


# Citizen Participation Final Report

Journey The Road Ahead  
5338 N 61<sup>st</sup> Dr  
Glendale, AZ 85301

 City of Glendale  
Development Services Department  
Planning Division

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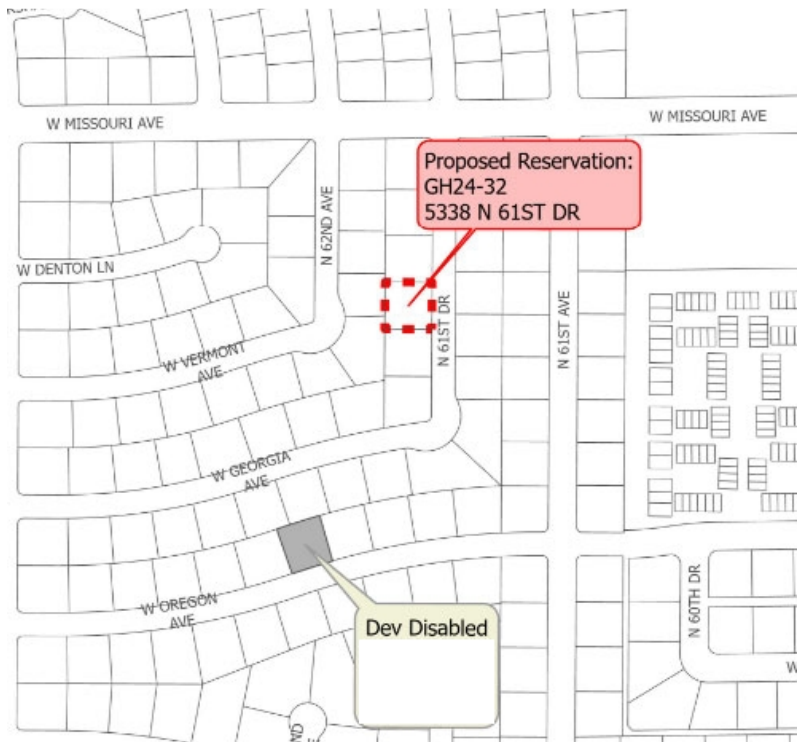
aschwenner \_\_\_\_\_ 10/29/2024  
BY DATE

**VAR24-16(SR24-0183)**  
**October 29, 2024**

**Project Description**

An application for a Variance to allow an Assisted Living Group Home within twelve hundred (1,200) feet of an existing Group Home has been submitted to the City of Glendale. The property is located at 5338 N. 61<sup>st</sup> Dr., Glendale, AZ 85301, in the Ocotillo Council District.

The home is 1,532 square feet of living space on a 10,000 square foot lot; it is zoned R1-6 (Single-family Residential); and the surrounding properties are also single-family residential homes. The Applicant proposes to operate a Residential level Group Home for disabled adults with neurological conditions requiring 24-hour care. The home will be equipped with 6-10 beds, with 2 patients per room, and each patient will have their own caretaker around the clock.



**Notification**

Per the requirements of a Variance, public notification in the form of a letter was sent to all homes, businesses and HOAs located within a 300-foot radius of the property. A copy of this letter, Notification Map, List of Property Owners and Affidavit of Mailing can be found in Appendix A. The letter included notice of a Neighborhood meeting and contact information for both the Applicant as well as the City Planner.

**Project Status**

A Neighborhood meeting occurred on Monday, October 28, 2024 from 7:00 – 7:45 pm at Heroes Library, Glendale. Two residents attended the meeting where an informal discussion about the project took place. The residents ultimately provided letters of support to the Applicant. These letters as well as the Meeting Sign-in Sheet and Affidavit of Posting are included as Appendix B.

### **Affected Residents**

The neurological conditions that affect the clients of this home limit their mobility without assistance. We intend to procure a vehicle to transport our clients to various doctors appointments, physical therapy and recreational outings. None of the residents will drive their own vehicles, and four parking spaces are available on-site for care-givers. Additionally, there is ample street parking available for the home-health providers who may require short-term parking during daytime hours. Therefore, this Group Home is not expected to affect residents in the 300 ft notification radius.

### **Schedule**

August 7, 2024 - Submitted Citizen Participation Plan to Planner

October 10, 2024 – Implementation Date (i.e. Mailed Notification Letters)

October 28, 2024 – Citizen Input Period Ends

October 29, 2024 – Submit Citizen Participation Final Report to Planner

# APPENDIX A

# Journey The Road Ahead

5338 N. 61<sup>st</sup> Dr

Glendale, AZ 85301

Phone: 623-670-1954

Email: [shalowemoore@gmail.com](mailto:shalowemoore@gmail.com)

October 8, 2024

## **RE: VAR24-15 (SR24-0183) Variance request for Disability Accommodation**

Dear Neighbor:

This letter is to inform you that I am applying for a Variance to allow an Assisted Living Group Home within 1,200 feet of an existing Group Home. The property is located at 5338 N. 61<sup>st</sup> Dr., Glendale, AZ 85301, in the Ocotillo Council District.

