

# PS TRAX

Inventory Management for First Responders.

## PSTRAX PROPOSAL FOR:

### Glendale Fire Department

Eric Keppler, EMS Deputy Chief

11550 West Glendale Ave Glendale, AZ 85307



Contact **Melissa Johnson** at [melissa@pstrax.com](mailto:melissa@pstrax.com),  
for questions or adjustments.

Created October 23, 2025

# MODULES OVERVIEW

The PSTrax system consists of seven modules. Simply select the modules your agency would like to start with. You may add additional modules at any time.



The [Vehicle Module](#) automates vehicle maintenance checks and all tools and equipment carried on each vehicle. Each apparatus can be customized based on its checklists (daily/weekly/monthly/PMs) and inventories, with unlimited check scheduling options - any frequency. Track inventory transfers and complete as-needed checks for fuel logs, PMs, and post-call inventories. Easily manage your entire fleet, see the location of each vehicle, and make status updates for in-service, out-of-service, and reserve units.



The [Station Module](#) schedules building maintenance inspections, chore schedules, safety inspections, specialty equipment inspections, and basic EMS and station supply checks. Each station, building, training facility, or headquarters checklist can be customized based on its individual desired inspections or checks, (daily/weekly/monthly/quarterly, etc.), with unlimited check scheduling options - any frequency.



The [SCBA Module](#) tracks the full history for each piece of SCBA gear from purchase to retirement. Document any type of event - inspections, hydrostat tests, flow tests, air fills, repairs, contaminant exposures, and more. Convenient, easy to access reports can be pulled in real time, or pushed to you as requested. View expiration dates and maintenance

costs for better forecasting and justification for replacement as needed. Includes all SCBA inventories across your agency.



The [PPE Module](#) tracks the full history for each piece of PPE gear from purchase to retirement. Manage gear assignments and document any type of event - routine inspections, advanced inspections, cleanings, repairs, contaminant exposures, and more. View expiration dates and maintenance costs for better forecasting and justification for replacement as needed. Includes all PPE inventories - including multiple sets and unassigned gear.



The [Critical Asset Module](#) tracks the full history for each critical, or high dollar asset from purchase to retirement. Track grant-funded equipment, manage assignments and document any type of event - inspections, testing, repairs, and more. Create custom events for anything you would like to track, such as hydrant flow tests, annual hose testing, and radio software updates. View expiration dates and maintenance costs for better forecasting and justification for replacement as needed.



The [Supplies Module](#) provides visibility and tracking of all consumable supplies (EMS supplies, station supplies, and repair parts) across every location in your agency. Real time reporting on below par, expirations, and usage trends. Save time and money with streamlined inventory processes that reduce stock issues, manage expiration dates, and restock supplies that need refilled.

The [Controlled Substance Module](#) tracks every vial handoff for DEA Schedule II, III and IV controlled substances such as arriving/departing checks, usage events, restocks, and inventory checks. Track and document each vial by its control number, lot number and



expiration date. Electronic signature and dual authentication provide even more secure verification.

# SOLE SOURCE LETTER

October 23, 2025

Eric Keppler, EMS Deputy Chief  
Glendale Fire Department  
11550 West Glendale Ave  
Glendale AZ, 85307

**Re: Sole Source Provider Letter**

Dear Eric Keppler,

This letter confirms that Station Automation, Inc. (dba PSTrax) is recognized as a sole source provider in its space and has been selected as such by leading first responder agencies across the country. The unique capabilities of PSTrax and the proprietary services we offer make us the only provider able to deliver the level of customization, functionality, and support needed to meet the operational requirements of Glendale Fire Department.

Below, we outline the key differentiators that demonstrate why PSTrax qualifies as a sole source provider.

**1. Specialized Solution Built for First Responder Agencies**

PSTrax is the industry-leading Operations Readiness and Logistics Management platform purpose-built for first responder agencies. For over 15 years, we have specialized in consolidating essential operations checks—including Vehicle, SCBA, PPE, Critical Asset, Station, Inventory, and Controlled Substance checks—into a single, cloud-based solution. Unlike general software vendors, our entire system is specifically designed to meet the unique needs of first responders.

