



# INTERGOVERNMENTAL AGREEMENT (IGA)

## Amendment

**ARIZONA DEPARTMENT OF HEALTH SERVICES  
OFFICE OF PROCUREMENT**  
150 N. 18<sup>th</sup> Ave., Suite 530  
Phoenix, Arizona 85007

Contract No.: CTR058481

IGA Amendment No: 1

Procurement Officer:  
**Hana Hehman**

### Mass Sheltering System

It is mutually agreed that the Intergovernmental Agreement referenced is amended as follows:

1. Pursuant to Terms and Conditions, Provision Six (6) Contract Changes, subsection 6.1 Amendments, the Contract is hereby revised with the following:
  - 1.1. The Scope of Work is revised and replaced.
  - 1.2. A Price Sheet is added.
  - 1.3. Exhibit A is added.

ALL CHANGES ARE REFLECTED IN **RED**

**All other provisions of this agreement remain unchanged.**

**City of Glendale**

Contractor Name:  
11550 W. Glendale Ave.

Address:  
Glendale AZ 85307  
City State Zip

County Authorized Signature  
  
Print Name  
  
Title and Date

Pursuant to A.R.S. § 11-952, the undersigned public agency attorney has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of Arizona

This Intergovernmental Agreement Amendment shall be effective the date indicated. The Public Agency is hereby cautioned not to commence any billable work or provide any material, service or construction under this IGA until the IGA has been executed by an authorized ADHS signatory.

State of Arizona

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

Print Name \_\_\_\_\_


Procurement Officer

Contract No.: **CTR058481**, which is an Agreement between public agencies, has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Assistant Attorney, who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Assistant Attorney General

Print Name \_\_\_\_\_

	<b>INTERGOVERNMENTAL AGREEMENT (IGA)</b>  <b>Amendment</b>		<b>ARIZONA DEPARTMENT OF HEALTH SERVICES</b> <b>OFFICE OF PROCUREMENT</b>  150 N. 18 <sup>th</sup> Ave., Suite 530 Phoenix, Arizona 85007
	Contract No.: CTR058481	IGA Amendment No: 1	Procurement Officer: <b>Hana Hehman</b>

**1. Purpose**

The purpose of this Agreement is to continue the understanding and cooperation between parties for the assignment and use of the Mass Sheltering System (MSS). The Arizona Department of Health Services (ADHS) and Glendale Fire Department (GFD) understand that this MSS will be used to support mass sheltering coverage in case of an emergency or disaster and as called upon by mutual aid agreements, in support of COUNTY, REGION or STATE response to an emergency drill, exercise or actual incident. Continuing assignment of the MSS from ADHS to GFD, the GFD is required to provide the appropriate safety, maintenance, storage, staffing and training, necessary to sustain the tent as described in the ADHS requirements noted in this document.

Matters relating to life-threatening situations will have priority in the use of the MSS. While not in use the MSS can be used by GFD for other purposes as needed.

**2. ADHS Requirements**

2.1. Safety:

The GFD shall **inform ADHS of any maintenance or repair costs necessary to keep the MSS in optimal working condition, ensuring the safety of others during its deployment.** Tent is defined as an articulating frame, all weather tent that shall provide temporary sheltering for displaced individuals due to an emergency event.

2.2. Storage:

The GFD shall be responsible for the appropriate storage of the MSS. A secure location is necessary for deterring vandalism or theft and a location that shields from the elements is recommended. It is necessary to have 24-hour access to the storage location so that deployment is not delayed. The GFD shall have immediate access at all times and can be used for GFD needs in addition to this Agreement.

2.3. Staffing:


The GFD shall establish a list consisting of trained emergency responders to staff the MSS for exercises and proficiency training. GFD shall provide ADHS a list of authorized personnel for their files. ADHS will work with Arizona Department of Emergency and Military Affairs (DEMA) to coordinate staffing requirements needed to deploy and setup the MSS during disasters or public health emergencies.

