



City Council Regular Meeting

City Hall - Council Chambers

1900 N. Civic Square

Goodyear, AZ 85395

Monday, May 20, 2024

Immediately following the Community Facilities District that begins at 5:00 PM

Mayor
Joe Pizzillo

Vice Mayor
Laura Kaino

Councilmember
Sheri Lauritano

Councilmember
Wally Campbell

Councilmember
Bill Stipp

Councilmember
Brannon Hampton

Councilmember
Vicki Gillis



CITIZEN COMMENTS/APPEARANCES FROM THE FLOOR

Please complete a speaker card and submit it to the City Clerk prior to the meeting being convened, if possible. Each speaker is limited to three (3) minutes. Once the City Clerk has called your name, step up to the lectern and begin by clearly stating your name for the record and whether you are a Goodyear resident.

NON-AGENDA ITEMS

Members of the public may address the City Council regarding any non-agenda item within the jurisdiction of the City Council. The City Council will listen to comments and may take any of the following actions:

- Respond to criticism.
- Request that staff investigate and report on the matter.
- Request that the matter be scheduled on a future agenda.

AGENDA ITEMS

Members of the public may address the City Council regarding any item on the Consent, Public Hearing and/or Business portions of the agenda. Each speaker's name will be called in turn once the item has been reached and after City staff have completed their presentation.

PROCEDURES

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Goodyear City Council and to the general public that the Council of the city of Goodyear will hold a meeting open to the public. Public body members of the city of Goodyear will attend either in person or by telephone conference call and/or video communication. The Goodyear City Council may vote to go into Executive Session, pursuant to A.R.S. § 38-431.03(A)(3), which will not be open to the public, to discuss certain matters. Meetings are conducted in accordance with the City Council Meetings Council Rules of Procedure adopted by Resolution No.2018-1879.



City Clerk's Office: 1900 N. Civic Square, Goodyear, AZ 85395 (623) 882-7830

www.goodyearaz.gov/cityclerk

City Council Meeting Live Broadcast: <https://www.facebook.com/goodyearazgov/videos>

Immediately following the Community Facilities District that begins at 5:00 PM

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE AND INVOCATION BY COUNCILMEMBER CAMPBELL

APPOINTMENTS

**1. APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES
RECOMMENDATION**

Approve the appointments and re-appointments to the Boards, Commissions and Committees. (Darcie McCracken, City Clerk)

CITIZEN COMMENTS/APPEARANCES FROM THE FLOOR

CONSENT

**2. APPROVAL OF MINUTES
RECOMMENDATION**

Approve the draft minutes from the Regular Meetings held on April 29, 2024 and May 6, 2024. (Darcie McCracken, City Clerk)

**3. APPROVAL OF NEW SERIES 12 (RESTAURANT) LIQUOR LICENSE FOR SPITZ
MEDITERRANEAN STREET FOOD
RECOMMENDATION**

Recommend approval of Application No. 288979 to the Arizona Department of Liquor Licenses and Control (DLLC). Agent Jaskarn Singh has submitted this application for a New Series 12 liquor license for Spitz Mediterranean Street Food, which will be located at 2015 N Globe Dr, Suite 114, Goodyear, Arizona 85395. (Darcie McCracken, City Clerk)

4. **PROPOSALS TO TOHONO O'ODHAM NATION FOR 12% GAMING DISTRIBUTION GRANTS**

RECOMMENDATION

ADOPT RESOLUTION NO. 2024-2405 AUTHORIZING THE SUBMISSION OF THREE APPLICATIONS FOR STATE SHARED REVENUE GRANT PROGRAM REQUESTING EDUCATION, PUBLIC SAFETY, AND CULTURAL & ENVIRONMENTAL DEVELOPMENT AND PROTECTION FUNDS FROM THE TOHONO O'ODHAM NATION, AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS RELATING TO SAID APPLICATIONS, AND AUTHORIZING THE CITY MANAGER TO EXECUTE A GRANT AGREEMENT (IF GRANT FUNDS ARE AWARDED), AND AUTHORIZING THE CITY MANAGER TO APPROVE THE REQUIRED BUDGET TRANSFER (IF GRANT FUNDS ARE AWARDED).(Christina Panaitescu, Community Partnerships Program Manager)

5. **GRANT OF TEMPORARY ACCESS EASEMENT FOR CONSTRUCTION, MAINTENANCE AND OPERATION OF STORM DRAIN OUTLET**

RECOMMENDATION

Approve and authorize the Mayor to execute the Temporary Access Easement for Construction, Maintenance and Operation of Storm Drain Outlet. (Kimberly Romero, Real Estate Coordinator)

6. **MEMORANDUM OF UNDERSTANDING WITH ARIZONA DEPARTMENT OF ADMINISTRATION FOR ARIZONA 9-1-1 GEOSPATIAL SUPPORT SERVICES**

RECOMMENDATION

Approve the Memorandum of Understanding (MOU) with Arizona Department of Administration 9-1-1 Program for Geospatial support services for next generation 9-1-1. (Art Miller, Interim Police Chief)

7. **GOODYEAR LIBRARY MASTER PLAN**

RECOMMENDATION

Adopt the Goodyear Library Master Plan. (Guylene Ozlanski, Arts and Culture Administrator)

8. **AUTHORIZATION OF BUDGET AMENDMENT AND CONTRACT FOR THE EXPENDITURE OF CONSTRUCTION FUNDS FOR APPROVED CIP PROJECT #42027 – ESTRELLA PARKWAY/PEBBLECREEK PARKWAY AND I-10 INTERCHANGE**

RECOMMENDATION

Authorize the budget amendment of \$4,500,000 and contract for the expenditure of construction funds up to \$10,883,703 for Capital Improvement Program (CIP) Project #42027 – Estrella Parkway/PebbleCreek Parkway and I-10 Interchange. (Logan Hopp, Senior Project Manager)

9. **FY2025 FINANCIAL POLICIES
RECOMMENDATION**

Adopt the FY2025 Financial Policies. (Ryan Bittle, Finance Manager)

10. **FY2025 DESIGNATION OF CHIEF FISCAL OFFICER FOR EXPENDITURE LIMIT
REPORTING
RECOMMENDATION**

ADOPT RESOLUTION NO. 2024-2380 DESIGNATING THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2025 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL. (Jared Askelson, Finance Director)

11. **AMEND ARTICLE 8-7 BUSINESS REGISTRATION PERMITS
RECOMMENDATION**

ADOPT ORDINANCE NO. 2024-1608 AMENDING ARTICLE 8-7 BUSINESS REGISTRATION PERMITS, PROVIDING FOR CORRECTIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR PENALTIES, AND AN EFFECTIVE DATE. (Roric Massey, City Attorney)

PUBLIC HEARINGS

The following actions will take place for each public hearing item:

- A. Open the Public Hearing
- B. Staff Presentation
- C. Applicant Presentation (if applicable)
- D. Receive Public Comment
- E. Close the Public Hearing

12. **REZONE OF A PORTION OF LOTS 16 AND 17 IN AIRPORT COMMERCENTER
RECOMMENDATION**

ADOPT ORDINANCE NO. 2024-1610, CONDITIONALLY REZONING APPROXIMATELY 5.6 ACRES OF PROPERTY LOCATED EAST OF THE SOUTHEAST CORNER OF EL SOL AND BULLARD AVENUE FROM PLANNED AREA DEVELOPMENT (PAD) WITH UNDERLYING LIGHT INDUSTRIAL (I-1) ZONING TO GENERAL INDUSTRIAL PARK (I-2) WITH A PAD OVERLAY; AMENDING THE ZONING MAP OF THE CITY OF GOODYEAR; PROVIDING FOR NON-ABRIDGMENT; PROVIDING FOR CORRECTIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR PENALTIES; AND DIRECTING THE CITY CLERK TO RECORD A COPY OF THIS ORDINANCE. (Ann Dolmage, Principal Planner)

BUSINESS

13. **ADOPT TENTATIVE BUDGET FOR FISCAL YEAR 2025 AND SET A PUBLIC HEARING**

RECOMMENDATION

ADOPT RESOLUTION NO. 2024-2379 ADOPTING THE FISCAL YEAR 2024-2025 ESTIMATES OF REVENUES AND EXPENSES FOR THE CITY OF GOODYEAR, INCLUDING ESTIMATED PROPERTY TAX LEVY AND PROPERTY TAX RATES, AS THE TENTATIVE BUDGET FOR FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025; SETTING FORTH THE RECEIPTS AND THE AMOUNTS ESTIMATED AS COLLECTIBLE FOR THE PREVIOUS FISCAL YEAR; THE AMOUNT PROPOSED TO BE RAISED BY DIRECT PROPERTY TAXATION FOR THE VARIOUS PURPOSES; GIVING NOTICE OF THE TIME FOR HEARING TAXPAYERS; FOR ADOPTION OF BUDGET AND SETTING THE TAX LEVIES.
(Ryan Bittle, Finance Manager)

14. **AUTHORIZATION OF EXPENDITURES IN EXCESS OF \$500,000 FOR FY2025**
RECOMMENDATION

Authorize the FY2025 listed expenditures of \$500,000 or more. (Ryan Bittle, Finance Manager)

INFORMATION ITEMS

Comments, commendations, report on current events and presentations by Mayor, Councilmembers, staff or members of the public. The Council may not propose, discuss, deliberate or take any legal action on the information presented, pursuant to A.R.S. § 38-431.02.

- Reports from the Mayor and City Council
This may include current events and activities as well as requests for information or future agenda items.
- Report from the City Manager
This may include updates from events, staff summary, update of legislative issues, clarification on items being requested by City Council and Manager's update on Council Related Matters.

FUTURE MEETINGS

Future meetings are tentatively scheduled as follows:

June 10, 2024

Council Meeting

5:00 p.m.

EXECUTIVE SESSION

A VOTE MAY BE HELD TO CALL AN EXECUTIVE SESSION FOR THE FOLLOWING:

15. Pursuant to ARS 38-431.03(A)(3)(4) & (7): Discussion and consultation for legal advice with the city's attorney; for discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations; and for discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property involving the former City Hall building.

ADJOURNMENT OF EXECUTIVE SESSION

RECONVENE REGULAR MEETING

ADJOURNMENT

THE CITY OF GOODYEAR ENDEAVORS TO MAKE ALL PUBLIC MEETINGS ACCESSIBLE TO PERSONS WITH DISABILITIES. With 48-hour advance notice, special assistance can be provided for sight and/or hearing-impaired persons at this meeting. Reasonable accommodations will be made upon request for persons with disabilities or non-English speaking residents. Please call the City Clerk (623) 882-7830 or Arizona Relay (TDD) 7-1-1 to request an accommodation to participate in this public meeting.

For Non-English assistance please contact the City Clerk at (623) 882-7830.

Si necesita asistencia o traducción en español, favor de llamar al menos 48 horas antes de la reunión al (623) 882-7830.

POSTING VERIFICATION

This agenda was posted on 05/15/2024 at 4:37 p.m. by VM.

ITEM #: 1.
DATE: 05/20/2024
AI #:2001



CITY COUNCIL ACTION REPORT

SUBJECT: APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES

STAFF PRESENTER(S): Darcie McCracken, City Clerk

SUMMARY

Approve the recommendations of the Council Subcommittee: Boards, Commissions and Committees.

STRATEGIC PLAN ALIGNMENT



RECOMMENDATION

Approve the appointments and re-appointments to the Boards, Commissions and Committees. (Darcie McCracken, City Clerk)

FISCAL IMPACT

There is no direct fiscal impact associated with these appointments.

BACKGROUND AND PREVIOUS ACTIONS

The City Council Subcommittee: Boards, Commissions and Committees met on May 8, 2024. After a review of the applications and interviews, the Subcommittee recommends the following appointments:

ARTS AND CULTURE COMMISSION

NAME	BEGINS	EXPIRES
Jerry Drake	May 21, 2024	December 31, 2024
Carole Palmer (Alternate)	May 21, 2024	December 31, 2028

BOARD OF ADJUSTMENT/PLANNING AND ZONING COMMISSION

NAME	BEGINS	EXPIRES
Marlon Booth (reappointment)	May 21, 2024	May 20, 2027
Kent Hegedus (reappointment)	May 21, 2024	May 20, 2027

FIRE/POLICE PUBLIC SAFETY PERSONNEL RETIREMENT BOARD

NAME	BEGINS	EXPIRES
Teresa Kuleff	May 21, 2024	May 20, 2028

PUBLIC IMPROVEMENT CORPORATION

NAME	BEGINS	EXPIRES
John Cox (reappointment)	July 13, 2024	July 12, 2027
Susan Schmelzer (reappointment)	July 13, 2024	July 12, 2027

SELF-INSURED HEALTHCARE TRUST BOARD

NAME	BEGINS	ENDS
Kathleen Koncel	May 21, 2024	May 20, 2027

ITEM #: 2.
DATE: 05/20/2024
AI #:2033



APPROVAL OF MINUTES

SUBJECT

APPROVAL OF MINUTES

RECOMMENDATION

Approve the draft minutes from the Regular Meetings held on April 29, 2024 and May 6, 2024.
(Darcie McCracken, City Clerk)

Attachments

April 29, 2024 Draft Regular Meeting minutes

May 6, 2024 Draft Regular Meeting minutes

City Council Regular Meeting
City Hall - Council Chambers
1900 N. Civic Square
Goodyear, AZ 85395



Monday, April 29, 2024

5:00 p.m.

Meeting Minutes

CALL TO ORDER

Mayor Pizzillo called the Regular Meeting to order at 5:00 p.m.

ROLL CALL

Present: **Mayor Joe Pizzillo; Vice Mayor Laura Kaino; Councilmember Sheri Lauritano; Councilmember Wally Campbell; Councilmember Bill Stipp; Councilmember Brannon Hampton; Councilmember Vicki Gillis**

Staff City Manager Wynette Reed; City Attorney Roric Massey; City Clerk Darcie
Present: McCracken

Councilmember Stipp joined the meeting at 5:07 p.m.

PLEDGE OF ALLEGIANCE AND INVOCATION BY VICE MAYOR KAINO

CITIZEN COMMENTS/APPEARANCES FROM THE FLOOR

Linda Davis Watters, Goodyear resident, inquired about the city's economic development strategic plan and suggested holding biannual community meetings to share the city's strategic plan.

CONSENT

MOTION BY Councilmember Vicki Gillis, SECONDED BY Councilmember Brannon Hampton to APPROVE Consent Agenda Items 1 through 10. The motion carried as follows:

AYE: Mayor Joe Pizzillo, Vice Mayor Laura Kaino, Councilmember Sheri Lauritano, Councilmember Wally Campbell, Councilmember Bill Stipp, Councilmember Brannon Hampton, Councilmember Vicki Gillis

Passed - Unanimously

1. APPROVAL OF MINUTES

Approve the draft minutes from a Regular Meeting held on April 15, 2024. (Darcie McCracken, City Clerk)

2. **APPOINT MEMBERS TO THE AD-HOC CHARTER REVIEW COMMITTEE**

RECOMMENDATION

Appoint members to the Ad-Hoc Charter Review Committee. (Darcie McCracken, City Clerk)

3. **APPROVAL OF NEW SERIES 12 (RESTAURANT) LIQUOR LICENSE FOR POPO'S FIESTA DEL SOL**

RECOMMENDATION

Recommend approval of Application No. 287965 to the Arizona Department of Liquor Licenses and Control (DLLC). Agent Theresa June Morse has submitted this application for a New Series 12 liquor license for Popo's Fiesta Del Sol located at 15375 West McDowell Road, Goodyear, Arizona 85395. (Darcie McCracken, City Clerk)

4. **APPROVAL OF NEW SERIES 12 (RESTAURANT) LIQUOR LICENSE FOR MACAYO'S MEXICAN FOOD**

RECOMMENDATION

Recommend approval of Application No. 286706 to the Arizona Department of Liquor Licenses and Control (DLLC). Agent Andrea Dahlman Lewkowitz has submitted this application for a New Series 12 liquor license for Macayo's Mexican Food located at 1474 N Litchfield Road, Goodyear, Arizona 85338. (Darcie McCracken, City Clerk)

5. **APPROVAL OF NEW SERIES 7 (BEER AND WINE BAR) LIQUOR LICENSE FOR BACCHUS WINE BAR**

RECOMMENDATION

Recommend approval of Application No. 283070 to the Arizona Department of Liquor Licenses and Control (DLLC). Agent Anthony John Vozar has submitted this application for a New Series 7 liquor license for Bacchus Wine Bar, which will be located at 1971 N. Globe Dr, Goodyear, Arizona 85395. (Darcie McCracken, City Clerk)

6. **APPROVE EXPENDITURE UP TO \$2,400,000 FOR THE REPLACEMENT OF SEWER LINES LOCATED WITHIN THE CORGETT WASH**

RECOMMENDATION

Approve expenditure of funds up to \$2,400,000 for the replacement of sewer lines located in the Corgett Wash (Project 61002). (Barbara Chappell, Water Services Director)

7. **INTERGOVERNMENTAL AGREEMENT (IGA) WITH CITY OF GLENDALE FOR FIRE AND MEDICAL SERVICE STAFFING FOR SPECIAL EVENTS**

RECOMMENDATION

Approve the intergovernmental agreement (IGA) with city of Glendale for fire and medical service staffing for special events. (Paul Luizzi, Fire Chief)

8. **INTERGOVERNMENTAL AGREEMENT (IGA) WITH STATE OF ARIZONA THROUGH DEPARTMENT OF CHILD SAFETY TO PROVIDE INTEGRATED SERVICES AT THE SOUTHWEST FAMILY ADVOCACY CENTER**

RECOMMENDATION

Approve the Intergovernmental Agreement (IGA) with State of Arizona Department of Child Safety (DCS) and City of Goodyear. (Art Miller, Interim Chief of Police)

9. **THRIVE AT AVISION GOODYEAR FINAL PLAT**

RECOMMENDATION

Conditionally approve the Final Plat for Thrive at Avison Goodyear, subdividing 4.61 acres into 47 lots and 3 tracts at the North East Corner of the West Van Buren Street and North Central Avenue. (Marty Crossland, Deputy Director of Development Engineering)

10. **DESIGNATE AN AUTHORIZED REPRESENTATIVE FOR THE CITY OF GOODYEAR TO ACCEPT FEDERAL AND/OR STATE FUNDING**

RECOMMENDATION

ADOPT RESOLUTION NO. 2024-2402 APPROVING THE DESIGNATION OF APPLICANT'S AUTHORIZED REPRESENTATIVE FORM TO BE SUBMITTED TO THE ARIZONA DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS, WHICH DESIGNATES FINANCE DIRECTOR JARED ASKELSON, AS THE CITY'S AUTHORIZED REPRESENTATIVE FOR APPLYING FOR CERTAIN PUBLIC ASSISTANCE; AND AUTHORIZING THE APPLICANT'S AUTHORIZED REPRESENTATIVE TO EXECUTE AND DELIVER SAID APPLICATION ON BEHALF OF THE CITY OF GOODYEAR. (Jared Askelson, Finance Director)

PUBLIC HEARINGS

11. **AMENDMENT TO ZONING ORDINANCE REGULATIONS RELATED TO R1-A (SINGLE-FAMILY ATTACHED)**

Mayor Pizzillo opened the public hearing at 5:08 p.m.

Planning Manager Christian Williams presented the city-initiated request to amend the zoning ordinance to create Single-Family Townhomes in the R1-A zoning districts. He highlighted that the amendment would allow a townhome lot to be reduced in width to 20 feet and require the developer to provide two amenity elements and two streetscape elements to the project.

There were no speakers.

Mayor Pizzillo closed the public hearing at 5:13 p.m.

Council expressed support for additional housing options for the community.

MOTION BY Vice Mayor Laura Kaino, SECONDED BY Councilmember Vicki Gillis to ADOPT ORDINANCE NO. 2024-1607, AMENDING ARTICLE 2-2 (DEFINITIONS) TO ADD THE DEFINITION OF “ALLEY-LOADED”; AMENDING GOODYEAR ZONING ORDINANCE ARTICLE 3-2 (RESIDENTIAL DISTRICTS) BY REVISING TABLE 3-2-3-A (DEVELOPMENT STANDARDS – SINGLE FAMILY DISTRICTS) AND FOOTNOTES TO ENABLE THE CREATION OF REDUCED R1-A DEVELOPMENT STANDARDS, MODIFYING 3-3-3-D (DESIGN REQUIREMENTS FOR RESIDENTIAL DISTRICTS (R1-6, R1-4, R1-A, R1-C)) AND MODIFYING TABLE 3-2-3-E (LOT SIZE AND MINIMUM NUMBER OF REQUIRED DESIGN ELEMENTS FOR REDUCED LOT WIDTH AND SIDE YARD SETBACK REDUCTION REQUESTS), CREATING FOOTNOTES TO ENABLE THE CREATION OF REDUCED R1-A DEVELOPMENT STANDARDS AND CLARIFYING MINIMUM LOT AREA; AND AMENDING ARTICLE 6-2 (GENERAL PARKING REGULATIONS) BY CLARIFYING DRIVEWAY LENGTHS WITHIN 6-2-2 (RESIDENTIAL VEHICULAR ACCESS); PROVIDING FOR CORRECTIONS, SEVERABILITY AND AN EFFECTIVE DATE, AND DIRECTING THE CITY CLERK TO RECORD A COPY OF THIS ORDINANCE. The motion carried as follows:

AYE: Mayor Joe Pizzillo, Vice Mayor Laura Kaino, Councilmember Sheri Lauritano, Councilmember Wally Campbell, Councilmember Bill Stipp, Councilmember Brannon Hampton, Councilmember Vicki Gillis

Passed - Unanimously

12. USE PERMIT FOR A CONVENIENCE USE AT THE NORTHWEST CORNER OF MCDOWELL ROAD AND 150TH DRIVE, WITHIN GOODYEAR CIVIC SQUARE

Mayor Pizzillo opened the public hearing at 5:17 p.m.

Planner Justin Gabrielson presented the request for a use permit for a drive-through restaurant as required by the Goodyear Civic Square at Estrella Falls PAD. Mr. Gabrielson discussed the project proposal which will consist of a single-story restaurant and outdoor patio with two drive-through lanes. He highlighted that the site plan exceeds the city's queuing and stacking requirements for the drive-through lanes.

Kevin Arnold, Goodyear resident, inquired about traffic plans for McDowell Road.

Mayor Pizzillo closed the public hearing at 5:25 p.m.

Council discussed the drive-through stacking and queuing plan along with traffic and connectivity between the garage and future sites.

In response to Council inquiry, Planning Manager Christian Williams clarified that the design allows for drive-through stacking within the site and that traffic would not stack along McDowell Road.

Council expressed support for Shake Shack and the future businesses coming to GSQ.

MOTION BY Councilmember Sheri Lauritano, SECONDED BY Councilmember Brannon Hampton to APPROVE the request for a Use Permit for a convenience use for a drive-through restaurant on an approximately 1.46-acre identified in the Goodyear Civic Square at Estrella Falls PAD and located at the northwest corner of McDowell Road and 150th Drive, subject to stipulations The motion carried as follows:

AYE: **Mayor Joe Pizzillo, Vice Mayor Laura Kaino, Councilmember Sheri Lauritano, Councilmember Wally Campbell, Councilmember Bill Stipp, Councilmember Brannon Hampton, Councilmember Vicki Gillis**

Passed - Unanimously

13. **FY2024-2025 ACTION PLAN FOR HOUSING & URBAN DEVELOPMENT (HUD) COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM**

Mayor Pizzillo opened the public hearing at 5:39 p.m.

Community Partnerships Program Manager Christina Panaitescu presented the report and gave an overview of the city's five-year consolidated plan. She discussed the proposed plan for FY2025 which included the design, purchase and installation of up to 17 streetlights along Litchfield Road in front of the Historic Goodyear Neighborhood.

There were no speakers.

Mayor Pizzillo closed the public hearing at 5:44 p.m.

Council expressed support for the city's CDBG program. No action was taken.

14. **AMENDMENT TO ZONING ORDINANCE REGULATIONS RELATED TO GROUP HOMES**

Mayor Pizzillo opened the public hearing at 5:47 p.m.

Contract Planner David Williams presented the zoning ordinance amendment related to group homes. He explained that the amendment updates definitions for group homes, licensing requirements and fire and building inspections. He further explained that the amendment will require 1/4 mile buffer between group homes. Mr. Williams concluded that the amendment would be implemented on July 1, 2024 allowing 60 days for staff to notify group homes of the change and assist with bringing them into compliance.

John Rudy, Goodyear resident, inquired about the impact of spreading group homes out in the community.

In response to resident inquiry, Mr. Williams explained that a buffer will help create a traditional family residential setting for the neighborhood so there is not an aggregate of group homes in one area.

Mayor Pizzillo closed the public hearing at 5:54 p.m.

Council discussed compliance, enforcement and fees and how the city's process compares to other cities in the valley. Council expressed support for bringing group homes into legal compliance.

Mr. Williams confirmed that group homes that are currently operating legally will continue to operate.

MOTION BY Vice Mayor Laura Kaino, SECONDED BY Councilmember Bill Stipp to ADOPT ORDINANCE NO. 2024-1604, AMENDING GOODYEAR ZONING ORDINANCE ARTICLE 2 SECTION 2-2 (DEFINITIONS), AMENDING SECTIONS 3-2-2 (PERMITTED USES) and 3-2-4 (SINGLE FAMILY – ADDITIONAL USE DEFINITIONS AND REGULATIONS) OF ARTICLE 3, RELATED TO DEFINITIONS, MINIMUM SEPARATION OF GROUP HOMES, AND ZONING CLEARANCE APPROVALS; PROVIDING FOR CORRECTIONS, SEVERABILITY, AND AN EFFECTIVE DATE, AND DIRECTING THE CITY CLERK TO RECORD A COPY OF THIS ORDINANCE. The motion carried as follows:

AYE: Mayor Joe Pizzillo, Vice Mayor Laura Kaino, Councilmember Sheri Lauritano, Councilmember Wally Campbell, Councilmember Bill Stipp, Councilmember Brannon Hampton, Councilmember Vicki Gillis

Passed - Unanimously

BUSINESS

15. AMEND ARTICLE 8-7 BUSINESS REGISTRATION PERMITS

City Attorney Roric Massey presented the report to convert business registrations to business licenses. He discussed the new process which would require any business within the city to obtain a business license and provides for enforcement and penalties for non-compliance.

John Rudy, Goodyear resident, expressed concerns for small businesses' ability to come into compliance.

In response to Council inquiry, Director of Development Services Katie Wilken explained that the city will not be asking current businesses to make physical modifications to their building in order to obtain a business license.

Council discussed the fees and penalties, home-based business requirements for licensing and not enforcing license requirements on youth lemonade stands or girl scout cookie sales.

MOTION BY Councilmember Vicki Gillis, SECONDED BY Councilmember Sheri Lauritano to ADOPT ORDINANCE NO. 2024-1608 AMENDING ARTICLE 8-7 BUSINESS REGISTRATION PERMITS, PROVIDING FOR CORRECTIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR PENALTIES, AND AN EFFECTIVE DATE.

A motion to table was then made during Council discussion.

MOTION BY Councilmember Bill Stipp, SECONDED BY Councilmember Sheri Lauritano to table the item until staff can carve out criteria for home based businesses. The motion carried as follows:

AYE: Mayor Joe Pizzillo, Vice Mayor Laura Kaino, Councilmember Sheri Lauritano, Councilmember Wally Campbell, Councilmember Bill Stipp, Councilmember Brannon Hampton, Councilmember Vicki Gillis

Passed - Unanimously

INFORMATION ITEMS

Councilmember Stipp congratulated Economic Development and Digital Communications Department for recently receiving awards and being recognized by their respective professions.

City Manager Wynette Reed highlighted the Goodyear Night Market that took place on April 28, 2024, which had over 2,000 attendees who enjoyed live music and local vendors.

FUTURE MEETINGS

Future meetings are tentatively scheduled as follows:

May 6, 2024

Council Meeting

5:00 p.m.

EXECUTIVE SESSION

A VOTE MAY BE HELD TO CALL AN EXECUTIVE SESSION FOR THE FOLLOWING:

16. Pursuant to A.R.S. §38-431.03(A) (3) (4): Discussion and consultation with the City Attorney and City Manager for legal advice to consider its position and instruct its attorneys regarding the City's position regarding contracts that are the subject of negotiations related to intergovernmental agreements for joint use projects.

MOTION BY Councilmember Sheri Lauritano, SECONDED BY Vice Mayor Laura Kaino to CONVENE an Executive Session. The motion carried as follows:

AYE: Mayor Joe Pizzillo, Vice Mayor Laura Kaino, Councilmember Sheri Lauritano, Councilmember Wally Campbell, Councilmember Bill Stipp, Councilmember Brannon Hampton, Councilmember Vicki Gillis

Passed - Unanimously

Council moved into Executive Session at 7:00 p.m.

ADJOURNMENT OF EXECUTIVE SESSION

Mayor Pizzillo adjourned Executive Session at 7:29 p.m.

RECONVENE REGULAR MEETING

Mayor Pizzillo reconvened the Regular Meeting at 7:29 p.m.

ADJOURNMENT

There being no further business to discuss, Mayor Pizzillo adjourned the Regular Meeting at 7:29 p.m.

Darcie McCracken, City Clerk

Joe Pizzillo, Mayor

Date: _____

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the CITY COUNCIL REGULAR MEETING of the city of Goodyear, Arizona, held on April 29, 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this ____ day of _____, 2024.

SEAL:

Darcie McCracken, City Clerk

City Council Regular Meeting

City Hall - Council Chambers
1900 N. Civic Square
Goodyear, AZ 85395



Monday, May 6, 2024

5:00 p.m.

Meeting Minutes

CALL TO ORDER

Mayor Pizzillo called the Regular Meeting to order at 5:00 p.m.

ROLL CALL

Present: **Mayor Joe Pizzillo; Vice Mayor Laura Kaino; Councilmember Sheri Lauritano; Councilmember Wally Campbell; Councilmember Bill Stipp; Councilmember Brannon Hampton; Councilmember Vicki Gillis**

Staff Present: City Manager Wynette Reed; City Attorney Roric Massey; City Clerk Darcie McCracken

PLEDGE OF ALLEGIANCE AND INVOCATION BY COUNCILMEMBER LAURITANO

COMMUNICATIONS

1. **RECOGNIZE GOODYEAR STUDENT ATHLETES FOR WINNING HIGH SCHOOL ATHLETIC STATE CHAMPIONSHIPS**

Mayor Pizzillo recognized Trivium Preparatory Academy Girls' Volleyball Team for winning the State Championship in the 2A Conference.

2. **2024 SPRING TRAINING REVIEW**

Bruce Kessman, Deputy Director Ballpark, highlighted the 2024 Spring Training Season and gave a brief update on future events at Goodyear Ballpark.

Economic Director Wendy Bridges provided additional details on how the Economic Development Department highlighted the vision of the Goodyear Strategic Plan, using the spring training season at the Ballpark as the location for special events tailored toward existing Goodyear businesses, business prospects, and small businesses.

CITIZEN COMMENTS/APPEARANCES FROM THE FLOOR

There were no speakers.

CONSENT

MOTION BY Councilmember Wally Campbell, SECONDED BY Councilmember Sheri Lauritano to APPROVE Consent Agenda Items 3 and 4. The motion carried as follows:

AYE: Mayor Joe Pizzillo, Vice Mayor Laura Kaino, Councilmember Sheri Lauritano, Councilmember Wally Campbell, Councilmember Bill Stipp, Councilmember Brannon Hampton, Councilmember Vicki Gillis

Passed - Unanimously

3. FY2024-2025 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM ANNUAL ACTION PLAN

RECOMMENDATION

ADOPT RESOLUTION NO. 2024-2401 APPROVING AND ADOPTING THE CITY'S FY2024 ANNUAL ACTION PLAN ("PLANNING DOCUMENTS") FOR THE CITY OF GOODYEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, AUTHORIZING THE CITY MANAGER TO TRANSMIT THESE PLANNING DOCUMENTS TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) AND TO PROVIDE ANY ADDITIONAL INFORMATION AS MAY BE REQUIRED BY HUD. (Christina Panaitescu, Community Partnerships Program Manager)

4. INTERGOVERNMENTAL AGREEMENT (IGA) FOR JURY SERVICES WITH MARICOPA COUNTY SUPERIOR COURT

RECOMMENDATION

Approve the Intergovernmental Agreement (IGA) with Maricopa County Superior Court for jury services, beginning July 1, 2024. (Crystal Whelan, Court Administrator)

PUBLIC HEARINGS

5. MINOR GENERAL PLAN AMENDMENT OF APPROXIMATELY 53.24 ACRES ONE HALF MILE WEST OF THE SOUTHWEST CORNER OF COTTON LANE AND CAMELBACK ROAD

Mayor Pizzillo opened the public hearing at 5:13 p.m.

Director of Development Services Katie Wilken stated she would be providing one presentation for Items 5 and 6. Ms. Wilken provided an overview of the location and land use designations and discussed the request to change from "Neighborhoods" to "Business and Commerce". Ms. Wilken then discussed the request to rezone the property from Agricultural to the Business Park District to facilitate the development of business park buildings and associated offices. She highlighted the stipulations, and explained that the Business Park District would require an increased landscape buffer and a double row of trees. She concluded that the city received a joint letter of opposition from Tri-Point and Meritage Homes and Meritage Homes had since withdrawn their opposition based on the applicant's agreement to certain conditions.

Brandon Finster, Goodyear resident, expressed concerns about eliminating agricultural land.

Ken Hubble, Goodyear resident, expressed concerns with the proximity of the business park district to the Abel Ranch community.

Mayor Pizzillo closed the public hearing at 5:24 p.m.

Council discussed the height and setback requirements, proximity to Abel Ranch and the permitted uses for the business park.

In response to Council inquiry, Ms. Wilken clarified that there would be a 100-foot buffer between the business park district and the Abel Ranch community.

MOTION BY Vice Mayor Laura Kaino, SECONDED BY Councilmember Wally Campbell to ADOPT RESOLUTION NO. 2024-2397 APPROVING A MINOR AMENDMENT TO THE GOODYEAR 2025 GENERAL PLAN TO AMEND THE LAND USE DESIGNATION OF APPROXIMATELY 53.24 ACRES GENERALLY LOCATED ONE HALF MILE WEST OF COTTON LANE, SOUTH OF CAMELBACK ROAD FROM NEIGHBORHOODS TO BUSINESS AND COMMERCE OVER THE APPROXIMATELY 53.24 ACRES; REQUIRING AN AMENDMENT TO FIGURE 8.12 LAND USE MAP AND TRANSPORTATION MAP OF THE GOODYEAR 2025 GENERAL PLAN AND AN AMENDMENT TO THE LAND USE AND TRANSPORTATION MAP; AND PROVIDING FOR AN EFFECTIVE DATE. The motion carried as follows:

AYE: Mayor Joe Pizzillo, Vice Mayor Laura Kaino, Councilmember Sheri Lauritano, Councilmember Wally Campbell, Councilmember Bill Stipp, Councilmember Brannon Hampton, Councilmember Vicki Gillis

Passed - Unanimously

6. REZONE APPROXIMATELY 53.24 ACRES FROM AGRICULTURAL URBAN (AU) TO BUSINESS PARK DISTRICT (BPD)

Mayor Pizzillo opened the public hearing at 5:45 p.m.

Director of Development Services Katie Wilken stated she had no additional information.

There being no speakers, Mayor Pizzillo closed the public hearing at 5:46 p.m.

MOTION BY Councilmember Brannon Hampton, SECONDED BY Councilmember Vicki Gillis to ADOPT ORDINANCE NO. 2024-1605 CONDITIONALLY REZONING APPROXIMATELY 53.24 GROSS ACRES LOCATED APPROXIMATELY ONE-HALF MILE WEST OF COTTON LANE ON THE SOUTH SIDE OF CAMELBACK ROAD FROM AGRICULTURAL URBAN (AU) TO BUSINESS PARK DISTRICT (BPD); PROVIDING FOR CORRECTIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR PENALTIES; AND DIRECTING THE CITY CLERK TO RECORD A COPY OF THIS ORDINANCE. The motion carried as follows:

AYE: Mayor Joe Pizzillo, Vice Mayor Laura Kaino, Councilmember Sheri Lauritano, Councilmember Wally Campbell, Councilmember Bill Stipp, Councilmember Brannon Hampton, Councilmember Vicki Gillis

Passed - Unanimously

INFORMATION ITEMS

There were no information items.

