of Work and the approved Method of Approach (see Item 4.0).

2.6 Incidents. "Incidents" are defined as follows:

2.6.1 "Routine Incidents" are defined as any fire, water, or mold incident emergency response requiring a minimal work crew of 3 to 10 workers in order to perform building remediation in a time frame of less than one week, up to 2 weeks. Shall be designated as "emergency" or "non-emergency" by ASU at the time of initial contact.

2.6.2 "Major Incidents" are defined as any fire or water incident emergency response requiring large expenditures of manpower, equipment and also requiring a large amount of building clean up to prepare for building repair and coordinated construction activities. Major Incidents shall automatically be designated as "emergency."

2.6.3 Routine Incident and Major Incident service rates are to be listed in the Price Schedule. A response shall be priced as "Routine, Emergency;" "Routine, Non-Emergency;" or "Major" as agreed upon by the Contractor and ASU at the time of the request.

2.7 Response Time.

2.7.1 Emergency Service. Contractor must promptly respond by phone call to the ASU Project manager within 15 minutes of receiving the ASU call for emergency service. If Contractor fails to respond by this time, ASU Project Manager may contact an alternate contractor on this contract.

- a) The Contractor's emergency response equipment and personnel shall arrive at the incident scene within 60 minutes (or 1 hour) of verbal notification for any "emergency" service from ASU.

2.7.2 Routine or Non-Emergency Service. Response to "routine, non-emergency" situations shall be based on availability of the Contractor. Contractor must promptly

respond by phone call to the ASU Project manager within 15 minutes of receiving the ASU call for routine service. If Contractor fails to respond by this time, ASU Project Manager may contact an alternate contractor on this contract.

2.8 The Contractor agrees that all work authorized under this contract shall be performed in conformance with all applicable Federal, state, and local laws, regulations, and rules including, but not limited to the following: Occupational Safety and Health Act (OSHA), National Emission Standard for Hazardous Air Pollutants (NESHAP), Resource Conservation and Recovery Act (RCRA), Clean Water Act, Clean Air Act, Arizona Hazardous Waste Management act, Federal Motor Carrier Safety Regulations, and the Federal Hazardous Materials Regulations as adopted by Maricopa County and the State of Arizona.

2.9 Access to Project Site. Authorized representatives of ASU (and representatives of involved Government Agencies), shall have ready access to the project site at all times.

2.10 Initial On-Site Coordination. Upon arriving at the site, the Contractor shall communicate directly with the ASU Project Manager regarding the incident; record and preserve evidence; and conduct an initial site survey. The initial site survey shall include sufficient site-specific information regarding the incident to enable the Contractor to propose a specific site-developed Method of Approach (“On-Site Method of Approach” – See Section 4.0) to accomplish the emergency response and remediation work in the most effective, efficient and safe manner possible.

2.10.1 The Contractor will coordinate with the ASU Project Manager when arriving at the site to determine the methods best suited in order to initiate traffic control and maintain site security. Appropriate signage and postings may be required as directed by the ASU Project Manager.

2.10.2 The Contractor shall not begin response work until the ASU Project Manager has verbally approved the On-Site Method of Approach as determined by the initial site survey. The On-Site Method of Approach will be formalized in writing in a document signed by both the ASU Project Manager and the Contractor within one workday.

2.10.3 The On-Site Method of Approach shall define the types and quantities of response personnel, equipment, materials, subcontractors and any other pertinent items to be used to resolve the specific incident. The On-Site Method of Approach shall include the estimated time of completion and Not-To-Exceed cost to resolve the incident.

2.10.4 A detailed inventory of damaged property at time of loss must be provided to the ASU Project Manager. Photos should also be provided with inventory records.

2.10.5 The On-Site Method of Approach shall incorporate items as approved by ASU in the General Method of Approach as required in Section 4 of this document.

2.11 The Contractor shall provide for the emergency and routine identification, characterization, removal and disposal of any hazardous substances and/or pollutants including, but not limited to: hazardous materials, hazardous wastes, emissions, and/or discharges released in any manner during the causative incident covered by this contract. The Contractor shall provide emergency response services to abate asbestos that may pose an imminent health and/or cause an environmental danger to workers and occupants as determined by the ASU Project Manager. Asbestos disturbance may be permitted when a water restoration event requires the disturbance of asbestos containing materials (“ACM”) as required in order to prevent further water loss (active

leak), facilitate immediate drying, as part of an emergency response to protect the health of the occupants, or as directed by the ASU Project Manager. If ACM removal is required subsequent to the water loss event, that process will be directed by the ASU Asbestos Group utilizing the ASU asbestos contract.

