

DRAFT



MINUTES

**COMMUNITY DEVELOPMENT ADVISORY COMMITTEE
GLENDALE CIVIC CENTER
SAPPHIRE ROOM
5750 W. GLENN DR.
GLENDALE, ARIZONA 85301**

**APRIL 17, 2025
5:30 P.M.**

1. CALL TO ORDER

Chair Baker called the meeting to order at 5:35 p.m.

2. ROLL CALL

Present: Lisa Baker, Chair
Kelly Carbello, Committee Member
Kirstin Flores, Committee Member
David Giles, Committee Member
Theodora Hackenberg, Committee Member
Brandon Hiller, Committee Member
Carlos Vargas, Committee Member

Absent: Moises Gallegos, Vice Chair
Jamon Fifer, Committee Member

Also Present: Kimberly Hall, Director, Community Services
Michelle Yates, Deputy Director, Community Services
Matthew Hess, Deputy Director, Community Services
Cynthia Ramirez, Administrative Support Assistant
Alma Corrales, Community Services Prgm Coordinator

3. CITIZEN COMMENTS

None.

4. APPROVAL OF THE MINUTES

a. Community Development Advisory Committee Minutes of March 20, 2025.

Commissioner Vargas requested two amendments to the draft minutes of March 20, 2025.

Commissioner Carbello made the motion to approve the minutes as amended and Commissioner Giles seconded the motion.

The Committee voted unanimously to approve the minutes as amended.

After the vote was taken Commissioner Carbello stated she was present at the meeting of March 20, 2025, but was marked as absent.

Commissioner Vargas made a new motion for (3) amendments (2) to amend the body of the minutes and (1) to amend Commissioner Carbello as present in the minutes of March 20, 2025. The motion carried and is reflected in the vote tally.

Motioned by Committee Member Carlos Vargas, seconded by Committee Member David Giles

AYE: Chair Lisa Baker
Committee Member Kelly Carbello
Committee Member Kirstin Flores
Committee Member David Giles
Committee Member Theodora Hackenberg
Committee Member Brandon Hiller
Committee Member Carlos Vargas

Passed

5. OLD BUSINESS

None.

6. NEW BUSINESS

a. CAP Programmatic Update/Satisfaction Survey Results

Ms. Yates presented the FY2025 Community Action Program (CAP) survey results and the CAP programmatic expenditures to date. This fulfills the Community Services Block Grant (CSBG) org standards 1.3 and 5.9, respectively.

Commissioner Carbello requested the percentage of clients served by CAP who were disabled.

The Committee discussed the information.

7. DIRECTOR'S REPORT

Ms. Hall discussed that over 300 residents attended the Resource Fair, which was recently held on April 12 at the System of Care Center (SoCC), located at 7677 W. Bethany Home Rd. Glendale, AZ 85303. She also thanked the CDAC for their continued service.

Ms. Hall introduced Alma Corrales who is a Community Services Program Coordinator for the City of Glendale.

Ms. Corrales spoke about a recent success story for the Family Self-Sufficiency (FSS) program. She introduced Jose Quevedo, who shared with the CDAC Committee his story of success in the program and how he accomplished his goal of homeownership with the assistance of Ms. Corrales and the FSS program.

8. COMMITTEE MEMBER COMMENTS AND SUGGESTIONS

Commissioner Vargas thanked Ms. Corrales for her work and Mr. Quevedo for sharing the story of homeownership success and for his service to our country.

9. NEXT MEETING

The next regular meeting of the Community Development Advisory Committee will be held on May 15, 2025, at 5:30 p.m., in the Sapphire Room of the Glendale Civic Center, located at 5750 W. Glenn Dr., Glendale, Arizona, 85301.

10. ADJOURNMENT

Chair Baker adjourned the meeting at 6:07 p.m.

The Community Development Advisory Committee meeting minutes of April 17, 2025 were submitted and approved this 15th day of May, 2025.

Yolanda Poole
Recording Secretary