

DRAFT



**MINUTES
BOND COMMITTEE
5850 W. GLENDALE AVE.
GLENDALE, ARIZONA 85301
MARCH 4, 2026
5:30 P.M.**

1. CALL TO ORDER

The meeting was called to order at 5:30 PM by Levi Gibson, Budget and Finance Director, who facilitated the meeting in the absence of an appointed Chair and Vice Chair.

2. ROLL CALL

Present: Lisa Baker, Committee Member
Joyce Clark, Committee Member
David Giles, Committee Member
Gary Hirsch, Committee Member
Ian Hugh, Committee Member
James Nguyen, Committee Member
Cory Robinett, Committee Member

Also Present: Levi Gibson, Director, Budget and Finance

3. CITIZEN COMMENTS

There were no comments.

4. APPROVAL OF THE MINUTES

- a. Citizen Bond Election Committee Minutes of January 21, 2026.

A motion was made by Committee Member Joyce Clark, motion was seconded by Committee Member James Nguyen Correction to January 21, 2026 meeting minutes: Final page, year needs to be changed from "2022" to "2026." Staff will make this correction.

AYE: Committee Member Lisa Baker
Committee Member Joyce Clark
Committee Member David Giles
Committee Member Gary Hirsch
Committee Member Ian Hugh
Committee Member James Nguyen
Committee Member Cory Robinett

Passed

5. **FOR DISCUSSION AND ACTION: 2026 CHAIR AND VICE CHAIR RECOMMENDATION**

Staff will lead a discussion on the Chair and Vice Chair recommendations for 2026.

A motion was made by Committee Member Gary Hirsch, motion was seconded by Committee Member James Nguyen recommend Lisa Baker as the 2026 Chair of the Bond Committee.

AYE: Committee Member Lisa Baker
Committee Member Joyce Clark
Committee Member David Giles
Committee Member Gary Hirsch
Committee Member Ian Hugh
Committee Member James Nguyen
Committee Member Cory Robinett

Passed

A motion was made by Committee Member Ian Hugh, motion was seconded by Committee Member Gary Hirsch recommend Joyce Clark as the 2026 Vice Chair of the Bond Committee.

AYE: Committee Member Lisa Baker
Committee Member Joyce Clark
Committee Member David Giles
Committee Member Gary Hirsch
Committee Member Ian Hugh
Committee Member James Nguyen
Committee Member Cory Robinett

Passed

6. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- a. *PRESENTATION AND DISCUSSION: BOND COMMITTEE ROLES AND RESPONSIBILITIES. Presented by Levi Gibson, Director, Budget and Finance

Review of the Committee's advisory function, scope of authority, reporting structure, and relationship to City Council.

- Established under Ordinance No. 026-4 (January 2026)
- Committee serves in a strictly advisory capacity
- Sunset date: December 31, 2026

Core Responsibilities:

1. Recommend whether to call a November 3, 2026 bond election
2. Recommend bond categories
3. Recommend bond amounts
4. Identify CIP projects for voter materials

Intergovernmental Coordination Requirement:

- Must obtain formal recommendations from:
 - Parks & Recreation Commission
 - Library Advisory Board

Deliverable:

- Formal written recommendation to City Council

Action:

- Staff to prepare framework for final recommendation report

- b. *PRESENTATION AND DISCUSSION: PUBLIC MEETING LAW TRAINING. Presented by Ashley Wallace, Assistant City Attorney, City of Glendale

Presentation regarding Arizona Open Meeting Law requirements, quorum considerations, public notice obligations, and permissible communications.