2.11.1 The Contractor shall agree and understand that this contract is not an exclusive contract and that Arizona State University reserves the right to remove any hazardous substance and/or pollutant, or perform other project related work, by issuing additional contracts. If Contractor does not typically perform all of the tasks outlined in this RFP in-house, the Contractor will provide a list of proposed subcontractors to ASU for approval with such approval not being unreasonably withheld.

2.12 The Contractor's services shall be used for the assessment of conditions, clean up, any other necessary activities, including but not limited to, removal, transportation and disposal of all generated debris including mold-contaminated materials.

2.13 Asbestos-Containing Materials. Typically, ASU will address large quantities of asbestos-containing materials (ACMs) utilizing separate contracts. However, the Contractor shall have the ability (including asbestos certified workers), in-house, to perform asbestos abatement operations should it be deemed necessary, with prior approval of the ASU Project Manager and ASU Asbestos Group.

2.14 The Contractor shall have a written Health and Safety Program for employees working around potential and known health-threatening substances typical of fire and/or water release incidents in buildings.

2.15 The Contractor shall be required to complete all work outlined by the On-Site Method of Approach in accordance with the not-to-exceed cost.

2.16 The Contractor shall consult with the ASU Project Manager to establish environmental/air quality clearance criteria prior to commencement of any remedial activities.

2.17 The Contractor shall agree that the completion of a project shall be based upon removal and disposal of all damaged building materials (including, but not limited to: fire and/or smoke-damaged materials, water-damaged materials, etc.), biological growth, hazardous substances and/or pollutants (as referenced in Section 2.11), and may include minimal site restoration as determined by the initial scope of work as agreed upon with the ASU Project Manager.

2.18 The ASU Project Manager shall have authority as to the determination of completion of a project.

2.19 ASU may request, at its discretion, documentation to support any other personnel to ensure these personnel possess the experience and expertise required for that personnel classification.

2.20 The Contractor shall provide, for approval, any written traffic control plans to the ASU Project Manager.

### **3.0 PRICING, ESTIMATING AND INVOICING**

3.1 Contractor will submit pricing (including photos) to be used during Incident Responses as indicated in Request for Proposal "Pricing Schedule" (labor and equipment). Pricing is to be submitted for each job title that will be involved in this work, with an hourly labor rate for each

according to the categories of incident response, "Routine, Emergency;" "Routine, Non-Emergency;" and "Major Incident"; and typical equipment standard charges. The fee or mark-up for all subcontractor work will not exceed 5%. The fee or mark-up must be shown as a separate line item on the subcontractor invoices.

3.2 Submitted pricing will be utilized at the time of an incident response to determine labor costs of clean up, remediation and restoration as required by ASU.

3.3 When requested, the Contractor shall provide a written, not to exceed estimate of the cost for each project, or each agreed-upon phase of the project (depending on the nature of the project), based upon the Method of Approach (See Section 4.0) and the not to exceed prices stated in this contract for labor and equipment with an included estimate for materials to be incorporated utilizing a project detailing similar to that produced from the Xactimate software product. If the Contractor does not perform all of the tasks required of the project, the estimate shall include the same detail for each subcontractor engaged to perform services.

3.4 ASU shall not be unreasonable in allowing cost revisions in the event of unforeseen circumstances for emergency work. If ASU determines that a revision to the original On-Site Method of Approach (assigned tasks and/or cost) are necessary, written documentation detailing the task and schedule revisions, the reasons for such revisions and cost adjustment will be considered by ASU.

3.5 The Contractor shall keep a complete record of all labor, equipment, materials and outside services expended in the performance of a project under this contract, and shall include such records with the final invoice for payment. Such records will include subcontractor invoices and the Subcontract Management fee or mark-up for each subcontractor invoice. In the event more than one building is damaged in the same loss, separate records and invoices are required for each location, including applicable parking permits and/or decals. In the event that incomplete documentation is submitted with an invoice, no interest or late fee will be incurred during the dispute period.

