



CITIZEN PARTICIPATION FINAL REPORT

City of Glendale Development Services Department Planning Division	
<input type="checkbox"/> Failed	
<input type="checkbox"/> Conditionally Approved	
<input checked="" type="checkbox"/> Approved	
VAR25-02 Final Report	
By: Sydney Tirella	Date: 5/12/2025

COMPLETION OF THE FOLLOWING IS NECESSARY FOR FINAL REPORT APPROVAL

SUMMARY / FINAL REPORT	
Total individuals notified:	306
Total Participants:	4
CONCERNS, ISSUES, PROBLEMS EXPRESSED	
306 NOTIFIED BY MAIL, WE HAD (7) SEVEN, FAVORABLY NO PROBLEMS EXPRESSED AT THIS TIME, ALL RESPONSES WERE POSITIVE	
HOW CONCERNS WILL BE ADDRESSED?	
AT THIS POINT AT THE END OF THIS PROCESS, THERE HAS BEEN NO CONCERNS EXPRESSED BY ARE NEIGHBORS	
CONCERNS APPLICANT IS UNWILLING TO ADDRESS	
MYSELF AND MY WIFE WOULD BE READY TO HAVE THAT DISCUSSION	
HOW THE PROPOSAL HAS BEEN REVISED TO ADDRESS CONCERNS	
NONE AT THIS TIME - NO CONCERNS WERE EXPRESSED WITH REGARDS TO THIS HOME PROJECT	
APPLICANT SIGNATURE AND DATE	
Df Kramer Michelle Kramer	
DATE 5-9-25	

REQUIRED ATTACHMENTS:

- NOTIFICATION AREA MAP
- NOTIFICATION LETTER AND SITE PLAN
- ANY OTHER NOTICES, MEETING INVITATIONS, SIGN-IN SHEETS (NONE).
- LIST OF PROPERTY OWNERS WITHIN NOTIFICATION AREA.
- "INTERESTED PARTIES" LIST PROVIDED BY PLANNING
- "ADDITIONAL NOTIFICATIONS" LIST PROVIDED BY PLANNING.



michelle kramer <kramermichelle58@gmail.com>

Building Project

1 message

Thu, May 1, 2025 at 11:05 PM

[REDACTED]
To: kramermichelle58@gmail.com

Thank you for the informative letter I received from you concerning your building project.

I appreciate your vision. This project can only enhance and beautify our neighborhood

contributing to the value of all our homes. Thank you again and God Bless.



michelle kramer <kramermichelle58@gmail.com>

re: your property variance letter

1 message

Wed, Apr 30, 2025 at 2:09 PM

To: "Kramermichelle58@gmail.com" <Kramermichelle58@gmail.com>

Dear Kramers,

I received your letter about the property variance request a few days ago. Since we're one street over, on Port au Prince, your building an addition to your home won't really impact us.

But I did notice on the property plan you included that the addition will be built over where the sewer line runs. If there's ever a time when that line needs to be dug up, might be a major hassle and expense with the addition built over it.

So if I may suggest, might be a good idea to send a camera down the sewer line before construction begins, to see if there are any plant or tree roots invading the line that might pose a potential future problem, and deal with them now, rather than later.

Best of luck with your project!

[Redacted signature]

-- [Redacted signature]



michelle kramer <kramermichelle58@gmail.com>

Property variance at 5350 W. Acapulco

1 message

Fri, Apr 25, 2025 at 2:41 PM

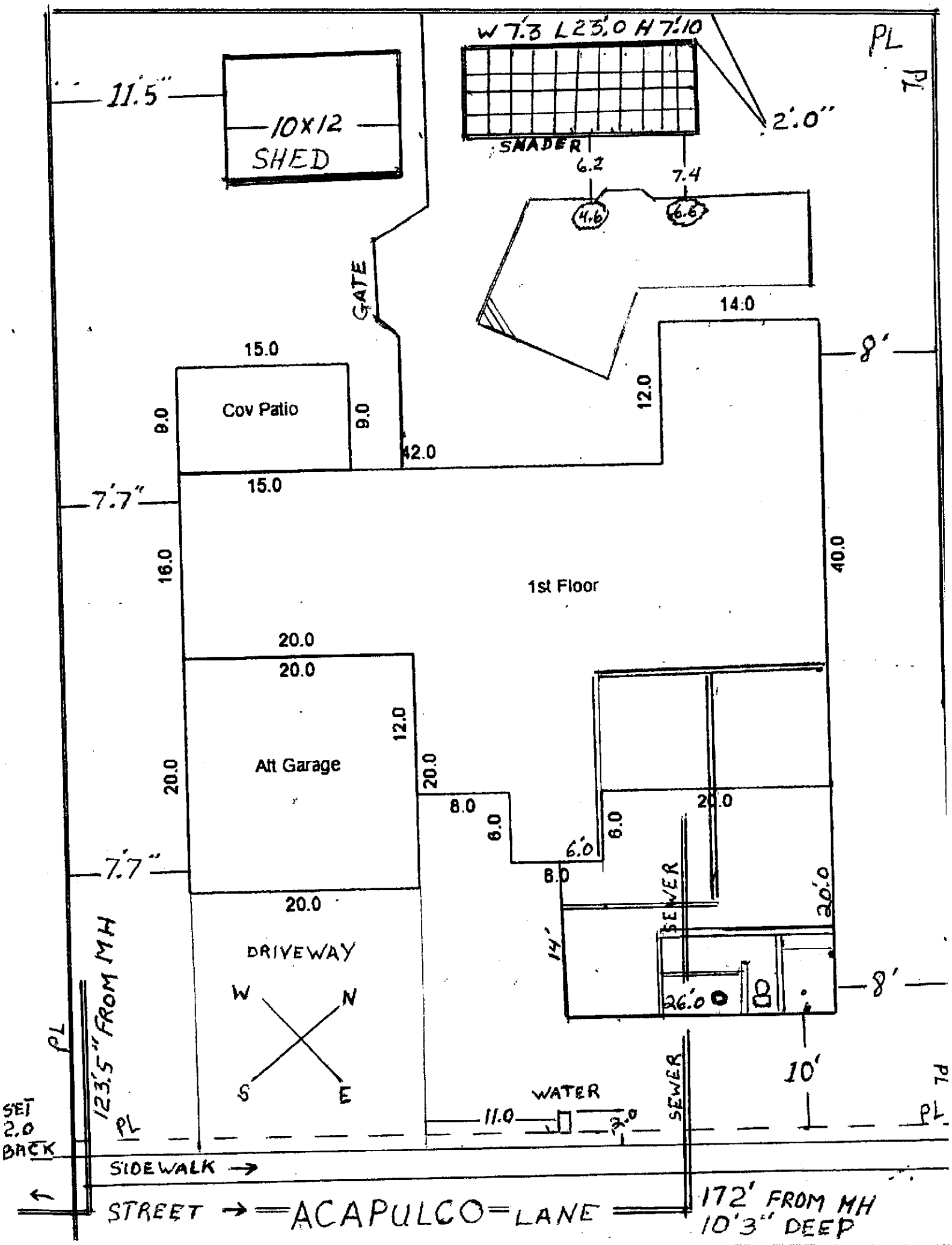
[REDACTED]
To: "kramermichelle58@gmail.com" <kramermichelle58@gmail.com>