FUTURE MEETINGS

Future meetings are tentatively scheduled as follows:

May 13, 2024

Council Meeting

5:00 p.m.

EXECUTIVE SESSION

A VOTE MAY BE HELD TO CALL AN EXECUTIVE SESSION FOR THE FOLLOWING:

7. Pursuant to A.R.S. § 38-431.03(A)(1): Discussion with the City Attorney regarding his annual performance evaluation.

MOTION BY Councilmember Wally Campbell, SECONDED BY Vice Mayor Laura Kaino to CONVENE an Executive Session. The motion carried as follows:

AYE: Mayor Joe Pizzillo, Vice Mayor Laura Kaino, Councilmember Sheri Lauritano, Councilmember Wally Campbell, Councilmember Bill Stipp, Councilmember Brannon Hampton, Councilmember Vicki Gillis

Passed - Unanimously

Council moved into Executive Session at 5:48 p.m.

ADJOURNMENT OF EXECUTIVE SESSION

Mayor Pizzillo adjourned Executive Session at 6:46 p.m.

RECONVENE REGULAR MEETING

Mayor Pizzillo reconvened the Regular Meeting at 6:46 p.m.

CONTINUATION OF BUSINESS

8. Council will consider for possible action changes to the City Attorney's compensation and benefits.

MOTION BY Councilmember Bill Stipp, SECONDED BY Councilmember Wally Campbell to AMEND the City Attorney's employment agreement to include a 7.5% base salary increase with all other existing conditions to remain the same. The motion carried as follows:

AYE: Mayor Joe Pizzillo, Vice Mayor Laura Kaino, Councilmember Sheri Lauritano, Councilmember Wally Campbell, Councilmember Bill Stipp, Councilmember Brannon Hampton, Councilmember Vicki Gillis

Passed - Unanimously

ADJOURNMENT

There being no further business to discuss, Mayor Pizzillo adjourned the Regular Meeting at 6:47 p.m.

Darcie McCracken, City Clerk

Joe Pizzillo, Mayor

Date: _____

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the CITY COUNCIL REGULAR MEETING of the city of Goodyear, Arizona, held on May 6, 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this ____ day of _____, 2024.

SEAL:

Darcie McCracken, City Clerk

ITEM #: 3.
DATE: 05/20/2024
AI #:2018



CITY COUNCIL ACTION REPORT

**SUBJECT: APPROVAL OF NEW SERIES 12 (RESTAURANT) LIQUOR
LICENSE FOR SPITZ MEDITERRANEAN STREET FOOD**

STAFF PRESENTER(S): Darcie McCracken, City Clerk

OTHER PRESENTER(S):

Jaskarn Singh, Agent

SUMMARY

The applicant is requesting a recommendation of approval for a New Series 12 (Restaurant) liquor license.

STRATEGIC PLAN ALIGNMENT



Sense of
Community

RECOMMENDATION

Recommend approval of Application No. 288979 to the Arizona Department of Liquor Licenses and Control (DLLC). Agent Jaskarn Singh has submitted this application for a New Series 12 liquor license for Spitz Mediterranean Street Food, which will be located at 2015 N Globe Dr, Suite 114, Goodyear, Arizona 85395. (Darcie McCracken, City Clerk)

FISCAL IMPACT

The applicant paid the \$635 application fee for the liquor license per the Goodyear Municipal User Fee Schedule. The business will also contribute to the tax base of the community.

BACKGROUND AND PREVIOUS ACTIONS

A new Series 12 liquor license application was submitted by Mr. Singh on behalf of Spitz Mediterranean Street Food. The establishment is scheduled to open in August 2024.

The City Clerk's office received the application from the DLLC on April 17, 2024, and the Public Hearing notice was posted April 25th, 2024 to comply with Arizona Revised Statute §4-201(b). No petitions or protests from qualified persons were received during the comment period.

The application was routed for approval to the Police Department and the Development Services Department (Code Compliance and Planning & Zoning).

STAFF ANALYSIS

A Series 12 license is for a restaurant and is non-transferrable. This on-sale retail privileges liquor license allows the holder to sell and serve all types of spirituous liquor solely for consumption on the premises of an establishment which derives at least forty percent (40%) of its gross revenue from the sale of food.

DLLC requires license owners, agents, and managers actively involved in the day-to-day operations of the business to complete a state-approved management training course prior to the issuance of a liquor license. The owner has taken the Title 4 Basic & Management training. The on-site manager will also be taking the Title 4 Basic training.

The restaurant's training procedures and company policy call for requiring a valid ID for anyone who appears to be under the legal drinking age and checking for signs of invalid ID's.

There are no licensed childcare facilities or K-12 schools within 300 feet of the location to comply with Arizona Revised Statutes §4-207. City Council's recommendation of "Approval", "Disapproval" or "No Recommendation" will be forwarded to the DLLC for consideration during their licensing review process.

Attachments

DLLC Local Governing Body Report
One Mile Report and Evaluation Map

State of Arizona
Department of Liquor Licenses and Control

Created 04/17/2024 @ 03:18:36 PM

Local Governing Body Report

LICENSE

Number:		Type:	012 RESTAURANT
Name:	SPITZ MEDITERRANEAN STREET FOOD		
State:	Pending		
Issue Date:		Expiration Date:	
Original Issue Date:			
Location:	2015 N GLOBE DRIVE GOODYEAR, AZ 85395 USA		
Mailing Address:	3755 E AZALEA DRIVE GILBERT, AZ 85298 USA		
Phone:	(602)377-0121		
Alt. Phone:			
Email:	JASKARNSINGH8@GMAIL.COM		

AGENT

Name:	JASKARN SINGH
Gender:	Male
Correspondence Address:	3755 E AZALEA DRIVE GILBERT, AZ 85298 USA
Phone:	(602)377-0121
Alt. Phone:	
Email:	JASKARNSINGH8@GMAIL.COM

OWNER

Name:	GUPSHUP LLC		
Contact Name:	JASKARN SINGH		
Type:	LIMITED LIABILITY COMPANY		
AZ CC File Number:	23563031	State of Incorporation:	AZ
Incorporation Date:	08/01/2023		
Correspondence Address:	3755 E AZALEA DRIVE GILBERT, AZ 85298 USA		
Phone:	(602)377-0121		
Alt. Phone:			
Email:	JASKARNSINGH8@GMAIL.COM		

Officers / Stockholders

Name:
JASKARN SINGH

Title:
Member

% Interest:
100.00

GUPSHUP LLC - Member

Name: JASKARN SINGH
Gender: Male
Correspondence Address: 3755 E AZALEA DRIVE
GILBERT, AZ 85298
USA
Phone: (602)377-0121
Alt. Phone:
Email: JASKARNSINGH8@GMAIL.COM

APPLICATION INFORMATION

Application Number: 288979
Application Type: New Application
Created Date: 03/25/2024

QUESTIONS & ANSWERS

012 Restaurant

- 1) Are you applying for an Interim Permit (INP)?
No
- 2) Are you one of the following? Please indicate below.
Property Tenant
Subtenant
Property Owner
Property Purchaser
Property Management Company
Property Tenant
- 3) Is there a penalty if lease is not fulfilled?
Yes
What is the penalty?
Security deposit as well as the following:
Landlord to terminate lease, landlord to take possession and remove all trade fixtures.
- 4) Is the Business located within the incorporated limits of the city or town of which it is located?
Yes
- 5) What is the total money borrowed for the business not including the lease?
Please list each amount owed to lenders/individuals.
\$693,300 - North State Bank
- 6) Are there walk-up or drive-through windows on the premises?
No
- 7) Does the establishment have a patio?
Yes
Is the patio contiguous or non-contiguous (within 30 feet)?
No
- 8) Is your licensed premises now closed due to construction, renovation or redesign or rebuild?
Yes
If yes, what is your estimated completion date?
August 2024

- 9) What type of business will this license be used for?
Fast Casual Restaurant

DOCUMENTS

DOCUMENT TYPE	FILE NAME	UPLOADED DATE
MENU	Menu Page 1.png	03/26/2024
MENU	Menu Page 2.png	03/26/2024
DIAGRAM/FLOOR PLAN	GSQ Spitz layout w security.png	04/03/2024
RECORDS REQUIRED FOR AUDIT	aud_requiredrecords_notary.pdf	04/03/2024
RESTAURANT OPERATION PLAN	lic_restaurantoperationplan_access.pdf	04/03/2024
QUESTIONNAIRE	lic_questionnaire_Manager.pdf	04/03/2024
	jaskarn_passport.pdf	04/10/2024
	lic_alienstat_access.pdf	04/10/2024
	Jaskarn passport with sig.pdf	04/12/2024
	GSQ Spitz Layout w storage.png	04/12/2024
	GSQ Spitz layout w security.png	04/12/2024
	lic_questionnaire_Agent.pdf	04/12/2024

NG KEYNOTES

1. FLOORING TO BOTTOM OF TRUSS
2. FLOORING TO BOTTOM OF TRUSS
3. FLOORING TO BOTTOM OF TRUSS
4. FLOORING TO BOTTOM OF TRUSS
5. FLOORING TO BOTTOM OF TRUSS
6. FLOORING TO BOTTOM OF TRUSS
7. FLOORING TO BOTTOM OF TRUSS
8. FLOORING TO BOTTOM OF TRUSS
9. FLOORING TO BOTTOM OF TRUSS
10. FLOORING TO BOTTOM OF TRUSS
11. FLOORING TO BOTTOM OF TRUSS
12. FLOORING TO BOTTOM OF TRUSS
13. FLOORING TO BOTTOM OF TRUSS
14. FLOORING TO BOTTOM OF TRUSS
15. FLOORING TO BOTTOM OF TRUSS
16. FLOORING TO BOTTOM OF TRUSS

CEILING NOTES

1. ALL CEILING SHALL BE INSTALLED AT
2. ALL CEILING SHALL BE INSTALLED AT
3. ALL CEILING SHALL BE INSTALLED AT
4. ALL CEILING SHALL BE INSTALLED AT
5. ALL CEILING SHALL BE INSTALLED AT
6. ALL CEILING SHALL BE INSTALLED AT
7. ALL CEILING SHALL BE INSTALLED AT
8. ALL CEILING SHALL BE INSTALLED AT
9. ALL CEILING SHALL BE INSTALLED AT
10. ALL CEILING SHALL BE INSTALLED AT
11. ALL CEILING SHALL BE INSTALLED AT
12. ALL CEILING SHALL BE INSTALLED AT
13. ALL CEILING SHALL BE INSTALLED AT
14. ALL CEILING SHALL BE INSTALLED AT
15. ALL CEILING SHALL BE INSTALLED AT
16. ALL CEILING SHALL BE INSTALLED AT

NG FINISHES

1. ALL FINISHES SHALL BE INSTALLED AT
2. ALL FINISHES SHALL BE INSTALLED AT
3. ALL FINISHES SHALL BE INSTALLED AT
4. ALL FINISHES SHALL BE INSTALLED AT
5. ALL FINISHES SHALL BE INSTALLED AT
6. ALL FINISHES SHALL BE INSTALLED AT
7. ALL FINISHES SHALL BE INSTALLED AT
8. ALL FINISHES SHALL BE INSTALLED AT
9. ALL FINISHES SHALL BE INSTALLED AT
10. ALL FINISHES SHALL BE INSTALLED AT
11. ALL FINISHES SHALL BE INSTALLED AT
12. ALL FINISHES SHALL BE INSTALLED AT
13. ALL FINISHES SHALL BE INSTALLED AT
14. ALL FINISHES SHALL BE INSTALLED AT
15. ALL FINISHES SHALL BE INSTALLED AT
16. ALL FINISHES SHALL BE INSTALLED AT

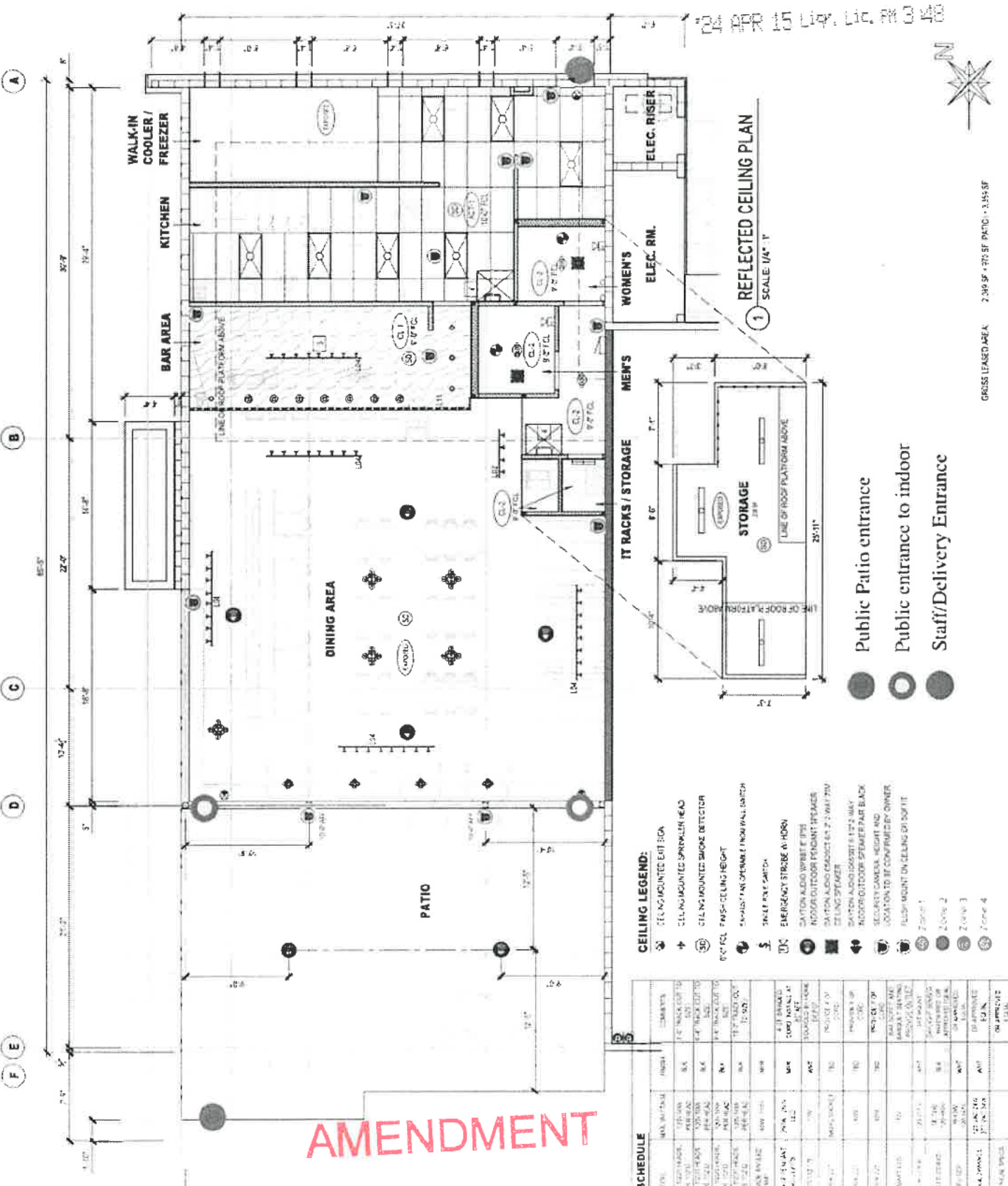
AMENDMENT

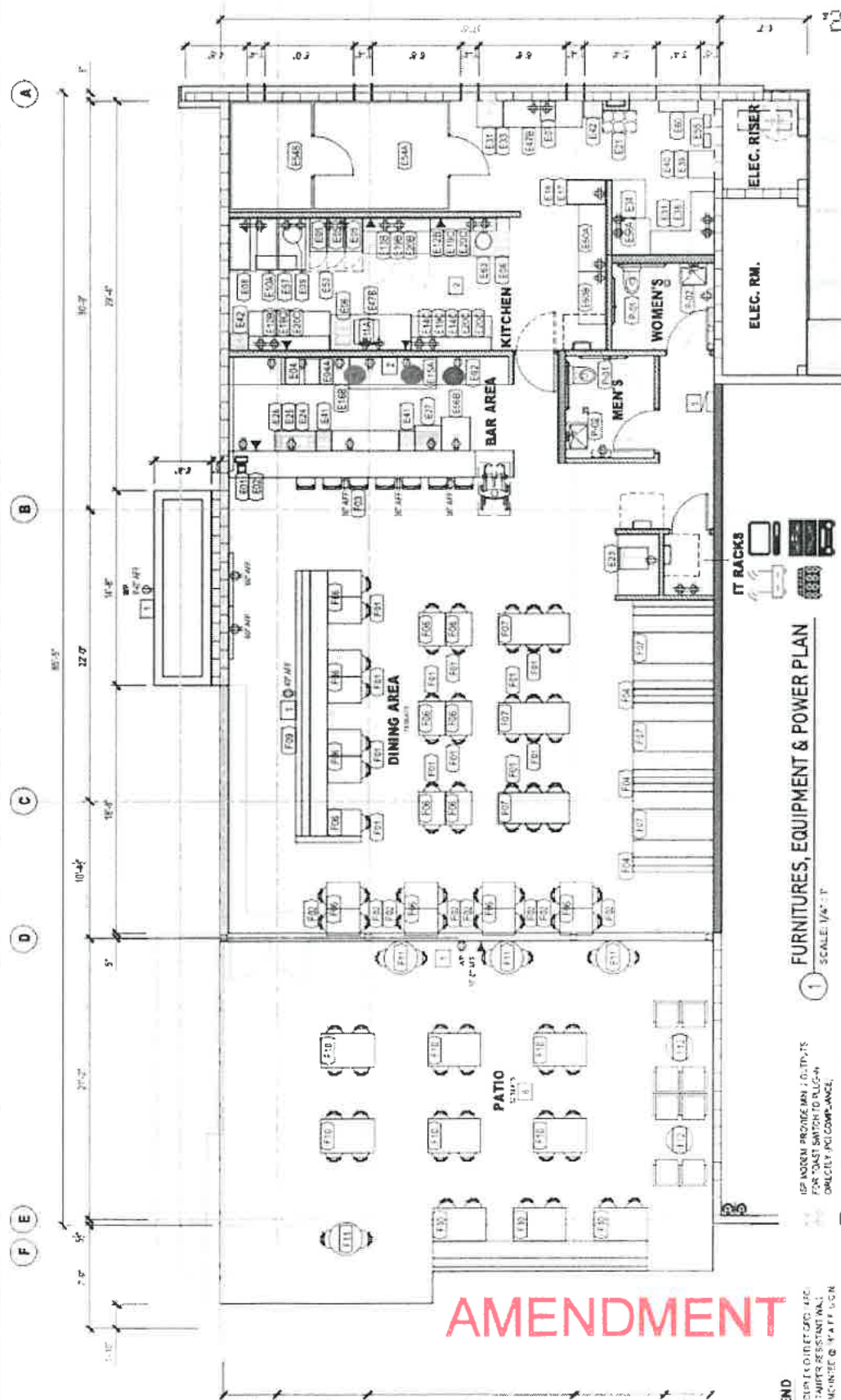
LIGHTING FIXTURE SCHEDULE

NO.	ITEM	QTY	UNIT	PRICE	TOTAL
1	1" x 4" TRACK LIGHT	10	EA	12.00	120.00
2	1" x 4" TRACK LIGHT	10	EA	12.00	120.00
3	1" x 4" TRACK LIGHT	10	EA	12.00	120.00
4	1" x 4" TRACK LIGHT	10	EA	12.00	120.00
5	1" x 4" TRACK LIGHT	10	EA	12.00	120.00
6	1" x 4" TRACK LIGHT	10	EA	12.00	120.00
7	1" x 4" TRACK LIGHT	10	EA	12.00	120.00
8	1" x 4" TRACK LIGHT	10	EA	12.00	120.00
9	1" x 4" TRACK LIGHT	10	EA	12.00	120.00
10	1" x 4" TRACK LIGHT	10	EA	12.00	120.00
11	1" x 4" TRACK LIGHT	10	EA	12.00	120.00
12	1" x 4" TRACK LIGHT	10	EA	12.00	120.00
13	1" x 4" TRACK LIGHT	10	EA	12.00	120.00
14	1" x 4" TRACK LIGHT	10	EA	12.00	120.00
15	1" x 4" TRACK LIGHT	10	EA	12.00	120.00
16	1" x 4" TRACK LIGHT	10	EA	12.00	120.00

CEILING LEGEND:

- 1. CEILING MOUNTED LED SIGN
- 2. CEILING MOUNTED SMOKE DETECTOR
- 3. CEILING MOUNTED SMOKE DETECTOR
- 4. CEILING MOUNTED SMOKE DETECTOR
- 5. CEILING MOUNTED SMOKE DETECTOR
- 6. CEILING MOUNTED SMOKE DETECTOR
- 7. CEILING MOUNTED SMOKE DETECTOR
- 8. CEILING MOUNTED SMOKE DETECTOR
- 9. CEILING MOUNTED SMOKE DETECTOR
- 10. CEILING MOUNTED SMOKE DETECTOR
- 11. CEILING MOUNTED SMOKE DETECTOR
- 12. CEILING MOUNTED SMOKE DETECTOR
- 13. CEILING MOUNTED SMOKE DETECTOR
- 14. CEILING MOUNTED SMOKE DETECTOR
- 15. CEILING MOUNTED SMOKE DETECTOR
- 16. CEILING MOUNTED SMOKE DETECTOR





AMENDMENT

- [illegible]

1 FURNITURES, EQUIPMENT & POWER PLAN
SCALE: 1/4" = 1'

- E15A Beer Dispenser
- E62 Base cabinets
- E16B Backbar fridge

AL NOTES

For more information, call 1-800-368-6868.
 WWW.CHEMICALS.ORG
 CHEMICALS.ORG



RESTAURANT/HOTEL/MOTEL OPERATION PLAN

Arizona Dept. of Liquor Licenses and Control
800 W. Washington St. 5th Floor Phoenix, AZ 85007
(602) 542-5141

Type or Print with **Black Ink**

1. Name of restaurant (Please print): Spitz Mediterranean Street Food

2. Must indicate the equipment below by Make, Model, and Capacity:

LIST ONLY THE FOLLOWING - NO ATTACHMENTS

Grill	Vulcan LG400 45-50lb, Globe GPG14D
Oven	<i>none</i>
Freezer	Bootz Walk in Freezer - 8' x6' x8, Dukers DUC60F 15.53 cu ft
Refrigerator	Bootz Walk in Cooler - 8' 10' x' 8, Beverage Air UCR60AHC 14,75 cu ft, D
Sink	Steelton #522CS124FW 24"x24"x12", Regency #600B31014213 60"x18 3/4", Regency #600S31620XC 16'x20" x14", Regency #60B11014K 14 1/2"x18 3/4", Regency #600HS17SP 17"x15"
Dish Washing Facilities	American Dish Service ASQ II 34 loads per hour
Food Preparation Counter (Dimensions)	Regency #600TS3030S 30"x30", Regency #600TS3060S 30"x60", Regency #600DOS1272 12"x72"x32", Regency #600DOS1260 12"x60"x32", Dukers DSP72-30M-S3 72 1/2"x31 1/2" x 46"
Other	

3. Attach a copy of your FULL menu with pricing **INCLUDING NON-ALCOHOLIC BEVERAGES**

4. What percentage of your public premises is used primarily for restaurant dining?

(Do not include kitchen, bar, hi-top tables, or game area.) 64 %

5. Does your restaurant have a bar area that is distinct and separate from the dining area? ☒ YES ☐ No

(If yes, what percentage of the public floor space does this area cover?) 6 %

6. List the **seating capacity** for:

a) Restaurant dining area of your premises: [78]

(DO NOT INCLUDE PATIO SEATING)

b) Bar area [+ 7]

TOTAL [= 85]

7. What type of dinnerware is primarily used in your restaurant? ☐ Reusable ☐ Disposable ☒ Both

8. Does your restaurant contain any **games, televisions, or any other entertainment**? ☐ YES ☒ No

If yes, specify what types and how many (examples: 4-TV's, 2-Pool Tables, 1-Video Game, etc.)

9. Do you have live entertainment or dancing? ☐ YES ☒ No

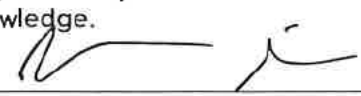
If yes, what type and how often (example: DJ-2 x a week, Karaoke-2 x a month, Live Band-1 x a month, etc.)

10. List number of employees for each position:

Position	How many
Cooks	2
Bartenders	1
Hostesses	0
Managers	1
Servers	2
Other ()	
Other ()	
Other ()	

24 APR 8 13 PM '24

I, (Print Full Name) Jaskarn Singh, hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Applicant Signature: 

ALL ENTREES INCLUDE YOUR CHOICE OF PROTEIN:
Beef & Lamb, Chicken, Mixed Meat (all 3), or Falafel

ADD A DRINK + SIDE FOR \$6.50

DÖNER WRAPS

13.50

STREET CART

*Garlic Aioli
fried lavash strips, lettuce, cabbage, onion,
cucumber, tomato, green pepper, tzatziki,
wrapped in lavash bread

MEDITERRANEAN

Hummus, Feta
crispy garbanzo, kalamata olives, lettuce,
cabbage, onion, cucumber, tomato, green
pepper, tzatziki, za'atar wrapped in lavash
bread

BERLINER

Berliner Sauce, Feta, Roasted Corn,
Cabbage Slaw
umac, cucumber, tomato, onion, tzatziki, fried
lavash strips, wrapped in lavash bread

ZESTY FETA

Zesty Feta Spread
banana peppers, lettuce, cabbage, onion,
cucumber, tomato, green pepper, tzatziki,
wrapped in lavash bread

VEGAN

Choice of Quinoa or Falafel
Hummus, Pickled Onion & Carrot, Roasted
Corn, Lemon-Herb Tahini Dressing
crispy garbanzo, kalamata olives, lettuce,
cabbage, onion, cucumber, tomato,
green pepper, wrapped in lavash bread

ADD-ONS
50¢ EACH

- * add feta inside
- * pickled onion & carrot
- * chili sauce & banana peppers
- * roasted corn

ENTREE MEAT 12 | DOUBLED MEAT 14

SALADS & BOWLS

14.50

DÖNER SALAD

Balsamic or Lemon-Herb
Tahini Dressing

feta, romaine, cabbage, onion, cucumber,
tomato, green pepper, banana peppers,
kalamata olives, fried lavash strips, fried pita
strips, crispy garbanzo, tzatziki

YOUR CHOICE OF RICE OR QUINOA FOR BOWLS

14.50

REMIX BOWL

Choice of Rice or Quinoa,
Lemon-Herb Tahini Dressing,
Marinated Garbanzo, Harissa, Cabbage
Slaw, Feta, Roasted Corn
kalamata olives, crispy garbanzo, tomato,
cucumber, umac

MEDI BOWL

Choice of Rice or Quinoa,
Hummus, Pickled Onion & Carrot, Feta
kalamata olives, crispy garbanzo, tomato,
cucumber, tzatziki, za'atar

BERLINER BOWL

Choice of Rice or Quinoa,
Cabbage Slaw, Pickled Onion & Carrot,
Feta, Roasted Corn, Berliner Sauce
umac, fried lavash strips, tomato, cucumber,
tzatziki

EVERYTHING can be made Vegetarian!

Check out our Veggies, Vegetarian, & Gluten Free Favorites on the other side!

OTHER CAVES

THE DÖNER BASKET

A bit of everything!

Choice of Protein, half fries, half salad all
topped with Feta, Hummus, banana
peppers, crispy garbanzo, tzatziki,
kalamata olives, tomato, onion, green
pepper, cucumber, falafel, fried lavash
strips and pita strips with balsamic or
lemon-herb tahini dressing

WINGS

FULL SIZE (12) - 15 HALF SIZE (6) - 11

Perfectly fried and za'atar dusted wings
with our special seasonings and served
with our Tzatziki Ranch
& Buffalo-Berlin Sauce

umac: 1 free with 1/2 dozen wings
2 free with 1 dozen wings, each after \$50

GET WINGS WITH FRIES!

1/2 dozen of wings + regular, sweet potato
or mixed fries

7.50

KIDS WRAP OR QUESADONER

Choice of protein + side + juice box
[no modifications please]

SIDES

REGULAR - 5.50 LARGE - 7.50

REGULAR FRIES

Tossed in our secret seasoning.
*Garlic Aioli on the side

WAFFLE CUT SWEET POTATO FRIES

Tossed in our secret seasoning.
*Garlic Aioli on the side

FRIED PITA STRIPS

W/ HUMMUS

Tossed in our secret seasoning.
Hummus on the side

GREEK SIDE SALAD

All the same stuff as the Doner Salad
except protein, tzatziki and pita strips

QUINOA SIDE SALAD

(regular size only)

Quinoa, Feta, Roasted Corn, Marinated
Garbanzo, Lemon-Herb Tahini
tomato, cucumber

FALAFEL + HUMMUS - 2.00

PORTION OF MEAT - 4.50

CINN-SUGAR PITAS - 6.50

Like Mediterranean humus!
With fufufati & chocolate

BAKLAVA NUT ROLL - 3.75

w/ chocolate drizzle

24 APR 8 14p. 11c PM 2034



VEGETARIAN FAVORITES

MEDITERRANEAN FALAFEL WRAP - 13.50

Hummus, Crispy Garbanzos, Feta kalamata olives, za'atar, lettuce, cabbage, onion, cucumber, tomato, green pepper, tzatziki, wrapped in lavash bread

BERLINER FALAFEL WRAP - 13.50

Berliner Sauce, Feta, Roasted Corn, Cabbage Slow sumac, cucumber, onion, tzatziki, fried lavash strips, wrapped in lavash bread

FALAFEL BREAKFAST BOWL - 14.50

(RICE OR QUINOA)

Lemon-Herb Tahini Dressing, Marinated Garbanzos, Roasted Corn, Harissa, Cabbage Slow, Feta kalamata olives, crispy garbanzos, tomato, cucumber, sumac

FALAFEL BALLS + HUMMUS - 2.00

VEGAN

VEGAN WRAP - 13.50

Choice of Quinoa or Falafel, Hummus, Roasted Corn, Pickled Onion & Carrot, Lemon-Herb Tahini Dressing, kalamata olives, lettuce, cabbage, onion, cucumber, tomato, green pepper, crispy garbanzos, wrapped in lavash bread

THE VEGAN BOWL - 10.50

Falafel, Hummus, Pickled Onion & Carrot, Roasted Corn, Lemon-Herb Tahini Dressing, kalamata olives, cucumber, tomato, lettuce and **FRIES** all wrapped in a pillowy pita

MEDI BOWL - 14.50

(RICE OR QUINOA)

Hummus, Lemon-Herb Tahini Dressing, Pickled Onion and Carrot, kalamata olives, crispy garbanzos, za'atar, tomato, cucumber

THE DONER BASKET - 15

A bit of everything!

Falafel, half fries, half salad all topped with Hummus, banana peppers, crispy garbanzos, kalamata olives, tomato, onion, green pepper, cucumber, fried lavash strips and pita strips with balsamic or lemon-herb tahini dressing

BERLINER FALAFEL BOWL - 14.50

(RICE OR QUINOA)

Berliner Sauce, Cabbage Slow, Pickled Onion & Carrot, Feta, Roasted Corn sumac, fried lavash strips, tomato, cucumber, tzatziki

STREET CART FRIES - 11

Our famous loaded fries... **A MUST TRY!**
Choice of fries topped with *Garlic Aioli, Feta, onion, tomato, green pepper, kalamata olives & banana peppers

THE DONER BASKET - 15

A bit of everything!

Falafel, half fries, half salad all topped with Feta, Hummus, banana peppers, crispy garbanzos, tzatziki, kalamata olives, tomato, onion, green pepper, cucumber, fried lavash strips and pita strips with balsamic or lemon-herb tahini dressing

GLUTEN FREE

GF BREAKFAST BOWL - 14.50

Lemon-Herb Tahini Dressing, Chicken or Falafel, Marinated Garbanzos, Harissa, Cabbage Slow, Feta, Roasted Corn kalamata olives, crispy garbanzos, tomato, cucumber, sumac

GF STREET CART FRIES - 11

Waffle Cut Sweet Potato Fries topped with *Garlic Aioli, Feta (add chicken or falafel + \$3) onion, tomato, green pepper, pepperoncini and olive

GF DONER SALAD - 14.50

Balsamic or Lemon-Herb Tahini Dressing, Chicken or Falafel, feta, romaine, cabbage, onion, cucumber, tomato, green pepper, pepperoncini, kalamata olives, crispy garbanzos, tzatziki

WAFFLE CUT SWEET POTATO FRIES

REGULAR - 5.50 LARGE - 7.50

Tossed in our secret seasoning, *Garlic Aioli on the side

SPITZ GLOSSARY

COMMON INGREDIENTS

Doner Kebab - Literally means "rotating meat" in Turkish.

A cone of meat that is cooked on the spit

Lavash - a thin flatbread made with flour

Za'atar - A mixture of dried herbs and spice used in Middle Eastern cuisine

Sumac - berries that are ground to a spice. Dark red-burgundy color and the texture of ground nuts. It has a similar smell and taste to lemon but is not as sour

ALL OF THE FOLLOWING ARE MADE IN HOUSE WITH FRESH INGREDIENTS

Falafel - Our vegetarian protein option: A deep fried ball made with Garbanzos.

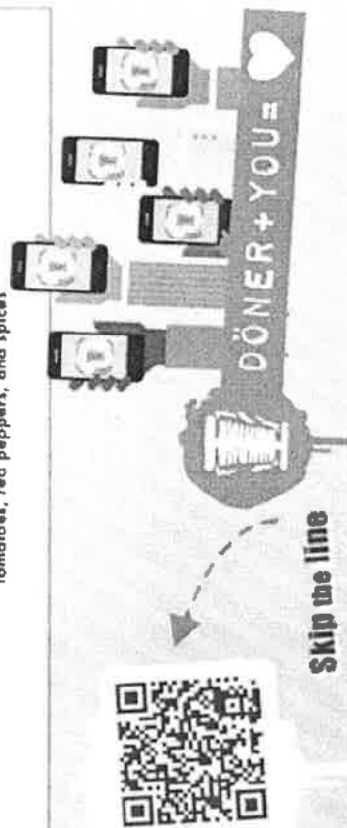
Seasoned garlic, parsley, and spices

Tzatziki - A mild cucumber-yogurt sauce with fresh mint, dill, and garlic

Harissa - Sauce made with red peppers, coriander, cumin, coraway, garlic - a little spicy!

Zhoug - A "hot sauce" made with green serrano chilies, parsley, cilantro, garlic, and various spices

Berliner Sauce - Tangy tomato sauce made with vinegar and cooked onions, garlic, tomatoes, red peppers, and spices



**Skip the line
plus get Rewards &
Save Money every time!**

get the SPITZ APP!

Receive a SWEET DISCOUNT on your first order!