3.6 In connection with insurance claims, Contractor shall provide details in their estimates/scope of work including, but not limited to:

#### 3.6.1 General Requirements

- Signs – provide quantity and cost placement
- Fencing – provide lineal footage
- Safety Equipment, Materials – provide details of what, when and length of time
- Provide other details included as to what, quantity, where located, etc.
- For water damage, a moisture map shall be included

#### 3.6.2 Supervision Details as Required in Estimate/Scope of Work

- a) Provide explanation as to the number of management personnel
- b) Describe the type of supervision and the need for the hours

- i. Provide the classification of the worker for the work being performed, e.g. if there are several managers or superintendents assigned to the work, provide the details of duties are they performing
- ii. Provide a breakdown of the number of hours by worker (e.g. Apprentice @ 8 hours/day for 4 weeks). Labor cannot be aggregated, and labor minimums are not acceptable.

### 3.6.3 Repairs

- a) 3.6.3.1 Provide details of repairs including measurement and cost, no lump sums will be accepted. Quantity details must include:
  - Drywall – provide square footage and cost per square foot
  - Painting – provide square footage and cost per square foot
  - Insulation – provide square footage, type (4" R-19), etc.
  - Cleaning – detail what, quantity, and cost

3.6.4 Contractor shall provide copies of any and all Subcontractor invoices including Subcontractor fee or mark up with Contractor invoice.

3.6.5 Contractor shall provide Estimates/Scope of Work to the ASU Project Manager.

3.6.6 Contractor shall provide invoices to the respective contact at applicable campus:

- a) Tempe Campus: Eric Blood, ASU, PO Box 875112, Tempe, AZ 85287, Eric.Blood@asu.edu, 480-965-2423
- b) Downtown Phoenix Campus: Lee Cowan, ASU, 5422 N Central Ave, Suite 201, Phoenix, AZ 85004 Lee.Cowan@asu.edu, 602-496-1510
- c) Polytechnic Campus: Doris Rasmussen, ASU FMPD Building, Room 103, 6045 S Sagewood Street, Mesa, AZ 85212-4680, Doris.Rasmussen@asu.edu, 480-727-1111
- d) West Campus: Theresa Pais, ASU 4701 W Thunderbird Road, Glendale, AZ 85306, Theresa.Pais@asu.edu, 602-543-6949

3.7 The Contractor shall provide the daily costs for all goods and services to the ASU Project Manager, if requested.

3.8 The Contractor shall submit all copies of invoices for payment to the ASU Project Manager for review and approval.

## **4.0 GENERAL METHODS OF APPROACH (STANDARD OPERATING PROCEDURES – “SOP”)**

4.1 As part of the initial proposal submittal, the Contractor shall submit a written Method of Approach (or SOP) outlining standard emergency response procedures for, but not limited to, the following:

4.2 All key personnel are to be identified, together with qualifications, certifications, licenses (include copies of certifications and licenses with the initial proposal) to include asbestos as well as any others held, within the Contractor’s Method of Approach. Once assigned to these positions under a project, key personnel shall not be removed or replaced without the prior written notification to and approval of the ASU Project Manager. As applicable, the ASU Project Manager for each specific project shall review and approve the key personnel list as soon as possible, but no later than 2 days after the project start date.

4.3 Subcontractors: All subcontractors utilized on a project site must be listed in the contractor’s method of approach. Once assigned to the project, subcontractors shall not be removed or replaced without the prior written notification to and approval of the ASU Project Manager. The ASU Project Manager for each specific project shall, when appropriate, review and approve the subcontractors list as soon as possible, but no later than 2 days after the project start date. The Contractor shall make any adjustments to the list as directed by the ASU Project Manager.

4.3.1 List all subcontractors used (including their qualifications) and include all licenses and/or certifications. Also provide a list of transporters, storage, content preservation, disposal facilities, cultural resource survey subcontractors and any miscellaneous rental equipment subcontractors i.e., fencing, barricades, etc. Exclusive ties to a disposal facility or any other subcontractor shall be identified.