## **2. Tailored, Modular Solution for Maximum Flexibility**

PSTrax offers seven fully customizable modules: Vehicle, SCBA, PPE, Critical Asset, Station, Inventory, and Controlled Substance. Your agency can select only the modules you need, with the flexibility to add others as your needs evolve. This modular approach is unique, as other vendors typically require agencies to purchase full-suite solutions, including unnecessary components.

## **3. Unique, Purpose-Built Functionality Not Available Elsewhere**

Unlike other vendors that offer basic “bolt-on” solutions as part of larger systems (such as RMS or training platforms), PSTrax is the only stand-alone solution dedicated solely to operations checks and logistics management. Our deep functionality, developed over 15 years of working with first responder agencies, includes features and workflows tailored to operational readiness that cannot be replicated by general-purpose systems.

## **4. Custom Configuration for Your Agency**

We recognize that every agency has unique operational requirements. PSTrax is custom-configured to align with your specific workflows, checklists, and processes. Unlike other vendors that provide off-the-shelf templates, we work closely with your team to ensure that the system fits seamlessly into your existing processes, eliminating the need for major adjustments on your end.

## **5. Comprehensive, Full-Service Implementation and Ongoing Support**

PSTrax offers a turnkey, full-service solution. Our in-house implementation team manages every step of the system setup—from data collection and configuration to deployment. Unlike other vendors that require self-implementation or charge hourly, we handle the entire process, delivering a fully operational, ready-to-use system upon completion.

## TURNKEY SOLUTION, BUILT FOR YOU

<u>YOUR JOB</u>	<u>OUR JOB</u>
<p>➤ Send Your Current Checks &amp; Inventories (exportable format)</p> <div style="text-align: center;">  </div> <p style="text-align: center;"><b>That's It!</b> <b>Relax while we do the rest.</b></p>	<ul style="list-style-type: none"> <li>➤ Project Management</li> <li>➤ Data Clean-Up &amp; Import</li> <li>➤ Custom Configure</li> <li>➤ Unlimited Training</li> <li>➤ Rollout Support</li> <li>➤ Unlimited Ongoing Changes</li> </ul> <div style="text-align: right; padding-right: 20px;"> <p><b>GUARANTEED ROLLOUT</b></p> <p><b>NO PROJECT</b></p> <p><b>SOLE SOURCE PROVIDER</b></p> </div>

Additionally, our comprehensive support package includes:

- **Unlimited Support:** No hourly fees or limits—our team is available anytime to assist.
- **Unlimited Training:** Customized training during implementation and ongoing training upon request.
- **Unlimited Ongoing Changes:** We act as your administrative assistant, managing system updates and configuration changes as needed, at no additional cost.

### Conclusion

The combination of specialized functionality, tailored configuration, and comprehensive, full-service implementation sets PSTRax apart as the only vendor capable of meeting the requested operational requirements of Glendale Fire Department. As such, we are recognized as a sole source provider.

If you have any questions or would like additional details, please do not hesitate to contact us.

Thank you,

A handwritten signature in blue ink, appearing to read 'S. Bergeron', with a long horizontal stroke extending to the left.

Scott Bergeron, CEO & Co-Founder  
Station Automation Inc. (dba PSTRax)  
5837 S. Gallup St Suite 140, Littleton, CO 80120  
888.330.6006 Office  
scott@pstrax.com

# EXHIBIT A: MODULES & PRICING

**The pricing below includes:**

- **Software License:** Access to the licensed modules.
- **Setup & Implementation:** Includes project management, data import, configuration, training, and rollout.
- **Hosting:** Secure and reliable platform hosting.
- **Unlimited Support:** Ongoing support, including training and configuration updates.

**Pricing was created on October 23, 2025 and is valid for 90 days.** Please contact your PSTrax representative for adjustments to the modules priced below.