Donald and Michelle,

[REDACTED] live on [REDACTED] not far from your 5350 residence. We have no problems with your request to reduce the setback from 15 down to 10 feet. With all the giant RVs on so many property lots nowadays, who would even notice? Hope it gets approved and helps you out. We had no idea the mailing was required. It's a lot of work, so thank you for doing things the right way. It's refreshing, and rare!

God bless your efforts!

[REDACTED]



NEIGHBORHOOD NOTIFICATION AREA

NAME / TYPE OF REQUEST:	Kramer Variance
LOCATION:	5350 West Acapulco Lane, Glendale, AZ 85306
REQUEST:	The applicant is requesting review of a Variance by the Board of Adjustment to decrease the primary front building setback from twenty (20) feet to ten (10) feet to construct a livable addition.
ZONING DISTRICT:	COUNCIL DISTRICT:
R-2 (Mixed Residence)	Sahuaro
FORMAL APPLICATION SUBMITTED: February 20, 2025	



Project Number: VAR25-02
Buffer: 300 ft

- Buffer
- Project Location
- Standard Area
- Expanded Area



04/21/25

Donald Kramer

5350 W. Acapulco Lane

Glendale AZ, 85306

Email Kramermichelle58@gmail.com

602-621-0166

Case number VAR25-02 Property at 5350 W. Acapulco Lane Glendale AZ 85306.

Dear neighbor:

This letter is to inform you that I am applying for a variance application with the city of Glendale.

The property is located at 5350 W. Acapulco Lane in the Sahuaro District. The room is to be built in front of the home and is going to be 520' Sq FT. The property is zoned R-2 (Multiple Residence) and the required front setback to living space is 15'. This request is to reduce the front setback to 10'.

I have included a site plan with this letter for your review. Please provide any comments to my request. Please write, email or call by 05/06/25 at the contact information above. You may also contact the project planner with the city of Glendale Sydney Tirella. Email stirella@glendaleaz.com and phone number 623-930-2588. Additional details about this project or to be added to the interested parties mailing lists, scan the QR code.

Sincerely,

Donald & Michelle Kramer





Planning Division

NEIGHBORHOOD NOTIFICATION LETTER

AFFIDAVIT OF MAILING

Case No. (if available) VAR 25-02

Project Name: Kramer House

I, DONALD KRAMER certify that I am the authorized applicant / representative to the City of Glendale for the above application and do hereby affirm that notice, as required for the case noted above, has been completed in accordance with the Citizen Participation Process in the City of Glendale's Zoning Ordinance, and a copy of the letter and mailing labels has also been submitted.

Applicant/Representative Signature: [Signature]

STATE OF ARIZONA

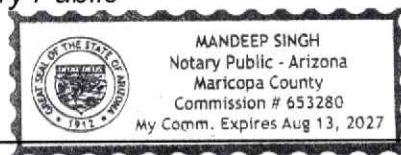
SS.

COUNTY OF MARICOPA

The foregoing instrument was acknowledged before me this 21 day of April, 2025.

[Signature]
Notary Public

My Commission Expires: 08/13/2027



PROJECT NARRATIVE LETTER

This is Donald and Michelle Kramer.

This letter is required by the planning / development services department of the city of Glendale.

I am requesting a variance to reduce the front building setback from a 15" to 10" to build a livable addition on the home.

A single-story family dwelling, the small addition will be on the front of the house.

All city codes, requirements, and inspections will be adhered to. Project timing will depend on material and

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Contractor availability.

Thank you for your time and consideration

Donald Kramer

Email kramermichelle58@gmail.com

Phone (602) 621-0166