4.3.2 Subcontracted Services are defined, but not limited to, as: architects, engineers, consultants, laboratory services, transporters, utility locators, archeologists, traffic control, equipment rentals, large material purchases and general trade professions (i.e. mechanical, electrical, carpentry, etc.) with ASU’s advance approval.

4.4 Water-Related Incidents. Contractor shall include, but not limited to, the following in the Method of Approach:

4.4.1 Description of initial response actions

4.4.2 Determining the extent of moisture intrusion and damage

4.4.3 Establishing drying goals for wet building materials

4.4.4 Procedures for detailing the inventory and removing items (personal effects, documents, business equipment, artwork, etc.) from affected area, including decontamination, storage and security for such items

4.4.5 Water extraction/dehumidification methodology

4.4.6 Erection of any necessary containment structures, including ventilation requirements

4.4.7 Posting warning signs outside of any containment area

4.4.8 Removing damaged materials and removing all visible mold

4.4.9 Performing restoration construction of affected building finishes only as approved by ASU Project Manager

4.4.10 Procedures to communicate estimated costs to ASU

4.5 Microbial-Related Incidents (to follow IICRC S500 & S520 Remediation Guidelines). Contractor shall include, but not limited to, the following in the Method of Approach:

4.5.1 Description of initial response actions

4.5.2 Determining the extent of moisture intrusion and damage

4.5.3 Determining the extent of mold growth and damaged building materials

4.5.4 Establishing drying goals for wet building materials

4.5.5 Procedures for inventorying and removing items (personal effects, documents, business equipment, artwork, etc.) from affected area, including decontamination, storage and security for such items

4.5.6 Water extraction/dehumidification methodology

4.5.7 Erection of any necessary containment structures, including ventilation requirements

4.5.8 Posting warning signs outside of any containment area

4.5.9 Removing all visible mold and damaged building materials

4.5.10 Performing restoration construction of affected building finishes only as approved by ASU Project Manager

4.5.11 Procedures to communicate estimated costs to ASU

4.6 Fire-Related Incidents. Contractor shall include, but not limited to, the following in the Method of Approach:

4.6.1 Description of initial response actions

4.6.2 Methods to determine the extent of damage

4.6.3 Methods of controlling access to site must include:

- a) Methods of cooperating and coordinating with investigative efforts by fire/police/federal agencies
- b) Steps to ensure site security
- c) Methods of protecting and redirecting general public

4.6.4 Procedures for inventorying and removing items (personal effects, documents, business equipment, artwork, etc.) from affected area, including decontamination, storage and security for such items

4.6.5 Methods and approaches to determining extent of and remediation of smoke damage. Shall include, but is not limited to:

- a) Building content decontamination (including artwork)
- b) Building systems deodorization/decontamination (HVAC, electrical, plumbing, etc.)
- c) Building finishes deodorization/decontamination (floorings, walls, ceilings, etc.)

4.6.6 Removing damaged materials, including any water-related issues from firefighting efforts

4.6.7 Procedures to communicate estimated costs to ASU.

4.7 Health and Safety Program: The Contractor shall have an existing health and safety program which shall comply with OSHA (Reference 29 CFR 1910) and EPA recommended standards (per CERCLA and/or RCRA) and shall include, but not be limited to, the following:

4.7.1 Firm's health and safety policies and responsibilities

4.7.2 Key personnel and their health and safety responsibilities

4.7.3 Employee responsibilities

4.7.4 Personal protective equipment capabilities, including respiratory protection programs

4.7.5 Standard work practices

4.7.6 Medical monitoring program for field personnel

4.7.7 Exposure monitoring program for field personnel

4.8 Site Specific Health and Safety Plans. A Service Provider Acknowledgement Agreement must be on file with ASU prior to any work under this contract. Also, prior to doing any work at ASU, the Contractor shall review a site-specific health and safety plan with all employees, subcontractors, subcontractor's employees and other authorized personnel. If time does not permit the development of a site-specific health and safety plan, the Contractor may develop an initial on-scene "tailgate" site health and safety plan. However, a Site-Specific Health and Safety Plan is to be developed and submitted upon request within 72 hours. Each site-specific health and safety plan shall comply with Federal and State requirements (EPA, CERCLA, RCRA or other site safety plan format) and may include, but not be limited to, the following:

4.8.1 Identification of key personnel for the project, including specific assignment for the project; and Health and safety responsibilities.

