

DRAFT



MINUTES

COMMUNITY DEVELOPMENT ADVISORY COMMITTEE
GLENDALE CIVIC CENTER
SAPPHIRE ROOM
5750 W. GLENN DR.
GLENDALE, ARIZONA 85301

NOVEMBER 21, 2024
5:30 P.M.

1. CALL TO ORDER

Vice Chair Gallegos called the meeting to order at 5:33 p.m.

2. ROLL CALL

Present: Moises Gallegos, Vice Chair
Kelly Carbello, Committee Member
Jamon Fifer, Committee Member
David Giles, Committee Member
Theodora Hackenberg, Committee Member
Carlos Vargas, Committee Member

Absent: Lisa Baker, Chair
Kirstin Flores, Committee Member
Brandon Hiller, Committee Member

Also Present: Matthew Hess, Deputy Director, Community Services
Michelle Yates, Deputy Director, Community Services
Trilese DiLeo, Interim Finance and Compliance Administrator
Ismael Cantu, CAP Administrator
Yolanda Poole, Management Assistant, Community Services

Attendees: Michelle Thomsen, Arizona Department of Economic Security - Emergency Services Program Manager

3. CITIZEN COMMENTS

None.

4. APPROVAL OF THE MINUTES

a. Community Development Advisory Committee Minutes of September 19th 2024.

Motioned by Committee Member David Giles, seconded by Committee Member Theodora Hackenberg

AYE: Vice Chair Moises Gallegos
Committee Member Jamon Fifer
Committee Member Kelly Carbello
Committee Member David Giles
Committee Member Theodora Hackenberg
Committee Member Carlos Vargas

Other: Chair Lisa Baker (ABSENT)
Committee Member Kirstin Flores (ABSENT)
Committee Member Brandon Hiller (ABSENT)

Passed

5. OLD BUSINESS

None.

6. NEW BUSINESS

- a. FY2024/25 DES Compliance and Monitoring for Community Action Programs presented by Michelle Thomsen, Arizona Department of Economic Security - Emergency Services Program Manager.

Ms. Thomsen discussed the upcoming monitoring for the City of Glendale's Community Action Program and explained the monitoring process for the Community Services Block Grant (CSBG), Low Income Home Energy Assistance Program (LIHEAP), Short-term Crisis (STC) program, and Neighbors Helping Neighbors program (NHN). She explained the goals of monitoring, best practices, grant recipient selection, monitoring process, findings and recommendations, and the SFY25 monitoring schedule.

The Committee discussed the information.

- b. 2025-2029 HUD Consolidated Plan Goal Recommendations - For information and consensus direction.

Ms. DiLeo discussed the 2025-2029 Consolidated Plan and the FY25-26 Annual Action Plan. Ms. DiLeo included the need assessment findings, Community Survey Results, Recommendations, Strategic Goals, and Next Steps in her presentation.

The Committee discussed the presentation and provided consent to the four goals included in the presentation.

- Increase Access to Affordable Housing
- Increase Access to Homeless Services
- Increase Access to Public Services for Vulnerable Populations
- Advance Fair Housing Initiatives

7. DIRECTOR'S REPORT

Mr. Hess announced Jean Moreno's upcoming retirement from the City of Glendale as Director of Community Services and the hiring of Kimberly Hall as the new Director of Community Services.

8. COMMITTEE MEMBER COMMENTS AND SUGGESTIONS

Mr. Vargas suggested that when looking at affordable housing in the City, we should consider the long-term viability of the communities we are establishing.

9. NEXT MEETING

The next regular meeting of the Community Development Advisory Committee will be held on December 21, 2024 at 5:30 p.m., in the Sapphire Room of the Civic Center, located at 5750 W. Glenn Dr., Glendale, Arizona, 85301.

10. ADJOURNMENT

Vice Chair Gallegos adjourned the meeting at 6:33 p.m.

The Community Development Advisory Committee meeting minutes of September 19, 2024 were submitted and approved this day November 21, 2024.

Yolanda Poole
Recording Secretary