*24 APR 8 11:47 AM PM 2024



RECORDS REQUIRED FOR AUDIT RESTAURANT/HOTEL/MOTEL

Arizona Dept. of Liquor Licenses and Control
800 W. Washington St. 5th Floor Phoenix, AZ 85007
(602) 542-5141

Type or Print with **Black Ink**

In the event of an audit, you will be asked to provide to the Department any documents necessary to determine Compliance with A.R.S. §4-205.02(G). Such documents requested may include however, are not limited to:

Spitz Mediterranean Street Food

1. Name of restaurant (Please print): _____
2. All invoices and receipts for the purchase of food and spirituous liquor for the licensed premises.
3. A list of **all** food and liquor vendors
4. The restaurant menu used during the audit period
5. A price list for alcoholic beverages during the audit period
6. Mark-up figures on food and alcoholic products during the audit period
7. A recent, **accurate** inventory of food and liquor (taken within two weeks of the Audit Interview Appointment)
8. Monthly Inventory Figures - beginning and ending figures for food and liquor
9. Chart of accounts (copy)
10. Financial Statements-Income Statements-Balance Sheets
11. **General Ledger**
 - A. Sales Journals/Monthly Sales Schedules
 - 1) Daily sales Reports (to include the name of each waitress/waiter, bartender, etc. with sales for that day)
 - 2) Daily Cash Register Tapes - Journal Tapes and Z-tapes
 - 3) Dated Guest Checks
 - 4) Coupons/Specials/Discounts
 - 5) Any other evidence to support income from food and liquor sales
 - B. Cash Receipts/Disbursement Journals
 - 1) Daily Bank Deposit Slips
 - 2) Bank Statements and canceled checks

12. **Tax Records**

- A. Transaction Privilege Sales, Use and Severance Tax Return (copies)
- B. Income Tax Return - city, state and federal (copies)
- C. Any supporting books, records, schedules or documents used in preparation of tax returns

13. Payroll Records

24 APR 8 Lique. Lic. PM 2 04

- A. Copies of all reports required by the State and Federal Government
- B. Employee Log (A.R.S. §4-119)
- C. Employee time cards (actual document used to sign in and out each work day)
- D. Payroll records for all employees showing hours worked each week and hourly wages

14. Off-site Catering Records (must be complete and separate from restaurant records)

- A. All documents which support the income derived from the sale of food off the license premises.
- B. All documents which support purchases made for food to be sold off the licensed premises.
- C. All coupons/specials/discounts

The sophistication of record keeping varies from establishment to establishment. Regardless of each licensee's accounting methods, the amount of gross revenue derived from the sale of food and liquor must be substantially documented.

**REVOCATION OF YOUR LIQUOR LICENSE MAY OCCUR IF YOU FAIL TO COMPLY WITH
A.R.S. §4-210(A)7 AND A.R.S. §4-205.02(G).**

A.R.S. §4-210(A)7

The licensee fails to keep for two years and make available to the department upon reasonable request all invoices, records, bills or other papers and documents relating to the purchase, sale and delivery of spirituous liquors and, in the case of a restaurant or hotel-motel licensee, all invoices, records, bills or other papers and documents relating to the purchase, sale and delivery of food.

A.R.S. §4-205.02(G)

For the purpose of this section:

- 1. "Restaurant" means an establishment which derives **at least forty percent (40%)** of its gross revenue from the sale of food
- 2. "Gross revenue" means the revenue derived from all sales of food and spirituous liquor on the licensed premises regardless of whether the sales of spirituous liquor are made under a restaurant license issued pursuant to this section or under any under any other license that has been issued for the premises pursuant to this article.

I, (Print Full Name) Jaskarn Singh, hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Applicant Signature: _____



MAKE A COPY OF THIS DOCUMENT AND KEEP IT WITH RECORDS REQUIRED BY THE STATE

LC:

Amount:

*24 APR 15 Lir. Lic. PM 3 50



AGENT/CONTROLLING PERSON QUESTIONNAIRE

Arizona Dept. of Liquor Licenses and Control
800 W. Washington St. 5th Floor Phoenix, AZ 85007
(602) 542-5141

DLLC USE ONLY

Job #: 288979

Date Accepted: 04/17/2024

CSR: sg

Type or Print with Black Ink

License Number:

ATTENTION APPLICANT: This is a legally binding document. An investigation of your background will be conducted. Incomplete applications will not be accepted. False or misleading answers may result in the denial or revocation of a license or permit and could result in criminal prosecution.

Attention local governments: Social security and birth date information is confidential. This information will be given to law enforcement agencies for background checks only.

QUESTIONNAIRE IS TO BE COMPLETED ACCORDINGLY AND SUBMITTED TO THE DEPARTMENT WITH A BLUE OR BLACK LINED FINGERPRINT CARD AND \$22 FEE. FINGERPRINTS MUST BE DONE BY A LAW ENFORCEMENT AGENCY OR BONA FIDE FINGERPRINT SERVICE.

1. Check the
Appropriate
Box →



Agent



Controlling Person

2. Name: Singh, Jaskarn Birth Date: [REDACTED]
Last First Middle (NOT a public record)
3. Social Security #: [REDACTED] Drivers License #: [REDACTED] State Issued: AZ
4. Place of birth: Chicago, IL USA Height: 5'7" Weight: 175 Eyes: Blue Hair: Black
City State COUNTRY
5. Name of current/most recent spouse: [REDACTED] Birth Date: [REDACTED]
Last First Middle (NOT a public record)
6. Are you a bonafide resident of Arizona? Yes ☒ No ☐ If yes, what is your date of residency? 09/01/2016
7. Daytime telephone number: 602-377-0121 Email address: jaskarnsingh8@gmail.com
8. Premises Name: Spitz Mediterranean Street Food Business Phone: 602 377 0121
9. Premises Address: 2015 N. Globe Dr., Goodyear, AZ, Maricopa County, 85395
Street (do not use PO Box) City State County Zip

10. List your employment or type of business during the past five (5) years, if unemployed, retired, or student, list place of residence address. (ATTACH ADDITIONAL SHEET IF NECESSARY)

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYERS NAME OR NAME OF BUSINESS (Street Address, City, State & Zip)
03/2017	CURRENT	Head of Marketing Analytics	earson Education 221 River st., Hoboken, NJ 07030

11. Provide your residence address information for the last five (5) years A.R.S. §4-202(D) (ATTACH ADDITIONAL SHEET IF NECESSARY)

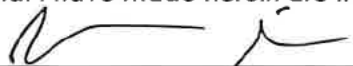
FROM Month/Year	To Month/Year	Street	City	State	Zip
04/2018	CURRENT				

(ATTACH ADDITIONAL SHEET IF NECESSARY)

12. As an Agent or Controlling Person, will you be managing the day to day operation of the licensed premises? If you answered YES, then answer #13 below. If NO, skip to #14 Yes ☒ No ☐
13. Have you attended a DLLC approved Basic and Management Liquor Law Training Course within the past 3 years? **MUST** attach copies of both training certificates. Yes ☐ No ☒
14. Have you been cited, arrested, indicted, convicted, or summoned into court for violation of ANY criminal law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past five (5) years? Yes ☐ No ☒
15. Are there ANY administrative law citations, compliance actions or consents, criminal arrests, indictments or summons pending against you? (Do not include civil traffic tickets) A.R.S. §4-202,4-210 Yes ☐ No ☒
16. Has anyone EVER obtained a judgement against you the subject of which involved fraud or misrepresentation? Yes ☐ No ☒
17. Have you had a liquor application or license rejected, denied, revoked or suspended in or outside of Arizona within the last five years? A.R.S. §4-202(D) Yes ☐ No ☒
18. Has an entity in which you are or have been a controlling person had an application or license rejected, denied, revoked, or suspended in or outside of Arizona within the last five years? A.R.S. §4-202(D) Yes ☐ No ☒

If you answered "YES" to any Question 14 through 18 **YOU MUST** attach a signed statement. Give complete details including dates, agencies involved and dispositions. CHANGES TO QUESTIONS 14-18 MAY NOT BE ACCEPTED

I, (Print Full Name) Jaskarn Singh hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Signature:  Date: 04/10/2024



ALIEN STATUS

Arizona Dept. of Liquor Licenses and Control
800 W. Washington St. 5th Floor Phoenix, AZ 85007
(602) 542-5141

Type or Print with **Black Ink**

Title IV of the federal Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (the "Act"), 8 U.S.C. § 1621, provides that, with certain exceptions, only United States citizens, United States non-citizen nationals, non-exempt "qualified aliens" (and sometimes only particular categories of qualified aliens), nonimmigrant, and certain aliens paroled into the United States are eligible to receive state, or local public benefits. With certain exceptions, a professional license and commercial license issued by a State agency is a State public benefit.

Arizona Revised Statutes § 41-1080 requires, in general, that a person applying for a license must submit documentation to the license agency that satisfactorily demonstrates the applicant's presence in the United States is authorized under federal law.

Directions: All applicants must complete Sections I, II, and IV. Applicants who are not U.S. citizens or nationals must also complete Section III.

Submit this completed form and a copy of one or more document(s) from the attached "Evidence of U.S. Citizenship, U.S. National Status, or Alien Status" with your application for license or renewal. If the document you submit does not contain a photograph, you must also provide a government issued document that contains your photograph. You must submit supporting legal documentation (i.e. marriage certificate) if the name on your evidence is not the same as your current legal name.

SECTION I – APPLICANT INFORMATION

APPLICANT NAME (Print or type) Jaskarn Singh

SECTION II – CITIZENSHIP OR NATIONAL STATUS DECLARATION

Are you a citizen or national of the United States? ☒ Yes ☐ No - If yes, indicate place of birth:

City Chicago State IL COUNTRY USA

If you answered **Yes, 1)** Attach a legible copy of a document from the list below.

2) Name of document: Passport

If you answered **No**, you must complete Sections III.

EVIDENCE OF U.S. CITIZENSHIP, U.S. NATIONAL STATUS, OR ALIEN STATUS

24 APR 15 11:15 AM 3:48

You must submit supporting legal documentation (i.e. marriage certificate) if the name on your evidence is not the same as your current legal name.

Evidence showing authorized presence in the United State includes the following:

1. An Arizona driver license issued after 1996 or an Arizona non-operating identification card.
2. A driver license issued by a state that verifies lawful presence in the United States.
3. A birth certificate or delayed birth certificate showing birth in one of the 50 states, the District of Columbia, Puerto Rico (on or after Jan. 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time)
4. A United States certificate of birth abroad.
5. A United States passport. ***Passport must be signed***
6. A foreign passport with a United States visa.
7. An I-94 form with a photograph.
8. A United States citizenship and immigration services employment authorization document or refugee travel document.
9. A United States certificate of naturalization.
10. A United States certificate of citizenship.
11. A tribal certificate of Indian blood.
12. A tribal or bureau of Indian affairs affidavit of birth.
13. Any other license that is issued by the federal government, any other state government, an agency of this state or a political subdivision of this state that requires proof of citizenship or lawful alien status before issuing the license.

24 APR 15 04:16 PM 348

SECTION III – QUALIFIED ALIEN DECLARATION

Applicants who are not citizens or nationals of the United States. Please indicate alien status by checking the appropriate box. Attach a legible copy of a document from the attached list or other document as evidence of your status.

Name of document provided

Qualified Alien Status (8 U.S.C. §§ 1621(a)(1), -1641(b) and (c))

- ☐ 1. An alien lawfully admitted for permanent residence under the Immigration and Nationality Act (INA)
- ☐ 2. An alien who is granted asylum under Section 208 of the INA.
- ☐ 3. A refugee admitted to the United States under Section 207 of the INA.
- ☐ 4. An alien paroled into the United States for at least one year under Section 212(d)(5) of the INA.
- ☐ 5. An alien whose deportation is being withheld under Section 243(h) of the INA.
- ☐ 6. An alien granted conditional entry under Section 203(a)(7) of the INA as in effect prior to April 1, 1980.
- ☐ 7. An alien who is a Cuban/Haitian entrant.
- ☐ 8. An alien who has, or whose child or child's parent is a "battered alien" or an alien subject to extreme cruelty in the United States

Nonimmigrant Status (8 U.S.C. § 1621(a)(2))

- 9. A nonimmigrant under the Immigration and Nationality Act [8 U.S.C § 1101 et seq.] Non-immigrants are persons who have temporary status for a specific purpose. See 8 U.S.C § 1101(a)(15).

Alien Paroled into the United States for Less Than One Year (8 U.S.C. § 1621(a)(3))

- 10. An alien paroled into the United States for less than one year under Section 212(d)(5) of the INA

Other Persons (8 U.S.C § 1621(c)(2)(A) and (C))

- 11. A nonimmigrant whose visa for entry is related to employment in the United States, or
- 12. A citizen of a freely associated state, if section 141 of the applicable compact of free association approved in Public Law 99-239 or 99-658 (or a successor provision) is in effect [Freely Associated States include the Republic of the Marshall Islands, Republic of Palau and the Federate States of Micronesia, 48 U.S.C. § 1901 et seq.];
- 13. A foreign national not physically present in the United States.
- 14. **Otherwise Lawfully Present**
- 15. A person not described in categories 1-13 who is otherwise lawfully present in the United States.

PLEASE NOTE: The federal Personal Responsibility and Work Opportunity Reconciliation Act may make persons who fall into this category ineligible for licensure. See 8 U.S.C. §

Jaskarn Singh

Print Name



Signature

04/10/24

Date

We the People

Of the United States

we do hereby certify that the
signature of the bearer of this
document is the signature of the
bearer of the United States
citizenship and the signature of
the bearer of the United States
citizenship and the signature of
the bearer of the United States



SIGNATURE OF BEARER / SIGNATURE DU TITULAIRE / FIRMA DEL TITULAR

3



FINGERPRINT VERIFICATION FORM

Arizona Department of Liquor Licenses and Control
800 W. Washington St. 5th Floor Phoenix, AZ 85007
(602) 542-5141

DLLC USE ONLY

Job #:	288979
Date Accepted:	04/17/2024
CSR:	sg

ATTENTION FINGERPRINT TECHNICIAN:

Please follow the instructions below for fingerprinting this applicant.



1. Please fill out or ensure that the applicant has filled out all the required boxes on the fingerprint card prior to taking the fingerprints.
2. Request a valid, unexpired government-issued photo ID from the applicant and compare the physical descriptors on the applicant's photo ID to the applicant and to the information on the fingerprint card.
3. Fill out the information in the boxes below. **Please print clearly.**
4. Once the prints have been taken, place the fingerprint card and this form into the envelope and seal it. Please write your name or identification across the edge of the seal. Return the sealed envelope to the applicant.
Do not give the applicant the fingerprint card without first sealing it inside the envelope.
5. **Write applicants name on front of sealed envelope.**

PRINT the following information:

Date 04/10/24	Name of Applicant: Jaskarn Singh	
Name of Fingerprint Technician: Sylvia Airington		
Fingerprint technician's Signature: 		
Fingerprint technician's Agency/company Name: CWSOA/ Fingerprint Tech 522 N. Gilbert Rd. Ste. 104 Gilbert, AZ 85234		Phone Number: 480-892-4295
Type of Photo ID Provided (check one):		
☐ Driver's License	☒ Passport	☐ Other (Please specify)

Certificate # AZB-ON-01234268

Certificate of Completion
For
Title 4 **BASIC** Liquor Law Training

☒ On-sale
☐ Off-sale
☐ On- and off-sale

A Certificate of Completion must be on a form provided by the Arizona Department of Liquor. Certificates are completed by a state-approved training provider and, when issued, the Certificate is signed by the course participant.

The State requires BASIC Title 4 training only as a prerequisite for MANAGEMENT Title 4 training or as a result of a liquor law violation. Persons required to have BASIC Title 4 training are listed at the base of this Certificate. Licensees sometimes require BASIC Title 4 Training a condition of employment.

A replacement Certificate of Completion for Title 4 training must be available through the training provider for two years after the training completion date.

Student Information

Jaskarn Singh

Full Name (please print)

[Signature]

Signature

04/16/2024

Training Completion Date

04/16/2027

Certificate Expiration Date
(three years from completion date)

Training Provider Information

360training.com Inc.

Company Name

6504 Bridge Point Parkway, Suite 100, Austin, TX 78730

Mailing Address

(877) 881-2235

Daytime Contact Phone Number

I, Samantha Montalbano, certify that the above named individual did successfully complete
Instructor Name (please print)

Title 4 BASIC Training in accordance with A.R.S. §4-112(G)(2) and Arizona Administrative Code (A.A.C.)R19-1-103 using training course content and materials approved by the Arizona Department of Liquor Licenses and Control. I understand that misuse of this Certificate of Completion can result in the revocation of State-approval for the Title 4 Training Provider named in this section as provided by A.A.C. R19-1-103(E) and (F).

04/16/2024

Instructor Signature

Day Mo Year

Persons required to complete BASIC & MANAGEMENT Title 4 training: 1) owner(s) actively involved in the daily business operations of a liquor-licensed business of a series listed below
2) licensees, agents and managers actively involved in the daily business operations of a liquor-licensed business of a series listed below

In-state Microbrewery (series 3)
Conveyance (series 8)
Restaurant (series 12)

Government (series 5)
Liquor Store (series 9)
In-state Farm Winery (series 13)

Bar (series 6)
Private Club (series 14)

Beer & Wine Bar (series 7)
Hotel/Motel w/restaurant (series 11)
Beer & Wine Store (series 10)

Liquor license applications (initial and renewal) are not complete until valid Certificates of Completion for all required persons have been submitted to the Department of Liquor.

The questionnaire (which designates a manager to a location) and the agent change form (which assigns a new agent to active liquor licenses) are not complete until valid Certificates of Completion for all required persons have been submitted to the Department of Liquor.

Certificate # AZM-ON01206757

Certificate of Completion
For
Title 4 **MANAGEMENT** Liquor Law Training

A Certificate of Completion must be on a form provided by the Arizona Department of Liquor. Certificates are completed by a state-approved training provider and, when issued, the Certificate is signed by the course participant.

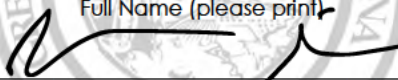
Basic Title 4 training is a prerequisite for MANAGEMENT Title 4 training. A valid Certificate of Completion for BASIC Title 4 training must be on file at the Department of Liquor and satisfactory completion of a State-approved BASIC Title 4 course must be verified by the training provider prior to issuing a Certificate of Completion for MANAGEMENT Title 4 training.

A replacement Certificate of Completion for Title 4 training must be available through the training provider for two years after the training completion date.

Student Information

Jaskarn Singh

Full Name (please print)



Signature

04/18/2024

Training Completion Date

04/18/2027

Certificate Expiration Date
(three years from completion date)

Training Provider Information

360training.com Inc.

Company Name

6504 Bridge Point Parkway, Suite 100, Austin, TX 78730

Mailing Address

(877) 881-2235

Daytime Contact Phone Number

I, Samantha Montalbano, certify that the above named individual did successfully complete
Instructor Name (please print)

Title 4 MANAGEMENT Training in accordance with A.R.S. §4-112(G)(2) and Arizona Administrative Code (A.A.C.)R19-1-103 using training course content and materials approved by the Arizona Department of Liquor Licenses and Control. I understand that misuse of this Certificate of Completion can result in the revocation of State-approval for the Title 4 Training Provider named in this section as provided by A.A.C. R19-1-103(E) and (F).

04/18/2024

Instructor Signature

Day Mo Year

Persons required to complete BASIC & MANAGEMENT Title 4 training: 1) owner(s) actively involved in the daily business operations of a liquor-licensed business of a series listed below
2) licensees, agents and managers actively involved in the daily business operations of a liquor-licensed business of a series listed below

In-state Microbrewery (series 3)
Conveyance (series 8)
Restaurant (series 12)

Government (series 5)
Liquor Store (series 9)
In-state Farm Winery (series 13)

Bar (series 6)
Private Club (series 14)

Beer & Wine Bar (series 7)
Hotel/Motel w/restaurant (series 11)
Beer & Wine Store (series 10)

Liquor license applications (initial and renewal) are not complete until valid Certificates of Completion for all required persons have been submitted to the Department of Liquor.

The questionnaire (which designates a manager to a location) and the agent change form (which assigns a new agent to active liquor licenses) are not complete until valid Certificates of Completion for all required persons have been submitted to the Department of Liquor.

July 11, 2013

Liquor Licenses within One Mile – Spitz Mediterranean Street Food

Applicant Address: 2015 N. Globe Dr. Goodyear, AZ 85395

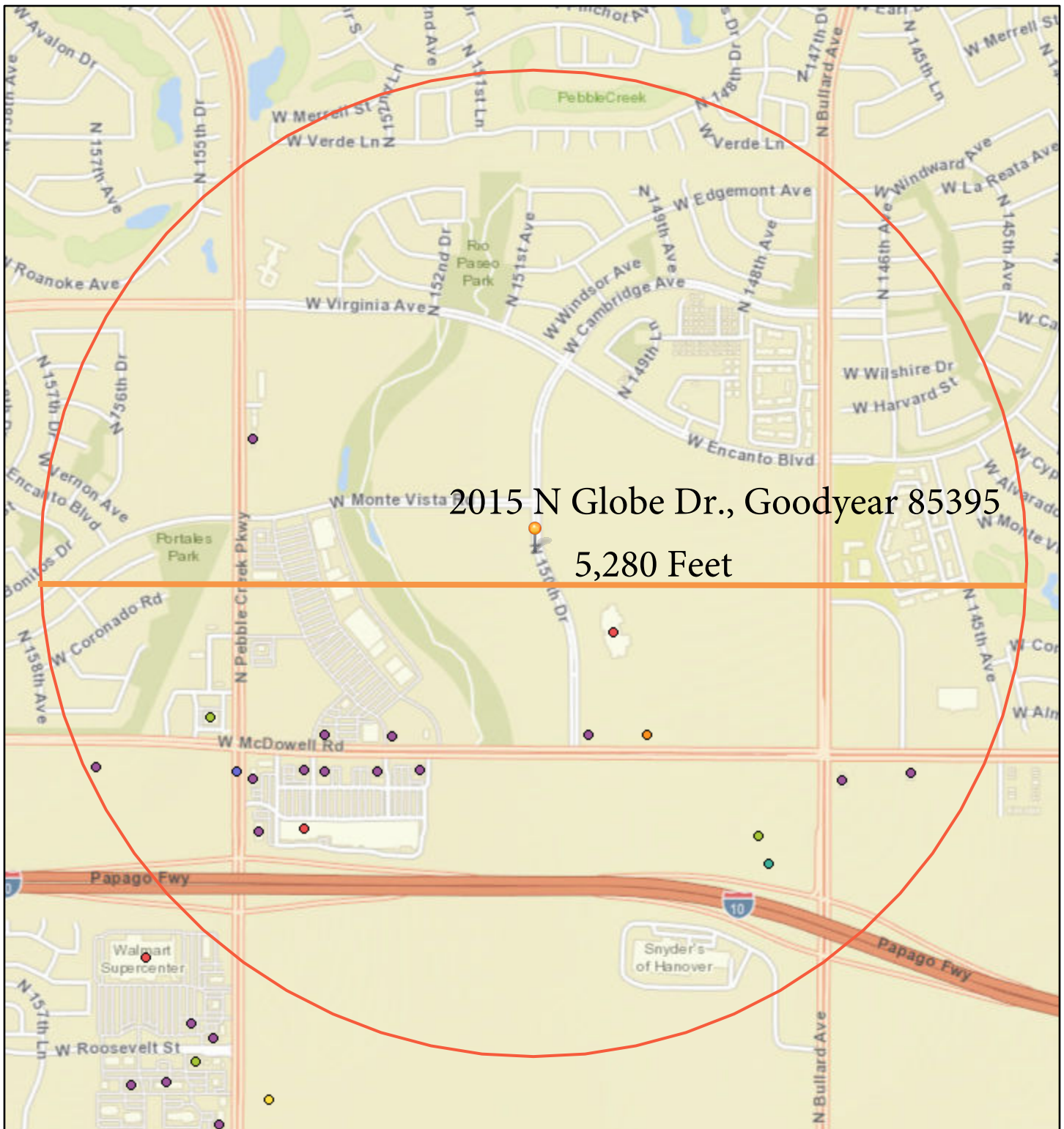
Business Name	Address	Distance from Applicant Address	License Series
Liquor Establishments			
HARKINS THEATRES AT ESTRELLA FALLS	15010 W MCDOWELL RD	1099.62 ft	6
CHEDDARS SCRATCH KITCHEN	15030 W MCDOWELL RD	1,879.32 ft	12
BJ'S RESTAURANT & BREWHOUSE	14950 W MCDOWELL RD	2,164.53 ft	12
BJ'S RESTAURANT & BREWHOUSE	14950 W MCDOWELL RD	2,164.53 ft	12G
OREGANO'S PIZZA BISTRO	15280 W MCDOWELL RD	2,327.5 ft	12
TEXAS RDHOUSE	15255 W MCDOWELL RD	2,465.7 ft	12
RED LOBSTER #6342	15311 W MCDOWELL RD	2,731.94 ft	12
ARRIBA MEXICAN GRILL	15370 W MCDOWELL RD	2,837.53 ft	12
POPO'S GOODYEAR	15375 W MCDOWELL RD	3,106.59 ft	12
OLIVE GARDEN ITALIAN RESTAURANT #1773	15411 W MCDOWELL RD	3,252.36 ft	12
AKAIHANA SUSHI & GRILL	2293 N PEBBLE CREEK PKWY	3,288.34 ft	12
BEVMO	15405 W MCDOWELL RD	3,701.46 ft	9
BEVMO	15405 W MCDOWELL RD	3,701.46 ft	9S
RUBIOS FRESH MEXICAN GRILL #225	15479 W MCDOWELL RD	3,736.3 ft	12
TRU BY HILTON GOODYEAR	1430 N BULLARD AVE	3,752.8 ft	10
WALGREENS #12334	1654 N PEBBLE CREEK PKWY	3,793.15 ft	10
CIRCLE K STORE #9528	1550 N PEBBLE CREEK PKWY	3,837 ft	9
PF CHANG'S CHINA BISTRO	14681 W MCDOWELL RD	4,017.06 ft	12
SPRINGHILL SUITES BY MARRIOTT GOODYEAR	1370 N BULLARD AVE	4,040.47 ft	11
BARRO'S PIZZA	15475 W MCDOWELL RD	4,058.68 ft	12
RED ROBIN AMERICA'S GOURMET BURGERS & SPIRITS	14551 W MCDOWELL RD	4,605.21 ft	12
BABBO ITALIAN EATERY	15705 W MCDOWELL RD	5115.89 ft	12

Schools			
ARCHWAY TRIVIUM WEST	2001 N BULLARD AVE	3,448.63 ft	

Series Legend:

Alternating Proprietorship (20)
 Bar (6)
 Beer & Wine Bar (7)
 Beer & Wine Store (10)
 Beer & Wine Store (10) with Sampling Privileges
 Private Club (14)
 Conveyance (8)
 Craft Distiller (18)
 Custom Crush (21)
 Direct Shipment (17W)
 Government (5)
 Hotel (11)
 Producer: In State (1)
 Producer: Out of State (2)
 Producer: Limited out of State (2L)
 Producer: Out of State Winery (2W)
 Producer: Out of State Microbrewery (2M)
 Liquor Store (9)
 Liquor Store (9) with Sampling Privileges
 Microbrewery (3)
 Restaurant (12)
 Restaurant (12) with Growler Privileges
 Special Event Contractor (SEC)
 Wholesaler (4)
 Winery (13)
 Tasting Room (19)

Liquor License Evaluation - Spitz Mediterranean Street Food



4/25/2024, 1:31:05 PM

1:18,056

October 2022 Liquor Licenses

Liquor Store Sampling Beer and Wine Store

A number line with two scales. The top scale is labeled in miles (mi) with major tick marks at 0, 0.13, 0.25, and 0.5. The bottom scale is labeled in kilometers (km) with major tick marks at 0, 0.2, 0.4, and 0.8. There are also minor tick marks between the major ones: between 0 and 0.13 mi, between 0.13 and 0.25 mi, and between 0.25 and 0.5 mi. The corresponding km values for these miles are 0, 0.2, 0.4, and 0.8 respectively.

Bar

Microbrewery

Beer and Wine Store

Restaurant

Hotel / Motel

Restaurant Growler

Liquor Store

Sampling

PHX GIS, City of Goodyear, Bureau of Land Management, Esri, HERE, Garmin, INCREMENT P, NGA, USGS, City of Goodyear

Clerk and Recorder
City of Goodyear

ITEM #: 4.
DATE: 05/20/2024
AI #:2045



CITY COUNCIL ACTION REPORT

SUBJECT: PROPOSALS TO TOHONO O'ODHAM NATION FOR 12% GAMING DISTRIBUTION GRANTS

STAFF PRESENTER(S): Christina Panaitescu, Community Partnerships Program Manager

SUMMARY

The Tohono O'odham Nation is seeking requests for funding proposals from Arizona cities and non-profit organizations for their 2024 State Shared Revenue grant program. Proposals must address one or more of the following priority areas: economic development, education, health care, public safety, child advocacy, economic development, or cultural and environmental development and protection. Responses are due no later than June 7, 2024.

STRATEGIC PLAN ALIGNMENT



Quality of Life



Sense of Community

RECOMMENDATION

ADOPT RESOLUTION NO. 2024-2405 AUTHORIZING THE SUBMISSION OF THREE APPLICATIONS FOR STATE SHARED REVENUE GRANT PROGRAM REQUESTING EDUCATION, PUBLIC SAFETY, AND CULTURAL & ENVIRONMENTAL DEVELOPMENT AND PROTECTION FUNDS FROM THE TOHONO O'ODHAM NATION, AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS RELATING TO SAID APPLICATIONS, AND AUTHORIZING THE CITY MANAGER TO EXECUTE A GRANT AGREEMENT (IF GRANT FUNDS ARE AWARDED), AND AUTHORIZING THE CITY MANAGER TO APPROVE THE REQUIRED BUDGET TRANSFER (IF GRANT FUNDS ARE AWARDED).(Christina Panaitescu, Community Partnerships Program Manager)

FISCAL IMPACT

There is no fiscal impact at this time and there is no City match requirement for this grant. If awarded, budget amendments will be made to accommodate expenditures associated with the receipt of additional revenue from the Tohono O'odham Nation. Should the previously submitted Gila River Indian Community grant application be fully funded, we will withdraw that application from those submitted to the Tohono O'odham Nation. Projects not fully funded through the grant process will be scaled back to meet the grant award amount or will not be

pursued at this time. Other funding sources will then be reviewed for potential eligibility.

BACKGROUND AND PREVIOUS ACTIONS

In 2002, Arizona voters approved Proposition 202, which implemented a new requirement that Tribal/State Gaming Compacts must include a provision that the compacting tribe would contribute a portion of its annual net gaming revenues (the "Annual Contribution") for the benefit of the general public. Pursuant to Proposition 202, each tribe may determine the recipients of 12 percent of its total annual contribution (the "State Shared Revenue grant program").

In March 2024, an application requesting \$120,000 for perimeter fencing at Mobile Elementary School was submitted to the Gila River Indian Community. A response is expected in August 2024.

The Tohono O'odham Nation has announced a request for proposals from local governments and non-profit organizations for the distribution of the fiscal year 2024 payments. Responses are due no later than June 7, 2024. Funding determinations for the Tohono O'odham applications will be announced in late September 2024. Funds will be available in mid-November 2024, following the execution of a grant-in-aid agreement.

STAFF ANALYSIS

The three applications will compete in different categories (education, public safety, and cultural & environmental development and protection) and would be reviewed independently. Since award determinations are at the discretion of the funder, and there is never a guarantee of an award for grant applications, staff would like to pursue these prospective grant opportunities simultaneously:

1. \$120,000 to aid Mobile Elementary School District No. 86 in the construction and installation of improved security fencing,
2. \$151,000 to expand the city's fleet of public safety drones, and
3. \$25,000 to provide diverse arts and culture events that serve all ages, abilities, and interests through the Art Pop Ups in the Park initiative.

Attachments

Resolution

RESOLUTION NO. 2024-2405

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF GOODYEAR, MARICOPA COUNTY, ARIZONA, AUTHORIZING THE SUBMISSION OF THREE APPLICATIONS FOR STATE SHARED REVENUE GRANT PROGRAM REQUESTING EDUCATION, PUBLIC SAFETY, AND CULTURAL & ENVIRONMENTAL DEVELOPMENT AND PROTECTION FUNDS FROM THE TOHONO O'ODHAM NATION, AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS RELATING TO SAID APPLICATIONS, AND AUTHORIZING THE CITY MANAGER TO EXECUTE A GRANT AGREEMENT (IF GRANT FUNDS ARE AWARDED), AND AUTHORIZING THE CITY MANAGER TO APPROVE THE REQUIRED BUDGET TRANSFER (IF GRANT FUNDS ARE AWARDED).

WHEREAS, the Tohono O'odham Nation shares a portion of their revenues from tribal gaming directly with local governments to benefit the general public through direct distribution of funding; and

WHEREAS, it is in the interest of the City to apply for these funds to aid Mobile Elementary School District No. 86 in the construction and installation of improved security fencing; and

WHEREAS, it is in the interest of the City to apply for these funds to expand its fleet of public safety drones; and

WHEREAS, it is in the interest of the City to apply for these funds to provide diverse arts and culture events that serve all ages, abilities, and interests through the Art Pop Ups in the Park initiative; and

WHEREAS, these projects align with the funder's priority areas; and

WHEREAS, there is no match requirement for this application; and

WHEREAS, it is the intent to accept any awarded funds and to use them in accordance with the application.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GOODYEAR, MARICOPA COUNTY, ARIZONA, AS FOLLOWS:

SECTION 1. The City Manager, or her designee, is hereby authorized to submit applications to the Tohono O'odham Nation for an amount of \$120,000 to aid Mobile Elementary School District No. 86 in the construction and installation of improved security fencing, \$151,000 to expand its fleet of public safety drones, and \$25,000 to provide diverse arts and culture events that serve all ages, abilities, and interests through the Art Pop Ups in the Park initiative.

SECTION 2. If the grant application is awarded, the City will enter into an agreement with the Tohono O'odham Nation to implement the projects or programs that have been approved by the funder.

SECTION 3. The City Manager is hereby authorized to execute all documents relating to these applications and any grant offer resulting from such applications.

SECTION 4. If grant funds are awarded to the City of Goodyear, the City Council hereby approves necessary budget transfers in the amount of the awarded funds.

PASSED AND ADOPTED by the Mayor and Council of the City of Goodyear, Maricopa County, Arizona, by a _____ vote, this _____ day of _____, 20____.

Joe Pizzillo, Mayor

Date: _____

ATTEST:

APPROVED AS TO FORM:

Darcie McCracken, City Clerk

Roric Massey, City Attorney

ITEM #: 5.
DATE: 05/20/2024
AI #:2043



CITY COUNCIL ACTION REPORT

SUBJECT: GRANT OF TEMPORARY ACCESS EASEMENT FOR CONSTRUCTION, MAINTENANCE AND OPERATION OF STORM DRAIN OUTLET

STAFF PRESENTER(S): Kimberly Romero, Real Estate Coordinator

OTHER PRESENTER(S):

Gerardo Villarraga, Civil Engineer

SUMMARY

The Temporary Access Easement for Construction, Maintenance and Operation of Storm Drain Outlet is needed to allow the developer/owner to construct, a storm drain outlet to divert storm water from certain development within Goodyear Civic Square into the Bullard Wash.

STRATEGIC PLAN ALIGNMENT



Quality of Life

RECOMMENDATION

Approve and authorize the Mayor to execute the Temporary Access Easement for Construction, Maintenance and Operation of Storm Drain Outlet. (Kimberly Romero, Real Estate Coordinator)

STIPULATIONS

The Temporary Access Easement shall terminate upon the end of the two-year warranty period, which is two years after the acceptance letter is issued by the City Engineer or his/her designee.

FISCAL IMPACT

There will be no fiscal impact to the City in the fiscal year 2024 or future years resulting from the issuance of this easement.

BACKGROUND AND PREVIOUS ACTIONS

In order to maximize the developable space within Goodyear Civic Square, located at the northwest corner of North McDowell Road and 150th Drive, a storm drain system was installed that was intended to divert all storm water run-off from the property within Goodyear Civic Square into the Bullard Wash. Storm drain improvements were constructed with the development of City Hall, library, park, office building, and parking garage (the "Initial Development"), which included a second storm drain outlet within the Bullard Wash. Although the improvements were intended to dispose of the storm water generated by the development of the property that is currently under construction, the owner learned that certain storm water flows could not be diverted to the storm drain outlet that had been constructed as part of the Initial Development and a second storm drain outlet south of the storm drain outlet constructed as part of the Initial Development was needed.

The Temporary Access Easement for Construction, Maintenance and Operation of Storm Drain Outlet grants Globe Land Investors, LLC ("Globe") the right to construct, maintain, operate, repair, and replace a storm drain outlet within the City-owned Bullard Wash pursuant to the Off-Site Improvement Plans for Goodyear Civic Square Phase II Parking Garage, prepared by Butler Design Group Inc., Job No. 022-01627-A (City Project #E23-03237) approved by City staff on April 25, 2024. Globe will be responsible for operating, maintaining, repairing and replacing the storm drain outlet during the applicable two-year warranty period after which the City will own and operate the storm drain outlet.

