

DRAFT

MINUTES

ARTS COMMISSION

Vault Conference Room at Civic Center Annex

5752 W. Glenn Drive, Glendale AZ 85301

March 18, 2025

6:00 P.M.

1. CALL TO ORDER

Chair James Smith called the meeting to order at 6:00 PM

2. ROLL CALL

Present: James Smith, Chair
Nancy Lenox, Vice-Chair
Lizbeth Feria, Commissioner
Elizabeth Medina, Commissioner (by phone)

Absent: Derrell Barber, Commissioner
Anne Marie Chaney, Commissioner

Also Present: Chris Taylor, Administrator, Arts & Culture

3. CITIZEN COMMENTS

No Citizen Comments.

4. APPROVAL OF THE MINUTES

a. Action: Arts Commission Minutes of February 18, 2025.

MOTION: To approve the Arts Commission minutes of February 18, 2025.

Motioned by Commissioner Nancy Lenox, seconded by Commissioner Elizabeth Medina.

AYE: James Smith, Chair
Nancy Lenox, Vice-Chair
Lizbeth Feria, Commissioner
Elizabeth Medina, Commissioner

Other: Derrell Barber, Commissioner (ABSENT)
Anne Marie Chaney, Commissioner (ABSENT)

Passed

5. NEW BUSINESS

a. Action: Recommendation of FY 26 Performing Arts Grant Guidelines

Chris Taylor provided a brief recap of the FY 25 Performing Arts Grants, and then introduced the FY 26 Performing Arts Grant Guidelines. Chris made two recommendations to the Commission, which the Commission accepted:

- Award winners will now have 45 days to complete the Final Report Form to the Arts and Culture Department, vs. 30 days.
- Award winners will now be eligible to receive 50% of their Grant award as early as Oct. 1, 2025, vs. six weeks in advance of their project.

MOTION: To approve the FY 26 Performing Arts Grant Guidelines with the above recommendations.

Motioned by Vice Chair Nancy Lenox, seconded by Commissioner Lizbeth Feria.

AYE: James Smith, Chair
Nancy Lenox, Vice-Chair
Lizbeth Feria, Commissioner
Elizabeth Medina, Commissioner

Other: Derrell Barber, Commissioner (ABSENT)
Anne Marie Chaney, Commissioner (ABSENT)

Passed

b. Action: Library Card Submission Vetting

Chris Taylor gave the Arts Commission a visual list of submissions for the Library Card Design Project, in co-op with Library Services. The Commission deliberated on the designs, and made their individual recommendations for passing submissions, as well as unanimous withholding of other submissions.

MOTION: To approve the vetted library card submissions for the Library Card Design Project, in co-op with Library Services.

Motioned by Chair James Smith, seconded by Vice Chair Nancy Lenox.

AYE: James Smith, Chair
Nancy Lenox, Vice-Chair
Lizbeth Feria, Commissioner
Elizabeth Medina, Commissioner

Other: Derrell Barber, Commissioner (ABSENT)
Anne Marie Chaney, Commissioner (ABSENT)

Passed

c. Information: Update on Current Projects

Chris Taylor updated the Arts Commission on progress with the Downtown Campus

Reinvestment Project, including the selection of the Selection Committee, the Procurement department's next steps, as well as an updated timeline vis-à-vis the needs and upcoming duties of the Arts Commission.

6. STAFF REPORTS

Chris Taylor updated the Commission on the departure of former Commissioner Dalaina Hand, who had relocated out of Glendale.

Chris Taylor updated the Commission on the recent retirement of former Director of Economic Development Jessi Pederson, and updated the Commission on the current interim Director, Trent Dutry, as well as the current interim Deputy Director of Downtown Development, Cutter Chamberlin.

Chris Taylor reminded the Commission about the City's Appreciation Dinner on April 9 at 5:30 PM at the Glendale Civic Center.

7. COMMISSION COMMENTS

No Commissioner Comments.

8. NEXT MEETING

The next regular meeting of the Glendale Arts Commission will be on Tuesday, April 15th, 2025 at 6:00 p.m., at the Main Library Large Meeting Room. 5959 W. Brown St. Glendale, AZ 85302

9. ADJOURNMENT

Motion: To adjourn the Arts Commission meeting of March 18th, 2025 at 6:52 PM.
Motioned by Chair James Smith, seconded by Commissioner Lizbeth Feria.

AYE: James Smith, Chair
Nancy Lenox, Vice-Chair
Lizbeth Feria, Commissioner
Elizabeth Medina, Commissioner

Other: Derrell Barber, Commissioner (ABSENT)
Anne Marie Chaney, Commissioner (ABSEN

Passed

The Arts Commission meeting minutes of February 18th, 2025 were submitted and approved this 18th day of March, 2025.

Chris Taylor

Arts & Culture Administrator, Economic Development