2.4. Training:

The GFD shall be responsible for obtaining appropriate training to be familiar with the MSS operations. GFD shall be responsible to train their personnel accordingly. Due to the complex nature of the MSS, to maintain proficiency, regular “refresher” training sessions shall be necessary. ADHS will provide assistance as needed for training.

2.5. Participation:

The GFD shall participate fully in statewide emergency exercises (drills) and actual emergencies according to the terms of the Arizona Mutual Aid Compact (AZMAC). The MSS is to be used to its full capability to facilitate emergency operations. The MSS is a ‘State’ asset and under the AZMAC could be called upon by other participating agencies to help resolve mass medical sheltering needs in an emergency. DEMA will be responsible for coordinating transportation and staffing as needed.

	<b>INTERGOVERNMENTAL AGREEMENT (IGA)</b>  <b>Amendment</b>		<b>ARIZONA DEPARTMENT OF HEALTH SERVICES</b> <b>OFFICE OF PROCUREMENT</b>  150 N. 18 <sup>th</sup> Ave., Suite 530 Phoenix, Arizona 85007
	Contract No.: CTR058481	IGA Amendment No: 1	Procurement Officer: <b>Hana Hehman</b>

2.6. Modifications:

All modifications or additions to the MSS or any equipment shall be approved by ADHS. This includes but is not limited to the MSS, trailer, generator, power supplies, cabling, and interior. No equipment is to be removed and used elsewhere without authorization from ADHS.

2.7. Supervision and Control:

Management of an incident shall remain consistent with National Incident Management System (“NIMS”) guidelines. Management of the MSS, related equipment and assigned personnel will be in accordance with existing mutual aid agreements and established protocols.

2.8. Tent Specifications:

- 2.8.1. Brand Name: Base-X,
- 2.8.2. Type: Frame Supported,
- 2.8.3. Length: approximately twenty-five (25) feet,
- 2.8.4. Width: approximately twenty (20) feet, six (6) inches,
- 2.8.5. Height: approximately ten (10) feet, six (6) inches,
- 2.8.6. Interior Square Feet: approximately 450 square feet, and
- 2.8.7. Weight: approximately 589 pounds.

**3. Deliverables**

GFD shall:

3.1. Submit twice annually by June 30<sup>th</sup> and December 31<sup>st</sup> a list consisting of trained emergency responders to staff the MSS for exercises and proficiency training shall be emailed to [isggtt@azdhs.gov](mailto:isggtt@azdhs.gov).

3.2. **Submit an invoice upon receipt of Purchase Orders (PO).**


**4. State Provided Items**

4.1. **ADHS will provide funding to cover the cost of repairs of the mass sheltering system.**

**5. Notices, Correspondence, and Reports**

5.1. Notices, correspondence and reports from the Contractor to ADHS shall be sent to:

Name: Christina Blood  
 Title: Section Chief – Information Services Group  
 Co: AZ Department of Health Services  
 Address: 150 N. 18<sup>th</sup> Ave., Suite 150, Phoenix, AZ 85007  
 Phone: 480 – 322-6637  
 Email: [christina.blood@azdhs.gov](mailto:christina.blood@azdhs.gov)  
 CC Email: [isggtt@azdhs.gov](mailto:isggtt@azdhs.gov)

	<b>INTERGOVERNMENTAL AGREEMENT (IGA)</b>  <b>Amendment</b>		<b>ARIZONA DEPARTMENT OF HEALTH SERVICES</b> <b>OFFICE OF PROCUREMENT</b>  150 N. 18 <sup>th</sup> Ave., Suite 530 Phoenix, Arizona 85007
	Contract No.: CTR058481	IGA Amendment No: 1	Procurement Officer: <b>Hana Hehman</b>

5.2. Notices, correspondence and reports from ADHS to the Contractor shall be sent to:

Title: Special Operations/Emergency MGMT/ MMRS Division Chief  
 Co: Glendale Regional Public Safety Training Center (GRPSTC)  
 Address: 11550 West Glendale Avenue  
 Glendale, AZ 85307

And

Title: Fire Chief  
 Co: City of Glendale  
 Address: 6829 North 58<sup>th</sup> Drive  
 Glendale, AZ 85301