4.8.2 Summary of risk assessment for the project, including threat to workers; threat to nearby community (if applicable); assessment of worker exposure; and threat to the environment.

4.8.3 Personal Exposure Air monitoring plan (if necessary) for the project, including ambient air quality; assessment of work exposure; and determination of acute exposure to any hazardous substances while working on site

4.8.4 Personal protective equipment selected for the project

4.8.5 Written specific decontamination procedures for personnel and equipment

4.8.6 Listing of general safe work practices for on-site activities

4.8.7 Description of security measures established for the site

4.8.8 Evacuation plan for employees

4.8.9 Emergency response plans established for the project, including: on-site emergencies; off-site emergencies; nearby community protection (if applicable); and medical response

4.8.10 Worker training requirements for the project

4.8.11 Medical surveillance program for field staff including: determination that worker can use respiratory protection (if applicable); determination on physical condition to withstand stresses such as heat stress; specific biological monitoring of exposure conditions; and documentation of the various elements of safety plan and site activities.

4.9 The General Method of Approach as addressed in this section will be used in conjunction with the On-Site Method of Approach as required in Section 2.10.

## **5.0 RESTORATION OR REPLACEMENT OF DAMAGED BUILDING MATERIALS**

5.1 If included in Contractors agreed Scope of Work, all restoration/replacement design, materials and workmanship shall comply with current accepted codes and standards, current ASU Project Guidelines, ASU Accessibility compliance, ASU Food Safety compliance and ASU Environmental Health & Safety compliance.

5.2 Permits, Fees and Notices: The Contractor shall secure and pay for the construction permit and all other permits and governmental fees, licenses and inspections necessary for the proper execution and completion of the work which are customarily secured after execution of a contract and which are legally required. Contractor is responsible for any fines should they fail to secure any of these requirements.

5.2.1 The Contractor shall give all notices and comply with all laws, ordinances, rules, regulations and lawful orders of any public authority bearing on the performance of the work.

5.2.2 If the Contractor observes that any of the contract documents are at variance therewith in any respect, he shall promptly notify ASU and any necessary changes shall be accomplished by the appropriate modification.

5.2.3 If the Contractor performs any work knowing it to be contrary to such laws, ordinances, rules and regulations, and without such notice to ASU, the Contractor shall assume full responsibility therefore and shall bear all costs attributable thereto.

### 5.3 Contractor Use of Premises

5.3.1 The Contractor shall limit the storage of materials and equipment to areas indicated or designated by ASU.

5.3.2 At no time during the work under the contract shall the Contractor place, or cause to be placed, any material or equipment. etc., at any location that would impede or impair access to or from the present facilities without prior acknowledgement and written approval by ASU.

5.3.3 The Contractor shall cooperate with ASU to the fullest extent in providing traffic control during the course of work in order to provide a minimum of inconvenience to ASU and the general public.

5.3.4 The Contractor shall send proper notices, make all necessary arrangements, and perform all services required for the care and maintenance of all affected ASU and public utilities. The Contractor shall, during the project period and until final acceptance of the work as a whole, assume all responsibility for the care and maintenance of all affected ASU and public utilities.

5.3.5 It is of paramount importance that the work of this Contract does not interfere in any way with the normal operation of the existing utility services. No interruption of the utility services can be allowed. Contractor will coordinate all work affecting services in the affected building with the ASU Project Manager.

### 5.4 Temporary Facilities, Utilities & Controls

5.4.1 Contractor shall provide all labor, material, equipment and services necessary to furnish, erect and maintain temporary facilities and controls and perform temporary work required in the performance of the contract. Contractor limit his storage and office operations to the areas defined during the project initiation.

5.4.2 Maintenance and Removal: Maintain temporary facilities and controls in a clean, proper, safe operating and sanitary condition for the duration of the contract. Upon completion of the contract, remove all temporary facilities and controls from the premises.

5.4.3 Toilet Facilities: Contractor will provide temporary toilet facilities for use of all personnel and enforce their use by all personnel.

- a) Provide facilities complying with local and State sanitary laws and OSHA regulations.
- b) Maintain in clean, sanitary condition.
- c) Provide adequate supplies of toilet paper.
- d) Enforce handwashing/sanitizing by all personnel.