Key Compliance Requirements:

- All meetings must be public and properly noticed
- No quorum discussions outside meetings (including email/text)
- Legal action only valid if taken in a public meeting
- Agendas must be posted ≥24 hours in advance
- Minutes/audio must be posted within 10 working days

Risk Areas Identified:

- "Hub and spoke" communications
- "Daisy chain" communications
- Electronic communications creating unintended quorum

Penalties:

- Actions taken in violation are null and void

- Civil penalties up to \$2,500 per violation
- Potential removal from office

c. * PRESENTATION AND DISCUSSION - CAPITAL IMPROVEMENT PLAN (CIP) & BOND FUNDING OVERVIEW. Presented by Levi Gibson, Director, Budget and Finance

The City's 10-year adopted Capital Improvement Plan, Alignment with Voter-approved bond purposes, and long-term financing considerations.

Overview:

- 10-year CIP (FY2027–2036) totals approximately \$2.8 billion
- First year only is formally appropriated
- Projects defined as:
 - \$50,000
 - Useful life \geq 5 years

Funding Sources:

- General Obligation (GO) Bonds
 - Grants
 - Development Impact Fees
 - Enterprise Funds
 - Pay-as-you-go

 - Significant reliance on enterprise funding (\approx \$1.2B)
 - Several categories require new voter authorization (highlighted in blue)
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Bond Program Strategic Discussion

Key Policy Insight:

- Some bond categories (e.g., Parks) currently have zero remaining authorization

Example – OPS Campus:

- Total estimated cost: \sim \$35M
- Current bond allocation shown: \$12M
- Gap funded via enterprise funds (ratepayer impact)

Committee Direction:

- Evaluate:
 - Bond financing vs. enterprise funding
 - Ratepayer impacts vs. tax impacts

Actions:

- Staff to provide:
 - Ratepayer impact analysis (enterprise funding scenario)
 - Bond financing impact comparison

d. *DISCUSSION OF FUTURE MEETINGS AND COORDINATION

Discussion Outcome:

- Need to align with:
 - Parks & Recreation Commission (2nd week)
 - Library Advisory Board (1st week)

Actions:

- Staff to:
 - Publish recurring meeting calendar
 - Coordinate timing with Parks and Library recommendations
 - Schedule April meeting (3rd Wednesday)
- Proposed meeting schedule for the upcoming fiscal year
- Coordination with Parks and Recreation Advisory Commission
- Coordination with Library Advisory Board
- Alignment of reporting timelines and joint presentations (if appropriate)

A motion was made by Committee Member Joyce Clark, motion was seconded by Committee Member Lisa Baker Motion to establish regular meeting schedule of the 3rd Wednesday of each month at 5:30 pm.

AYE: Committee Member Lisa Baker
Committee Member Joyce Clark
Committee Member David Giles
Committee Member Gary Hirsch
Committee Member Ian Hugh
Committee Member James Nguyen
Committee Member Cory Robinett

Passed

7. **COMMITTEE COMMENTS AND SUGGESTIONS**

Key Requests

1. OPS Campus Evaluation
 - Include as future agenda item (bond vs. non-bond funding)
2. Ratepayer Impact Analysis
 - Compare:
 - Bond election scenario
 - Enterprise funding scenario
3. Upcoming Presentations Requested
 - Community Services (Libraries)
 - Parks & Recreation Director
 - Additional staff for OPS Campus
4. Survey Results
 - Include results from Trust for Public Land (TPL) survey

8. **NEXT MEETING**

The next regular meeting of the Citizen Bond Election Committee will be held on April 15th at 5:30 p.m., at the Glendale Civic Center, 5750 West Glenn Drive, Glendale, Arizona, 85301.

9. **ADJOURNMENT**

A motion was made by Committee Member Joyce Clark, motion was seconded by Committee Member Gary Hirsch Meeting was adjourned at approximately 6:48 pm.

AYE: Committee Member Lisa Baker
Committee Member Joyce Clark
Committee Member David Giles
Committee Member Gary Hirsch
Committee Member Ian Hugh
Committee Member James Nguyen
Committee Member Cory Robinett

Passed

The Citizens Bond Election Committee meeting minutes of March 4, 2026 were submitted and approved this 15th day of April, 2026.

Levi Gibson
Executive Officer