

VBC Managers Meeting Outcomes



On March 13, 2025, with all member communities present, the following changes were voted on by the Community Managers, or their designated representatives, and adopted as follows. Changes will be reflected in the Data Dictionary before Deep Dive groups are assigned.



Metrics Added

The following metrics will be added to the Annual Trend Report beginning in March 2026. To ensure each metric reflects a reliable trend, three years of historical data will be collected prior to its formal inclusion in the report. The metrics and their definitions are as follows:

- **Demographics: Median Age.**
 - Definition: Age at midpoint of the population, which divides the population into two numerically equal groups: half are younger and half are older.
- **Demographics: Percent of residents with housing costs of more than 50% of income.**
 - $((\# \text{ of Residents with Housing Costs} > 50\% \text{ of Income [Mortgage]}) + (\# \text{ of Residents with Housing Costs} > 50\% \text{ of Income [No Mortgage]})) / (\text{Total Population})$
- **Demographics: Percent of residents with housing costs of more than 30% of income.**
 - $((\# \text{ of Residents with Housing Costs} > 30\% \text{ of Income [Mortgage]}) + (\# \text{ of Residents with Housing Costs} > 30\% \text{ of Income [No Mortgage]})) / (\text{Total Population})$
- **Demographics: Labor Force Participation Rate.**
 - The number of people in the labor force (age 16 and older) as a percentage of the civilian non-institutional population age 16 and older.

The **American Community Survey (Census)** is the approved source for all four metrics. These data points are **not reported by member communities**; they will be collected by the **Marvin Andrews or Jane Morris Fellow** on behalf of each community. The baseline for all four metrics will be **Calendar Year 2023 (CY 2023)**.



Metrics Removed

The following metrics will be removed from the Annual Trend Report starting in March 2026. As approved in the Managers Meeting, in cases where the data remains relevant, it will be consolidated with related metrics to avoid redundancy while maintaining the integrity of reporting. Details on removal and consolidation are provided below:

- Parks and Recreation: Park Acreage for Public Use – **Natural Preserve Area Acreage**
To be consolidated with Developed Park Acreage.
- Parks and Recreation: Park Acreage for Public Use – **Planned Park Acreage**
- Parks and Recreation: Park Acreage for Public Use – **Stadium Acreage**
- Finance & Administration: Administration – **Seasonal (Temp) FTEs Authorized for Fiscal Year**
- Finance & Administration: Library Services – **Library Total O & M Expenditures**
- Finance & Administration: Library Services – **Library Total O & M Expenditures per Sq. Foot**



Metrics Revised

The following metrics will be revised in the March 2026 Annual Trend Report. As approved during the Managers Meeting, these revisions reflect changes to metric definitions and data collection cycles to ensure consistency and clarity across reporting. These updates will be clearly noted in the report to convey the adjustments made. The revised metrics are as follows:

- **Public Safety:** All public safety data will be collected and reported on a calendar year cycle.
- **Parks and Recreation: Park Acreage Per 1000 Residents**
 - This metric will be revised to (total # square miles of park) / (total population)
 - This metric will include any Natural Preserve Area in the calculation.
- **Parks and Recreation: Park Acreage for Public Use – Golf Course Acreage**
 - This metric will be revised to total municipally owned golf courses per square mile.

Report Revisions

- Revised **Turnaround Time for Single Family Standard Plan** under Development Services to exclude null data from the report. This has also been updated on the dashboard to reflect the same changes.



Approved Report Restructure

Beginning **July 1, 2025**, VBC will launch a **pilot program to test a secondary data collection cycle** focused exclusively on metrics reported on a **fiscal year (FY) basis**. The pilot will collect FY 2025 data from participating communities, with data collection concluding in **September 2025**, coinciding with the onboarding of the next Marvin Andrews Fellow.

Collected data will be uploaded into both **Envisio and Power BI** to evaluate Power BI's potential as a long-term reporting and visualization platform. This pilot aims to:

- Allow communities to access and utilize **fiscal year data earlier** in their planning and benchmarking efforts.
- Assess the **usability, functionality, and effectiveness** of Power BI in meeting VBC's reporting and visualization needs.

Following the pilot, the VBC member representatives will conduct a formal review and provide feedback on the piloted report. This review will determine:

- The overall success of the pilot program.
- The viability of **Power BI as a primary reporting tool**.
- Whether maintaining a **secondary fiscal year reporting cycle** is beneficial.
- Recommendations for any changes to the **current software subscription provider**.

Findings and recommendations will be shared with member communities before any permanent transitions are made.



Thank you!