5.4.4 Accessibility of Valves & Controls: No equipment that has to be operated or maintained, such as valves, traps, controls, unions, motors, etc., shall be placed in an inaccessible location.

5.4.5 Potable Water: Supply adequate cool, pure drinking water with individual drinking cups or sanitary bubbler fountain for the use of employees on the project. The quality of the drinking water shall meet the standards for public water supplies of the County Health Department.

## 5.5 Utilities

5.5.1 Electric power, if not interrupted by the initiating incident, as required for the Contractor's use, shall be provided by ASU.

5.5.2 If electric power has been de-energized due to the initiating incident, temporary electric power as required for the Contractor's use shall be provided by the Contractor. Contractor will make arrangements for and install all generating equipment, poles, meter, wiring, switches, outlets, etc., to provide necessary electrical power for all lighting and power requirements for construction purposes.

- a) Any necessary temporary power poles shall be located inside the contract limits or other termination as arranged with ASU.
- b) Remove all temporary electrical equipment, poles, meter, wiring, switches, outlets, etc. when no longer needed.

5.5.3 Water Services will be supplied by ASU. If the Contractor requires use of water in quantities greater than that supplied by building hose bibs, Contractor will obtain temporary meter from City of Tempe, and pay costs of installation and use. Make all arrangements, install equipment, piping, and outlets for an adequate supply of clean water for construction purposes.

## 5.6 Fire Protection

5.6.1 Provide adequate fire extinguishers on the premises during the course of remediation services, of the type and sizes recommended by the NFPA and the Uniform Fire Code to control fires resulting from the particular work being performed and instruct employees in their use. Extinguishers shall be placed in the immediate vicinity of the work being performed, ready for instant use. In the use of especially hazardous types of equipment, such as acetylene torches, welding equipment, tar pots, kettles, etc., no work shall be commenced or equipment used unless fire extinguishers of approved type and capacity are placed in the working area available for immediate use by the workman using the above-mentioned equipment.

5.6.2 If Hot Work is performed, Contractor is responsible for managing fire watch and controls to ensure all hot materials are managed according to Hot Work fire watch procedures. Hot Work is defined as any process that can be a source of ignition when flammable material is present or can be a fire hazard regardless of the presence of flammable material in the workplace. All Hot Work will require the submittal of a Building Permit Application ([www.asu.edu/fm/documents/App-Permit.docx](http://www.asu.edu/fm/documents/App-Permit.docx)) to

ConstructionSupportServices@asu.edu with the applicable sections completed. ASU Facilities Management Service Center is available for questions after-hours at 480-965-3633.

## 5.7 Temporary Enclosures, Barriers and Fences

5.7.1 Provide and maintain all fences, barricades, lights, shoring and other protective structures or devices necessary for the safety of workman, equipment, the public and property as required by State or municipal laws and regulations, local ordinances, laws and other requirements of the County, State, and other authorities having jurisdiction with regard to safety precautions, operation and fire hazards.

5.7.2 Provide and maintain pumping facilities, including power, for keeping the site, excavations and structure free from accumulations of water at all times, whether from underground seepage, rainfall, drainage or broken line.

5.7.3 Provide 6-foot high woven wire temporary fencing equipped with a visual barrier fabric around the construction area. The approval of the fence and its exact location will be made by ASU. Fencing shall be erected and secured in a manner to withstand the forces to which it may be subjected. Locate gates for access to the areas as required. Close and lock all gates after normal working hours. Duplicate sets of keys to all gate locks shall be furnished by the Contractor to the ASU Project Manager.

## 5.8 Scaffold, Staging, Etc.

5.8.1 The work shall include providing, installing, and maintaining all scaffold, staging, trestles, and planking necessary for the work in strict conformity with applicable laws, ordinances, and maintenance of same so as not to interfere with or obstruct the work of other trades. Additionally, the work shall include providing all forms of protection necessary to preserve the work of other trades free from damage.

## 5.9 Security

5.9.1 If needed, provide exterior security lighting around perimeter of site during all phases of work. Lighting is to adequately illuminate all portions of jobsite.