The home is 1,532 square feet of living space on a 10,000 square foot lot; it is zoned R1-6 (Single-family Residential); and the surrounding properties are also single-family residential homes. I propose to operate a Residential level Group Home for disabled adults with neurological conditions requiring 24-hour care. The home will be equipped with 6-10 beds, with 2 patients per room, and each patient will have their own caretaker around the clock.

Please join me for a neighborhood meeting on **October 28<sup>th</sup> at 7:00 pm at the Heroes Regional Park Library, Yucca Room (6075 N. 83<sup>rd</sup> Ave.)** to discuss this proposal in further depth and answer any questions or concerns you may have. If you are unable to attend the meeting, please write, email or call me at the contact information above or contact City of Glendale Planner Amy Schwenner at 623-930-2805.

As a resident/land owner who falls within the notification area of this project, you will also receive a postcard from the City of Glendale when this case is scheduled for public hearing with the Board of Adjustment. You may click the QR code below to opt out of future notification regarding this project.



Sincerely,



Sharine Lowe-Moore  
Owner/Operator

Encl: Site Plan/Aerial

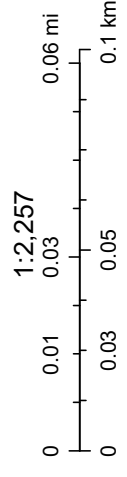
# Map



**SUBJECT PROPERTY FOR  
PROPERTY FOR  
VAR24-15**

October 7, 2024

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Maricopa County GIO, Maricopa County Assessor's Office



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# Planning Division

## NEIGHBORHOOD NOTIFICATION LETTER

### AFFIDAVIT OF MAILING

Case No. (if available) \_\_\_\_\_

Project Name: JOURNEY THE ROAD AHEAD

SR24-0183

I, SHARINE LOWE-MOORE certify that I am the authorized applicant /

representative to the City of Glendale for the above application and do hereby affirm that notice, as required for the case noted above, has been completed in accordance with the Citizen Participation Process in the City of Glendale's Zoning Ordinance, and a copy of the letter and mailing labels has also been submitted.

Applicant/Representative Signature: Sharine Lowe-Moore

STATE OF ARIZONA

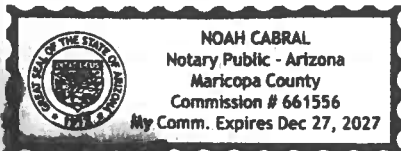
SS.

COUNTY OF MARICOPA

The foregoing instrument was acknowledged before me this 10 day of October, 2024.

[Signature]  
Notary Public

My Commission Expires: 2-27-2027



# APPENDIX B

10/28/24

# GUEST LIST

Name

Phone

Sharnell Lowe

623-340-9575

SHARINE LOWE MOORE

623-670-1954

Barry Buhaw

623-937-1112

Diana Forbie

623 937-0105

Sydney Tirella

623-930-2588

Amy Schwenner

623-930-2805

10/28/24

To whom it may concern,

I am, REDACTED + I live next to  
the proposed Group Home. My address is  
REDACTED 61st Dr. the home is located at  
5338. I am not opposed to having the  
Group Home in my neighborhood.

As for character I have known this  
family who will be the managers for a  
number of years. They are a very caring,  
respectful & loving family. I wish  
them the best.

REDACTED

REDACTED N. 61 Drive  
Glendale, AZ 85301

Oct 28  
2024

To whom it may concern,

I am in approval of the group  
home to be started in my neighbor-  
hood. The address of the home  
will be at 5338 N. 61<sup>st</sup> Drive.  
Glendale, AZ. 85301

Thank you -

 REDACTED

# **PUBLIC NOTICE NEIGHBORHOOD MEETING**

**PROJECT # / PROJECT NAME:  
VAR24-15 / JOURNEY THE ROAD AHEAD**

**PROJECT REQUEST: GROUP HOME WITHIN 1200 FT OF  
EXISTING GROUP HOME**

**NEIGHBORHOOD MEETING:**

**10/28/24 AT 7:00 PM**

**HERO'S PARK LIBRARY YUCCA ROOM, 6075 N. 83rd AVE**

**APPLICANT CONTACT:**

**SHARINE LOWE-MOORE, 623-670-1954**

**CITY CONTACT:**

**AMY SCHWENNER, 623-930-2805**

**SCAN FOR  
PROJECT INFO**



**COMMENT PERIOD CUTOFF: 10/28/24**



# PLANNING DIVISION

## AFFIDAVIT OF POSTING

Case No. \_\_\_\_\_

Project Name: JOURNEY THE ROAD AHEAD  
SR24-0183

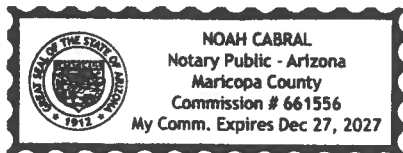
- Neighborhood Meeting
- Planning Commission
- Glendale City Council

I, SHARINKE LOWE-MOORE, being first duly sworn upon oath, state that on the 10 day of OCTOBER, 2024, I posted ONE hearing notice(s) for hearing date OCTOBER 29, 2024.

Applicant/Representative Signature: Sharinke Lowe Moore

STATE OF ARIZONA  
SS.  
COUNTY OF MARICOPA

Subscribed and sworn to before me this 10 day of October, 2024.



Notary Public [Signature]

My Commission Expires:  
12-27-2027