Under the terms of the easement, Globe is required to replace any trees that are removed or damaged during the construction process in kind with the same size tree or larger; to construct the storm drain outlet to match the existing storm drain as shown in the photo attached hereto; to restore the City's property to an "as good as" condition as existed prior to construction; and to keep all public sidewalks shall remain open for the duration of the construction of the Improvements. Granting the requested easement will allow the city to issue a permit for the construction of the storm drain outlet.

STAFF ANALYSIS

The City staff has reviewed and confirmed the attached easement is consistent with the approved Plans and is for the construction of the storm drain outlet.

Attachments

Temporary Access Easement with Exhibits

When recorded mail to:
City of Goodyear
City Clerk/KGR
1900 N. Civic Square
Goodyear, Arizona 85395

EXEMPT UNDER A.R.S. § 11-1134(A)(2)

**TEMPORARY ACCESS EASEMENT
FOR CONSTRUCTION MAINTENANCE
AND OPERATION OF STORM DRAIN OUTLET**

In consideration of the mutual covenants set forth herein, the consideration of One Dollar (\$1.00), and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the **CITY OF GOODYEAR, an Arizona municipal corporation**, ("GRANTOR") does hereby grant and convey to **GLOBE LAND INVESTORS, LLC, a Delaware limited liability company**, ("GRANTEE") a Temporary Access Easement for Construction Maintenance and Operation of Storm Drain Outlet ("TAE") in, upon, over, under and across that certain real property situated in Maricopa County, Arizona, and more particularly described as follows:

EXHIBIT "A" attached hereto (the "TAE Area")

Subject to the terms and conditions set forth herein, GRANTOR grants to GRANTEE the right to construct, maintain, operate, inspect, modify, repair, remove, and/or replace the storm drain facilities, including a storm drain outlet into the Bullard Wash, that are to be constructed within the TAE Area as per the Off-Site Improvement Plans for Goodyear Civic Square Phase II Parking Garage, prepared by Butler Design Group Inc., Job No. 022-01627-A (City Project #E23-03237) as approved by the City Engineer or her designee (the "Improvements") and to use the TAE Area for all purposes incidental to the TAE granted herein.

The TAE granted herein is subject to GRANTEE's compliance with all of the terms and conditions set forth in this TAE, including the following additional conditions:

1. The storm drain outlet into the Bullard Wash that is to be constructed must match the existing storm drain outlet located north of the TAE as shown in the photo attached hereto as Exhibit "B"; and
2. If GRANTEE removes or damages any trees during the construction of the Improvements, GRANTEE shall provide replacement trees of the same kind as the trees that were damaged or removed. The replacement trees shall be the same size or larger as the damaged or removed trees or larger. If a replacement tree cannot be located in the area from which it was damaged or removed, a replacement tree shall be planted in a location approved by City staff; and
3. Following the construction of the Improvements, the TAE Area shall be restored by GRANTEE to an "as good as" condition as existed prior to construction; and
4. GRANTEE shall not block access to any public sidewalk and all public sidewalks shall

remain open for the duration of the construction of the Improvements.

GRANTEE shall be responsible for the construction, maintenance, operation, inspection, modification, repair, removal and/or replacement of the Improvements, until such time as GRANTOR accepts the Improvements, in writing, and following the expiration of the applicable two-year warranty period ("Acceptance"). Upon Acceptance of the Improvements following the expiration of the warranty period, GRANTOR shall be responsible for the maintenance, operation, inspection, modification, repair, removal and/or replacement of the Improvements constructed by GRANTEE.

GRANTEE shall not encumber and shall keep the TAE Area free and clear of construction, mechanic', materialman' or other liens or encumbrances of any kind related to or arising from GRANTEE'S exercise of its rights under this TAE. The provisions in this paragraph shall survive the expiration or earlier termination of this TAE.

To the extent allowed by law, GRANTEE shall defend, indemnify, release , and hold harmless GRANTOR, and its directors, officers, employees, agents, successors and assigns thereof, against and from any claim, demand , lawsuit or action of any kind for damages or loss, whether such damage or loss is to person or property, arising out of or alleged to have arisen from acts or omissions of GRANTEE, acts or omissions of GRANTEE'S agents, representative and employees, and/or acts or omissions of all contractors and subcontractors and their respective employees, agents and representatives working within the TAE that are related to: (a) the use or occupancy of the TAE Area, including, but not limited to, claims by third parties who are invited or permitted onto the TAE Area, either expressly or impliedly; (b) the exercise of rights granted under this TAE; and/or (c) the failure to comply with or fulfill its obligations established by this TAE or by law. Such obligation to indemnify shall extend to and encompass all costs incurred by GRANTOR in defending against such claims, demands, lawsuits or actions, including but not limited to attorney, witness and expert witness fees, and any other litigation related expenses. GRANTEE'S obligation pursuant to this paragraph shall not extend to liability attributable to the gross negligence or willful action of GRANTOR, its directors, officers, employees, agents, successors or assigns. These provisions of this paragraph shall survive the expiration or earlier termination of this TAE.

GRANTEE shall, during the entire term this TAE is in effect, maintain and keep in full force and effect commercial general liability insurance with a combined single limit for bodily injury and property damage of at least \$1,000,000 per occurrence with an aggregate limit of no less than \$2,000,000 insuring against all liability that arises out of any of the matters covered by this TAE, which includes, but is not limited to: the use of the TAE Area and the installation and construction of the improvements being constructed within the TAE Area pursuant to this TAE. Such insurance policy shall name the City of Goodyear, an Arizona municipal corporation, as an additional insured and provide that notice shall be given to the City no less than thirty (30) days prior to cancellation of such policy. GRANTEE shall also require all contractors and subcontractors to carry that same insurance coverage GRANTEE is required to carry and to comply with the same requirements regarding such coverage (i.e. the City being named as an additional insured with at least thirty (30) day notice of cancellation). GRANTEE shall provide the City with certificates evidencing such insurance coverage prior to entry onto the TAE Area.

Further, GRANTEE shall not assign or delegate any of its rights hereunder or permit any contractor, subcontractor or materialman to enter upon the TAE Area for any purpose unless such person or entity is duly licensed, bonded and insured to the extent set forth herein. GRANTEE shall maintain evidence of compliance with this provision and shall provide such evidence to the GRANTOR upon written request.

This TAE is exclusive to GRANTEE and may not be assigned without the written consent of the City of Goodyear. This TAE shall automatically terminate without further action required on the part of the City as follows. If GRANTEE has not pulled a permit and commenced work on GRANTEE'S Construction Project by August 1, 2024, this TAE shall automatically terminate on August 1, 2024. If GRANTEE has pulled a permit and has commenced work by August 1, 2024, this TAE shall terminate upon the end of the two-year warranty period, which is two years after the acceptance letter is issued by the City Engineer or his/her designee. Following the termination of this TAE as provided herein, and if requested by the City, GRANTEE shall execute any documents prepared by the City that will clear the title to the TAE Area.

IN WITNESS WHEREOF, GRANTOR (the City of Goodyear) has caused this Temporary Access Easement for Construction Maintenance and Operation of Storm Drain Outlet to be signed by its duly authorized representative as of the date set forth below.

GRANTOR:

CITY OF GOODYEAR, an Arizona municipal corporation

By: _____
Joe Pizzillo

Its: Mayor _____

State of Arizona)
)ss.
County of Maricopa)

The foregoing instrument (Temporary Access Easement for Construction Maintenance and Operation of Storm Drain) was acknowledged before me this _____ day of _____, 2014 by Joe Pizzillo, Mayor of the City of Goodyear, an Arizona municipal corporation, and that he being authorized to do so executed the foregoing instrument for the purposes therein contained on behalf said corporation.

Signatures, Acknowledgments and Exhibits on following pages

IN WITNESS WHEREOF, GRANTEE, **GLOBE LAND INVESTORS, LLC, a Delaware limited liability company**, has caused this Temporary Access Easement for Construction Maintenance and Operation of Storm Drain Outlet to be signed by its duly authorized representative as of the date set forth below.

GRANTEE:

GLOBE LAND INVESTORS, LLC,
a Delaware limited liability company

By: Globe Corporation, an Illinois corporation
Its: Manager

By: George F. Getz
Its: President

State of Arizona)
)ss
County of Maricopa)

The foregoing instrument (Temporary Access Easement for Construction Maintenance and Operation of Storm Drain) was acknowledged before me this 7th day of May 2024 by George F. Getz, the President of Globe Corporation, an Illinois corporation, the Manager of Globe Land Investors, LLC, a Delaware limited liability company and that he being authorized to do so, executed the foregoing instrument for the purposes therein contained on behalf of said entity.

Amanda Dawson
Notary Public

Exhibits on following pages

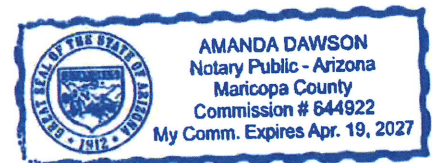


Exhibit "A"
Legal Description
Temporary Access Easement Area

LEGAL DESCRIPTION

DESCRIPTION

The land referred to herein below is situated in a portion of the Southwest quarter of Section 32, Township 2 North, Range 1 West of the Gila and Salt River Meridian, Maricopa County, Arizona, and is described as follows:

COMMENCING at a 3-inch City of Goodyear brass cap stamped "RLS #27239", marking the South quarter corner of said Section 32, whence a 3-inch City of Goodyear brass cap with no stamping, marking the Southwest corner of said Section 32, bears North 89°27'58" West, a distance of 2,619.63 feet;

THENCE along the South boundary line of the Southwest quarter of said Section 32 North 89°27'58" West, a distance of 164.40 feet to a point;

THENCE departing said South line North 00°32'02" East, a distance of 71.00 feet to a point marking the Southwest corner of Lot 1A, as shown upon the "Final Plat of Goodyear Civic Square Lot 1 and 2", according to Book 1789, Page 9 of Maricopa County Records, also marking the beginning of a non-tangent curve concave to the Southwest, having a radius of 1,500.00 feet, a chord bearing of North 09°50'47" West, and a chord length of 237.53 feet;

THENCE along the West boundary line of said Lot 1A and also along said non-tangent curve concave to the Southwest, an arc distance of 237.78 feet to a point marking the shared corner for Lot 1A and Lot 1B of said "Final Plat of Goodyear Civic Square Lot 1 and 2", also marking the beginning of a tangent curve concave to the Southwest, having a radius of 1,500.00 feet, a chord bearing of North 16°47'49" West, and a chord length of 126.12 feet;

*THENCE along the West boundary line of said Lot 1B and also along said tangent curve concave to the Southwest, an arc distance of 126.15 feet to the **POINT OF BEGINNING**;*

THENCE departing the West boundary line of said Lot 1B South 76°07'21" West, a distance of 66.39 feet to a point;

THENCE South 29°44'01" West, a distance of 34.11 feet to a point;

THENCE South 76°07'21" West, a distance of 10.25 feet to a point;

THENCE North 13°52'39" West, a distance of 54.35 feet to a point;

THENCE North 76°07'21" East, a distance of 6.22 feet to a point;

THENCE South 68°36'50" East, a distance of 34.04 feet to a point;

THENCE North 76°07'21" East, a distance of 65.20 feet to a point along the West boundary line of the aforementioned Lot 1B, also marking the beginning of a non-tangent curve concave to the Southwest, having a radius of 1,500.00 feet, having a chord bearing of South 19°23'53" East, and a chord length of 10.05 feet;

*THENCE along the West boundary line of said Lot 1B and also along said non-tangent curve concave to the Southwest, an arc distance of 10.05 feet to the **POINT OF BEGINNING**;*

Comprising an area of 1,936 square feet or 0.044 acres.

On behalf of Olsson,

*William D. Ziegler
Professional Land Surveyor
Arizona R.L.S. Number: 64347*



PROJECT NO: 022-01627
DRAWN BY: D.BERGLUND
DATE: 4-9-2024

EASEMENT AREA

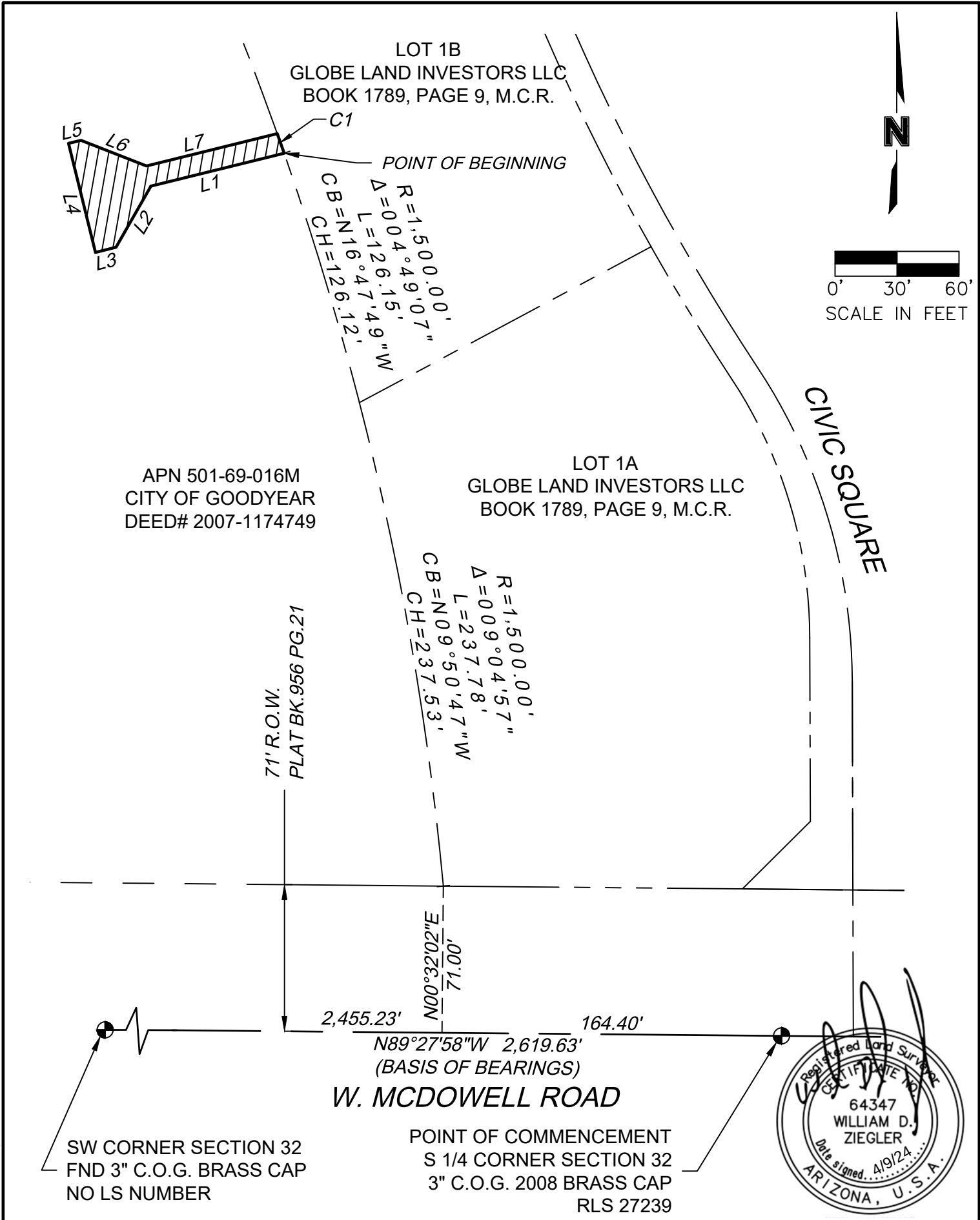
olsson

7878 N. 16th Street
Suite 105
Phoenix, AZ 85020-5282
TEL 602.748.1000

EXHIBIT "A"

1 of 3

DWG: F:\2022\01501-02000\022-01627\40-Design\Survey\SRVY\Xref\V_XESMT05-REV01 TDE_02201627.dwg
DATE: Apr 09, 2024 11:58am XREFS: V_PPLAT_02201627_REVISED-3
USER: bziegler



PROJECT NO:	022-01627
DRAWN BY:	D.BERGLUND
DATE:	4-9-2024

EASEMENT AREA



7878 N. 16th Street
Suite 105
Phoenix, AZ 85020-5282
TEL 602.748.1000

EXHIBIT "B"
2 of 3

DWG: F:\2022\01501-02000\022-01627\40-Design\Survey\SRVY\Xref\V_XESMT05-REV01 TDE_02201627.dwg
DATE: Apr 09, 2024 11:58am
XREFS: V_PPLAT_02201627_REVISED-3
USER: bziegler

LINE TABLE		
LINE ID	DIRECTION	LENGTH (FT)
L1	S76°07'21"W	66.39
L2	S29°44'01"W	34.11
L3	S76°07'21"W	10.25
L4	N13°52'39"W	54.35
L5	N76°07'21"E	6.22
L6	S68°36'50"E	34.04
L7	N76°07'21"E	65.20

CURVE TABLE					
CURVE ID	RADIUS (FT)	DELTA	LENGTH (FT)	CHD BRNG	CHD LGTH (FT)
C1	1500.00	000°23'02"	10.05	S19°23'53"E	10.05



PROJECT NO:	022-01627
DRAWN BY:	D.BERGLUND
DATE:	4-9-2024

EASEMENT AREA



7878 N. 16th Street
Suite 105
Phoenix, AZ 85020-5282
TEL 602.748.1000

Exhibit “B”



ITEM #: 6.
DATE: 05/20/2024
AI #:2019



CITY COUNCIL ACTION REPORT

SUBJECT: MEMORANDUM OF UNDERSTANDING WITH ARIZONA DEPARTMENT OF ADMINISTRATION FOR ARIZONA 9-1-1 GEOSPATIAL SUPPORT SERVICES

STAFF PRESENTER(S): Art Miller, Interim Police Chief

SUMMARY

Memorandum of understanding with the Arizona Department of Administration for Arizona 9-1-1 geospatial support services.

STRATEGIC PLAN ALIGNMENT



Fiscal Resource
Management

RECOMMENDATION

Approve the Memorandum of Understanding (MOU) with Arizona Department of Administration 9-1-1 Program for Geospatial support services for next generation 9-1-1. (Art Miller, Interim Police Chief)

FISCAL IMPACT

The costs associated with the MOU anticipate the use of the city's geospatial information systems (GIS) and are included in the budget.

BACKGROUND AND PREVIOUS ACTIONS

The city's telecommunications transitioned from the MR911 system to the state's 911 system in March 2024. The state's 911 system supports next generation 911 (NG911) which uses internet protocol communication that allows compatibility with more types of communication, providing greater situational awareness than the old system. NG911 calls can be mapped by coordinates or address locations using geospatial information. The state 911 system integrates with the city's GIS for telecommunication operations and does not require the state's GIS system to function. The MOU provides the guidelines to ensure that the city will continue to provide GIS support of the 911 system. In the event that the city's GIS system is not available, the city will be required to integrate with the state's GIS system, resulting in a cost to the city.

STAFF ANALYSIS

The city's GIS system is robust and already supports telecommunications operations. The department does not anticipate the need to use the state's GIS system. However, if the need arises, the department will notify council of the change and any additional costs incurred by this change. The department requests approval of the MOU.

Attachments

MOU Support Services



Arizona 9-1-1 Program
Memorandum of Understanding (MOU)
Geospatial Support Services for
Next Generation 9-1-1

For Assistance:

If you have questions about this MOU, please contact:

Travis Jensen, 9-1-1 Administrator

travis.jensen@azdoa.gov

Eric Shreve, 9-1-1 Geospatial Manager

eric.shreve@azdoa.gov

Prepared April 2023

Arizona Department of Administration

Arizona 9-1-1 Program

Table of Contents

Section 1: Purpose	3
Section 2: Definitions	3
Section 3: Scope	6
Section 4: Obligations of the Parties	7
Section 5: Governance	7
Section 6: Policy	8
Section 7: Term; Amendments	8
Section 8: Commitment	9
Section 9: Arbitration	9
Section 10: Availability of Funds	9
Section 12: Force Majeure	10
Section 13: Confidentiality and Data Privacy	10
Section 14: Termination for Default	11
Section 15: Signatures	11

**ARIZONA DEPARTMENT OF ADMINISTRATION
ARIZONA 9-1-1 PROGRAM
MEMORANDUM OF UNDERSTANDING FOR
GEOGRAPHICAL INFORMATION SYSTEMS (GIS) SUPPORT SERVICES**

This Memorandum of Understanding (MOU) between the Arizona 9-1-1 Program (Program) managed by the Arizona Department of Administration (ADOA) and System Administrator signatory to this MOU which manages 911 systems (Systems). This MOU outlines the roles, responsibilities, and expectations of the parties in relation to the provision of GIS in support of Next Generation (NG) 9-1-1 in the State of Arizona.

WHEREAS, the Arizona 9-1-1 Program and 911 systems managed by System Administrators both recognize the importance of providing GIS for communities in the State of Arizona in order to improve the efficiency and effectiveness of emergency response; and

WHEREAS, ADOA has the authority to enter into this MOU in order to achieve this purpose pursuant to A.R.S. 18-104 A 15;

NOW THEREFORE, the Arizona 9-1-1 Program and the System Administrator (on behalf of the 911 Systems it manages) agree to enter into this MOU in order clarify responsibilities for GIS in support of NG911 Systems for communities in Arizona.

The parties agree to the terms and conditions contained in this MOU as follows:

Section 1: Purpose

The purpose of this MOU is to establish a relationship between the Arizona 9-1-1 Program within the Arizona Department of Administration and the System Administrator of the 911 Systems to which this MOU applies. This MOU is designed to clarify the GIS capabilities required by the System Administrator (and the PSAPs under this management) and to identify GIS support that may be available for communities in the State of Arizona.

The capabilities and related support will include:

- creating and maintaining accurate and up-to-date geospatial data layers
- resolving ALI/TN/MSAG discrepancies
- integrating GIS data including site structure address points, road centerlines, emergency service boundaries, into emergency response systems
- updating Vesta Map Local
- submitting geospatial data to GeoComm
- helping to maintain geospatial continuity for NG9-1-1 routing

The underlying goal of these arrangements are to improve the efficiency and effectiveness of emergency response in Arizona communities utilizing Next Generation (NG) 911 technology.

Section 2: Definitions

Definitions used in this document are listed below. Some of the technical definitions were taken from the NENA Knowledge Base Glossary - National Emergency Number Association in effect at the time of this MOU.

- **Automatic Location Information (ALI)** is the automatic display at the PSAP of the caller's telephone number, the address/location of the telephone and supplementary emergency services information of the location from which a call originates.
- **Computer Aided Dispatcher (CAD)** is a computer-based system, which aids PSAP Telecommunicators by automating selected dispatching and record keeping activities.
- **Emergency Call Routing Function (ECRF) Emergency Service Boundary** is a functional element in NGCS (Next Generation Core Services) which is a LoST (Location-to-Service Translation) protocol server where location information (either civic address or geo-coordinates) and a Service URN serve as input to a mapping function that returns a URI used to route an emergency call toward the appropriate PSAP for the caller's location or towards a responder agency.
- **Emergency Service IP Network (ESInet)** is a managed IP network that is used for emergency services communications, and which can be shared by all public safety agencies. It provides the IP transport infrastructure upon which independent application platforms and core services can be deployed, including, but not restricted to, those necessary for providing NG9-1-1 services. ESInets may be constructed from a mix of dedicated and shared facilities. ESInets may be interconnected at local, regional, state, federal, national and international levels to form an IP-based internetwork (network of networks). The term ESInet designates the network, not the services that ride on the network. See NG9-1-1 Core Services.
- **Geographic Information System (GIS)** is a system for capturing, storing, displaying, analyzing, and managing data and associated attributes which are spatially referenced.
- **Location Validation Function (LVF)** is a functional element in an NGCS (Next Generation 9-1-1 Core Services) that is a LoST protocol server where civic location information is validated against the authoritative GIS database information. A civic address is considered valid if it can be located within the database uniquely, is suitable to provide an accurate route for an emergency call, and adequate and specific enough to direct responders to the right location.
- **Master Street Address Guide (MSAG)** is a database of street names and house number ranges within their associated communities defining Emergency Service Zones (ESZs) and their associated Emergency Service Numbers (ESNs) to enable proper routing of 9-1-1 calls.
- **National Emergency Number Association (NENA)** is referred to as The 9-1-1 Association, which is fully dedicated to the continued improvement and modernization of the 9-1-1 emergency communication system. NENA's approach includes research, standards development, training, education, certification, outreach, and advocacy through communication with stakeholders. As an ANSI-accredited Standards Developer, NENA works with 9-1-1 professionals, public policy leaders, emergency services and telecommunications industry partners, like-minded public safety associations, and more. Current NENA activities center on awareness, documentation, and implementation for Next Generation 9-1-1 (NG9-1-1) and international three-digit emergency communication

systems. NENA's worldwide members join with the emergency response community in striving to protect human life, preserve property, and maintain the security of all communities.

– **Next Generation 9-1-1 (NG9-1-1)** is an IP-based system comprised of hardware, software, data, and operational policies and procedures that:

(A) provides standardized interfaces from emergency call and message services to support emergency communications;

(B) processes all types of emergency calls, including voice, data, and [multimedia](#) information;

(C) acquires and integrates additional emergency call data useful to call routing and handling;

(D) delivers the emergency calls, messages, and data to the appropriate public safety answering point and other appropriate emergency entities;

(E) supports data or video communications needs for coordinated incident response and management.

– **Next-Generation Core Services (NGCS)** is the set of services needed to process a 9-1-1 call on an ESInet. It includes, but is not limited to, the ESRP, ECRF, LVF, BCF, Bridge, Policy Store, Logging Services, and typical IP services such as DNS and DHCP. The term NG9-1-1 Core Services includes the services and not the network on which they operate. See Emergency Services IP Network.

– **Public Safety Answering Point (PSAP)** is a physical or virtual entity where 9-1-1 calls are delivered by the 9-1-1 Service Provider.

– **RCL (Road Centerlines)** is a GIS feature that represents a centerline of a roadway. Each RCL segment has a beginning point, end point and consequently a direction of flow from beginning to end. A RCL typically has street number range information (High and Low) attributed to each segment in order to facilitate geocoding.

– **Site Structure Address Points** Any city-style address that includes a house number and a street name is considered a Civic Address. Civic Addresses include a community name that may or may not be recognized by the USPS or be MSAG valid. Civic Addresses may be used as Postal addresses if recognized by the USPS. Civic Addresses may be used as MSAG addresses if they are an exact match to the MSAG address. A rural route delivery address or FPO or APO address is not considered a Civic Address.

Section 3: Scope

3.0 The Systems wishing to utilize NG911 technology provided by the State of Arizona through its Program must perform activities related to implementing and operating of their respective emergency telecommunication system as follows:

3.01 Site Structure Address Point: creating and maintaining accurate and up-to-date site structure address points for emergency response.

3.02 Road Centerline: creating and maintaining accurate and up-to-date road centerlines for use in emergency response.

- 3.03 Emergency Service Boundary: creating and maintaining accurate and up-to-date emergency service boundaries for use in emergency response.
- 3.04 Resolving ALI/TN/MSAG Discrepancies: resolving any discrepancies in the Automatic Location Information (ALI), Telecommunication Number (TN), and Master Street Address Guide (MSAG) systems that may impact NG911 call routing.
- 3.05 Field Verify Address Discrepancies: verifying address discrepancies and providing mobile tools such as Survey123 and ArcGIS Field Maps to verify civic locations.
- 3.06 Updating Vesta Map Local and Solacom Guardian: submitting geospatial data to GeoComm for inclusion in the Vesta Map Local system and updating Solacom Guardian mapping as needed.
- 3.07 Updating unique requirements for RapidDeploy Radius Map: updating any unique requirements for the RapidDeploy Radius Map as needed.
- 3.08 CAD GIS support from NG9-1-1 datasets: integrating GIS data from NG9-1-1 datasets into Computer Aided Dispatch (CAD) Systems, as needed.
- 3.09 Arizona Spatial Data Infrastructure (SDI): leveraging and standing up processes/workflows on Arizona Spatial Data Infrastructure (SDI), known as AZGeo, when a 9-1-1 system cannot stand up GIS Enterprise Infrastructure and leverage web-based editing tools.
- 3.10 1Spatial: using 1Spatial's reporting solution 1Data Gateway to show data quality, quantity, and time when data was last submitted to the Program for synchronization into the Spatial Interface (SI) at least quarterly. The following data layers will be shared although additional data layers may be requested in support of the statewide initiative.
- Road Centerlines
 - Site Structure Address Points
 - Emergency Service Zone and/or Emergency Service Boundaries to include PSAP, Law, Fire, and EMS
 - Provisioning Boundary
 - Parcels
- 3.11 Additional GIS or mapping support services: taking all actions to comply with GIS requirements for geospatial call routing, which includes having accurate and up-to-date geographic data for the areas covered by the 9-1-1 System and providing additional GIS, GIS Infrastructure, or mapping support services as needed to assure compliance regardless of funding availability. .

Section 4: Obligations of the Parties

- 4.01 First, the System Administrators, either directly or through the PSAPs in their purview shall provide the necessary resources and support to carry out the activities outlined in Section 2 and elsewhere in this MOU. They will also provide access to relevant data and systems, collaborate with the

Program and State contracted vendors, and participate in training or technical assistance to advance its capabilities.

- 4.02 Second, the Program will provide GIS support to the System Administrator as outlined in the Scope (Section 2) of this MOU as necessary and appropriate subject to staffing and funding limitations prioritized based on the criticality of need as determined by the Program and at their sole discretion.
 - 4.02.01 The support will include identified specific projects or activities to improve or maintain its GIS capabilities, based upon evidence or documentation to support the need.
 - 4.02.02 If the 9-1-1 system cannot remediate the issues within a two-week window or is non-communicative, the 9-1-1 program will make the necessary changes and process the data. The updated dataset will then be provided to the 9-1-1 system to integrate into their
- 4.03 Third, and to the extent necessary, the System Administrator and/or the PSAP within its jurisdiction shall engage State GIS contracted vendors under existing State contracts to close any significant gaps in their capabilities.
- 4.04 The System Administrator and the State 911 Program will each designate a primary point of contact for coordinating and communicating regarding the activities outlined in this MOU.
- 4.05 All statements in this MOU made by the System Administrator, bind all Public Safety Answering Points (PSPs) within the territory that the System Administrator covers. Any exceptions must be noted in advance in writing as an addendum to this MOU.

Section 5: Governance

5.0 A.R.S. 41-704 authorizes the Arizona Department of Administration to administer the emergency telecommunication services revolving fund. The substantive laws and rules of Arizona (without reference to any choice of law principles) shall govern the interpretation, validity, performance, and enforcement of this MOU.

- 5.01 The Program oversees the NG9-1-1 GIS system in Arizona.
- 5.02 The Program has the authority to develop and maintain the NG9-1-1 GIS system.
- 5.03 System Administrators will comply with the rules and regulations established by the Program about the NG9-1-1 GIS system including its authorized users.
- 5.04 The Program will determine asset ownership for the NG9-1-1 GIS system by the rules and regulations established by the Program
- 5.05 The Program will determine financial obligations for the NG9-1-1 GIS system in accordance with the rules and regulations established by the Program.
- 5.06 The Program will maintain the NG9-1-1 GIS system, including networks, equipment, techniques, and licenses.

- 5.07 System Administrator will cooperate with the Program to maintain the NG9-1-1 GIS system and provide necessary resources and support in relation to its coverage area

Section 6: Policy

6.0 It is agreed and understood by the parties that:

- 6.01 The Program will develop practices, procedures, methods, and standards for the Program about the NG9-1-1 GIS system.
- 6.02 System Administrators will follow the practices, procedures, methods, and standards established by the Program about the NG9-1-1 GIS system.
- 6.03 The Program will determine the authorized use of the NG9-1-1 GIS system and network by state law and the rules and regulations established by the Program.
- 6.06 The System Administrator shall comply with State Executive Orders No. 2023-01, 2009-09, and any and all other applicable Federal and State laws, rules and regulations, including the Americans with Disabilities Act.

Section 7: Term; Amendments

- 7.01 Term: This Agreement will commence on July 1, 2023 and terminate on June 30, 2024 unless otherwise extended or renewed. This agreement expires at the end of its term unless the System Administrator has obtained prior written Program approval for an extension or renewal.
- 7.02 Extension: A request for an extension must be received by the Program sixty (60) days before the end of the term of the MOU. The Program, in its sole discretion, may approve an extension to further the goals and objectives of the relationship and determine the length of any such extension.
- 7.03 Renewal: This MOU may be renewed at the beginning of each state fiscal year upon mutual agreement of both parties in writing.
- 7.03 Updates: The Program and the System Administrator may initiate updates or changes to this MOU as needed. Updates or changes to this MOU will be made in writing and must be agreed upon by both parties.

Section 8: Commitment

This MOU is intended by the parties as a final and complete expression of their agreement. No course of prior dealings between the parties and no usage of the trade shall supplement or explain any terms used in this MOU and no other understanding either oral or in writing shall be binding. The provisions of this MOU are severable. Any term or condition deemed illegal or invalid shall not affect any other term or condition of the MOU. The

System Administrator shall not assign any right nor delegate any duty under this MOU without the prior written approval of the State. The State shall not unreasonably withhold approval.

Section 9: Arbitration

The parties to this MOU agree to resolve all disputes arising out of or relating to this MOU through arbitration, after exhausting applicable administrative review, to the extent required by A.R.S. § 12-1518, except as may be required by other applicable statutes (A.R.S. Title 41).

Section 10: Availability of Funds

- 10.01 Availability of Funds for the Next State Fiscal Year. Funds may not presently be available for performance under this MOU beyond the current State Fiscal Year. No legal liability on the part of the State for any payment may arise under this MOU beyond the current State Fiscal Year until funds are made available for performance of this MOU.
- 10.02 Availability of Funds for the Current State Fiscal Year. Should the State Legislature enter back into session and reduce the appropriations or for any reason and the related services are not funded, the State may take any of the following actions:
 - 10.02.1. Cancel the MOU; or
 - 10.02.2. Cancel the MOU and re-acquire the services in another manner.

Section 11: Indemnification

Each party (as 'indemnitor') agrees to indemnify, defend, and hold harmless the other party (as 'indemnitee') from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as 'claims') arising out of bodily injury of any person (including death) or property damage but only to the extent that such claims which result in vicarious/derivative liability to the indemnitee, are caused by the act, omission, negligence, misconduct, or other fault of the indemnitor, its officers, officials, agents, employees, or volunteers.

Section 12: Force Majeure

Neither the System Administrator nor State shall be liable to the other nor deemed in default under this MOU if and to the extent that such party's performance of this MOU is prevented by reason of force majeure. The term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without its fault or negligence. Without limiting the foregoing, force majeure includes: acts of God, acts of the public enemy, war, riots, strikes, mobilization, labor disputes, civil disorders, fire, flood, lockouts, injunctions-intervention-acts, failures or refusals to act by government authority, and other similar occurrences beyond the control of the party declaring force majeure which such party is unable to prevent by exercising reasonable diligence.