## Annual Software License Fees

	Billed	Limit	Metric	Price	Total
<b>Vehicle</b>	Annual	40	Vehicles	\$192.00 per year	<b>\$7,680.00</b> per year
40 vehicle ID #'s : BC151, BR156, E150, E151, E152, E153, E154, E156, E157, E158, E159, HM157, HR159, L152, L155, L157, LA157, LT152, LT155, LT157, MR151, Reserve Engine 1,2, Reserve MR, BC152, C1558, E1540, MR153, MR157, MR158, Reserve BC, 5 Reserve Engines, Reserve Ladder, SWAT Medic Truck, U159, UTV157-S14, UTV1578-C24, UTV159-S15, UTV159-C19, WDC					
<b>Station</b>	Annual	11	Stations / Buildings	\$213.00 per year	<b>\$2,343.00</b> per year
Includes:					
<b>SCBA</b>	Annual	11	Stations / Buildings	\$266.25 per year	<b>\$2,928.75</b> per year
Includes:					

	Billed	Limit	Metric	Price	Total
<b>PPE</b>	Annual	11	Stations / Buildings	\$266.25 per year	<b>\$2,928.75</b> per year
Includes:					
<b>Asset</b>	Annual	11	Stations / Buildings	\$266.25 per year	<b>\$2,928.75</b> per year
Includes:					
<b>Supplies</b>	Annual	9	Stations / Buildings	\$450.00 per year	<b>\$4,050.00</b> per year
Includes:					
<b>Controlled Substance</b>	Annual	31	Managed Locations	\$250.00 per year	<b>\$7,750.00</b> per year
Count - 31 managed containers (drug boxes, safes, etc.) including: Engine 150,151,152,153,154, 156,157, 158, 159, 1540, HM157, HR159, L152, L155, L157, LT152, LT155, LT157, MR151, MR153, MR157, SE Restock 1, 2, SE 151, 152, 158 Arena, Z-1570, Z-1571, Z-1572, Z-1573, Z-1574					

### One-Time Software Implementation Fees

	Billed	Limit	Metric	Price	Total
<b>Vehicle</b>	One-Time	0.0	Vehicles	\$70.00	<b>\$0.00</b>
<b>Station</b>	One-Time	0.0	Stations / Buildings	\$75.00	<b>\$0.00</b>
<b>SCBA</b>	One-Time	0.0	Stations / Buildings	\$70.00	<b>\$0.00</b>
<b>PPE</b>	One-Time	0.0	Stations / Buildings	\$70.00	<b>\$0.00</b>
<b>Asset</b>	One-Time	0.0	Stations / Buildings	\$70.00	<b>\$0.00</b>
<b>Supplies</b>	One-Time	0.0	Stations / Buildings	\$90.00	<b>\$0.00</b>

	Billed	Limit	Metric	Price	Total
<b>Controlled Substance</b>	One-Time	0.0	Managed Locations	\$50.00	<b>\$0.00</b>

## Other Services (Optional)

	Billed	Limit	Metric	Price	Total
<b>API Library (INCLUDED)</b>	Annual	0.0	FREE	\$0.00 per year	<b>\$0.00</b> per year
Your IT team can use PSTrax's API library of endpoints to connect and sync data with other critical systems.					
<b>Single Sign On</b>	Annual	0	SSO Users	\$10.00 per year	<b>\$0.00</b> per year
Connect PSTrax to your Identity Provider (ex. Active Directory, Azure, Google, Okta) for centralized login.					
<b>On-Site Training</b>	One-Time	0.0	Days	\$1,500.00	<b>\$0.00</b>
Includes: 1 trainer for X days (Up to 25 students per trainer per day)					
<b>On-Site Document Prep</b>	One-Time	0.0	Days	\$1,000.00	<b>\$0.00</b>
Includes: 1 resource for X days to organize checklists and inventory documents					
<b>Travel Expenses</b>	One-Time	0.0	Trainers	\$1,500.00	<b>\$0.00</b>
Includes: \$1000 airfare plus \$500 per day for each person					

## Ready-To-Use Integrations (Optional)

	Billed	Limit	Metric	Price	Total
<b>First Arriving Integration</b>	Annual	0.0	Users	\$3.00 per year	<b>\$0.00</b> per year

	Billed	Limit	Metric	Price	Total
Connect to your First Arriving dashboards to bring PSTrax insights to life — in real time.					
<b>Life-Assist Integration</b>	Annual	0.0	Users	\$3.00 per year	<b>\$0.00</b> per year
Connect Life-Assist to PSTrax to manage your product catalog and POs in one place.					