And

Title: City Attorney  
 Co: City of Glendale  
 Address: 5850 West Glendale Avenue  
 Glendale, AZ 85301



**INTERGOVERNMENTAL AGREEMENT (IGA)**  
**Amendment**

**ARIZONA DEPARTMENT OF  
HEALTH SERVICES  
OFFICE OF PROCUREMENT**  
150 N. 18<sup>th</sup> Ave., Suite 530  
Phoenix, Arizona 85007

Contract No.: CTR058481

IGA Amendment No: 1

Procurement Officer:  
**Hana Hehman**

**PRICE SHEET**

<b>Description</b>	<b>UOM</b>	<b>Amount</b>	<b>Total</b>
Mass Sheltering System Repairs	1	<b>\$50,704.23</b>	<b>\$50,704.23</b>
<b>Not to Exceed Total</b>			<b>\$50,704.23</b>



# INTERGOVERNMENTAL AGREEMENT (IGA)

## Amendment

ARIZONA DEPARTMENT OF HEALTH SERVICES  
OFFICE OF PROCUREMENT

150 N. 18<sup>th</sup> Ave., Suite 530  
Phoenix, Arizona 85007

Contract No.: CTR058481

IGA Amendment No: 1

Procurement Officer:  
**Hana Hehman**

### Exhibit A - 2 CFR 200.332

#### § 200.332

#### Requirements for pass-through entities.

#### All pass-through entities must:

(a) Ensure that every subaward is clearly identified to the subrecipient as a subaward and includes the following information at the time of the subaward and if any of these data elements change, include the changes in subsequent subaward modification. When some of this information is not available, the pass-through entity must provide the best information available to describe the Federal award and subaward.

#### Prime Awardee:

Arizona Department of Health Services

#### UEI#

QMWUG1AMYF65

#### Federal Award Identification (Grant Number):

NU90TP922004

#### Subrecipient name (which must match the name associated with its unique entity identifier):

Glendale Fire

#### Subrecipient's unique entity identifier (DUNS #):

#### Federal Award Identification Number (FAIN, sometimes it's the same as the Grant Number):

NU90TP922004

#### Federal Award Date (see the definition of Federal award date in § 200.1 of this part) of award to the recipient by the Federal agency;

5/24/2023

#### Subaward Period of Performance Start and End Date;

7/01/2019-6/30/2024

#### Subaward Budget Period Start and End Date:

7/01/2023-6/30/2024

#### Amount of Federal Funds Obligated by this action by the pass-through entity to the subrecipient (this is normally the contract amount):

\$50,704.23

#### Total Amount of Federal Funds Obligated to the subrecipient by the pass-through entity including the current financial obligation (how much is available for contracts):

\$6,608,834.00

#### Total Amount of the Federal Award committed to the subrecipient by the pass-through entity

\$13,007,079.00

#### Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA)

Public Health Emergency Preparedness

#### Name of Federal awarding agency, pass-through entity, and contact information for awarding official of the Pass-through entity

Centers for Disease Control and Prevention

#### Assistance Listings number and Title; the pass-through entity must identify the dollar amount made available under each Federal award and the Assistance Listings Number at time of disbursement:

93.069

#### Identification of whether the award is R&D



Yes



No

#### Indirect cost rate for the Federal award (including the de minimis rate is charged) per § 200.414

CITY OF GLENDALE, an Arizona  
municipal corporation

---

Ryan Freeburg, Fire Chief

ATTEST:

---

Julie K. Bower, City Clerk (SEAL)

APPROVED AS TO FORM:

---

Michael D. Bailey, City Attorney

# Quotation



<b>Sold-To-Party</b> GLENDALE FIRE DEPARTMENT GLENDALE AZ 85308
<b>Ship-To-Party</b> GLENDALE FIRE DEPARTMENT GLENDALE AZ 85308

<b>Information</b>	
Document Number	20058704
Document Date	01/29/2025
Customer No.	1001864
Customer VAT No.	
Currency	USD
Validity Start Date	01/29/2025
Validity End Date	05/13/2025
Search Term	GFDAZ01
Bid Number	
Created By	RACHEL HENRY
Email	Rachel.Henry@hdtglobal.com
Phone Number	440-415-8308
Primary Rep	ALBERTO MORELOS