Section 13: Confidentiality and Data Privacy

- 13.01 This Section 13 applies to the extent the subject of this MOU includes handling of any (1) State's proprietary and sensitive data or (2) confidential or access-restricted information obtained from State or from others at State's behest.
- 13.02 **Data Protection and Confidentiality of Information.** System Administrator warrants that it will establish and maintain procedures and controls acceptable to State for ensuring that State's proprietary and sensitive data is protected from unauthorized access and information obtained from State or others in performance of its duties is not mishandled, misused, or inappropriately released or disclosed. For purposes of this paragraph, all data created in any way related to this MOU, provided to System Administrator by State, or prepared by others for State are proprietary to State, and all information by those same avenues is State's confidential information. To comply with the foregoing warrant:
- 13.02.01 System Administrator shall provide the State with a copy of its Disaster Recovery Plan upon request. The Disaster Recovery Plan shall outline the System Administrator's actions, with timelines, in the event of a natural disaster, cyber-attack or loss of ability to operate and perform services under this MOU.
- 13.02.02 System Administrator shall: (a) notify State immediately of any unauthorized access or inappropriate disclosures, whether stemming from an external data breach, internal data breach, system failure, or procedural lapse within twenty-four (24) hours of a data breach, by sending an email to the Arizona Department of Homeland Security at AZSOC@azdohs.gov, reporting the incident that occurred; (b) cooperate with State to identify the source or cause and respond to each unauthorized access or inappropriate disclosure; and (c) notify State promptly of any security threat that could result in unauthorized access or inappropriate disclosures; and
- 13.02.03 System Administrator shall not: (a) release any such data or allow it to be released or divulge any such information to anyone other than its employees or officers as needed for each person's individual performance of his or her duties under the MOU, unless State has agreed otherwise in advance and in writing; or (b) respond to any requests it receives from a third party for such data or information, and instead route all such requests to State's designated representative.
- 13.03 **Personally Identifiable Information.** Without limiting the generality of the above, System Administrator warrants that it will protect any personally identifiable information ("PII") belonging to State's employees or other contractors or members of the general public that it receives from State or otherwise acquires in its performance under the MOU. For purposes of this paragraph:
- 13.03.01 PII has the meaning given in the Office of Management and Budget (OMB) *Memorandum M-17-12 Preparing for and Responding to a Breach of Personally Identifiable Information*, January 3, 2017; and

13.03.02 “protect” means taking measures to safeguard personally identifiable information and prevent its data breach that are functionally equivalent to those called for in that OMB Memorandum and elaborated on in the General Services Administration (GSA) *Directive CIO P 2180.1 GSA Rules of Behavior for Handling Personally Identifiable Information*.

NOTE (1): For convenience of reference only, the OMB memorandum is available at:

<https://dpcl.d.defense.gov/Privacy/Authorities-and-Guidance/>

NOTE (2): For convenience of reference only, the GSA directive is available at:

[https://www.gsa.gov/directive/gsa-rules-of-behavior-for-handling-personally-identifiable-information-\(pii\)-](https://www.gsa.gov/directive/gsa-rules-of-behavior-for-handling-personally-identifiable-information-(pii)-)

Section 14: Termination for Default

14.01. The State may terminate the MOU in whole or in part due to the failure of the System Administrator to comply with any term or condition of the MOU, or to make satisfactory progress in performing the MOU. The State shall provide written notice of the termination and the reasons for it to the System Administrator. Upon termination under this paragraph, all documents, data, and reports prepared by the System Administrator under the MOU shall become the property of and be delivered to the State on demand.

14.02. The State may, upon termination of this MOU, procure, on terms and in the manner that it deems appropriate, materials or services to replace those under this MOU.

14.03 The System Administrator shall continue to perform, in accordance with the requirements of the MOU, up to the date of termination, as directed in the termination notice.

Section 15: Signatures

All finalized attachments should be included for each party to review before signing. There should be the corresponding number of original copies of the Agreement to sign as there are parties, for each party to have a signed original for their official government record.

15.01 This Agreement is executed in duplicate originals.

[State of Arizona 9-1-1 Program]

By: _____

Printed Name: _____

Title: _____

Date: _____

[9-1-1 System Administrator]

By: _____

Printed Name: _____

Title: _____

Date: _____

City of Goodyear, an Arizona municipal corporation

By: _____
Wynette Reed
Its: City Manager

ATTEST:

By: _____
Its: City Clerk

APPROVED AS TO FORM:

By: _____
Its: City Attorney

ITEM #: 7.
DATE: 05/20/2024
AI #:1890



CITY COUNCIL ACTION REPORT

SUBJECT: GOODYEAR LIBRARY MASTER PLAN

STAFF PRESENTER(S): Guylene Ozlanski, Arts and Culture Administrator

OTHER PRESENTER(S):

Hilary Craiglow, Senior Manager Library Consulting, Attain Partners

SUMMARY

The primary purpose of the Library Master Plan is to provide an evaluation of the current state of library operations, compare current operations to nationwide best practices and Valley benchmark cities, evaluate future library operations, and provide expansion indicators for future library growth.

STRATEGIC PLAN ALIGNMENT



Quality of Life



Fiscal Resource
Management



Economic
Vitality



Sense of
Community

RECOMMENDATION

Adopt the Goodyear Library Master Plan. (Guylene Ozlanski, Arts and Culture Administrator)

FISCAL IMPACT

Adopting this master plan has no fiscal impact. Future operational changes will be presented to Council for funding consideration during the annual budget process.

BACKGROUND AND PREVIOUS ACTIONS

On May 22, 2017, the City Council approved an intergovernmental agreement (IGA) with the Maricopa County Library District (MCLD) to continue operating Goodyear's Library. This IGA had a term of five years, with one additional 5-year renewal option. Under this agreement, Goodyear provides the facility and facility maintenance, and MCLD provides the staffing and operation. Goodyear reimburses MCLD monthly for actual operating costs plus 10% in overhead costs.

On June 15, 2022, MCLD and Goodyear exercised the 5-year renewal option, extending the Library Operations IGA through July 1, 2027.

On August 1, 2022, the Georgia T. Lord Library opened to the public at Civic Square. The brand new 24,000 square foot, two-story library boasts a treehouse-themed children's area, more than 30 public computers, eight study rooms, a dedicated teen space, and a self-service café.

On May 13, 2024, Attain Partners and staff presented the findings of the Goodyear Library Master Plan during a Council Worksession.

The Georgia T. Lord Library is one of 15 branches in the Maricopa County Library District, where customers have access to nearly 500,000 materials district-wide and more than 16.4 million downloadable books, movies, music, and magazines.

STAFF ANALYSIS

The City of Goodyear FY2022-24 Strategic Plan identified a goal to develop a library master plan (Quality of Life – 4.3 Develop a Library Master Plan – FY24). The primary purpose of the Library Master Plan is to provide an evaluation of the current state of library operations, compare current operations to nationwide best practices and Valley benchmark cities, evaluate future library operations, and provide recommendations to address current and future community needs.

Through a competitive process, Attain Partners was selected to develop the master plan. With over 30 years of experience, Attain Partners leverages their broad network of library professionals to provide tailored library planning and strategy services.

The Library Master Plan was developed through a comprehensive process that included a robust community outreach effort, benchmarking analysis for best practices, as well as a review of current services, future trends, population growth and stakeholder input. Additionally, the plan evaluated two operational models for library service delivery: (1) continue the current state of outsourcing library operations to MCLD or (2) establish a self-operating model. Both options were evaluated against the backdrop of maintaining high community satisfaction standards, material accessibility, and cost analysis.

The information in the report is supported by community and stakeholder input collected during the planning process.

Attachments

Library Master Plan
Presentation

PREPARED BY:

Attain Partners

PUBLIC LIBRARY

Goodyear Library



Master Plan

2024

City of Goodyear

The **Goodyear Library Master Plan** project has been an iterative process to discover city aspirations for the library and empower the city of Goodyear to make informed decisions regarding future library operations. From operations and collections to customer engagement metrics and program assessments, we analyzed each component to provide a holistic understanding of the current status. We compared these findings with benchmarks from peer cities to identify areas of excellence, improvement, and future opportunities. Our report and recommendations serve as valuable resources to guide strategic planning and resource allocation.

Commencing September 2023 and concluding March 2024, the project included a series of reports and engagements designed to equip the city with actionable knowledge to inform library planning.

These reports provide the city with information and data to choose the best operational model for the library. As the city makes the best decision for the residents of Goodyear, the Master Plan will provide the library and city with the tools for planning the future of library services in Goodyear.

Regardless of the operational model, Goodyear is a rapidly growing city and will need to expand library services and spaces to maintain the community's current high levels of satisfaction.

Working with your vibrant community has been truly inspiring. We commend the city's support for the library and appreciate the opportunity to contribute to its future success.

ATTAIN PARTERS

LIBRARY MASTER PLAN TABLE OF CONTENTS

1	<u>MASTER PLAN SUMMARY</u>	4
2	<u>CURRENT STATE</u>	7
3	<u>BENCHMARKING</u>	9
4	<u>COMMUNITY ENGAGEMENT</u>	10
5	<u>EXPANSION INDICATORS</u>	12
6	<u>OPERATIONAL MODELS</u>	21
7	<u>OUTSOURCE</u>	22
8	<u>SELF-OPERATE</u>	26
9	<u>EXHIBITS</u>	32

Master Plan Executive Summary

The Library Master Plan is an analysis of operational models and expansion opportunities to guide the growth of library services in Goodyear. Throughout the planning process, the current operation was evaluated, benchmark studies were completed, trends were analyzed, and the community was engaged. The plan evaluated two operational models: continuing to outsource library operations or establishing a self-operating library. Both options were evaluated against the backdrop of maintaining community satisfaction standards, material accessibility, and cost analysis.

In the 2023 National Community Survey, 91% of Goodyear residents rated public library services as excellent or good. The current Intergovernmental Agreement (IGA) between Goodyear and Maricopa County Library District to operate the library expires in July 2027. The IGA may be terminated by either party with a 90-day notice.

Expanding Library Services and Facilities

Extending the library's reach beyond the current location, from temporary pop-up locations to investing in additional dedicated facilities, reflects a strategic and responsive approach to library expansion. This involves not only enhancing existing facilities but also strategically establishing new libraries or satellite locations in underserved and newly developed areas. By incrementally expanding library services and infrastructure, the Goodyear library can effectively meet the needs and capabilities of the city as it grows.

A sequential approach to expansion is not necessary. The city may choose to try pop-up libraries as they begin planning a new building or may initiate a co-location arrangement while also investing in a bookmobile. Based on population growth, community feedback, and new building developments, the city should begin library expansion planning now, independent of the operational model.

Operational Models for the City of Goodyear Library

- Outsource
- Self-Operation

Outsource

When considering library outsourcing vendors, two options are available:

Private library outsourcing companies (“Privatized Operations”)

- Library Systems and Services, Civica, and Biblioteca

Local Government Organization

- Maricopa County Library District (“MCLD”)

Privatized operations provide economically efficient library services to local communities. Drawbacks to privatized operations are loss of local control, quality concerns, and dependency on vendor performance. When evaluating outsourcing vendors, private library outsourcing companies are not an option for Goodyear’s level of service expectations and material accessibility.

Local government organization (MCLD) offers the most comprehensive outsourcing service option to best serve the residents of Goodyear. Advantages are economies of scale, lower overhead costs, collaboration with Goodyear for service enhancements, and a shared customer-centric focus.

Successfully continuing the IGA with MCLD is a 12-month process. This timeline encompasses contract negotiations between Goodyear and MCLD, approval from the County Board of Supervisors, and Goodyear City Council adoption.

Outsourcing library operations offers the chance to utilize external expertise and economies of scale while retaining current cost structures. This approach pledges streamlined processes and potential enhancement of services through strategic partnerships. However, it demands careful negotiation to uphold service quality and community satisfaction standards. Outsourcing could also encounter difficulties due to MCLD’s model of servicing library needs for smaller cities and potential misalignment with city values. Continuing the Goodyear Library’s current operational structure necessitates a similar or small incremental percentage rate of the city’s current expenditure.

Self-Operation

Operating the library independently grants the city complete control over operations, allowing for customized services to address community needs. However, it entails a significant rise in operational costs, estimated to be 38% higher than current expenditures. While this approach promotes greater autonomy and flexibility, it demands substantial investments in staffing and technology to accommodate expanded services and facilities. Self-operation may also face challenges during the transition phase, resulting in disruptions in the patron experience and fiscal constraints.

Successfully establishing a self-operating library in the city of Goodyear is a 24-month process. In transitioning to self-operation, the city forms a dedicated transition team to oversee the process and establish new operational units within the municipal structure. In collaboration with library experts, a comprehensive budget plan is developed, allocating resources for staffing, and technology upgrades. Strategic investments are made in technology and infrastructure to support expanded services, while recruitment efforts target qualified library leadership and staff.

Plans are devised for collection management, service models, and marketing strategies to align with community needs and drive engagement. Legal and administrative teams draft library policies and procedures, ensuring compliance and transparency. Developing key performance indicators and assessment practices will measure effectiveness and a library advisory board helps monitor progress and address challenges as they arise.

Summary

As the city of Goodyear evaluates options for future library operations and expansion it will consider outsourcing versus self-operation models. Outsourcing to the county offers advantages like economies of scale, while self-operation grants autonomy but is more expensive and requires a thorough transition process. To meet the city's growth, library expansion plans should involve extending services beyond the current location through pop-up libraries or new facilities. Community satisfaction, material accessibility, and cost analysis are central considerations as the city aims to evolve its library services in alignment with its growth and aspirations.

Current State

Library operations and processes provide collections, programs, and services to Goodyear residents. Documenting the current state of library operations establishes a useful baseline to develop future planning.

Identified as one of the fastest-growing cities in the United States, Goodyear's population is projected to grow to 178,300 by 2030. As the city grows, library services will need to expand to continue to meet the needs and expectations of the community.

The beautiful new Goodyear Library was built in 2022. Located in the Goodyear Civic Square (GSQ) the library is a physical representation of the central role the library plays in community life and civic engagement. The full-service facility is typically open 52 hours per week.

The facility, furniture, and technology assets are owned and maintained by the city; library operations and staffing are provided by MCLD through an IGA. Library operations for Goodyear are managed centrally by MCLD and are consistent with operations provided to the fifteen branches across Maricopa County. MCLD is focused on providing library operations suitable for the entire county. As Goodyear grows, residents will expect library collections, programs, and services to be more responsive at a local level.

LIBRARY OPERATIONS

- Free library cards to any resident in Maricopa County.
- Books and other materials for check-out include adult, teen, and children's materials in a variety of genres and formats.
- Technologies, such as WIFI hotspots, available for community use.
- No fines for materials returned late.
- A suite of in-person programs for all ages.
- Qualified staff available during all open hours.
- Consistent policies and procedures.
- Spaces for quiet study, collaboration, and meeting.

2022-2023

Operations

Service area population	101,733
Open hours per year	3,164
Visitors	183,475

Activities

Circulation	258,935
Program Attendance	15,959
Programs	315

Financial

Total Operating	\$1,198,933
Collections	\$118,255
Staff	21

Current State

Library Activities

Goodyear Library's activities reveal evidence that the library is committed to providing residents with inspiring collaborative and contemplative spaces, broad access to a variety of materials, and fostering community engagement.



1 Collections

Under the stewardship of MCLD, Goodyear Library's physical collection encompasses a wide range of materials, is guided by MCLD's collection development policy and informed by community feedback. Continuous review and management processes, along with vendor partnerships, ensure the relevance and quality of the collection, meeting community interests and needs effectively. Digital collections complement the physical holdings, providing patrons with access to eBooks, eAudiobooks, and streaming media through consortia and partnerships.

2 Programs & Services

The Library offers facilitated and self-directed programs as well as services planned and promoted by MCLD which address the community's diverse informational, educational, and cultural needs. These initiatives, supported by dedicated staff and tailored to community preferences, reflect the library's commitment to providing activities and materials that support life-long learning for all residents. Looking ahead, Goodyear Library will want to expand its services, incorporate innovative programs, and respond to patron feedback with a view to meeting the evolving community needs of a rapidly growing city.

3 Space & Facilities

Goodyear Library operates in a beautiful new state-of-the-art facility designed to serve the diverse needs of the growing Goodyear community. As the community grows, so, too will demand for access to library spaces.

4 Technology

Goodyear Library's technologies facilitate library operations, improve access to collections, support programs, services, and spaces, and enhance the patron experience. The city invests in technologies to optimize library operations and enhance the user experience. Looking ahead, Goodyear Library will want to leverage technology to anticipate community need.

Benchmarking

GOODYEAR LIBRARY AGAINST VALLEY AND NATIONAL PEERS

Twelve peer cities in the Valley

Avondale, Buckeye, Chandler, Gilbert, Glendale, Mesa, Peoria, Phoenix, Queen Creek, Scottsdale, Surprise, and Tempe.

Six comparable cities across the United States

Brockton, MA, Hamilton, NJ, Hendersonville, TN, Colonie, NY, Simi Valley, CA, and Upland, CA.

Each group of cities is compared to Goodyear using two lenses and multiple library dimensions.

- Financial
- Open Hours and Staffing
- Activities
- Programming
- Socio-economic measures from the U.S. Census Bureau.
- Public library key indicators from Institute for Museum and Library Services (IMLS).

See **EXHIBIT C** for the detailed benchmarks.

Benchmarking identifies best practices, set performance standards, and drive continuous improvement by comparing operations, strategies, and outcomes against those of peers.

Key Findings



Goodyear Library has more open hours per location than several of its Valley peers.



Goodyear Library has among the highest number of physical visits, even with a single location.



Goodyear Library's circulation (items borrowed) for the population served, matches its peers.



Goodyear Library has more programs and attracts high program attendance compared to its Valley and national peers.



Goodyear's current relative expenditures are lower than Valley peers who self-operate their libraries.

See **EXHIBIT C** for the full Benchmarking Report

*Cities are comparable in terms of population size, median household income, employment rate, educational attainment, and the presence of a computer and Internet access in the household.

Community Engagement

Community engagement exercises and survey provide the community's perspectives on expectations and values for their library. Goodyear community input unveiled essential insights into Goodyear Library's current state and future needs.

The Goodyear Library Master Plan community engagement activities began December 2023 and continued through January 2024.



"Libraries are an essential part of any city".

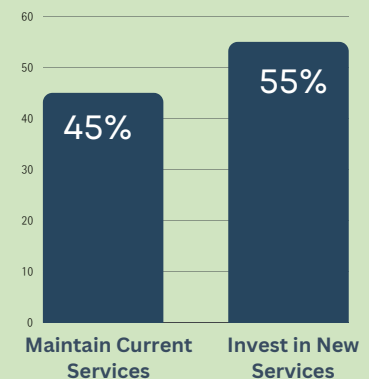
Goodyear Community Feedback

Community Engagement

As the city rapidly grows and develops, there's a desire to preserve the library's small-town feel while accommodating increasing demands for amenities and services, emphasizing the importance of enhancing the library's collection and accessibility. The community seeks to expand programs, adding to the book collection and satellite locations, particularly in developing areas.

Current challenges include access to the new location, limits on popular books, programs for all ages, space constraints, and community awareness of current services.

Stakeholders recognize the expertise of the current county library system but also express interest in exploring self-operation to tailor services to local needs, improve service quality, and ensure long-term sustainability. Community members emphasized the library's crucial role in fostering social connection, economic development, and cultural enrichment.



Key Findings

- ✓ The library is recognized as a crucial space that brings the community together for a variety of purposes.
- ✓ The library is an important gathering place, providing free programs and resources that attract residents and contribute to economic development.
- ✓ Residents want the library's reach to extend to the expanding population, especially in the southern region of the city.
- ✓ Residents want more space to accommodate community needs for collections, study, collaboration, and programming.
- ✓ Residents want to see more collaboration between the library and other city departments and community organizations to expand services and reach more residents.
- ✓ The library functions as a place of respite for young families and individuals seeking entertainment and education.
- ✓ Stakeholders recognize the necessity of thoughtful strategic planning to ensure the best path forward for the city and its library.

Expansion Opportunities

*Growing the
Goodyear
Library*

A growing city must expand its library services and buildings to keep pace with the increasing population and evolving needs of its residents. As the population grows, so does the demand for access to information, education, and cultural resources. Expanding library services ensures that all members of the community, including new arrivals and existing residents, have equitable access to a wide range of materials, programs, and technologies. Additionally, expanding library buildings allows for the accommodation of more collections, study spaces, meeting rooms, and technology infrastructure, enhancing the overall capacity and functionality of the library. By investing in the expansion of library services and buildings, a growing city can promote literacy, lifelong learning, and community engagement, ultimately contributing to the social, economic, and cultural vitality of the community.

"Program and service excellence precedes physical space expansion."

The following principles and indicators provide a framework for guiding decision-making and best practices for future Goodyear library expansion initiatives. Using the following growth indicator benchmarks the city can plan for library development over the next 10 years.



TIMING

When library expansion should occur.



MODALITY

What type of library expansion.



LOCATIONS

Where new library spaces should be.

Library Expansion Timing

When library expansion should occur.



Expansion Indicators

Based on rapid city growth, the consistently high levels of library use, and the overwhelming desire by the community for expanded programming, the Goodyear library should begin planning **pop-up** library services now.

Based on community feedback, the rapidly expanding population, and accessibility concerns at the Georgia T. Lord Library, Goodyear should consider a **bookmobile** in the near term. Deciding to invest in a bookmobile may be a concurrent or sequential with planning for a new physical location.

Based on city aspirations and demand for new library spaces south of the I-10, the city should consider planning for either a dedicated **building** or **co-location** in response to ratio thresholds.

EXPANSION THRESHOLDS

1 : 1	visits or 130,00 library visits per year
250 : 1K	250 square feet : 1,000 population or .25 square feet per resident
18 : 1	18 : 1 program attendance or 18,000 annual participants
2 : 1	2 : 1 books checked out per person or 260,000+ material circulations
1 : 30	1 : 30 registered card holders or 30,000+ registered users
1 : 50K	2 buildings : 50,000 population or one building for every 50,000 residents

Timing for Expansion



When library expansion should occur.

When expansion can occur is reliant on multiple dimensions.

Indicators for deciding when to grow the Goodyear library footprint:



POPULATION GROWTH

Consider not just the total population growth but also increased population density, new residential areas, zoning changes, volume of city visitors, and demographic shifts



LIBRARY MATERIAL & PROGRAM DEMAND

Analyze library activity data to track collection size, the volume and frequency of materials borrowed, registered users, program attendance, and current building capacity.



CURRENT BUILDING CAPACITY

When the Georgia T. Lord facility consistently exceeds demand, in terms of collection size, visitors, and program attendance.



COMMUNITY PREFERENCES

Community and stakeholder feedback and demand can be collected using print and online surveys, feedback forms, community engagement activities, and consulting with advocacy groups, community leaders, elected and city officials.



CITY DEVELOPMENTS

Consider library access as the city plans new residential communities, amenities, commercial developments, parks, recreation facilities, mixed use developments, and revitalization efforts.



FUNDING OPPORTUNITIES & BUDGET PRIORITIES

Opportunities arise in many forms, such as Public Private Partnership (PPP), Special Assessments, Bond Measures, and Referendums. The city weighs overall budget priorities.

Modalities of Expansion



What type of library expansion.

Physical expansion of library services can take many forms.

Temporary, **pop-up** libraries, with materials and programs, at community events and spaces.



Traveling **bookmobile** bringing library materials and programs to multiple locations



Co-Location joint-use or shared facility with other city services or amenities.



Traditional “brick and mortar” **building** with dedicated materials staff and services.

Extending the library’s reach beyond the central branch, from temporary pop-up locations to investing in additional dedicated facilities, reflects a strategic and responsive approach to library expansion, with each phase building upon the successes and lessons learned from previous stages. By incrementally expanding library services and infrastructure, the Goodyear library can effectively meet the needs and capabilities of the city as it grows. However, a sequential approach is not necessary. The city may choose to try pop-up libraries as they begin planning a new building or may initiate a co-location arrangement while also investing in a bookmobile.

Modalities of Expansion

What type of library expansion.



Pop-Up Libraries

Temporary libraries, with materials and programs, at community events and spaces.

Pop-up libraries serve as a flexible and cost-effective way to pilot library services in underserved or temporary locations. These temporary setups can include mobile carts to carry print materials for borrowing, kiosks for accessing digital materials, and Wi-Fi hotspots. Pop-ups can be in temporary spaces in community centers, schools, or public venues. Pop-ups are low-cost ways for the Goodyear library to gauge interest, assess demand, and test different service models before committing to larger investments in more permanent infrastructure. Libraries can partner with schools, daycare centers, senior centers, parks, and community organizations to create a pop-up library to reach specific audiences. Pop-ups are an effective way to collaborate with local agencies, nonprofits, and businesses that offer complementary services such as health screenings, job assistance, and community resources.

Programs can include:

- Library card registration and account services for patrons.
- Answering reference questions and providing technology help.
- Showcasing new arrivals, bestsellers, and recommended reads.
- Demonstrating digital resources and how to access eBooks, eAudiobooks, and online databases.
- Providing print newspapers and magazines for reading or borrowing.
- Storytelling, read-alouds, and literacy programs.
- Book clubs, discussion groups.

Population Served

1 – 3,000

Staff Requirements

1 - 2

Collection Size

10 – 200 items

Capital Investment

~\$500+

Library **vending machines** are an option for loaning popular books at community locations outside the library. They are appropriate for locations on Bookmobile stops and regular pop-up destinations. Vending machines can cost upwards of \$20,000.



Modalities of Expansion

What type of library expansion.



Bookmobile

Traveling bookmobile brings library materials and programs to multiple locations.

As demand for library services grows and the need for broader outreach becomes apparent, the introduction of a bookmobile can extend library access to remote or underserved areas. A bookmobile serves as a mobile library on wheels, traveling to different neighborhoods, schools, senior centers, and community events to deliver books, resources, Wi-Fi hotspots, and programming directly to patrons. The bookmobile increases the library's visibility, promotes literacy, and fosters community engagement, particularly in areas with limited access to traditional library facilities.

In addition to what pop-up library services provide, Bookmobiles can:

- Curated collection of books, audiobooks, DVDs.
- Digital resources and access to eBooks, eAudiobooks, and online databases.
- Newspapers, magazines, and periodicals for reading or borrowing.
- Storytelling, read-alouds, and literacy programs.
- Book clubs, discussion groups, and author events.
- Partners with schools, daycare centers, senior centers, and community organizations to provide outreach and programming tailored to specific audiences.
- Collaborations with local agencies, nonprofits, and businesses.
- Technology access, including Wi-Fi hotspots, public computers, printing, and digital literacy training.

Population Served

1 – 5,000

Staff Requirements

1 - 2

Collection Size

1,000 – 5,000 items

Capital Investment

~\$100,000 - \$300,000

Modalities of Expansion

What type of library expansion.



Co-Location

Joint-use or shared facility with other city services or amenities.

Co-locating library services within existing community facilities, such as schools, recreation centers, community centers or residential developments is an opportunity to leverage shared resources and infrastructure while expanding access to library resources and programs. Co-location arrangements allow libraries to establish a presence in high traffic areas and collaborate with partner organizations to enhance service delivery. By integrating library services with existing community spaces, libraries can maximize efficiency, reduce costs, and increase convenience for patrons. Co-located libraries offer the same full-service library collections, services, and programs as dedicated library buildings, usually on a smaller scale. Co-located libraries may offer specialized services and collections dependent on where they are co-located.

Potential co-location spaces:

- Parks and Recreation Facilities
- Residential Developments
- Schools
- Commerce Centers

Population Served

5,000+

Staff Requirements

3 - 10

Collection Size

10,000 – 50,000 items

Capital Investment

~\$5M++



Modalities of Expansion

What type of library expansion.



Dedicated Building

Traditional “brick and mortar” building with dedicated materials staff and services.

As demand for library services continues to grow and the need for additional facilities becomes evident, the construction of a new dedicated physical building may be warranted. This phase represents a significant investment in permanent infrastructure to accommodate increased patronage, collections, programs, and services. The new building offers expanded space for collections, reading areas, meeting rooms, technology resources, and specialized programming and community meeting spaces. It serves as a flagship facility that symbolizes the library's commitment to the community, fosters civic pride, and provides a welcoming and inclusive environment for learning, exploration, and community engagement. Based on community feedback, current and future population growth, the next dedicated library facility should be located south of I-10, with proximity to the Estrella development.

Locations

- Based on community feedback, current and future population growth, the next dedicated library facility should be located south of I-10, with proximity to the Estrella development.

Population Served

50,000+

Staff Requirements

10 - 20

Collection Size

30,000 – 150,000 items

Capital Investment

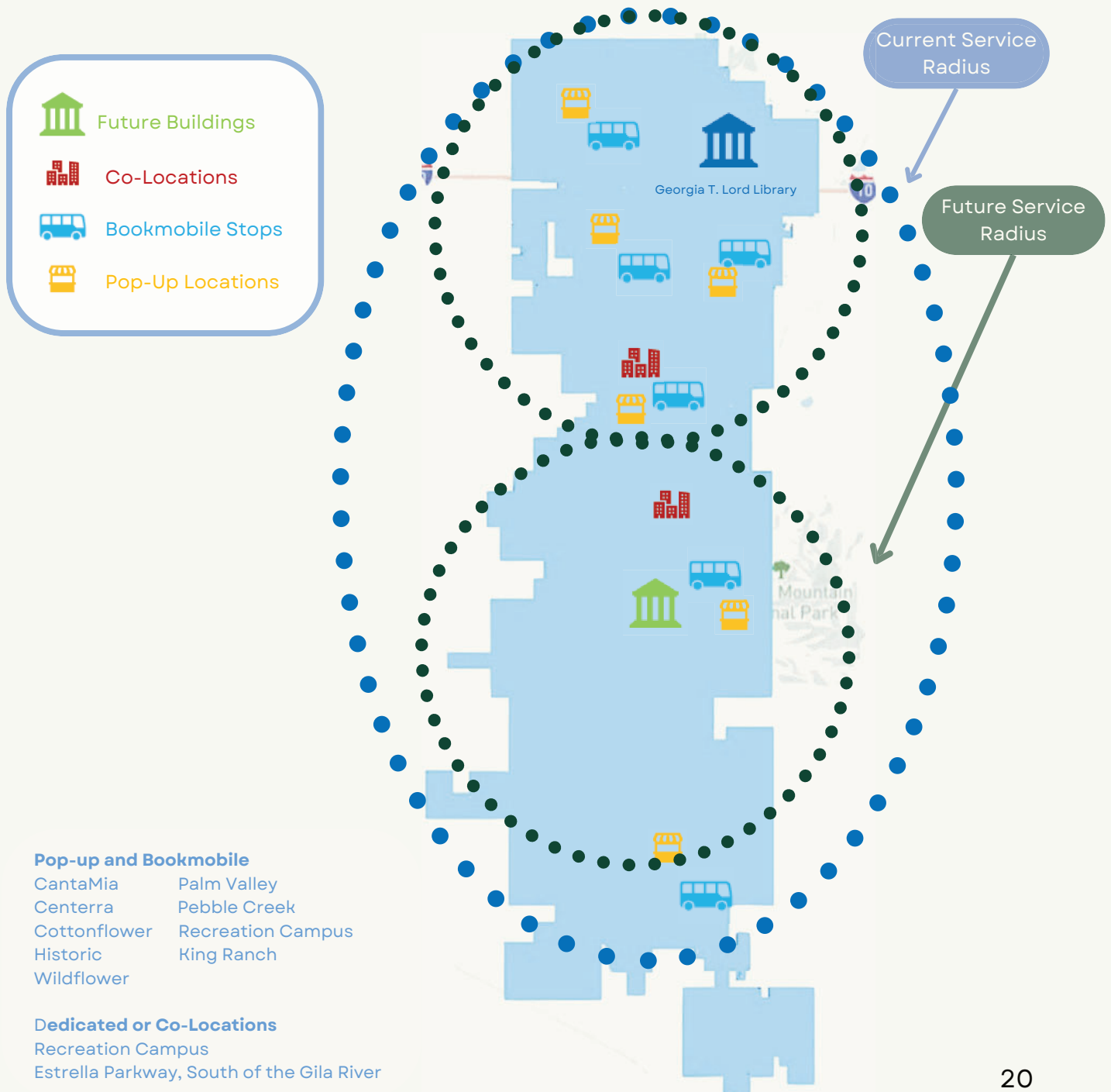
~\$8M++

Locations for Expansion



Where new library spaces should be.

Dependent on expansion dimensions accessibility, population density, community needs, and potential partnerships.



Operational Models

By outlining clear guidelines and facilitating effective planning, city and library stakeholders can successfully navigate the complexities of choosing the best model for library operations to enhance service quality and align library services with Goodyear's needs and priorities.

OUTSOURCE

Continue to outsource library operations to Maricopa County Library District (MCLD).

In the current operation model, set to expire July 2027, the city and MCLD relationship is strong and community satisfaction with the library is extraordinarily high. The economies of scale in operating the Goodyear Library by MCLD is fiscally advantageous to Goodyear and its residents.

SELF-OPERATE

Transition from Maricopa County Library District (MCLD) to a self-operating municipal library.

Several advantages are offered by a city of Goodyear-run library, including local control and community engagement. Direct municipal oversight enables the provision of tailored services that meet the specific needs of the community, fostering a sense of belonging and cultural connection.

Outsource



An outsourced library is managed by the Maricopa County Library District and funded by the city of Goodyear through an Inter-Governmental Agreement (IGA).

This model maintains the current operational arrangement between Goodyear and the MCLD to operate the Goodyear Library. This option continues the current service model and programming, including Library Assistance Program (LAP) funds providing library materials, provisions for the Integrated Library System (ILS), material sharing across the county, and materials for programs such as the Summer Reading Program. Building ownership, maintenance, and upkeep continues to be the responsibility of the city.

Outsource



The Outsource model reflects continuing an Intergovernmental Agreement between Goodyear and the MCLD.

The SWOT analysis evaluates the strengths, weaknesses, opportunities, and threats associated with outsourcing library operations.

Outsource SWOT Analysis

S

STRENGTH

- Economy of scale for all operations and expenses.
- Standardization and accountability.
- High community satisfaction with current services.

W

WEAKNESSES

- Limited oversight and control in collection decisions, programing, services, user experience, policy and procedure.

O

OPPORTUNITY

- Leverage the strong community support and enthusiasm for the library.
- Enhance current services and programs.
- Coordinate city resources.

T

THREAT

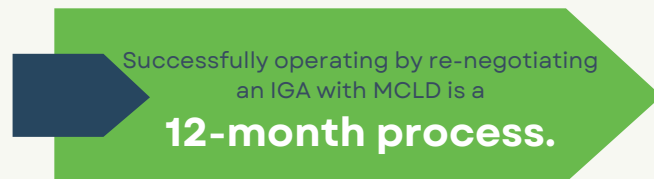
- Current MCLD agreement will expire July 2027.
- Community and city expectations for the future of the library may outsize MCLD capabilities.

Outsource

In this model, the city of Goodyear evaluates the current operational arrangement and decides to **continue its formal relationship outsourcing** library operations to the Maricopa County Library District.

The county remains responsible for ensuring and enforcing policy, vendor negotiation and agreements, meeting state and federal regulatory controls, and following library best practices. To help the library reach the city's ambitions to provide excellent customer experience, increase and diversifying library programming and collections can be accomplished through community support and partnerships.

This timeline of activities outlines the steps and activities required to optimize the relationship, expand services and continue the community's high satisfaction with library services and spaces.



Outsource Order of Operations



Outsource



Self-Operate



Self-operating library is directly managed and funded by the city of Goodyear.

A self-operating library, directly managed and funded by the local government means that the library's budget, staffing, policies, programs, collections, and operations are all overseen and controlled by the city of Goodyear.

A city-run library continues to serve as an integral community resource with services and programs tailored to the needs and interests of local residents. As a self-operating library, the library is accountable to the city council or other city governing body.

Direct municipal oversight enables the provision of tailored services that meet the specific needs of the community, fostering a sense of ownership and cultural connection.

Self-Operate



The self-operate model reflects the option to transition to a self-operating and independent library and conclude the current Intergovernmental Agreement between Goodyear and the MCLD.

The SWOT analysis evaluates the strengths, weaknesses, opportunities, and threats associated with outsourcing library operations.

Self-Operate SWOT Analysis

S

STRENGTH

- Full and direct control of all library operations.
- Library is truly local community-led and designed to meet the specific needs of Goodyear residents.

W

WEAKNESSES

- Full financial responsibility and oversight on policy.
- Heavy lift to master all aspects of operating a public library.

O

OPPORTUNITY

- City departments can more easily contribute to library operations.
- Library can strive to meet all city aspirations.

T

THREAT

- Transition disruptions and impact to the high community satisfaction with current library services.

Self-Operate

In this model, the city of Goodyear evaluates the current operational arrangement and decides to **transition to a self-operating model** and conclude the formal relationship with the MCLD.

In a Goodyear-run library, the city has responsibility and local control. Direct municipal oversight enables the provision of more tailored services that meet the specific needs of the community, fostering a sense of belonging and connection.

This timeline outlines the steps and activities required to run an independent city of Goodyear Library and continue the community's high satisfaction with library services and spaces.

Successfully establishing a self-operating library is a
24-month process.