One-Time Fees :	\$0.00
Annual Fees * :	\$30,609.25 per year
<b>Year 1 Grand Total (USD) :</b>	<b>\$30,609.25</b>

**Other Special Instructions:** None

*E.K.*

# EXHIBIT B: INITIAL TERM & INVOICE

## Initial Term

PSTrax offers multi-year agreements, allowing CLIENT to simplify operations by eliminating the need for annual procurement and renewal processes. Software license fees for multi-year terms are invoiced annually, as outlined in the terms below.

### Select the Initial Term of the Agreement:

Select 1 to 5 years: 5 years

## Annual Software License Fees

### Check a payment preference for the Annual Software License Fees:

- Pay the entire 1st year's Annual Software License Fees now.
- Prorate the 1st year's Annual Software License Fees to the following date: \_\_\_\_\_
- Other instructions (if applicable): \_\_\_\_\_  
N/A for renewals

*E.K.*

# MASTER AGREEMENT

This Master Agreement ("Agreement") is entered into between **Station Automation Inc. (dba PSTrax)**, a Delaware corporation with its principal office at 5837 S. Gallup St., Suite 140, Littleton, CO 80120 ("PSTrax"), and **Glendale Fire Department** ("CLIENT"). PSTrax and CLIENT are collectively referred to as the "Parties" and individually as a "Party."

**Purpose:** CLIENT seeks to utilize PSTrax's hosted "software as a service" modules to enhance and automate its operations. PSTrax agrees to provide these services under the terms and conditions outlined in this Agreement.

## TERMS AND CONDITIONS

**1. INITIAL TERM.** The Agreement will begin on the date both Parties execute it and remain in effect for the Initial Term specified in Exhibit B: Initial Term & Invoice. If no term is specified, the default Initial Term will be one (1) year.

**2. TERM COMMITMENT.** CLIENT agrees to fulfill the entirety of the Initial Term and is responsible for all fees related to the licensed modules specified in Exhibit A: Modules & Pricing for the duration of the Initial Term.

**3. 365-DAY MONEY-BACK GUARANTEE.** PSTrax offers CLIENT a 365-Day Money-Back Guarantee for each licensed module. If CLIENT is unsatisfied, it may cancel a module within the 30 days immediately following the 365-day period and receive a full refund of the module's first-year software license fees and one-time implementation fees. Refunds will be processed within 90 days of cancellation. To qualify, CLIENT must:

- Make reasonable efforts to implement and "go live" with the module.
- Ensure that crews actively use the module in their operations to consistently log and complete tasks for a minimum of six (6) months.
- Make reasonable efforts to work with PSTrax to address and resolve any issues before submitting a cancellation request.

**4. AUTO-RENEWAL.** At the conclusion of the Initial Term or any subsequent Renewal Term, this Agreement will automatically renew for an additional one (1) year unless either Party provides written notice of termination at least 30 days prior to the term's expiration. Renewal Terms will be subject to the then-current pricing and any applicable annual increases. All terms, conditions, and provisions outlined in this Agreement will remain in effect during the Renewal Term(s).

**5. TERMINATION NOTICE.** Either Party may terminate this Agreement or modify the licensed modules by providing 30 days' written notice prior to the Initial Term or Renewal Term's expiration.

**6. LICENSED MODULES.** CLIENT is granted a non-exclusive license to use the purchased modules outlined in Exhibit A: Modules & Pricing for the duration of the Agreement.

**7. ADDITIONAL MODULES.** CLIENT may license additional modules at any time by executing a written amendment to this Agreement.

**8. USER ACCESS.** PSTrax allows unlimited users. Each user will have a unique login and role-based security access within the system.

**9. SCOPE OF WORK.** Pricing is based on the "active" number of stations, vehicles, or managed locations listed in Exhibit A: Modules & Pricing. Retired items are not included in this count.

**10. ANNUAL AUDIT & SCOPE CHANGES.** CLIENT may add stations, vehicles, or managed locations to the system at any time during the year. PSTrax will conduct an annual audit to verify the "active" number of items being managed in the system. If the actual count exceeds the scope specified in Exhibit A: Modules & Pricing, CLIENT will be notified of any additional charges.

**11. ANNUAL PRICE INCREASES.** Software license fees may increase annually by 5% from the previous year's per-unit pricing to account for additional functionality, inflation, or business costs. CLIENT will receive written notice of any such increase at least 45 days prior to the renewal date. This increase is independent of any price adjustments outlined in Section 4 – Auto Renewal and Section 9 – Scope of Work Increases.