5.9.2 Provide such watchman's service as necessary to protect both the Contractor and ASU's interest during the progress of work for the project. ASU does not assume any responsibility, at any time, for the protection of the project site and premises or for the loss of materials, from the time that operations have commenced until the final acceptance of the work. If watchman's service is deemed necessary by the Contractor, such protection shall be provided by the Contractor.

## 5.10 Noise, Debris and Dust Control

5.10.1 Exercise all possible care to control excessive noise and dust during the project. Traffic or exterior construction areas shall be sprinkled with water in accordance with applicable city and county requirements.

5.10.2 ASU may require the Contractor to cease from or reschedule any activities that interrupt or disturb the normal course of operation of the University. The Contractor shall immediately comply with said request.

5.10.3 All debris, etc., shall be removed from all pipe, pipe chases or other such remote and hidden spaces prior to closing of said space.

## 5.11 Consideration of Operation of ASU's Facilities

5.11.1 The Contractor's work shall be so executed as to provide safe and lawful ingress and egress to ASU's existing establishments at all times. Where construction work may interfere with ASU's operation, the Contractor shall make necessary arrangements in advance with ASU. Connections to existing facilities shall be requested 4 days in advance in writing. Requests shall be directed by the Contractor to the assigned ASU Project Manager to coordinate with the campus Facility Directors where the work is being done. Permission to make the requested connections will be made in writing, and will be arranged as nearly as possible to comply with the Contractor's request, but with first consideration for ASU's requirements. No connections will be made until formal permission is granted. No existing valves or switches will be operated by the Contractor. ASU will assign personnel for this purpose.

## 5.12 Cutting and Patching of Work

5.12.1 The Contractor shall be responsible for all cutting, fitting or patching that may be required to complete the work or to make any and or all parts fit together properly.

5.12.2 The Contractor shall not damage or endanger any portion of the work or the work of ASU or any separate contractors by cutting, patching or otherwise altering any work.

5.12.3 The Contractor shall not cut or otherwise alter the work of ASU or any separate contractor except with the written consent of ASU and of such separate contractor.

5.12.4 The Contractor shall not unreasonably withhold from ASU or any other separate contractor his consent to cutting or otherwise altering the work.

5.12.5 Any part of finished work damaged during installation or prior to Substantial Completion of work shall be repaired so as to be equal in quality, appearance, serviceability and other respects to an undamaged item or part of work. Where this cannot be fully accomplished, the damaged item or part shall be replaced.

5.12.6 In all cases, exercise extreme care in cutting operations, and perform such operations under adequate supervision by competent mechanics skilled in the applicable trade. Openings shall be neatly cut and shall be kept as small as possible to avoid unnecessary damage.

5.12.7 All replacing, patching and repairing of materials and surfaces cut or damaged in the execution of the work shall be performed by experienced mechanics of the trades involved. Such replacing, repairing and/or patching shall be done with the applicable materials, in such a manner that all surfaces so replaced will, upon completion of the work, match the surrounding similar surfaces.

## 5.13 Cleaning

5.13.1 The Contractor at all times shall keep the premises free from accumulation of waste materials or rubbish caused by his operations. At the completion of the work, Contractor

shall remove all his waste materials and rubbish from and about the Project as well as his tools, construction equipment, machinery and surplus materials.

5.13.2 Should the Contractor fail to clean up debris after 24 hours of ASU's written request, ASU shall have the authority to provide clean-up services and deduct said services from the Contractor's contract.

5.13.3 General: Clean all items installed under the contract. This includes but is not limited to:

- a. Leave free of stains, damage, or other defects prior to final acceptance.
- b. Include washing, sweeping, polishing of all finished wall surfaces, floors, windows, hardware, mirrors, lighting fixtures and equipment items.
- c. Replace damaged or defaced items not acceptable to ASU's satisfaction at no additional expense to ASU.

5.13.4 During Work, each Contractor shall:

- a. Clean up all waste materials, rubbish, and debris resulting from his/her own operations daily.
- b. Place waste materials, rubbish, and debris from operations into approved containers outside of building in an area designated by ASU.
- c. Oversee cleaning and ensure that the site is maintained free from accumulations of debris.
- d. At reasonable intervals, minimum once a week, clean up entire site of excess debris and dispose of debris off-site.
- e. Remove grease, dust, dirt, stains, labels, fingerprints, and other foreign materials from interior and exterior surfaces of fixtures, hardware, and equipment.
- f. Repair, patch, and touch-up marred surfaces to match adjacent finishes damaged by his own operations.
- g. Comply with additional requirements defined in specifications.
- h. Vacuum interior areas when ready for painting.
- i. Schedule cleaning operations so that contaminants resulting from cleaning do not fall on wet painted surfaces.