Self-Operate Order of Operations

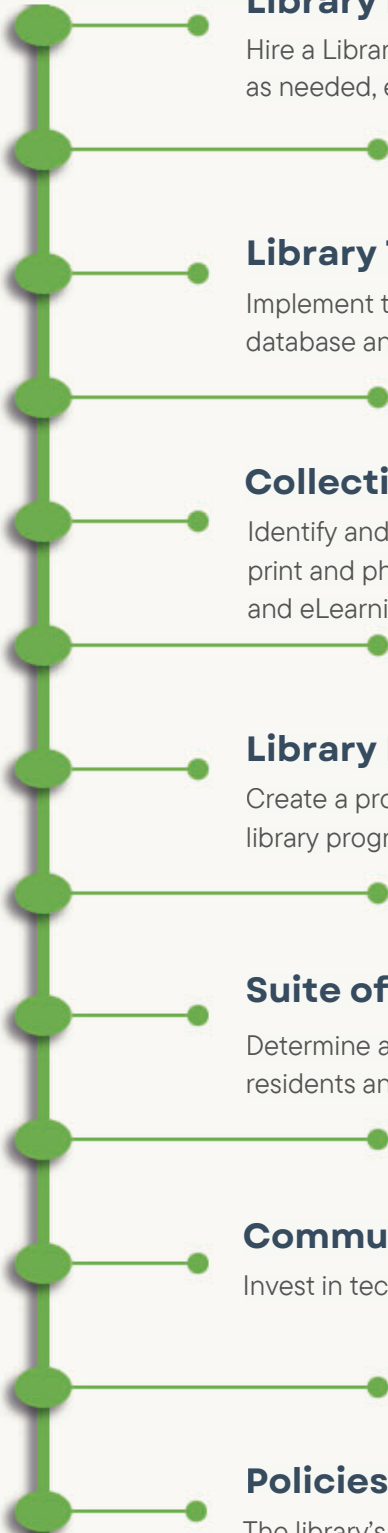


Self-Operate

The activities necessary to conclude the formal relationship with MCLD and commence self-operations are not all sequential and many can, and should, occur concurrently.



Self-Operate



Library Leadership & Staff

Hire a Library Director to help with the transition and scale library operations as needed, engage with the community,

Library Technology

Implement the library's integrated library system (ILS), an enterprise-level database and the backbone of library operations.

Collections Management

Identify and establish relationships with vendors and consortia to acquire print and physical materials, license digital materials, electronic databases and eLearning resources.

Library Programming Plan

Create a program plan that responds to the community's desire for more library programs.

Suite of Library Services

Determine and prioritize the library services that best serve Goodyear residents and customize accordingly.

Community Access Technology

Invest in technologies for Goodyear resident use.

Policies & Procedures

The library's policies serve as essential guidelines to ensure a clear and seamless experience for patrons.

Self-Operate

Marketing

Marketing, communication, public relations, outreach, and advocacy to promote library programs, services, and events.

Assessment Plan

Develop a plan to track progress towards achieving the goals and objectives outlined in the strategic plan.

Track Progress

Develop a plan to track progress against key performance indicators, community satisfaction, and mission, vision, and values, ensures continued success.



Goodyear Library Master Plan

EXHIBITS

A : Current State Report

Overview and analysis of existing conditions, operations, and systems, serving as a foundation for future planning.

B : Library Activity Analysis

In depth analysis of the Goodyear Library collections, services and programs, spaces and facilities and technologies.

C : Benchmarking Report

Comparison of Goodyear Library metrics against national and Valley peers.

D : Community Engagement & Analysis

Data and interpretation of feedback from community members and stakeholders.

E : Operational SWOT

Assessment of the strengths, weaknesses, opportunities, and threats of library models.

The Goodyear Library Master Plan offers a strategic framework for enhancing library services and facilities to meet the diverse needs of the growing city population. By carefully evaluating the benefits and challenges of outsourcing versus self-operation and prioritizing community satisfaction standards, the city can create a vibrant library system that enriches the lives of all residents.



City of Goodyear Library Master Plan

Prepared by Attain Partners

April 2024



Goodyear Library Master Plan

EXHIBIT A

Current State Report

Overview and analysis of existing conditions, operations, and systems, serving as a foundation for future planning.



City of Goodyear Library Master Plan

EXHIBIT A:

Current State Report

March 8, 2024

This document contains information that is proprietary and confidential to Attain Consulting Group, LLC dba Attain Partners or its technical alliance partners, which shall not be disclosed outside or duplicated, used, or disclosed in whole or in part for any purpose other than to evaluate Attain Partners. Any use or disclosure in whole or in part of this information without the express written permission of Attain Partners is prohibited. All rights reserved.

Table of Contents

Executive Summary.....3

Introduction.....4

About Goodyear4

 Demographic & Socioeconomic Characteristics4

About the Goodyear Library6

 Maricopa County Library District.....6

 Library Operations.....7

 Collections.....8

 Consortium Participation9

 Services.....10

 Programs and Partnerships10

 Staffing11

 Policies and Procedures.....12

 Finances12

 Library Use Statistics.....14

 Cardholders15

 Circulation by Material Type.....15

 Programs16

 In-Person Visits16

Appendices.....17

Sources18

Executive Summary

This report describes the library operations and processes that provide library collections, programs, and services to Goodyear residents. The current state of library operations described in this report is a useful baseline for future planning.

Identified as one of the fastest growing cities in the United States, Goodyear's population is projected to grow to 178,300 by 2030, to 223,500 by 2040, and to 254,700 by 2050. As the city grows, library services will need to expand to continue to meet the needs and expectations of the community.

The Goodyear Library facility, furniture, and technology assets are owned and maintained by the city; library operations and staffing are "outsourced" in that they are provided by the Maricopa County Library District (MCLD) through an Intergovernmental Agreement which expires in July 2027. Library operations for Goodyear are managed centrally by MCLD and are consistent with the approach used for the fifteen branches across the library district.

As Goodyear grows, residents will expect library collections, programs, and services to be more responsive at a local level. Given that MCLD is focused on providing library operations suitable for the entire county, Goodyear will want to consider establishing a self-operating municipal library to serve the Goodyear community.

Introduction

This current state report describes the library operations and processes that provide library programs and services to Goodyear residents. The current state of library operations described here serves as a point of comparison as the city of Goodyear considers how their library will continue to meet the needs and expectations for a rapidly growing city.

About Goodyear

Goodyear is approximately twenty miles west of Phoenix in Maricopa County, Arizona and is one of the fastest growing cities in the United States. Goodyear residents are proud of their city, engaged in civic life, and recognize the important role the library plays in the community.

Consideration for future library operations has been in place since Goodyear's fiscal year 2022-2024 Strategic Plan, where Goal 4.3 Develop a Library Master Plan is to "conduct a library operational assessment and feasibility study that outlines recommendations for current and future library services and present recommendations to Council by the end of FY2024".¹ The city's continuing commitment to the library is evident by the goal in Goodyear's fiscal year 2025-2027 Strategic Plan to be a "Safe and Vibrant Community" through Guiding Principal 6: Provide diverse arts and culture, recreational programs, events, and library services that serve all ages, abilities and interests.²

Demographic & Socioeconomic Characteristics

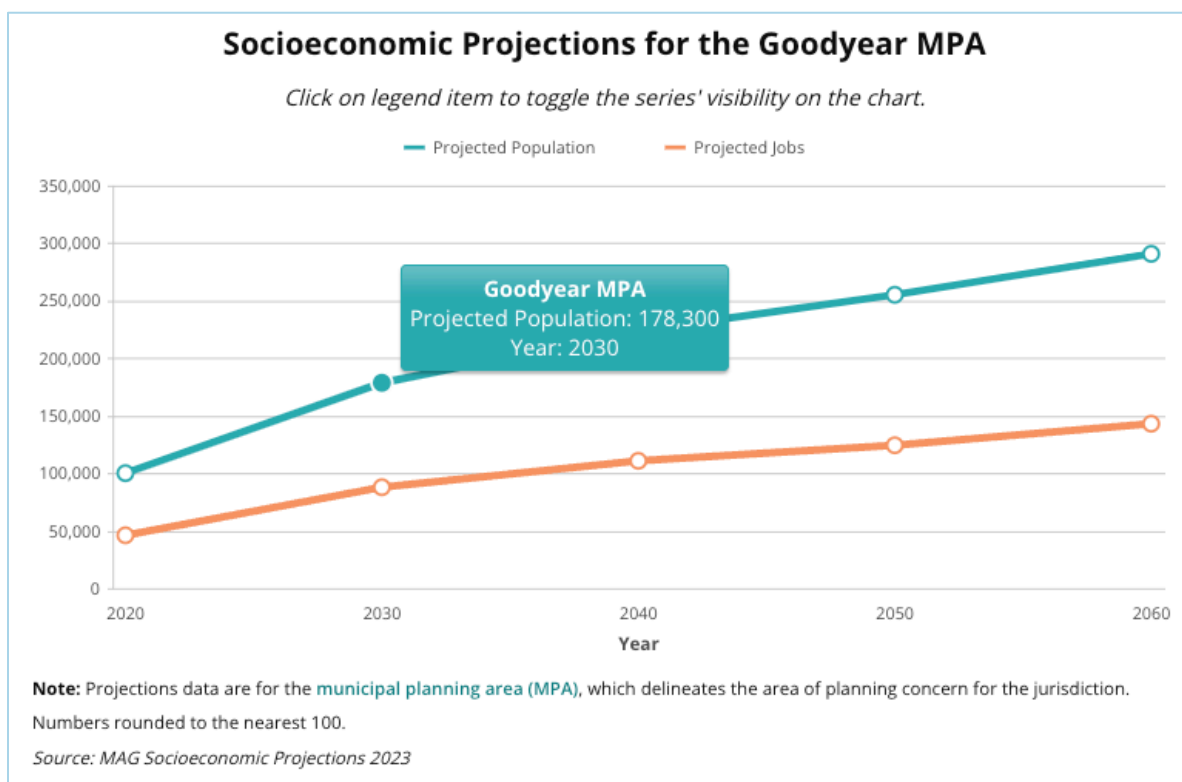
Goodyear has a diverse, educated, and rapidly growing population. According to the U.S. Census, Goodyear's population in 2020 was just over 95,000, and by July 2022 had increased to an estimated 105,406, an increase of more than 10% in two years.³ According to the Maricopa Association of Governments, Goodyear is projected to grow in population to 178,300 by 2030, to 223,500 by 2040, and to 254,700 by 2050.⁴

¹ City of Goodyear, "City of Goodyear FY2022-2024 Strategic Plan," 5.

² City of Goodyear, "City of Goodyear FY2025-2027 Strategic Plan," 11.

³ U.S. Census Bureau, "U.S. Census Bureau QuickFacts."

⁴ Maricopa Association of Governments, "Socioeconomic Projections."



SOURCE: MARICOPA ASSOCIATION OF GOVERNMENTS, 2023.

Additional socioeconomic characteristics of Goodyear residents include the following:

- | | |
|------------------------|--|
| Educational Attainment | <ul style="list-style-type: none"> ▶ 91.5% are high school graduates, higher than the state average of 88.2%. ▶ 33.4% have a bachelor's degree or higher, higher than the state average of 31.2%. |
| Income & Poverty | <ul style="list-style-type: none"> ▶ \$91,073 is the median household income, higher than the state average of \$65,913. ▶ 6.4% is the poverty rate, significantly lower than the average, 11.5%, across the country. |
| Housing | <ul style="list-style-type: none"> ▶ \$333,900 is the median home value, higher than the state average of \$265,600. |
| Ethnicity | <ul style="list-style-type: none"> ▶ 68.5% White ▶ 6.0% Black or African American ▶ 1.9% American Indian and Alaska Native ▶ 3.7% Asian ▶ .2% Native Hawaiian ▶ 31.1% Hispanic or Latino |

SOURCE: U.S. CENSUS BUREAU QUICK FACTS, GOODYEAR, AZ.

This ethnicity profile is similar to that for the entire state, except that at the state level, 81% of residents are White and 5.2% of residents are American Indian and Alaska Native.

About the Goodyear Library

The Goodyear Library is one of fifteen branches within the Maricopa County Library District. Through a strong relationship, MCLD and the city of Goodyear work together to provide engaging library programming and services to Goodyear residents.

The Georgia T. Lord Library opened in August 2022. The 24,000-square foot, two-story facility is more than double the size of the previous 10,000-square foot building. Located in the Goodyear Civic Square (GSQ) the library is a physical representation of the central role the library plays in community life and civic engagement. The full-service facility is typically open 52 hours per week.

Maricopa County Library District

MCLD operates fifteen library locations throughout Maricopa County. The operational model of each library depends on its size and location.

- ▶ Unincorporated communities: MCLD owns the facility and is responsible for its maintenance, as well as funding operations.
- ▶ Populations under 50,000: The municipality owns the facility and is responsible for its maintenance, while MCLD funds operations.
- ▶ Populations over 50,000 (including Goodyear): The municipality owns the facility and is responsible for its maintenance, as well as funding operations.

The MCLD's mission, vision, and values apply to all library locations, including the Goodyear Library.⁵

Mission

The Mission of the Library District is to provide access and services, so residents experience an improved quality of life.

Vision

As the vibrant community front porch, we aspire to meet the changing needs of our diverse and connected residents.

⁵ Maricopa County Library District, "Mission, Vision, and Values."

Values

Discovery	▶ We inspire curiosity in our customers. ▶ We introduce customers to their next favorite thing.
Engagement	▶ We deliver exceptional customer experiences. ▶ We initiate community conversations.
Access	▶ We provide access to technology, digital services, and information. ▶ We cultivate collections of timely, in-demand materials.
Community	▶ We listen. ▶ We ensure that each of our libraries is an integral part of its community.
Innovation	▶ We embrace change. ▶ We encourage creativity and adaptability.

Library Operations

Through an Intergovernmental Agreement (IGA), MCLD provides library operations, services, and support to the city of Goodyear.

MCLD is responsible for:

- ▶ Library operations and staffing
- ▶ Policies and procedures
- ▶ Collection acquisition, development, and maintenance
- ▶ Technical services
- ▶ Reference and research services
- ▶ Programming
- ▶ Material borrowing including book hold, delivery, inter-library loan
- ▶ Reader's advisory
- ▶ Online resources
- ▶ Library technology

Goodyear is responsible for:

- ▶ Facility structure and maintenance
- ▶ Utilities
- ▶ Capital improvements
- ▶ Furniture and fixtures
- ▶ Computers and technology equipment

The library building and its maintenance operations fall under the purview of the Goodyear Parks and Recreation Department's Arts and Culture Division. This agreement is a successful partnership that allows the Goodyear Library to operate under MCLD with support from the city to provide for specific local needs and interests.

Collections

The Goodyear Library offers a free library card to any resident in Maricopa County and does not charge fines for materials returned late.⁶ Maricopa County residents can use any MCLD branch to borrow and return materials.

The Goodyear Library's physical collection includes adult, teen, and children's materials in a variety of genres and formats.

Collection	Number of Holdings	% of Total Collection
Print-Adult	10,878	27%
Audio-Adult	1,380	3%
Video-Adult	6,675	16%
Print-Teen	2,924	7%
Audio-Teen	45	0.11%
Video-Teen	169	0.41%
Print-Children	16,921	41%
Audio-Children	216	1%
Video-Children	786	2%
Total Kits, multi-media	40	0.10%
Spanish language materials	938	2%
Total Items	40,972	100%

The Goodyear Library's total physical circulation for FY23 is 258,935. Compared to Valley peer library circulation rates at the branch level for the same year – 194,925 – the Goodyear Library has higher circulation even with a smaller collection than its Valley peers.⁷

⁶ Maricopa County Library District, "Collection Development Policy."

⁷ Attain Partners, "City of Goodyear Library Master Plan Phase III Analyses: Collections, Programs & Services, Space, and Technology."

In addition to the collection itself, Goodyear residents also have access to collections-related materials and services.

Service	Description
Book Club Boxes	Designed for book clubs, the box contains ten copies of a book plus topics to facilitate discussion.
Chromebooks and hotspots	Available for checkout for three weeks that can be renewed up to five times.
Citizen Science Kits	MCLD partners with SciStarter to provide at home science experiment kits that are linked to real life scientific research.
Culture Passes	MCLD partners with Act One to provide admission coverage for two people to local cultural institutions such as the zoo, botanical gardens, and museums.
Podcasts	The Shelf Logic podcast produced by MCLD library staff includes book recommendations as well as the latest albums and movies available to checkout.
Reading programs	MCLD supports three main reading programs across all ages. ▶ 1000 Books Before Kindergarten (ages 0-5) ▶ Summer Reading Program (all ages) ▶ Winter Reading Program (adults)
Books by mail	Homebound residents of Maricopa County can request books and other materials online and have them delivered to their home.
Curbside pick-up	Library users can request books online and arrange pick-up via the library app when the holds become available.

Consortium Participation

Joining a consortium is a way for libraries to share materials, providing more items to their patrons at a lower rate than purchasing the material themselves. MCLD is a member of the Greater Phoenix Digital Library, a consortium that licenses eBooks and other digital materials from Overdrive, the industry's leading provider of eBooks. The consortium typically purchases 50 electronic copies of any new title to share among the consortium members. MCLD supplements these copies with their own county copies, utilizing hold lists to determine what titles and number of copies to buy.

MAX is a county-wide book-sharing service among public libraries throughout Maricopa County. Current members are MCLD, Scottsdale Public Library, and Surprise Public Library, with more joining in 2024. This service allows MCLD patrons access to more titles beyond their holdings.

For 2023, Goodyear Library loaned 40,200 physical items to MCLD and to Surprise library branches through MCLD's interlibrary loan service. In the same year, Goodyear patrons borrowed 58,410 items from those same libraries.

Services

MCLD staff plan, manage, and deliver a comprehensive suite of library services at the Goodyear Library. Selected services include:

Service	Description
Research & reference	Informal guidance and assistance for general information gathering and inquiries.
Book a Librarian	Library users can go online to schedule a virtual meeting with a librarian for their reference and informational questions.
ASL interpretation	All MCLD patrons can request ASL interpretation 2 weeks in advance of a library visit.

The collaboration between the city and MCLD benefits the residents of Goodyear. For example, the city's investment in technology such as public access computers facilitate access to the online research and educational resources provided by MCLD on behalf of the Arizona State Library. The city also provides access to reservable study rooms, the community room, gaming technology, printers, Wi-Fi access, and support for small businesses and entrepreneurs.

Service	Description
Study rooms	Library users can request the use of a study room equipped with TV screens for collaboration at the Goodyear library by scheduling time through a librarian.
Multipurpose Room	Managed by the city, the community room can be reserved for library use.
Access to technology	The Goodyear Library provides desktop computers, printers, a Nintendo Switch and Xbox gaming system, and provides free Wi-Fi to library users.
InnovationHub	The InnovationHub is a resource center for entrepreneurs and is dedicated to lowering barriers to business ownership by offering free education, networking, and mentorship opportunities.

Programs and Partnerships

MCLD provides a suite of in-person programs for all ages at the Goodyear Library. In 2023, the library held a total of 322 total programs with 16,222 in attendance. These visitor counts do not include events conducted outside of the library facility. Community interest in supporting the library is strong, exemplified by thirty-four volunteers giving the library a total of 326 hours of their time last year.

Both MCLD and the city of Goodyear cultivate partnerships to support and enhance library programming. The library collaborates closely with the city's Arts and Culture Division and an

active Friends group to enhance the programming provided by MCLD. Partner-supported programming includes:

Host Partner	Program
City of Goodyear	- Fine Arts Shows - Artist Receptions - Cultural Lecture Series
MCLD	- First things First (early literacy classes/parenting classes) - Master Gardner classes - University of Arizona (Nutritional Classes – adults) - Arizona Department of Veteran Services - American Red Cross (blood drives) - Arizona Game and Fish - Financial and Medicare classes - Local schools (tours and outreach)
Paid programming	- Arizona Science Center - Art of Music (performance) - Dr. T-rex (science presentation) - Michael Steele (Yo-Yo) - Puppet Pie (puppet workshop) - Robot Ambassador (STEM program) - Jan Sandwich (storytime) - Act One (VR art field trip) - Jungle Jill (animals) - Vinnie Bruno (music program) - Astronomy Association of AZ - As you Wish (painting)

Staffing

MCLD hires and manages the staff for all locations including the Goodyear Library, which has 21 employees:⁸

- Branch manager
- Library supervisor
- Three full-time librarians
- One full-time paraprofessional
- Five full-time assistants
- Four part-time library assistants
- Six pages

⁸ "Georgia T. Lord Org Chart.Pdf."

Goodyear library staff provide expert public service to residents seeking to participate in community programs, find information and materials to enhance their lives, or to find the next terrific book to read.

Policies and Procedures

All public libraries need formal, public-facing policies and procedures in place to help guide and defend decision-making and inform the community about the library's intent. The following list of MCLD policies and procedures can be found in the appendices.

- ▶ 3D Printer Use Policy
- ▶ Circulation Policy
- ▶ Collection Development Policy
- ▶ Computer and Internet Use Policy
- ▶ Connected @ Your Library Borrower's Agreement
- ▶ Food in our Libraries Policy
- ▶ Interlibrary Loan: Resources Access & Attainment Policy
- ▶ Materials From Outside Sources
- ▶ Non-County Fees Policy
- ▶ Photo Release Policy
- ▶ Privacy Policy
- ▶ Prohibition of Weapons Policy
- ▶ Service Animals: Federal, State
- ▶ Social Media Policy
- ▶ Statement of Conduct
- ▶ Youth Library Visits Policy

Finances

Goodyear Library operates with funding from MCLD and the city of Goodyear, as specified in the IGA.⁹

- ▶ The city of Goodyear is responsible for the operating costs associated with the building.
- ▶ The Goodyear Library, like all MCLD locations, receives an annual funding allotment from the Maricopa County Library Assistance Program (LAP), drawn from the MCLD Tax Levy.
 - LAP funds are based on the percentage of the assessed valuation of each participating municipal library and on the percentage of gross library cards issued to county residents who do not live in Goodyear and are entitled to the benefits of MCLD.
 - LAP funds are used to increase and enhance the Goodyear Library's physical collection with no additional cost to the city.

⁹ City of Goodyear, "Intergovernmental Agreement between the Maricopa County Library District and City of Goodyear for the Library Assistance Program."

- ▶ Once the annual LAP funds are expended, additional costs for collections are billed to the city of Goodyear. The city's budget for the library includes employee salaries and benefits.
- ▶ Additional investments in library equipment, furniture, technology, and physical items for the collection are the responsibility of the city.
- ▶ Online research resources are provided by the Arizona State Library on behalf of the Institute of Museum and Library Services (IMLS) as required by the Library Services and Technology Act (LSTA).¹⁰

The table below shows a breakdown of the city's operating costs. The LAP funding is provided to show a more complete picture of Goodyear Library costs.

Goodyear Operations FY2018 to 2023	FY18	FY19	FY20	FY21	FY22	FY23
Full and Part-Time Salaries	\$320,768	\$323,464	\$349,424	\$384,588	\$321,578	\$650,280
Employee Benefits	\$126,989	\$115,536	\$131,559	\$119,090	\$164,746	\$239,590
Personal Services Allocation	\$23,857	\$25,367	\$25,344	\$23,560	\$22,302	\$32,424
Personal Services Total	\$471,614	\$464,367	\$506,326	\$527,237	\$508,626	\$922,294
Supplies	\$7,111	\$15,493	\$8,684	\$8,097	\$13,627	\$15,827
Library Materials	\$123,061	\$107,803	\$66,875	\$31	\$74	\$37,895
Non-Capital Equipment	\$1,212	\$1,366	\$9,784	\$439	\$8,659	\$487
Services	\$1,050	\$2,254	\$13,150	\$877	\$186	\$2,065
Hardware Maintenance	\$14,060	\$12,477	\$0	\$9,229	\$518	\$13,831
Programming	\$1,784	\$2,873	\$2,350	\$0	\$10,573	\$929
Equipment Rental	\$1,894	\$1,606	\$1,606	\$485	\$1,914	\$265
Travel, Training, Mileage	\$220	\$0	\$160	\$0	\$53	\$514
Postage, Freight, Shipping	\$162	\$159	\$150	\$105	\$0	\$0
Utilities-Communications	\$7,542	\$7,529	\$7,570	\$7,610	\$7,372	\$15,118
Misc.	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services Total	\$158,094	\$151,561	\$110,329	\$26,873	\$42,974	\$86,931
<i>Subtotal</i>	\$629,708	\$615,929	\$616,655	\$554,111	\$551,601	\$1,009,226
10% Overhead	\$62,971	\$61,593	\$61,665	\$55,411	\$55,160	\$100,923
Total	\$692,679	\$677,521	\$678,320	\$609,522	\$606,761	\$1,110,148
LAP Funding	\$45,500	\$58,440	\$82,066	\$82,402	\$75,432	\$80,360
Other Purchases	\$0	\$161,409	\$1,555	\$0	\$1,921	\$8,425
Grand Total	\$738,179	\$897,370	\$761,941	\$691,924	\$684,114	\$1,198,933

SOURCE: LIBRARY HISTORICAL BUDGET COMPARISON SPREADSHEET PROVIDED BY CITY OF GOODYEAR; LAP FUNDING FROM MCLD

¹⁰ Institute of Museum and Library Services, "Purposes and Priorities of the Library Services and Technology Act."

The city of Goodyear provided additional funding in 2022 to support an opening day collection at the Georgia T. Lord Library.

Georgia T. Lord Opening	FY18	FY19	FY20	FY21	F022	FY23
Library Materials					\$118,691	0
Non-Capital Equipment					\$137,231	\$186,761
Direct Total					\$255,922	\$186,761
Overhead					\$25,592	\$18,676
Total including Overhead					\$281,514	\$205,437

Library Use Statistics

The following activity statistics show how residents are using the Goodyear Library's collections, programs, services, and spaces. Some statistics are captured system-wide and cannot be

Goodyear Library

2022-23

Operations

Service area population	101,733
Open hours per year	3,164
# of registered users	n/a
Registered users as % of population	n/a
# of in-person visits	183,475

Activity

Total physical circulation	258,935
Total programs	315
Total program attendance	15,959
# of internet computers	41
Computer uses	5,520
Wireless sessions	4,894

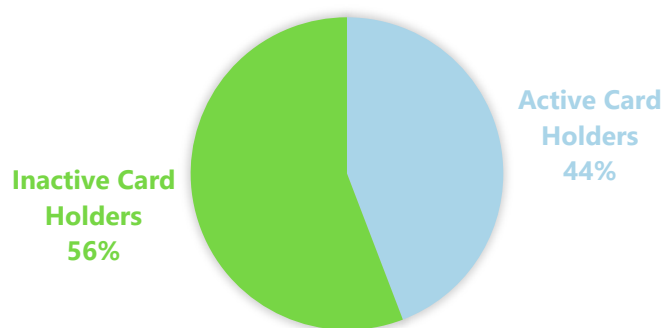
Financial

Total operating expenditures	\$1,198,933
Staff expenses	\$922,294
Total collection expenses	\$118,255
Other operating expenses	n/a
Total paid staff	21
Total librarians	5

Cardholders

In 2022-2023 Goodyear Library had 37,684 cardholders, with 44% of those being actively used within the last year.

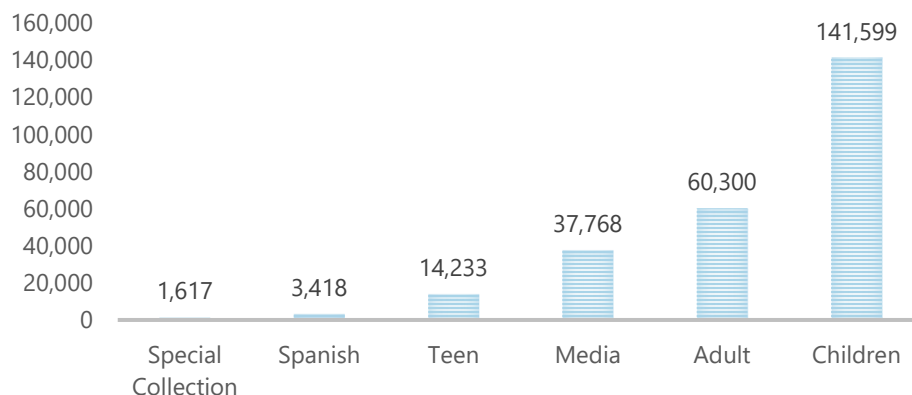
ACTIVE VS. INACTIVE CARDHOLDERS GOODYEAR LIBRARY 2022-23



Circulation by Material Type

The materials with the highest circulation are children's materials, followed by materials for adults, media, items in Spanish, and special collection items such as culture passes, hotspots, Chromebooks, Citizen Science Kits, and Book Club Kits.

CIRCULATION BY MATERIAL TYPE GOODYEAR LIBRARY 2023



Programs

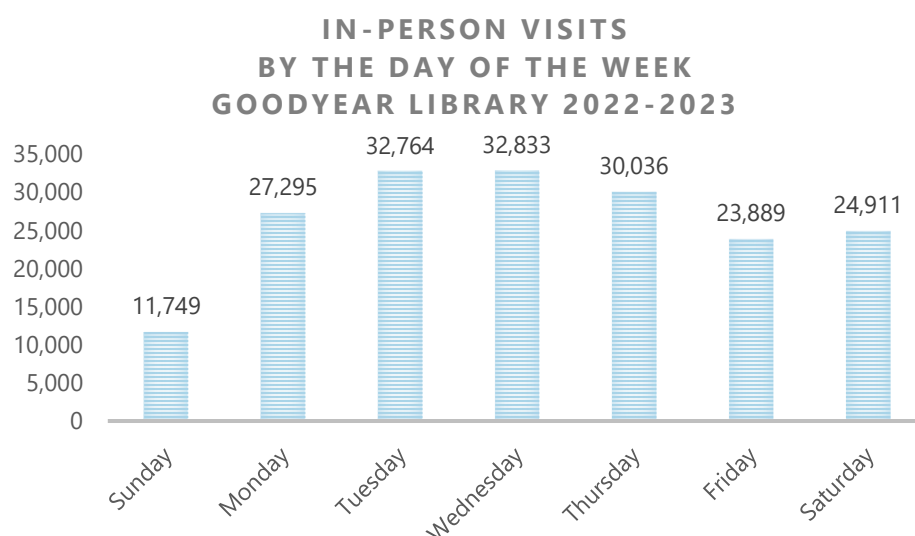
The most popular activities include children’s storytimes and senior programs, which is typical of public library programs. Community feedback indicates there is strong support for programming and the desire for more.

Programs by Audience	# Programs	Attendance
Adult	59	894
Teen	18	129
Storytimes	186	6370
Youth - other	34	2294

In-Person Visits

In 2022-2023, 183,475 people visited the library. The busiest days are during the middle of the week on Tuesdays, Wednesdays, and Thursdays, when the library is open in the evening. The library’s open hours are as follows:

- ▶ Sunday 1 PM – 5 PM
- ▶ Monday-Thursday 9 AM - 8 PM
- ▶ Friday and Saturday 9 AM – 5 PM



Appendices

- I. Georgia T. Lord Library Organization Chart
- II. Maricopa County Library District Organization Chart
- III. Intergovernmental Agreement between the Maricopa County Library District and City of Goodyear for the Library Assistance Program
- IV. InnovationHub Services
- V. Maricopa County Library District Policies
 - ▶ 3D Printer Use Policy
 - ▶ Circulation Policy
 - ▶ Collection Development Policy
 - ▶ Computer and Internet Use Policy
 - ▶ Connected @ Your Library Borrower's Agreement
 - ▶ Food in our Libraries Policy
 - ▶ Interlibrary Loan: Resources Access & Attainment Policy
 - ▶ Materials From Outside Sources
 - ▶ Non-County Fees Policy
 - ▶ Photo Release Policy
 - ▶ Privacy Policy
 - ▶ Prohibition of Weapons Policy
 - ▶ Service Animals: Federal, State – see [ADA Requirements: Service Animals](#)
 - ▶ Social Media Policy
 - ▶ Statement of Conduct
 - ▶ Youth Library Visits Policy

Sources

- Attain Partners. "City of Goodyear Library Master Plan Phase III Analyses: Collections, Programs & Services, Space, and Technology." McLean, VA, February 2024.
- City of Goodyear. "City of Goodyear FY2022-2024 Strategic Plan." City of Goodyear, May 10, 2021. <https://www.goodyearaz.gov/home/showpublisheddocument/28073/637629119319170000>.
- . "City of Goodyear FY2025-2027 Strategic Plan." City of Goodyear, November 13, 2023. <https://www.goodyearaz.gov/home/showpublisheddocument/30389/638361782147470000>.
- . "Intergovernmental Agreement between the Maricopa County Library District and City of Goodyear for the Library Assistance Program." City of Goodyear, June 2023.
- "Georgia T. Lord Org Chart.Pdf." Accessed March 7, 2024. <https://documentcloud.adobe.com/spodintegration/index.html?locale=en-us>.
- Institute of Museum and Library Services. "Purposes and Priorities of the Library Services and Technology Act." Institute of Museum and Library Services, 2023. <http://www.ims.gov/grants/grants-state/purposes-and-priorities-1sta>.
- Maricopa Association of Governments. "Socioeconomic Projections." Maricopa Association of Governments, June 2023. <https://azmag.gov/Programs/Maps-and-Data/Population-Housing/socioeconomic-Projections>.
- Maricopa County Library District. "Collection Development Policy." Maricopa County Library District, 2023. <https://mclldaz.org/assets/documents/about/policies/Collection-Development-Policy.pdf>.
- . "Mission, Vision, and Values." Maricopa County Library District, 2024. <https://mclldaz.org/about/mission/>.
- U.S. Census Bureau. "U.S. Census Bureau QuickFacts: Goodyear City, Arizona." U.S. Census Bureau, 2021. <https://www.census.gov/quickfacts/fact/table/goodyearcityarizona/PST045222>.

2023 City of Goodyear Legislative Agenda
 Facilities Master Plan FY16
 Goodyear Library Organizational Chart and Sample Desk Schedule
 Goodyear Library Staffing Model
 Goodyear Library budgets and expenses, FY19-23
 Goodyear Library Collaborations and Partnerships with MCLD and City of Goodyear
 Goodyear Library Patron Counts FY23-24
 Goodyear Library Circulation Statistics FY22-23
 Goodyear Library Wireless Internet Usage, September 2023
 Goodyear Library Public PC Usage, April – August., 2023
 Goodyear Library Programming Statistics FY23
 Goodyear Library Hardware and Software inventory list
 Innovation Hub Statistics, FY15-23
 Library Customer Survey 2022
 Maricopa County Library District Annual Report 2022
 Maricopa County Library District (MCLD) Library Policies
 Maricopa County Library District (MCLD) Administration Organizational Chart
 Maricopa County Library District (MCLD) Mission, Vision, and Values Statements
 National Community Survey for Goodyear, AZ Report of Results 2023
 U.S. Census Bureau QuickFacts: Goodyear City, Arizona; Arizona

Goodyear Library Master Plan

EXHIBIT B

Library Activity Analysis

In-depth analysis of the Goodyear Library collections, services and programs, spaces and facilities and technologies.



City of Goodyear Library Master Plan

EXHIBIT B:

Library Activity Analysis

March 22, 2024

Table of Contents

Executive Summary.....	3
Introduction.....	4
Collections.....	5
Goodyear Library Collection	5
Physical Collection Development.....	9
Consortia and Partnerships	16
Community Feedback.....	17
Thinking Ahead	18
Library Programs and Services.....	19
Formal Library Services	19
Informal Library Services	21
In-Person Programs.....	22
Virtual Programs & Services	23
Peer Library Programs & Services.....	23
Staffing Implications	24
Community Feedback.....	25
Thinking Ahead	26
Space.....	27
Types of Space	27
Community Feedback.....	32
Thinking Ahead	33
Technology	34
Current Technology.....	36
Community Feedback.....	38
Thinking Ahead	39
Appendices	40

Executive Summary

This document is an overview and analysis of the Goodyear Library's collections, programs and services, space, and technologies.

Goodyear Library operates in a beautiful new state-of-the-art facility designed to serve the diverse needs of the growing Goodyear community. The library is committed to providing residents broad access to a variety of materials and fostering community engagement.