<b>Request for Quote No:</b>	GLENDALE FD, GLENDALE, AZ	<b>Valid to Date:</b>	05/13/2025
<b>Terms:</b>	FOB ORIGIN		
<b>Terms of Payment:</b>	Net 30		

Item	Material	Quantity	Unit Price	Amount
	LEAD TIME: 24-26 WEEKS ARO			
	SHIPPING IS QUOTED TO GLENDALE, AZ			
	***			
10	3001516-003 COUPLER AIR DUCT 16" DIA S/S DPAS Rating: NONE	8.000 EA	173.70 USD	1,389.60
20	3003217-002 DUCT AIR 16"X15FT W/SCR CLMPS, LI BLK DPAS Rating: NONE	8.000 EA	1,292.70 USD	10,341.60
30	69010-3-SV REPAIR PKG,BASE-X 300 SERIES DPAS Rating: NONE	3.000 EA	994.60 USD	2,983.80
40	69010-6D31 REPAIR PKG,BASE-X 6D31 SERIES DPAS Rating: NONE	1.000 EA	1,222.10 USD	1,222.10
50	104-H005075-130 RIGID DOOR PKG,SINGLE,FOLDING,BASE-X,TN DPAS Rating: NONE	1.000 EA	3,317.00 USD	3,317.00
60	60305TN SHELTER,BASE-X,305,18'x25',TN DPAS Rating: NONE	1.000 EA	25,530.00 USD	25,530.00
				-----

# Quotation



<b>Sold-To-Party</b> GLENDALE FIRE DEPARTMENT GLENDALE AZ 85308
<b>Ship-To-Party</b> GLENDALE FIRE DEPARTMENT GLENDALE AZ 85308

<b>Information</b>	
Document Number	20058704
Document Date	01/29/2025
Customer No.	1001864
Customer VAT No.	
Currency	USD
Validity Start Date	01/29/2025
Validity End Date	05/13/2025
Search Term	GFDAZ01
Bid Number	
Created By	RACHEL HENRY
Email	Rachel.Henry@hdtglobal.com
Phone Number	440-415-8308
Primary Rep	ALBERTO MORELOS

<b>Request for Quote No:</b>	GLENDALE FD, GLENDALE, AZ	<b>Valid to Date:</b>	05/13/2025
<b>Terms:</b>	FOB ORIGIN		
<b>Terms of Payment:</b>	Net 30		

Item	Material	Quantity	Unit Price	Amount
			<b>Items Total:</b>	\$44,784.10
			<b>Sub Total</b>	\$44,784.10
			<b>Total Freight</b>	\$1,800.00
			<b>Tax</b>	\$4,120.13
			<b>Total Amount:</b>	\$50,704.23
	<p><b>Terms:Subject to Credit Approval</b></p> <p>1.<b>PACKAGING:</b> Unless otherwise stated, prices include all charges for packing and packaging to best commercial practice.</p> <p>2.<b>INSPECTION CHARGES:</b> Where buyer requires qualification tests, inspection, performance data, etc., not regularly provided by Seller, charges for these services will be determined prior to placing order.</p> <p>3. Any order resulting from this quotation shall be subject to HDT Terms and Conditions of Sale, found on HDT's website at <a href="http://www.hdtglobal.com">http://www.hdtglobal.com</a>. Sales Order Terms and Conditions are located in the HDT Customer Portal, found in the "About" section of the website.</p> <p>4. U.S. Department of State or U.S. Department of Commerce approval, via an export license, may be required for shipments outside the United States.</p> <p>5. Products under the jurisdiction of the U.S. Department of State may not be transferred, transshipped on a non-continuous voyage, or otherwise be disposed of in any other country, either in their original form or after being incorporated into other end items, without the prior written approval of the U.S. Dept. of State.</p> <p><b>HDT is a Large Business registered with SAM to conduct business with the U.S. Government.</b></p>			