5.13.5 Final Cleaning

- a) At completion of project, just prior to acceptance or occupancy, perform final cleaning.
- b) Remove dirt, stains, labels, and foreign materials.
- c) Repair and touch-up marred areas.

- d) Broom clean paved surfaces; rake clean other surfaces of grounds; vacuum, polish, and mop floors.

## 6.0 PROJECT CLOSEOUT

### 6.1 General

6.1.1 Furnish all labor, materials, tools, equipment, and services for project closeout as indicated in accordance with the provisions of the contract documents. In the event more than one (1) building is damaged in the same loss, separate records and invoices are required for each location, including applicable parking permits and/or decals.

6.1.2 Coordinate closeout with all subcontractors and materials suppliers.

6.1.3 Furnish all supplementary or miscellaneous information incidental to, or necessary for, complete project information.

- a) Supplementary information should include in a final report format: a description of activities while onsite, any recommendations, all testing results, air sampling results and any waste manifests generated during the course of the project. ASU Zero Waste information and criteria is located at <https://cfo.asu.edu/zerowaste> and in the event more than one (1) building is damaged in the same loss, separate records and invoices are required for each location, including applicable parking permits and/or decals.

### 6.2 Substantial Completion

6.2.1 Substantial Completion is the stage in the progress of the work when the work or designated portion thereof which ASU agrees to accept separately, is sufficiently complete in accordance with the contract documents so ASU can occupy and conveniently utilize the work.

6.2.2 When the Contractor considers that the work, or a portion thereof which ASU agrees to accept separately, is substantially complete, the Contractor shall prepare and submit a comprehensive list of items to be completed or corrected. The Contractor shall proceed promptly to complete and correct items on the list. Failure to include an item on such list does not alter the responsibility of the Contractor to complete all work in accordance with the contract documents. Upon receipt of the Contractor's itemized list of items to be completed or corrected, ASU will inspect to determine whether the work or designated portion thereof is substantially complete. If ASU's inspection discloses any item, whether or not included on the Contractor's list, which is not in accordance with the requirements of the contract documents, the Contractor shall, before issuance of the Certificate of Substantial Completion, complete or correct such item upon notification by ASU. The Contractor shall then submit a request to the point of contact for the campus (see 3.6.6) for another inspection by ASU to determine Substantial Completion. When the work or designated portion thereof is substantially complete, ASU will prepare a Certificate of Substantial Completion which shall establish the date of Substantial Completion, shall establish the responsibilities of ASU and the Contractor for security, maintenance, heating and cooling, utilities, damage to the work, and insurance, and shall fix the time within which the Contractor shall finish all items on the list accompanying the certificate. The

Certificate of Substantial Completion shall be submitted to the Contractor for their written acceptance of responsibilities assigned to them in such certificate.

6.2.3 Final Application for Payment will not be accepted and processed until ASU is satisfied that the work is adequately completed, including "punch list" items; and all manuals, documents, guarantees, as-builts, and as-built drawings, as required, have been submitted to the ASU Program Manager, and the ASU Program Manager has determined that all required documents, drawings, etc. have been received and are complete.

**LINKING AGREEMENT  
BETWEEN  
THE CITY OF GLENDALE, ARIZONA  
AND  
RESTORATIONHQ LLC**

**EXHIBIT C**

**METHOD AND AMOUNT OF COMPENSATION**

The method and amount of compensation is in accordance with Section 3 of the Agreement.

**NOT TO EXCEED AMOUNT**

The total amount of compensation paid to Contractor for full completion of all work required by the Statement of Work must not exceed \$1,000,000 for the entire term of the Agreement.

**DETAILED PROJECT COMPENSATION**

City shall pay contractor compensation in accordance with the rates as set forth in the Arizona State University ("ASU") Contract No. 242202, for Fire, Water, Mold Remediation Services.