Under the stewardship of the Maricopa County Library District (MCLD), Goodyear Library's physical collection encompasses a wide range of materials and is guided by MCLD's collection development policy and informed by community feedback. Continuous review and management processes, along with vendor partnerships, ensure the relevance and quality of the collection, meeting community interests and needs effectively. Digital collections complement the physical holdings, providing patrons with access to eBooks, eAudiobooks, and streaming media through consortia and partnerships.

The library offers facilitated and self-directed programs and services planned and promoted by MCLD which address the community's diverse informational, educational, and cultural needs. These initiatives, supported by dedicated staff and tailored to community preferences, reflect the library's commitment to providing activities and materials that support life-long learning for all residents. Looking ahead, Goodyear Library will want to expand its services, incorporate innovative programs, leverage technology to anticipate community need, and respond to patron feedback with a view to meeting the evolving community needs of a rapidly growing city.

Goodyear Library provides a welcoming environment and is an essential resource for community members of all ages. By prioritizing community engagement, embracing technology, and conducting continuous evaluation and improvement, Goodyear Library will remain a highly regarded and valued community center that enhances the well-being of its residents.

Introduction

Building on the Current State and Benchmarking Reports delivered earlier in this engagement, this report analyzes the primary components that contribute to operating the Goodyear Library: collections, programs and services, space, and technology. This analysis includes stakeholder feedback collected during this project's community engagement activities.

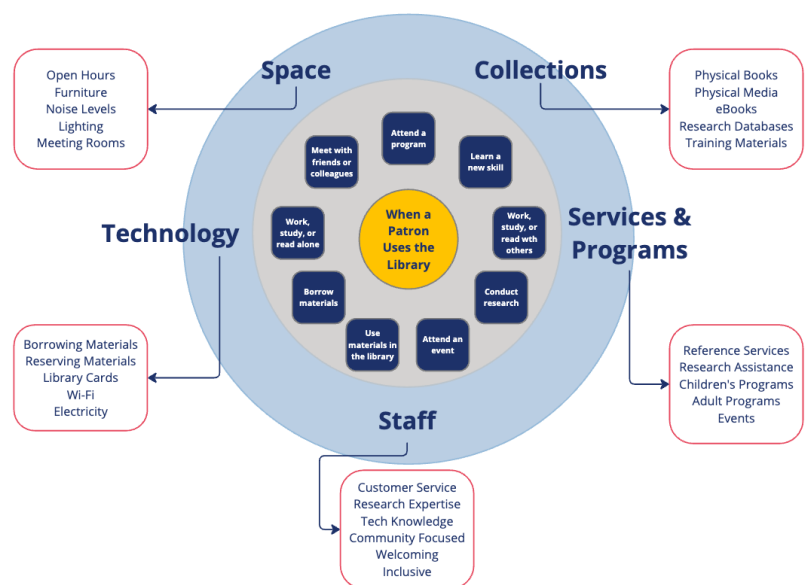
- Collections** The items that registered patrons borrow or use in the library include physical and digital resources, books, eBooks, and electronic databases. Collections may also include items available for borrowing from a "Library of Things" such as sporting equipment, tools, seeds, and more.
- Programs & Services** The mix of activities and events, both in-person and virtual, that patrons participate in to learn something new, adopt or improve a skill, explore a topic of interest, spend time with like-minded people, and engage with culture.
- Space** The Goodyear Library building, rooms, and facilities and how the community utilizes and interacts in the spaces.
- Technology** The equipment and software used by staff and the community to facilitate library operations, improve access to collections, and create digital equity.

Each component's analysis, informed by community feedback, explores the current state of the Goodyear Library and provides considerations for future development.

The Library as Ecosystem

While each component's analysis is addressed separately in this report, each component interacts and has dependencies on another. When patrons visit the library, they interact with multiple components sequentially and simultaneously. As a result, library systems can be viewed as an ecosystem.

The Patron-Library Ecosystem



Collections

Libraries develop collections made up of physical, digital, and electronic materials that are intended to be used by the community at no cost. These free collections are selected to keep people informed, address a variety of interests, and enrich lives. The Goodyear Library's collections consist of print and digital books, physical media, online databases to support learning, research, and personal interests, and a Library of Things containing items such as culture passes, loanable Chromebooks and hotspots, Citizen Science kits, and Book Club boxes. These collections are acquired and centrally managed by MCLD with a focus on popular materials. Collections are one of the most significant expenditures in the library's budget.

Goodyear Library Collection

As of January 2024, the Goodyear Library's collection has a total of 40,972 physical items for adults, teens, and children, primarily in English with some in Spanish. Through regional digital content licensing consortia and Arizona State Library services, the library provides access to forty-six online resources that support research and learning for all ages. This section will compare Goodyear's physical and electronic collections to fourteen peer library systems in terms of collection holdings, expenditures, and circulation statistics.

Physical Collections

Goodyear Library's physical collection consists of adult, teen, and children's materials in a variety of genres: fiction, non-fiction, graphic novels and comics, large print, audiobooks, music and movies, and kits.

Collection	Number of Holdings	% of Total Collection
Print-Adult	10,878	27%
Audio-Adult	1,380	3%
Video-Adult	6,675	16%
Print-Teen	2,924	7%
Audio-Teen	45	0.11%
Video-Teen	169	0.41%
Print-Children	16,921	41%
Audio-Children	216	1%
Video-Children	786	2%
Total Kits, multi-media	40	0.10%
Spanish language materials	938	2%
Total Items	40,972	100%

For a complete list of Goodyear Library's physical collection, see Appendix I.

Physical Collections: Comparisons

The following tables compare physical item holdings across fourteen peer library systems, eight in the Valley and six nationally. The average number of total physical items held by Valley peer libraries *per location* is 97,365, 2.4 times larger than Goodyear's holdings of 40,972 items. National peer library holdings are about 2.8 times as large with an average of 115,019 physical items. This data is consistent with community feedback asking for a larger collection of physical items.

Valley Peer Libraries

Arizona City	Library Locations	Total Square Footage	Total Phys. Items	Total Phys. Items per Location	Books & Other Print Items	Books & Other Print per Location	Print Items as % of Total Items	Audio Phys. per Location	Video Phys. per Location	Other Phys. per Location
Avondale, AZ	2	43,500	84,936	42,468	73,891	36,946	87%	1,089	4,434	n/a
Buckeye, AZ	2	22,602	52,931	26,466	46,252	23,126	87%	980	2,360	n/a
Chandler, AZ	4	103,475	280,154	70,039	257,210	64,303	92%	2,151	3,585	n/a
Glendale, AZ	4	121,145	430,549	107,637	357,689	89,422	83%	5,502	12,713	n/a
Mesa, AZ	3	173,000	421,833	140,611	366,193	122,064	87%	5,792	12,754	n/a
Peoria, AZ	2	60,000	219,210	109,605	175,661	87,831	80%	7,394	14,381	n/a
Scottsdale, AZ	4	176,750	332,392	83,098	267,621	66,905	81%	4,819	11,374	n/a
Tempe, AZ	1	100,000	198,995	198,995	174,976	174,976	88%	10,679	13,340	n/a
Average	3	100,059	252,625	97,365	214,937	83,197	86%	4,801	9,368	n/a
Goodyear (2022-23)	1	24,000	40,972	40,972	31,661	31,661	77%	1,641	7,630	40

SOURCE: INSTITUTE FOR MUSEUM AND LIBRARY SERVICES, PUBLIC LIBRARY SURVEY 2021; MARICOPA COUNTY LIBRARY DISTRICT; CITY OF GOODYEAR, 2023. N/A INDICATES NO DATA AVAILABLE

National Peer Libraries

National City	Library Locations	Total Square Footage	Total Phys. Items	Total Phys. Items per Location	Books & Other Print Items	Books & Other Print per Location	Print Items as % of Total Items	Audio Phys. per Location	Video Phys. per Location	Other Phys. per Location
Brockton, MA	3	62,400	138,439	46,146	125,244	41,748	90%	1,675	2,611	113
Colonie, NY	1	35,000	143,644	143,644	124,485	124,485	87%	6,488	12,229	442
Hamilton, NJ	1	55,000	188,883	188,883	171,848	171,848	91%	7,644	9,391	n/a
Hendersonville, TN	1	38,500	100,467	100,467	94,099	94,099	94%	2,369	3,952	47
Simi Valley, CA	1	35,000	129,530	129,530	114,837	114,837	89%	3,156	10,725	812
Upland, CA	1	25,210	81,441	81,411	75,662	75,662	93%	1,392	4,157	230
Average	1	41,852	130,401	115,019	117,696	103,780	91%	3,787	7,177	374
Goodyear (2022-23)	1	24,000	40,972	40,972	31,661	31,661	77%	1,641	7,630	40

SOURCE: INSTITUTE FOR MUSEUM AND LIBRARY SERVICES, PUBLIC LIBRARY SURVEY 2021; MARICOPA COUNTY LIBRARY DISTRICT; CITY OF GOODYEAR, 2023. N/A INDICATES NO DATA AVAILABLE

Digital Collections and Electronic Resources

Goodyear Library patrons have access, from within the library or remotely on their personal device, to MCLD's forty-six digital and electronic resources. Patrons can find and borrow eBooks, eAudiobooks, and streaming media, and access electronic databases dedicated to consumer, academic, and business research and eLearning on a multitude of topics. Patrons can access these eResources from anywhere, during and outside of the library's open hours. This table highlights several popular resources:

Resource Type	Resource Name
eBooks	Libby (Overdrive), Freading, Tumble Books
eMagazines & Online Newspapers	Flipster, New York Times
Streaming Audio	Freegal
Streaming Video	Hoopla, Kanopy
Business Research	Data Axle, Gale Business, Morningstar, Value Line
Consumer Research	Ancestry, Consumer Reports
Scholarly Research	Academic OneFile
Online Learning & Tutoring	Brainfuse, Gale Courses, Rocket Languages

For a complete list of digital and electronic resources available from MCLD, see Appendix II.

Digital and Electronic Collections: Comparisons

The following tables compares digital item holdings across fourteen peer library systems. Because MCLD collects electronic resources statistics as a system and not at the location level, Goodyear-specific usage data is not available for comparison to peer library systems. Averages of digital item holdings are provided for reference.

Valley Peer Libraries

Arizona City	Service Area Pop	eBooks	Audio – Downloadable	Video – Downloadable	Databases
Avondale, AZ	90,755	499,076	443,177	48,217	30
Buckeye, AZ	101,987	16,245	2,712	n/a	28
Chandler, AZ	280,189	27,053	6,005	n/a	38
Glendale, AZ	250,585	685,375	483,997	19,526	32
Mesa, AZ	510,792	236,903	88,120	216	43
Peoria, AZ	195,585	197,219	75,651	2,167	35
Scottsdale, AZ	243,528	391,467	83,136	5,938	39
Tempe, AZ	181,548	495,623	434,392	76,065	36
Average	231,871	318,620	202,149	25,355	35
Goodyear (2022-23)	106,090	n/a	n/a	n/a	46
Maricopa County, AZ	4,507,419	680,763	665,971	50,384	46

SOURCE: INSTITUTE FOR MUSEUM AND LIBRARY SERVICES, PUBLIC LIBRARY SURVEY 2021; MARICOPA COUNTY LIBRARY DISTRICT; CITY OF GOODYEAR, 2023. NOTE THAT N/A INDICATES NO DATA AVAILABLE.

National Peer Libraries

National City	Service Area Pop	EBooks	Audio – Downloadable	Video – Downloadable	Databases
Brockton, MA	95,708	111,092	21,131	24,288	67
Colonie, NY	81,591	718,733	132,849	309,923	7
Hamilton, NJ	88,464	61,565	46,578	n/a	27
Hendersonville, TN	98,641	171,467	103,965	2,858	71
Simi Valley, CA	124,468	594,737	423,707	21,488	11
Upland, CA	78,513	27,821	10,331	240	9
Average	94,564	280,903	123,094	71,759	32
Goodyear (2022-23)	106,090	n/a	n/a	n/a	46
Maricopa County, AZ	4,507,419	680,763	665,971	50,384	46

SOURCE: INSTITUTE FOR MUSEUM AND LIBRARY SERVICES, PUBLIC LIBRARY SURVEY 2021; MARICOPA COUNTY LIBRARY DISTRICT; CITY OF GOODYEAR, 2023. NOTE THAT N/A INDICATED NO DATA AVAILABLE.

Collections Expenditures

The Intergovernmental Agreement (IGA) between MCLD and the libraries across Maricopa County includes a two-phase collections budget. The Library Assistance Program (LAP) determines budget amounts based on the Assessed Value Allocation and Cards Issued Allocation. The municipality where the library resides is responsible for the balance of collections expenditures. The LAP budget for the Goodyear Library for the past four fiscal cycles is:

- ▶ FY2020-21 \$82,401
- ▶ FY2021-22 \$75,432
- ▶ FY2022-23 \$80,360
- ▶ FY2023-24 \$102,803

The Goodyear Library's total physical collection expenses in FY 2023 were \$118,255. This includes \$37,875 from the city of Goodyear and the LAP funds of \$80,360. Some eResources are licensed for county-wide use by MCLD, and some are provided to libraries by the Arizona State Library. As a result, expenditures at the location level are not available.

Collections Expenditures: Comparisons

The following table compares collections expenditures across fourteen peer library systems. MCLD does not break down collection expenditures by collection category.

Valley Peer Libraries

Arizona City	Service Area Pop	Total Square Footage	Total Operating	Total Collection	Print	Electronic	Other Collections	Percentage of Budget spent on Collection	Collection per capita
Avondale, AZ	90,755	43,500	\$1,491,014	\$293,561	\$209,695	\$78,000	\$5,866	20%	\$5.11
Buckeye, AZ	101,987	22,602	\$1,512,036	\$179,035	\$93,338	\$63,672	\$22,025	12%	\$2.77
Chandler, AZ	280,189	103,475	\$6,151,299	\$341,792	\$193,971	\$139,870	\$7,951	6%	\$1.22
Glendale, AZ	250,585	121,145	\$6,208,719	\$749,274	\$403,379	\$403,379	\$226,860	12%	\$2.99
Mesa, AZ	510,792	173,000	\$6,670,238	\$634,441	\$246,376	\$308,194	\$79,871	10%	\$1.24
Peoria, AZ	195,585	60,000	\$4,314,192	\$444,182	\$242,586	\$126,596	\$75,000	10%	\$2.27
Scottsdale, AZ	243,528	176,750	\$6,402,406	\$401,300	\$158,415	\$139,529	\$103,356	6%	\$1.65
Tempe, AZ	181,548	100,000	\$2,909,328	\$424,517	\$88,618	\$279,003	\$56,896	15%	\$2.34
Average	215,173	100,059	\$4,268,521	\$415,622	\$200,657	\$178,240	\$68,318	11%	\$2.55
Goodyear 2022-23	106,090	24,000	\$1,198,933	\$118,255	\$118,255	n/a	n/a	10%	\$1.11
Goodyear 2021	95,294	10,000	\$691,924	\$82,433		n/a		12%	\$0.87

SOURCE: INSTITUTE FOR MUSEUM AND LIBRARY SERVICES, PUBLIC LIBRARY SURVEY 2021; MARICOPA COUNTY LIBRARY DISTRICT; CITY OF GOODYEAR, 2023. OPERATING AND COLLECTION EXPENSES INCLUDE LAP FUNDS.

National Peer Libraries

National City	Service Area Pop	Total Square Footage	Total Operating	Total Collection	Print	Electronic	Other Collections	Percentage of Budget spent on Collection	Collection per capita
Brockton, MA	95,708	62,400	\$2,652,643	\$353,979	\$166,909	\$128,473	\$58,597	13%	\$3.70
Colonie, NY	81,591	35,000	\$2,757,456	\$272,496	\$169,539	\$65,919	\$37,038	10%	\$3.34
Hamilton, NJ	88,464	55,000	\$2,955,575	\$151,143	\$139,805	\$0	\$11,338	5%	\$1.71
Hendersonville, TN	98,641	38,500	\$804,787	\$60,000	\$60,000	\$0	\$0	7%	\$0.61
Simi Valley, CA	124,468	35,000	\$2,225,975	\$214,285	\$101,608	\$112,677	\$0	10%	\$1.72
Upland, CA	78,513	25,210	\$1,354,870	\$117,762	\$54,653	\$46,778	\$16,331	9%	\$1.50
Average	94,564	41,852	\$2,125,218	\$194,944	\$115,419	\$88,462	\$30,826	9%	\$2.10
Goodyear 2022-23	106,090	24,000	\$1,198,933	\$118,255	\$118,255	n/a	n/a	10%	\$1.11
Goodyear 2021	95,294	10,000	\$691,924	\$82,433		n/a		12%	\$0.87

SOURCE: INSTITUTE FOR MUSEUM AND LIBRARY SERVICES, PUBLIC LIBRARY SURVEY 2021; MARICOPA COUNTY LIBRARY DISTRICT; CITY OF GOODYEAR, 2023. OPERATING AND COLLECTION EXPENSES INCLUDE LAP FUNDS.

Physical Collection Development

The Goodyear Library's physical collection is owned by the city of Goodyear and managed by the MCLD Collection Development department. MCLD selects materials for the county-wide system to ensure popular items are available at all branches.

Individual library locations do not have identical collections. The county views its collection as a sum of its parts – not all branches will own all titles, but combined the collection reflects the interests of the whole community. The county strives to meet the unique interests of each library community by creating 'focus' collections at each location. For example, the Goodyear Library has

a business materials collection to support the InnovationHub, an initiative managed by Goodyear's Economic Development department and designed to support entrepreneurs and small businesses. The Goodyear Library collection is "static." Meaning, items from the collection can be requested by patrons at any MCLD branch but are always returned to Goodyear Library shelves. In addition to this "home collection," patrons can borrow physical items from other county branches through MCLD's delivery and interlibrary loan service.

Multiple, complex back-office processes are required to maintain inventory control, select, prepare, display, and ensure the collection is easy to access by all. This section describes these processes.

Materials Selection and Requests

MCLD's Collection Development department selects materials for all branches, adhering to the selection criteria outlined in their collection development policy which states that materials are selected,

"... based on community demand. The District recognizes that the communities we serve are diverse and that their recreational and informational needs are similarly diverse. To ensure this diversity is reflected in the collections we build, community profiles and staff input are used in the collection process. Staff input at the branch level is crucial to maintaining collections that are responsive to the unique needs of the communities they serve. Branch staff and selectors will communicate regularly to discuss community needs".¹

Goodyear Library staff suggest titles based on community feedback, but do not directly select or purchase materials. Library patrons may request items for purchase by completing a form on the MCLD website. Requests are reviewed by MCLD Collection Development staff in accordance with their collection development policy. When large volume material acquisitions are required to meet community-based demand – such as a need for more Spanish language books – they are addressed in a collaboration with branch staff and the MCLD Collections department.

Book purchases are managed via MCLD's agreements with Baker & Taylor and Brodart, two vendors who specialize in bulk purchasing for public libraries. For music CDs, DVDs, and Blu-rays, MCLD has an agreement with the vendor Midwest Tape. Goodyear also has a small collection of read-along picture books called VOX Books that are ordered from a company called Library Ideas.

Materials Processing

After MCLD selects and purchases new collection materials, processing makes them shelf-ready at the branch libraries. MCLD has agreements with Baker & Taylor and Brodart to supply the library with the physical items, create catalog records to import into the county's Integrated Library System (ILS), label and jacket the items so that they are immediately ready to be shelved

¹ Maricopa County Library District, "Collection Development Policy."

and made available for borrowing. Outsourcing this processing piece saves the library time, staff effort, and expenditures for supplies.

Reviewing Collections

To keep the libraries' collections popular and relevant, MCLD adheres to the collection management process outlined in their Collection Development Policy, which "incorporates the use of output measures, circulation reports, database use statistics, and other statistical information of continuous collection evaluation."² Collection management includes moving items to different collections, deaccessioning or "weeding," and responding to requests for reconsideration.

Materials are weeded from the collection when the item is damaged due to wear and tear or is no longer accurate or relevant. Branch staff follow MCLD guidelines to periodically weed and as shelf space is needed. A general rule for weeding fiction is to first weed for condition, then run reports to identify items that have circulated at least seventy-five times and may need to be replaced. Weeding non-fiction items is more nuanced and is usually done in collaboration with the central Collection Development team.

A request for reconsideration is borne of a patron's right to question library materials in the collection. Patrons may do so either informally, by speaking with a staff member, or formally, by submitting MCLD's Request for Reconsideration form on their website. Questioned titles are reevaluated against their collection development policy and the petitioner is notified of the decision to keep, remove, or move the title to a more appropriate location in the library (for example, from the Children's collection to Teen or Teen to Adult).

Staffing

County and branch library staff all play a role in managing the library's collection.

- ▶ The MCLD Collection Development team selects items, manages item requests, assists branches with large shelving and collection projects, assists with weeding branch collections, and manages the collection.
- ▶ Branch Managers provide input and feedback to the Collection Development team about specific collections (ex. Spanish language books or Adult Fiction) or collection management projects.
- ▶ Librarians weed collections, request specific items, create displays and booklists, utilize books in programs, help patrons find items and make suggestions, and provide feedback on collections in general.
- ▶ Library Assistants assist with checking books in and out, help patrons find items, and utilize books in programs; and,
- ▶ Library Pages sort, check-in, and shelf items that have been returned, and ensure shelves are neat, organized correctly, and browsable.

² Maricopa County Library District.

Collections Use

Circulation describes the process of library materials being borrowed, renewed, and returned. Libraries collect circulation activity data to inform collection management planning. Many library processes and policies relate to circulation and specify who can borrow materials, how many and for how long, identify popular and unpopular titles or formats, keep track of items, collect fines for damaged or lost items, and benchmark against peers. The goal is to provide the community with maximum access to the library's resources.

Library staff rely on circulation statistics to inform deaccession, selection, and identifying trends in the community's borrowing habits. The result is a well-cultivated collection.

The Goodyear Library and its materials are available to the public free of charge. County residents require a free MCLD library card to borrow physical items from the collection, use the public PCs, and connect to the online resources from inside the library or remotely. Anyone showing proof of residency, property, or business ownership in Maricopa County or Queen Creek is eligible to apply for full borrowing privileges. Non-residents may pay a fee for a card with full borrowing privileges. There are no fines for overdue items, but patrons will accrue fees to replace library cards and damaged or lost materials.

Each item type in the physical collection has a lending period, set by MCLD's Circulation Policy.³

- ▶ Express items – 7 days
- ▶ DVDs and Blu-rays – 7 days
- ▶ TV shows – 14 days
- ▶ Interlibrary loan – 14 days
- ▶ All other material – 21 days

The lending periods for digital collections, such as eBooks, vary by vendor.

In 2023, Goodyear Library's total circulation was 258,935 which is within the range of Valley and national peer libraries' average branch-level circulation of 344,226 and 221,565 respectively, particularly since Goodyear's physical collection is less than half the volume of its peers. Goodyear Library circulates a high percentage of children's materials compared to the peer library average of 55% versus 20% and 39% respectively.

Note that MCLD collects electronic resources statistics as a system and not at the location level. As a result, usage statistics for e-resources for the Goodyear library is not available to compare to peer library systems.

The following tables compare circulation across fourteen peer library systems. Note that the library was closed during the transition to the new building in 2022, resulting in lower circulation.

³ Maricopa County Library District, "Circulation Policy."

Valley Peer Libraries

Arizona City	Service Area Pop	Library Locations	Total Circ	Average Circ per Library	Print Materials Circ	E- Materials Circ	Other Physical Circ	Children's Materials Circ	As % of Total Circ
Avondale, AZ	90,755	2	162,459	81,230	123,742	38,717	642	24,228	15%
Buckeye, AZ	101,987	2	163,914	81,957	130,239	33,675	n/a	57,760	32%
Chandler, AZ	280,189	4	1,349,723	337,431	1,078,049	271,674	n/a	664,907	17%
Glendale, AZ	250,585	4	835,567	208,892	621,802	213,765	12,042	155,101	18%
Mesa, AZ	510,792	3	1,557,136	519,045	790,077	767,059	n/a	370,051	21%
Peoria, AZ	195,585	2	907,505	453,753	657,894	249,611	2,307	345,766	35%
Scottsdale, AZ	243,528	4	1,735,821	433,955	1,031,193	704,628	401	395,453	17%
Tempe, AZ	181,548	1	637,544	637,544	389,438	248,106	n/a	79,984	6%
Average	231,871	3	918,709	344,226	602,804	315,904	3,848	261,656	20%
Goodyear 2022-23	106,090	1	258,935	258,935	219,550	n/a	39,385	141,599	55%
Goodyear 2021	95,294	1	313,658	313,658		n/a			

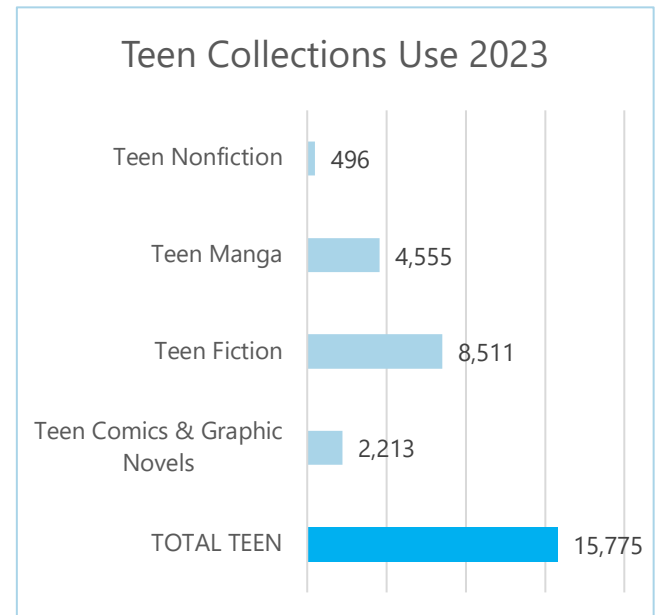
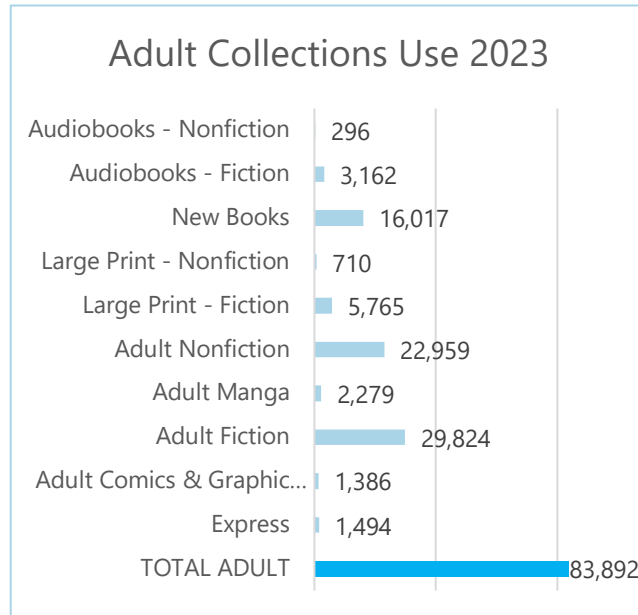
SOURCE: INSTITUTE FOR MUSEUM AND LIBRARY SERVICES, PUBLIC LIBRARY SURVEY 2021; MARICOPA COUNTY LIBRARY DISTRICT; CITY OF GOODYEAR, 2023. NOTE N/A INDICATES NO DATA AVAILABLE.

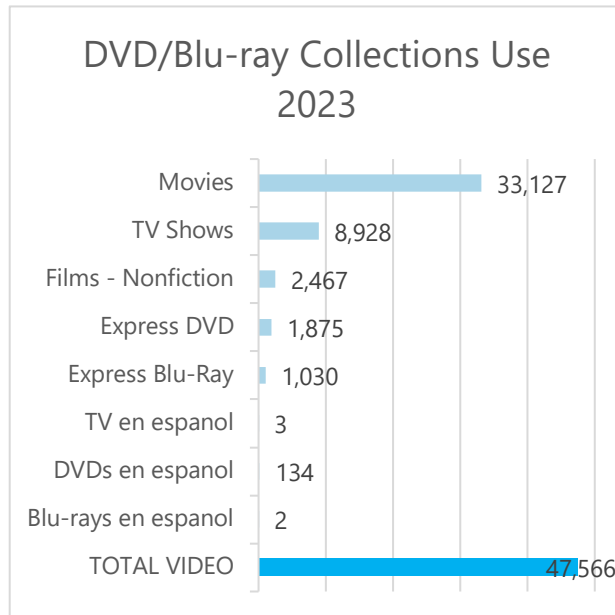
National Peer Libraries

National City	Service Area Pop	Total # of Libraries	Total Circ	Average Circ per branch	Print Materials Circ	E- Materials Circ	Other Physical Circ	Children's Materials Circ	As % of Total Circ
Brockton, MA	95,708	3	228,253	76,084	190,812	37,441	402	71,121	31%
Colonie, NY	81,591	1	496,440	496,440	364,634	131,806	64,450	167,897	34%
Hamilton, NJ	88,464	1	112,037	112,037	76,488	35,549	n/a	28,694	26%
Hendersonville, TN	98,641	1	244,389	244,389	135,824	108,565	n/a	103,016	42%
Simi Valley, CA	124,468	1	247,680	247,680	180,071	67,609	244	133,994	54%
Upland, CA	78,513	1	152,758	152,758	116,832	35,926	123	74,680	49%
Average	94,564	1	246,926	221,565	177,444	69,483	16,305	96,567	39%
Goodyear 2022-23	106,090	1	258,935	258,935	219,550	n/a	39,385	141,599	55%
Goodyear 2021	95,294	1	313,658	313,658		n/a			

SOURCE: INSTITUTE FOR MUSEUM AND LIBRARY SERVICES, PUBLIC LIBRARY SURVEY 2021; MARICOPA COUNTY LIBRARY DISTRICT; CITY OF GOODYEAR, 2023. NOTE THAT N/A INDICATES NO DATA AVAILABLE.

The following charts provide circulation totals for Goodyear Library, by collection type, for 2023. Note that while most Goodyear Library activity data is for FY2023, the circulation totals apply to calendar year 2023. Despite this inconsistency, these charts effectively show circulation rates by collection type.





Book Holds

Public libraries strive to purchase multiple copies of any given title to meet community demand. Since a book can only be borrowed by one patron at a time (this includes eBooks), for popular items, patrons will put a title "on hold" to be in line to borrow it once the current loan period ends or when the current patron returns it. New and popular titles often have long hold or wait times due to high demand for these titles. For very popular new materials, it is common for public libraries to have upwards of hundreds of patrons on the hold lists, translating to months of waiting for a title. The following is a chart of hold times for Goodyear Library for 2023. Note that the average wait time for a Goodyear patron is 13.5 days, with most holds being filled within ten days.

Days to Fill Holds

Pickup Branch	up to 10	11 – 20	21 – 30	31 – 40	41 – 50	51 – 60	61 – 75	76 – 90	91 +	Total	Avg Days To Fill
Goodyear Library	43,409	3,859	2,664	2,069	1,596	1,276	1,257	615	1,436	58,181	13.50
Percentage	74.61%	6.63%	4.58%	3.56%	2.74%	2.19%	2.16%	1.06%	2.47%	100%	

MCLD's policy to purchase an additional copy for every fifth hold on a title is designed to reduce hold times. Unfortunately, book vendor shelf-ready processing delays can impact receiving popular items and new materials can be delayed for as long as eight weeks. To mitigate this, MCLD recently implemented a new system that has reduced the wait time by 70-80%. Instead of the books arriving processed, stickered, and ready for the shelves, MCLD now receives a bulk order of

a title and processes the book copies in-house. The new system ensures an additional copy arrives at the library within about ten days from the date of purchase, reducing patron wait times for popular titles. Note that this new system was put in place towards the end of 2023, so Goodyear patrons should see their wait times for popular materials reduced in the future.

Library patrons frustrated with having to wait to borrow a book is a common problem in libraries of all sizes. Libraries use hold ratios – the number of holds per copy – to indicate when to purchase additional copies. MCLD uses a ratio of 5:1 for print materials, a practice that is consistent with the results of a 2022 survey of US public libraries showing that most libraries set a ratio of 6:1 for eBooks, downloadable audiobooks, and DVDs/Blu-rays, while the ratio for physical print collections is slightly lower.⁴ To further reduce wait times, Goodyear can explore the variables within the Library’s control that affect turnaround time. Variables include:

Loan periods	The longer an item may be checked out, the longer the wait time will be for patrons on the waiting list.
Returning an item	Having multiple locations for returning items will reduce hold times. However, this requires staff to retrieve materials from multiple locations, which can increase hold times.
Number of copies	More copies of a title in circulation allow for more holds to be filled. The library will need to have a plan for the extra copies once hold lists are satisfied.
Processing new items	Reducing the length of time between the purchase date and the time being shelf-ready reduces hold times.
Accessibility	In addition to allowing items to be put on hold, some libraries create a “Lucky Day” collection that goes on library shelves, has a reduced loan period, and cannot be put on hold. It is the patron’s ‘lucky day’ if they find it on the shelf. MCLD’s refers to their version as <i>7-day Express Items</i> .

Consortia and Partnerships

MCLD is a member of the Greater Phoenix Digital Library, a consortium that licenses eBooks and other digital materials from Overdrive, an industry leader in providing eBooks to public libraries. As digital assets, eBook services use Digital Rights Management (DRM) to control the number of simultaneous loans for a given title; library systems can determine how many simultaneous loans to offer. The consortium typically purchases 50 electronic copies of any new title to share among

⁴ [Collection Rebalance | 2022 Materials Survey | Library Journal](#)

the consortium members. MCLD supplements these copies with their county copies, utilizing hold lists to determine what titles and number of copies to buy. MCLD's collections policy states that an additional copy will be purchased when there are six to nine holds on a title. These electronic copies expire in two years or after a determined number of circulations, keeping their eBook catalog fresh with newer and popular materials.

MAX is a county-wide book-sharing service among public libraries throughout Maricopa County. Current members are:

- ▶ MCLD
- ▶ Avondale Public Library
- ▶ Buckeye Public Library
- ▶ Chandler Public Library
- ▶ Desert Foothills Library
- ▶ Glendale Public Library
- ▶ Peoria Public Library
- ▶ Scottsdale Public Library
- ▶ Surprise Public Library
- ▶ Tempe Public Library
- ▶ Wickenburg Public Library
- ▶ Youngtown Public Library

More partner libraries will join in 2024.⁵ This service allows MCLD patrons access to more titles beyond the local holdings.

In 2023, Goodyear Library lent out 40,200 physical items to MCLD and Surprise library branches through MCLD's interlibrary loan service. In the same year, Goodyear patrons borrowed 58,410 items from those same libraries.

Community Feedback

Community feedback received from the MCLD 2023 Customer Survey highlights the importance of the availability of materials; 83.7% of respondents cited this attribute as 'Important.' This perspective is echoed by patron feedback collected during Attain Partners' site visit, along with browsability concerns: there are not enough titles on the shelves. Library staff also note a need for more shelving to accommodate more titles. Consistently, feedback about Goodyear Library collections include:

- ▶ More books for tweens
- ▶ More books!
- ▶ More non-fiction
- ▶ More juvenile non-fiction and graphic novels
- ▶ Our Goodyear Library needs more books
- ▶ I would love to see more books on the shelves

Other collection requests include:

- ▶ Loaning out puzzles and board games.
- ▶ Musical instruments and sewing machines.

⁵ Maricopa County Library District, "MAX Library Access."

Thinking Ahead

As part of the newly expanded library, the city of Goodyear provided MCLD with an additional \$255,100 to increase the Goodyear Library's physical collection. Together with branch staff and the MCLD collections team, plans for shifting items, adding more shelving, and purchasing display furniture are in place to make room for these new books. Two additional shelving units are being purchased for the circular shelving for the first floor, as well as bottom shelves for areas that currently do not have them. In other areas, bottom shelves that had been left open for easier book retrieval will now be filled. The standalone display furniture will be used to centralize some of the current in-shelf displays and new books. This will free up shelves and allow for more books in the collection. Additionally, Goodyear Library plan to pilot a video game collection. The details of this collection are forthcoming as MCLD's Collection Development team works through the selection and acquisition processes.