**12. PAYMENT TERMS.** Invoices are due within 45 days of issuance. First-year annual software license fees and one-time implementation fees will be invoiced upon mutual execution of this Agreement by the Parties. In subsequent years, annual software license fees will be invoiced at least 30 days prior to the anniversary date. Late payments may incur a monthly fee of 1.5% on the outstanding balance. If payments remain overdue for more than 90 days, PSTrax may suspend system access. Any unpaid balances may be referred to collections, with CLIENT responsible for all associated fees.

**13. IMPLEMENTATION.** PSTrax will manage the implementation of licensed modules, including setup, document organization, configuration, data import, admin training, and go-live support. Both Parties will assign a Project Manager to oversee the process and ensure timely completion. CLIENT must provide required documentation promptly; delays may extend the timeline. CLIENT will have the opportunity to review and approve the modules before go-live.

**14. TRAVEL.** Unless specified in Exhibit A: Modules & Pricing, travel is not anticipated and is not included in the provided pricing. All implementation, training, and support meetings will be conducted virtually via video conferencing. Any travel requested by CLIENT will be invoiced separately and requires CLIENT's written approval prior to booking.

**15. CHANGES TO PLATFORM.** PSTrax is a multi-tenant platform and may, at its sole discretion, implement changes to the modules as necessary to maintain or improve the quality, delivery, performance, or cost efficiency of its products and services, enhance its competitive position, or ensure compliance with applicable laws.

**16. DATA OWNERSHIP.** CLIENT retains ownership of all data entered into the system. Data can be exported via the user interface or requested in digital format (PDF, Excel, or CSV) during the Agreement term and up to 36 months after termination.

PSTrax will retain CLIENT's data for at least 36 months post-termination unless otherwise requested.

**17. HOSTING & AVAILABILITY.** The system is hosted on Amazon Web Services or a comparable provider. PSTrax is not liable for outages caused by hosting providers but will work to restore service as quickly as possible.

**18. FORCE MAJEURE.** PSTrax is not liable for delays or interruptions caused by uncontrollable events, such as natural disasters, strikes, or acts of war. PSTrax will resume performance as soon as feasible.

**19. COMPLIANCE.** Both Parties will comply with all applicable laws. CLIENT is responsible for ensuring that its use of the system, checks, and inspections complies with all applicable local, state, and federal regulations, including but not limited to NFPA, DOT, OSHA, and DEA requirements, as well as manufacturer recommendations and the SOPs of the authority having jurisdiction (AHJ).

**20. INTELLECTUAL PROPERTY.** All intellectual property rights, including but not limited to software, source code, documentation, designs, trademarks, and other proprietary materials, owned or developed by PSTrax prior to or outside the scope of this Agreement, shall remain the sole property of PSTrax. No rights, licenses, or interests in PSTrax's intellectual property are transferred to CLIENT or any third party except as expressly granted under this Agreement. CLIENT agrees not to reverse engineer, decompile, disassemble, or otherwise attempt to access the source code or underlying ideas of the software.

**21. CONFIDENTIALITY.** The terms, provisions, and conditions of this Agreement, along with any software, materials, information, files, or documentation exchanged between the Parties, are confidential and proprietary. Neither Party may disclose such information without the other Party's prior written consent, except as required by law or public records obligations, in which case the disclosing Party must notify the owning Party before disclosure.

**22. DATA USAGE.** By using the software, CLIENT agrees that data they provide (excluding personal or sensitive information as defined by data privacy laws) may be anonymized and aggregated. This data will be used solely to improve the software, develop new tools or services, and enhance features like machine learning and predictive analytics. It will not be sold to third parties.

**23. USE OF NAME.** CLIENT agrees that PSTRax may identify it as a customer and use its logo and name in promotional materials solely to highlight the business relationship. CLIENT may request PSTRax to cease such use by emailing marketing@pstrax.com. Please allow up to 30 days for the request to be processed.

**24. DISPUTE RESOLUTION.** The Parties agree to resolve disputes through mutual discussion. If unresolved, they will attempt mediation before litigation. If mediation fails within 60 days, either Party may pursue litigation.

**25. GOVERNING LAW.** This Agreement shall be governed by and construed in accordance with the laws of the State of Delaware.

**26. LIMITATION OF LIABILITY.** PSTRax's liability under this Agreement, whether arising from contract, tort (including negligence), strict liability, or any other legal theory, is limited to the total software license fees paid by CLIENT in the three (3) months preceding the event giving rise to the claim. This includes liability for data breaches, unauthorized access, or data loss. PSTRax is not liable for indirect, consequential, incidental, special, or punitive damages, including lost revenue or profits, even if advised of their possibility.

**27. SEVERABILITY.** If any provision of this Agreement, in whole or in part, is deemed unenforceable for any reason, the remaining portions of that provision and the rest of the Agreement shall remain valid and enforceable.

**28. ENTIRE AGREEMENT.** This Agreement represents the complete understanding between the Parties and supersedes all prior agreements, communications, and understandings, whether written or oral. Any amendments must be approved in writing by both Parties.

**29. ELECTRONIC SIGNATURES.** This Agreement may be executed electronically, with digital signatures carrying the same legal effect as originals. It may also be signed in counterparts, each considered an original, which together shall constitute a single,

binding document.

## BILLING DETAILS

Please provide the best contact information for your agency's billing department or individual responsible for receiving and processing invoices:

**Name:** Eric Keppler

**Title:** Deputy Fire Chief

**Email:** ekeppler@glendaleaz.com

**Phone:** (623)930-4411

**Address:** 11550 W. Glendale Ave. Glendale, Arizona 85307

## PAYMENT BY WIRE AND ACH

To pay by wire or ACH, please use the following details:

**Bank name**

**FirstBank**

<b>Bank name</b>	<b>FirstBank</b>
Bank address	10403 West Colfax Avenue Lakewood, CO 80215
Bank phone	800-964-3444
Bank routing & transit #	107005047
For the credit of	Station Automation Inc. (dba PSTRax)
PSTRax address	5837 S. Gallup St., Suite 140 Littleton, CO 80120
PSTRax account #	2435560322
PSTRax account type	Checking

## **AUTHORIZED ACCEPTANCE**

By signing below, CLIENT and PSTRax agree to the pricing, terms, and conditions of this Agreement. Each Party certifies that the individual signing on its behalf is duly authorized to execute this Agreement, binding their respective organization to its terms and obligations. Each organization is responsible for addressing any misrepresentation of authority by its signor.

### **Glendale Fire Department**

**Signature:**

*Eric Keppler*

**Name:** Eric Keppler  
**Title:** Deputy Fire Chief  
**Email:** ekeppler@glendaleaz.com  
**Phone:** (623)930-4411  
**Date:** 02 / 09 / 2026

**Station Automation, Inc. (dba PSTrax)**

**Signature:**



**Name:** Scott Bergeron  
**Title:** CEO

**Email:** scott@pstrax.com

**Phone:** 888-330-6006

**Date:** October 23, 2025

## **DELIVERY OF EXECUTED AGREEMENT**

If signed electronically with PandaDoc, a copy of the executed Agreement will be automatically emailed to both Parties. If printed and signed manually, please scan and email ALL PAGES of the signed Agreement to **melissa@pstrax.com**

# CERTIFICATE *of* SIGNATURE

REF. NUMBER  
**AMHL3-XG4LU-5ATIU-THVDG**

DOCUMENT COMPLETED BY ALL PARTIES ON  
**09 FEB 2026 21:53:40**  
UTC

## SIGNER

**ERIC KEPPLER**

EMAIL  
**EKEPPLER@GLENDALEAZ.COM**

SHARED VIA  
**LINK**

## TIMESTAMP

SENT  
**09 FEB 2026 14:00:13**

VIEWED  
**09 FEB 2026 21:49:20**

SIGNED  
**09 FEB 2026 21:53:40**

## SIGNATURE



IP ADDRESS  
**208.48.8.4**

LOCATION  
**GLENDALE, UNITED STATES**



Station Automation dba PS Trax  
Master Agreement

CITY OF GLENDALE, an Arizona  
municipal corporation

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Patrick S. Banger, City Manager

ATTEST:

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Julie K. Bower, City Clerk (SEAL)

APPROVED AS TO FORM:

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Michael D. Bailey, City Attorney