All libraries strive to develop a collection that meets the needs and expectations of the community. Collections with high circulation rates generally indicate that the collection meets these expectations. Community feedback shows a desire for a larger collection; the city of Goodyear intends to double Goodyear Library's collection from the 29,000 volumes held in their previous 10,000-square-foot library to almost 60,000 volumes. Increasing the collection size will address this community feedback.

Whether to continue to collect and circulate DVDs and Blu-rays is an open debate among public libraries. Goodyear Library's DVD and Blu-ray collection make up about 19% of the total physical collection and take up valuable shelf space; circulation numbers indicate these items circulate regularly. A well-curated collection balances shelf-space with patron demand. As cited by an article in Public Libraries Online, a 2021 informal survey of Urban Library Council member libraries indicates mixed reviews about the future of DVDs; in some parts of the country circulation is steady while others have seen a decline. The article goes on to note that accessibility is the biggest reason to keep these physical media collections: some patrons may have inconsistent internet access, senior patrons have varying comfort levels with technology, some geographic areas lack reliable or centralized streaming video vendors, and there are gaps in streaming collections.⁶

The demand for access to a wider range of materials is likely to continue. Libraries typically supplement and expand their collections by participating in buying consortia for both physical and electronic materials. MCLD offers Goodyear residents access to the items across MCLD's fifteen libraries, through their participation in MAX, and through other Valley library systems to borrow items not available in MAX. If requested items are not available through these channels, MCLD will use a national interlibrary loan system such as OCLC's ILLiad.⁷ The American Library Association encourages libraries to participate in national and international interlibrary loan practices as a means of cost-effective resource sharing.

⁶ Crane, "Are We Reaching the End of Library DVD Collections?"

⁷ OCLC, "ILLiad Resource Sharing Management Software."

Library Programs and Services

Public libraries provide free programs and services to support the diverse informational, educational, and cultural needs of their communities. Through a range of activities, workshops, and events aimed at fostering community engagement, lifelong learning, promoting literacy, and enhancing overall well-being, libraries contribute to community development, inclusivity, and the dissemination of knowledge. Aligning programs and services to community interests and needs enhances education, culture, and community connection. The Goodyear Library offers programs and services developed centrally by MCLD; in addition, Goodyear Library staff deliver supplemental programs based on suggestions and feedback from the community.

Public library services are typically defined either as formal or informal.

- ▶ Formal services are planned and promoted by the library.
- ▶ Informal services are on-demand and assist library users at the point of need.^{7F⁸}

With input and coordination by Goodyear Library staff, formal library services are often centrally planned and promoted by MCLD. Goodyear Library provides informal services frequently in response to patrons asking for assistance.

Formal Library Services

Formal library services are specifically designed to fit the needs of the community and are promoted regularly to indicate the consistent availability of the services. All of Goodyear Library's formal services are implemented through MCLD and the staffing plan accommodates these service needs. The formal services at Goodyear Library include:

Service	Description
Book Club Boxes	Designed for book clubs, the box contains ten copies of a book plus topics to facilitate discussion.
Chromebooks and hotspots	Available for checkout for three weeks and can be renewed up to five times.
Citizen Science Kits	MCLD partners with SciStarter to provide at-home science experiment kits that are linked to real-life scientific research.
Culture Passes	MCLD partners with Act One to provide admission coverage for two people to local cultural institutions such as the botanical gardens and museums.

⁸ Public Library Association, "Public Library Services for Strong Communities Report."

Service	Description
Podcasts	The Shelf Logic podcast produced by MCLD library staff includes book recommendations as well as the latest albums and movies available for checkout.
Reading programs	MCLD supports three main reading programs across all ages. ▶ 1000 Books Before Kindergarten (Ages 0-5) ▶ Summer Reading Program (All Ages) ▶ Winter Reading Program (Adults)
Books by mail	Homebound residents of Maricopa County can request books and other materials available for checkout online and have them delivered to their homes.
Curbside pick-up	Library users can request books online and arrange to pick them up via the library app when the holds become available.
Study rooms	Library users can request the use of a study room equipped with TV screens for collaboration at the Goodyear Library.
Access to technology	The Goodyear branch houses desktop computers, printers and scanners, a Nintendo Switch and Xbox gaming system, and provides free Wi-Fi to library users.
MAX	This collection-sharing consortium allows access to more books across all libraries who are members.
Book a Librarian	Library users can go online to schedule a virtual meeting with a librarian for their reference and informational questions.
ASL interpretation	All MCLD patrons can request ASL interpretation 2 weeks in advance of a library visit.
InnovationHub	The InnovationHub is a business resource center that supports entrepreneurs and strives to lower barriers to business ownership by offering free education, networking, and mentoring opportunities.

MCLD provides support services and materials for these programs. With more professional development opportunities, the library staff will be better equipped to provide patrons support for these services and technology tools.

The library user survey indicates a high appreciation for the formal services provided at the Goodyear Library as shown in the figure below.

Service	Important	Neutral	Not Important	Don't Know/ Not Applicable	Responses
Availability of materials	84%	12%	2%	2%	326
Curbside pickup	11%	31%	54%	4%	326
InnovationHub	32%	35%	15%	18%	327
Internet access	62%	24%	10%	4%	327
Online services	77%	17%	4%	2%	328
Photocopier/scanner/fax	35%	40%	22%	3%	325
Programs	63%	23%	11%	3%	327
Public computers and printers	52%	29%	15%	4%	325
Specialty items	65%	24%	7%	4%	324
Study spaces	60%	25%	11%	3%	326

Informal Library Services

Informal library services assist patrons on-demand and are not pre-planned or promoted. The informal nature of these services means that usage often goes unrecorded, yet they can make up a significant percentage of customer service provided by library staff.

"People come to the library when they don't know where else to start, whether it's because they just got a new Kindle and don't know how to use it, they're trying to apply for a job, or they want a new book to read."
-- Library staff member

Informal library services are provided on an as-needed basis and are difficult to enumerate and track. Goodyear Library staff members provide services including but not limited to:

- | | | |
|--|-----------------------------|---------------------------------------|
| ▶ Reader's advisory | ▶ Notary services | ▶ English language learning |
| ▶ Small business & entrepreneurial support | ▶ Job assistance | ▶ Student aid or college applications |
| ▶ Voter registration | ▶ Homework help | ▶ Technology help |
| | ▶ Community service support | |
| | ▶ Veteran's services | |

The results of Attain Partners' community engagement survey show that 80.9% of respondents think that customer service is important while 86.5% think that knowledgeable staff is important; these two components are key to providing effective informal library services.

In-Person Programs

Programs and special events are planned and organized by public libraries for specialized information sharing or community gatherings. Staff at the Goodyear Library create and deliver programs that build community, such as story times and movie nights. They focus on delivering in-person programs for a range of age groups throughout the year. Programs are designed in response to and are reflective of the community's interests and feedback.

Quantitative and qualitative feedback received during Attain Partners' community engagement activities indicates that library patrons place high importance on library programs and want more program frequency and variety. Survey results indicate that 63.3% of respondents rate programs as important; qualitative feedback echoes this sentiment and indicates patrons' appreciation for programming and wanting more.

During FY2023, the Goodyear Library reported hosting 315 in-person programs with a total program attendance of 15,959. The following table provides a selection of programs offered at the Goodyear Library.

- | | | |
|-----------------------|---------------------------|--------------------------|
| ▶ Baby Storytime | ▶ Teen Board Games Nights | ▶ Senior Connections |
| ▶ Toddler Storytime | ▶ Teen Movie Nights | ▶ Understanding Medicare |
| ▶ Preschool Storytime | ▶ Family Movie Nights | ▶ Veteran's Services |
| ▶ Teen Advisory Board | ▶ Adult Book Clubs | ▶ Master Gardener |
| ▶ Teen Craft Nights | ▶ Adult Game Nights | ▶ STEAM Labs |

The Goodyear Library's programs are consistent with national trends that emphasize children's programs. The Public Library Services for Strong Communities Report shows that children's programs account for approximately 50% of total programs, 10% for teen programs, and 40% for the general population or all age ranges.⁹ The Goodyear Library program offerings align with this breakdown.

⁹ Public Library Association.

The popularity of children’s programs at Goodyear Library is supported by feedback collected during Attain Partners’ community engagement activities. Attendance at regular children’s programs, such as storytimes, is consistently high and often families must be turned away due to space constraints. The most well-attended programs are the weekly storytimes for babies, toddlers, and preschoolers; staff observed that many attendees attend consistently each week and have built a community around the programs. Feedback shows the desire for expanded storytimes for each age group and a desire for a larger variety of children’s programs.

Virtual Programs & Services

Goodyear Library patrons have access to all virtual programs and services provided on the MCLD website and do not require a library card. Online services include access to online reference materials and the Book a Librarian service for individualized reference support for all MCLD library cardholders. Virtual programs include:

- ▶ Video storytimes with accompanying activities and guided crafts
- ▶ At-home science experiments
- ▶ Travel guides
- ▶ Online resource tutorials
- ▶ Spanish language materials
- ▶ Podcasts on the latest library materials
- ▶ Local history guides
- ▶ Virtual escapes rooms

Peer Library Programs & Services

Like the Goodyear Library, MCLD branches across the county offer in-person programming designed by staff at those locations; collaborating with the city and staff at other branches can be an efficient way to bring additional programs to Goodyear residents. For the library and city consideration, the following table highlights programs and services offered at other MCLD libraries:

Services	Description
Self-Service open hours	Library users can access the library during extended hours when the library is unstaffed.
Job assistance	Partnering with a local career center to provide more access to programming specific to job assistance.
Tax information	Seasonal programming that offers tax advice.
Art galleries	Expanding existing collaborations and partnering with local art galleries and museums to host more exhibitions in the library.
Homework help	Tutoring programs for K-12 students including test prep, AP course study support, and higher education application help.
Seed library	This is a popular program across MCLD and available in other branch locations to supply seeds to local gardeners.

Services	Description
Early learning programs	Expanding children’s programming beyond story times to include more interactive play such as puppets and hands-on learning materials.

Staffing Implications

Increasing the number of library staff is key to extending programs and services at Goodyear Library. ALA’s “Public Library Services for Strong Communities Report” describes that, in suburban public libraries, the main reason for not offering more formal services is the lack of trained staff or partners available to provide the services.¹⁰ This finding aligns with feedback from Goodyear Library staff. Currently, certified librarians and paraprofessionals are delivering programs on a consistent schedule; larger libraries have dedicated librarians for children, teens, and adults to facilitate offering more programs across age groups.

Popular on-demand informal library services are provided at the service desk on the main floor and the reference desk on the second floor. These service points are staffed during open hours. Library staff schedules indicate that delivering programs and reference desk work leaves little time to design and create new programs and attend to other duties. Staff back-up systems for unexpected staff outages or time-off mean program staff cover other duties as necessary.

Staffing considerations for public libraries are largely dependent on budget constraints. Goodyear Library currently operates with the following staff:

- ▶ One (1) Large Branch Manager
- ▶ One (1) Library Supervisor
- ▶ Three (3) ALA-MLS Librarians
- ▶ One (1) Paraprofessional
- ▶ Five (5) Library Assistants
- ▶ Four (4) Part-time Library Assistants
- ▶ Six (6) Part-time Pages

This staff complement is comparable to the peer libraries, as shown in the tables below from the Benchmarking Report and is acceptable for the current level of operations.

¹⁰ Public Library Association.

Valley Libraries Staffing Benchmarks

City	Service Area Population	Library Locations	Total Square Footage	Bookmobiles	Open Hours /Year	Total Paid Staff	Staff Ratio	Total Librarians	Staff Expenditures
Avondale, AZ	90,755	2	43,500	0	4,000	16.8	1:5,402	6.0	\$889,849
Buckeye, AZ	101,987	2	22,602	1	2,523	15.7	1:6,496	4.0	\$1,044,989
Chandler, AZ	280,189	4	103,475	0	9,658	91.0	1:3,079	23.0	\$5,343,594
Glendale, AZ	250,585	4	121,145	0	9,272	54.4	1:4,606	21.5	\$4,399,587
Mesa, AZ	510,792	3	173,000	0	3,654	82.3	1:6,206	20.0	\$4,699,640
Peoria, AZ	195,585	2	60,000	0	3,916	28.4	1:6,887	11.0	\$2,253,532
Phoenix, AZ	1,630,195	17	556,310	0	22,851	401.5	1:4,060	75.8	\$25,210,638
Scottsdale, AZ	243,528	4	176,750	0	2,592	95.5	1:2,550	34.1	\$5,048,552
Tempe, AZ	181,548	1	100,000	0	2,132	30.4	1:5,972	13.8	\$2,114,263
Average	270,170	2	107,193	0	4,759	61	1:5,502	16	\$4,262,605
Goodyear, AZ (2022-23)	106,090	1	24,000	0	3,164	21	1:5,051	5	\$922,294
Goodyear, AZ (2021)	95,294	1	10,000	0	2,704	13	1:7,330	3	\$527,237

SOURCE: INSTITUTE FOR MUSEUM AND LIBRARY SERVICES, PUBLIC LIBRARY SURVEY 2021; MARICOPA COUNTY LIBRARY DISTRICT 2021; CITY OF GOODYEAR 2021, 2023.

National Libraries Staffing Benchmarks

City	Service Area Population	Library Locations	Total Square Footage	Bookmobiles	Open Hours /Year	Total Paid Staff	Staff Ratio	Total Librarians	Staff Expenditures
Brockton, MA	95,708	3	62,400	0	1,854	13.7	1:6,986	8.8	\$2,131,100
Colonie, NY	81,591	1	35,000	0	2,270	24.8	1:3,290	7	\$2,275,755
Hamilton, NJ	88,464	1	55,000	0	1,860	22.1	1:4,003	7.2	\$2,570,876
Hendersonville, TN	98,641	1	38,500	0	2,080	13.9	1:7,096	9	\$595,964
Simi Valley, CA	124,468	1	35,000	0	798	16.5	1:7,544	4	\$1,098,133
Upland, CA	78,513	1	25,210	0	1,924	9.4	1:8,352	1	n/a
Average	270,170	2	107,193	0	4,759	61	1:5,502	16	\$4,262,605
Goodyear, AZ (2022-23)	106,090	1	24,000	0	3,164	21	1:5,051	5	\$922,294
Goodyear, AZ (2021)	95,294	1	10,000	0	2,704	13	1:7,330	3	\$527,237

Increasing the number of certified librarian staff will support designing and implementing more programs and services, formal and informal, to meet the expectations of Goodyear residents.

Public libraries continue to undergo rapid change as they strive to meet the needs of growing and increasingly diverse communities. Ongoing professional development is necessary to ensure library staff have access to emerging approaches to community librarianship. Successful libraries have leaders who support staff to develop their knowledge, skills, and communities of practice through consistent professional development.

Community Feedback

Residents of Goodyear see the library as a place to build community and enjoy participating in the programs that bring people together. Based on qualitative and quantitative data received during Attain Partners' community engagement activities, the community's highest priorities are

storytimes, children’s programs, senior connections, access to technology, and use of the study rooms. While other library services have satisfactory usage levels, patrons consistently express wanting more programs and spaces for communal gathering. In addition, when asked what the most important value a library should have, 79.3% of respondents chose “Access.” Community feedback includes:

- ▶ The programs for kids have been engaging and fun.
- ▶ There are not enough programs for those of us 65 and older; the programs offered fill up so quickly that many times a person is shut out.
- ▶ Perhaps some reading programs for seniors, or education on how to use technology like Kindle's?
- ▶ Would love a craft time aimed more towards adults and college students.
- ▶ More baby time and toddler activities.

Thinking Ahead

Long-term planning should focus on aspirational and innovative services that correlate to the values and priorities of the city. The following table suggests innovative services and programs for consideration:

Services	Description
Health and wellness programs	Health and wellbeing programs for different age groups including understanding and obtaining health insurance, yoga classes, family meal planning, and self-care practices.
Gaming programs	Beyond providing a collection of popular games, programs that promote the creation through digital access and coding instruction.
English language learning	Support services for ESL patrons including translation and transcribing services as well as resources and programs to build English language capacity.
Financial literacy	Programs for teens and adults on personal financial management, budgeting, and investing skills.
Digital media creation	Providing materials and programs based on the creation of digital media including podcasts, musical recordings, videos, and websites.

Space

The Goodyear Library, named in honor of Georgia T. Lord, opened in Summer 2022. It is a two-story, 24,000 square-foot facility within the Civic Center. The Public Library Services for Strong Community Report notes that 40.3% of library buildings have not undergone a major renovation since 2000. As a result, many libraries have aging infrastructure that doesn't meet the needs of modern communities.¹¹ With the city's financial support, Goodyear Library is ahead of national norms.

The library provides the Goodyear community with a welcoming, inspiring, and safe environment to gather, collaborate, access books and media, read, study, and space for quiet contemplation. The building is designed with ample open space and natural light and uses low-height shelving to create an open feel. The building is flexible to accommodate growth and change. In fiscal year 2023, the Georgia T. Lord Library had 183,475 visitors, on average 14,155 visitors per month.

Types of Space

This space analysis is organized by intended uses of the facility: collections, programming, staff work, and inspiring spaces.

Collection Space

Collection space includes a variety of shelving and display furniture located throughout the library. Each area for storing and displaying the Library's collection has been designed with accessibility and browsing in mind.

Collection Space	Description
Holds shelves	Located adjacent to the north entrance.
Children's area	Treehouse themed, this space houses most of the children's book and media collection, as well as several children's computers.
Circular shelving, first floor	Low shelves, surrounding a seating area, that house new books, children's books, and displays.
Adult Fiction & Non-fiction shelves	Mobile shelves on wheels, aesthetically pleasing and flexible.
Large Print alcove	Hidden by the staircase, this cozy nook houses adult large print collection and comfortable seating.
Teen collection	Located on second floor, the teen collection utilizes approximately half of the central circular shelving unit.
Business collection	Shelved on circular shelving in proximity to the InnovationHub.

¹¹ Public Library Association.

Media collection | Located on second floor, CDs, DVDs, and Blu-Rays utilize approximately half of the circular shelving.

Program & Meeting Space

Multiple programming and meeting spaces in the Goodyear Library creates opportunities for different activities. This also means simultaneous activities can occur at the same time.

Programming & Meeting Space	Description
Multipurpose Room	This room is utilized by both the city of Goodyear staff and library staff for meeting and larger programs. It contains: ▶ movable tables and chairs ▶ large storage closet ▶ large wall of storage cabinets ▶ refrigerator and sink ▶ bathroom ▶ accessible from inside and outside the library ▶ mounted retractable screen and LCD projector
Programming Room	This is flexible space for a variety of programming with a door to exterior garden patio. It contains: ▶ movable tables and chairs ▶ full wall of storage cabinets ▶ workstation with sink ▶ makerspace cart ▶ colorful storytime rug ▶ mounted retractable screen and LCD projector
Open space between main service desk and children’s area	Used for self-directed arts and crafts programming.
Open space behind circular shelving, main floor	Used for programming display.

Staff Spaces

Staff require space to work when they are not attending to patrons at service desks. The Goodyear Library provides the following dedicated staff spaces:

Staff Spaces	Description
Main Service Desk	Three staff stations at this desk and an adjacent dedicated sorting room.
Receiving	This area is used for material storage and to accommodate courier drop-off and pick-up.
Staff bullpen and breakroom	Ten cubicles for staff workstations and an adjoining galley breakroom with kitchen and counter seating.
Branch Manager's office	The manager's office has visibility into the library, with a window looking into the children's area.
Library Supervisor's office	An office behind the main service desk.
Service Desk, second floor	There are two staff stations at this centralized service desk.
IT room	IT closet with servers, one city-owned and one county-owned.
Sorting room	Adjacent to the main service desk, the sorting room has a book return that feeds books into a five-bin book sorter.
Programming Room storage	Floor-to-ceiling storage cabinets for program and general library supplies.

Intentional Spaces

The following spaces are intended for reading and studying, either independently or in a group. Offering different types of spaces - quiet, conversational, private, and open - lets patrons find the most inviting spaces for their needs.

Intentional Space	Description
Café	Small table seating and self-service café that includes vending machines, coffeemaker, and microwave.
Seating inside circular shelves, main floor	Living room style, this area has comfortable seating and low coffee tables.

Intentional Space	Description
Seating along front windows	Comfortable seating and end tables with a view of Civic Square.
Large Print alcove	Comfortable seating out of the way of traffic.
Second floor seating by media	Comfortable group and individual seating.
Second floor seating at top of stairs	Study carrels and comfortable seating for four with a low table.
Seating inside circular shelves, second floor	Comfortable seating with a cozy feel from the surrounding circular shelving.
Study rooms, second floor	There are eight reservable group study rooms that are often in high demand.
Study carrels and individual seating, second floor	Multiple study carrels and high-backed individual seating that are often in high demand.
High-top counter near circular shelving, second floor	Outfitted with high stools for individual study.
Public PCs, second floor	Located on the second floor, they encompass part of the outer ring of circular shelving. Includes print/scan station.
Teen area, second floor	Glass-walled space that houses study furniture, public PCs, comfortable furniture, and Xbox and Nintendo Switch gaming systems. Use limited to teens ages 12-18.

The flexibility of the building design is evident in the self-service café space. During construction, this area was outfitted with the capability to expand into a full-service café. The study rooms, carrels, and individual study furniture on the second floor are in high demand and experience high use. Overflow seating is available in the InnovationHub. Overall, the seating throughout the library is heavily utilized.

Unique Spaces

Goodyear Library's unique spaces add value and aesthetics to the library space offerings. Current public library trends point to the importance of the "third space", a place that is not home, school, or work where people can gather even when performing solo activities.

Unique Spaces	Description
Goodyear Friends of the Library	The Friends group actively supports the library financially and through advocacy. They have a dedicated sorting room and an alcove with shelving adjacent to the north entrance. This space is used to process and display donated books that are for sale.
Children's area	Treehouse themed, this space has decorative trees and branches, unique shelving circling trees on the wall, faux wood flooring, and a general canopy feel. It houses most young child book collections and a few public PCs.
InnovationHub	Run by the city's Economic Development team, this space is open for quiet study when not booked. The space consists of a large, open meeting room, a small meeting room, and a staff office.
Exterior garden	This beautiful multifunctional space includes outdoor tables and chairs that are used independently by patrons and as programming space.
Stair mezzanine	Innovative open staircase features steps and multi-level seating options with a view of Civic Square.
Gallery	The hallway adjacent to the rotunda is a gallery of local artwork, highlighting community creativity and is a demonstration of the collaborative relationship between the city's Arts and Culture division and the library.

Furniture

The furniture in the Goodyear Library was selected based on intended use and with flexibility in mind. The variety of furniture options accommodate various user needs, promoting comfort, concentration, collaboration, and relaxation, enhancing the overall library experience. Patrons with different interests and purposes will find a place to conduct their chosen activities. With durable and lively textiles, the soft seating options create a welcoming environment and ensures furniture longevity.

A full list of library furniture can be found in Appendix III.

Community Feedback

Much of the feedback collected during Attain Partners' community engagement activities are related to the facility and space. The comments express appreciation for the new building and include suggestions for improvement, such as more room for collections and a desire for more quiet areas and study rooms. A key message: it is aesthetically pleasing but there is not enough of it. The circular and wavy shelving on the main and second floors are beautiful but sacrifice shelf space. The same is true for the magical treehouse theme in the children's area. Library users delight in the space but also want more books to browse.

General feedback about the new Georgia T. Lord Library includes:

- ▶ It is a beautiful facility.
- ▶ The option for different environmental sitting areas is neat.
- ▶ It would be great if there were more outlets near the high-top counter by the innovation center. Also, more study cubicles.
- ▶ Spaces where people can use for remote work and being able to plug in laptops is super important.
- ▶ The library is relaxing and a great place to meet up with friends.
- ▶ Love the Gallery and artwork.
- ▶ Programs in the exterior garden are fun and different, especially paint nights and the Summer Reading Program kickoff foam party.
- ▶ The *Goodyear Friends of the Library* book sale area has a prime location nearest the north entrance, which sometimes is confusing to patrons.

Expanding Library Space: Feedback

- ▶ I would love a book mobile.
- ▶ Adding an additional branch in the Estrella Mountain area would be wonderful.
- ▶ The library is wonderful; yet we need one here in Estrella Mountain Ranch!
- ▶ More locations in Goodyear please! Move a library down south near Estrella.
- ▶ I would like to see more libraries in Goodyear. The city is growing, and the libraries should be growing with it.
- ▶ More meeting spaces. Both large and small that can be used by the community.
- ▶ I come in every week to use the second floor. Having more spaces that people can use for remote work and being able to plug in laptops is super important.

Collection Space: Feedback

- ▶ The Holds shelves are one of the first sights when walking through the main entrance and they appear messy.
- ▶ The Teen collection isn't close to the Teen Room.
- ▶ The Business collection is near the InnovationHub, but the location isn't intuitive for most users.
- ▶ The children's collection space isn't large enough and the design makes browsing difficult.

- ▶ Lighting is too low in the children's area, making it difficult to read there.
- ▶ The Teen Area is underused.
- ▶ The high-top counter near the group study rooms is a comfortable place to work or study, but there are no nearby outlets for plugging in personal electronics.

Thinking Ahead

To meet the needs of its growing community, the city of Goodyear will want to consider expanding library spaces. Goodyear is the third-fastest growing city in the United States.¹² Over the past decade, Goodyear grew by 46%.¹³ and, assuming conservative growth, is projected to reach a population of 219,000 by 2040.¹⁴ Staff and community feedback have overwhelmingly advocated for more library space: more books, more study space, more varied meeting and gathering areas, more workspace for staff, and more locations. Consistently, the community expressed the desire for library services and spaces in the southern part of the city, specifically south of the I-10 and near the Estrella community.

Expansion of Library Space

Growing cities strive to maintain and improve quality of life for residents through safe neighborhoods, quality infrastructure, and amenities. The city's development forecast informs when and how to build new facilities, including libraries. Many municipalities include the library within their Parks & Recreation facilities plans, and some larger library systems develop library facilities master plans. As development is planned for the city, the facilities plan is updated to reflect where community amenities are needed, including library locations. It is common for library facilities to be co-located with other city buildings, as is the case with the Goodyear Library. While urban planners consult population projections to inform development, there is no library industry standard for indicating when additional library space is needed.

City staff understand where growth is occurring and are planning amenities for that growth. It is often beneficial to include library facilities in amenity planning and as a potential co-location with other amenities. This approach can make financial sense and will draw residents to a single location that offers multiple activities.

Adding more locations for patrons to access library services is not restricted to new builds: flexible solutions include pop-up libraries, automated library vending machines (ALVM), and self-serve libraries.

Pop-up Libraries

Pop-up libraries serve two purposes: access and outreach. Pop-up libraries can appear at local events or off-site locations to provide access to books and other materials, create new library card accounts, build awareness about the library, and even offer a storytime or other programs. These

¹² Sternfield and Bink, "These cities are growing the fastest, study shows."

¹³ City of Goodyear, "Goodyear Is One the Fastest Growing Cities in the Nation."

¹⁴ City of Goodyear, "Goodyear 2025 General Plan."

libraries are managed by knowledgeable library staff with the intention of extending the library's reach outside its walls and reaching non-users where they are.

Vending Machines

Library vending machines house library books and other materials for borrowing; patrons use their library cards to check out items. Some models even have pick-up lockers for items placed on hold and offer Wi-Fi for card holders to download digital library material. This is a portable and flexible solution to reaching an underserved area.¹⁵

Self-Service

A more permanent option is a 24-hour self-service library building. These libraries are fully automated and allow for catalog searching, check out, returns, holds pick-up and placement, and come equipped with Wi-Fi. These automated small branches improve access outside traditional library hours and reach underserved areas. EnvisionWare offers their model, with installation and the opening collection, for around \$150,000.¹⁶

Technology

Library technology facilitates library operations, improves access to collections, supports programs, services, and spaces, and enhances the patron experience. Public libraries strive to provide equitable access to technology and mitigate the digital divide. This section addresses technology at the Goodyear Library from two perspectives: community access technologies and operational technologies.

While designing and building the new Goodyear Library, the city invested in technologies to optimize library operations and enhance the user experience. These technologies are intended to adapt to modern community needs and expectations. From observation, and community feedback, the technologies are operating as expected and are maintained to the satisfaction of library staff and patrons.

Goodyear Library's Asset Management Plan provides an inventory of technology in the Goodyear Library with a replacement schedule. The plan includes all information technology and audio-visual assets owned, managed, and used by the library. All hardware equipment is owned by the city of Goodyear while library software is owned and managed by MCLD. Most library technology, such as self-checkout kiosks, RFID gates, and book sorters, have long lifecycles. Libraries typically upgrade these technologies when new features become available and are considerable enough to justify the investment.

In a public library setting, the life cycles of operational technologies are the same as for public-facing technology.

¹⁵ Barnett, "Libraries of the Future? Exploring Automated Library Vending Machines."

¹⁶ Smith, 2019, "All-Hours Access: Automated 24-hour access solutions."

The average life cycle of IT equipment is dependent on amount of use and quality of upkeep provided by technical support staff.¹⁷ Common equipment replacement cycles and recommended upkeep measures:

Desktop Computers

This equipment should be evaluated yearly for condition, processing speeds, and hardware issues. Desktop computers typically undergo significant advancements every 3 to 5 years. Newer models often offer improved performance, energy efficiency, security features, and compatibility with the latest software applications. Updating desktops within this timeframe ensures that organizations can leverage the latest technology to enhance productivity and efficiency. While the public use causes more condition problems, replacing faulty PC components of a PC can extend life cycle.

Monitors

Monitors typically have a longer lifespan compared to desktops. Upgrading monitors every 5 to 8 years can ensure access to newer features and better performance. However, replacement should be based on a combination of factors, including technological advancements, warranty coverage, and usage patterns. Connectivity cords, resolution and color accuracy should be evaluated periodically.

Printers

Replacement is dependent on use. Printers should be evaluated every three months for condition, speed, and feed issues, and should be replaced every four years due to the wear on the internal rollers. Maintenance tasks, such as cleaning and lubricating the rollers, may be performed regularly to prolong their lifespan and ensure optimal performance. Regular monitoring also helps prevent printing errors, paper jams, and other issues.

The city and library should make efforts to maximize their many technology investments. Not all current technologies are used to their full potential. For example, the full complement of room scheduling system features can be activated for clearer communication and remote room booking. The library invested in a 3D printer, but it has not been maintained, there isn't sufficient staff to support its operation and, therefore, is underutilized.

¹⁷ Dell Technical Support, IT Equipment Replacement Advice.

See Appendix IV for the Goodyear Library's complete technology equipment replacement cycles.

Current Technology

The city of Goodyear provides community and operational technologies to assist both patrons and staff.

Community Technologies

Public libraries provide technology for patrons to bridge the digital divide, ensure equal access to information and resources for all members of the community. This is particularly important in today's digital age, where access to technology is essential for tasks such as job searching, accessing government services, and educational purposes. By offering this technology, the Goodyear Library empowers individuals who may not have access to such resources at home or work. The Goodyear Library provides typical technology services for the community, and those technologies operate to the community's satisfaction. Community feedback included requests for additional technologies, noted below.

Technologies for patrons, provided by the Goodyear Library include:

Computers & Internet Access

Allows patrons to browse the web, check emails, and access online resources. This is especially beneficial for those who do not have personal computers or internet connections at home. There are ample computers for grown-ups but limited access for computers appropriate for younger children.

Gaming System

The Goodyear Library currently owns an Xbox and Nintendo Switch gaming systems. They are for use in the Teen Room on the second floor. Patrons check out controllers at the service desk. See collections for more information on games and gaming initiatives.

Wi-Fi Access

Wi-Fi is provided for the Goodyear community who bring their own devices, such as laptops, tablets, or smartphones. This enables individuals to connect to the internet using their own devices while inside the library.

Printing & Scanning

These technology services allow patrons to print documents or scan images of their paperwork and materials that are available at the library.

Software & Databases

Computers in the library give access to educational and enrichment resources and online databases that cover a wide range of topics, for schoolwork. Business development, language learning, career development, and more.

Digital Media Services

Access to eBooks, eAudiobooks, digital magazines, and streaming services, allow patrons to borrow digital media for personal or educational use.

Study Rooms, Presentation & Collaboration

The study rooms on the second floor of the Georgia T. Lord Library are outfitted with wireless presentation screens for interactive and multimedia-based presentations and discussions. The rooms are scheduled using an online booking system. The rooms are popular, yet the monitors are not always used when the rooms are occupied. The booking system has additional features, such as remote booking, that is not currently utilized.

Technology Training & Assistance

The Goodyear Library staff provide one-on-one assistance to patrons as they use computers for their personal work.

Technologies for Check-out

Goodyear Library patrons can check out "Hotspot To-Go" and "Chromebook To-Go" through a service provided by MCLD. These devices are available for a checkout period of three weeks and, if there are no holds by other patrons, can be renewed up to five times. There are a total of 175 hotspots and 63 Chromebooks owned and managed by MCLD. This equipment can be requested and picked up at the Goodyear Library. Community feedback indicated a desire for additional Hotspots for check-out.

Operational Technologies

The Goodyear Library utilizes operational technologies to streamline their processes, enhance efficiency, and improve the overall patron experience. These technologies help the library manage their collections more effectively, automate routine tasks, provide convenient access to resources, and offer innovative services. By embracing and supporting these technologies, the library can better meet the needs of the community, adapt to changing demands, and remain relevant in the digital age. Additionally, these operational technologies allow the Goodyear Library to optimize their resources, reduce costs, and allocate staff time more efficiently, ultimately supporting their mission of providing equitable access to information and promoting lifelong learning.

Technologies utilized to operate the Goodyear Library include:

Library Management Systems (LMS)

The LMS software helps the library manage collections, circulation, cataloging, and patron records. It includes features such as catalog search, circulation management, acquisitions, and reporting. The LMS is updated and managed effectively by MCLD.

Automated Materials Handling (AMH) System

The book return and sorting system, or AMH, owned by the city of Goodyear, automates the sorting, checking in, and checking out of library materials, reducing staff workload, and improving efficiency. The system has capacity for growth.

RFID (Radio Frequency Identification) Technology

RFID tags are used to track and manage library materials more efficiently. The RFID system can automate tasks such as inventory management, self-checkout, and security. Goodyear's RFID system works effectively for inventory control.

Online Catalog and Discovery Platform

The online catalog and discovery platform allow patrons to search and access the library's collections. The system provides advanced search capabilities, recommendations, and access to electronic resources. The catalog and discovery platform connects Goodyear Library to other MCLD libraries, creating seamless access to other libraries in the MCLD system.

Self-Service Kiosk

The self-service kiosk enables patrons to check out materials, renew items, pay fines, and perform other tasks without assistance from library staff. Although additional instruction and support for the kiosk is noted, the technology is a welcome service by library users.

Community Feedback

The community engagement activities, survey, and focus groups, yielded little feedback on library technologies. This is a clear indication that most patron technology expectations are being met. There was no communicated dissatisfaction with the current selection of technology, and observations showed consistent use of expected technology tools such as computers, presentation equipment, and the gaming system. Feedback from library staff indicated a need for additional technology support, mostly of the library specific equipment such as the self-checkout and book return slot.

Goodyear Library staff shared the community's request for additional gaming systems. The teen focus group supported this request as the current system is very popular and in regular use. Interest in digital creation equipment, such as a 3D printer, remains strong. Maintenance and technical knowledge of these devices is a challenge for Goodyear and many other public libraries.

Other feedback on technology:

- ▶ I use online services continuously. Love the Libby app.
- ▶ The wait is too long for hotspots.
- ▶ People use library computers to create resumes and apply for jobs.
- ▶ There are many books that are not available digitally or through audio book. This limits how often I utilize library resources.

Thinking Ahead

Any future IT/AV purchases and investments should be considered based on community interest and the library's ability to maintain and support the technologies. Consideration should be given to adding the following IT/AV materials to the Goodyear Library suite of technology equipment and services¹⁸:

Asset	Description
Gaming systems	The teen space currently houses a Nintendo Switch and Xbox gaming system and will be piloting a gaming collection. Expansion of materials may include a PlayStation 5 and Virtual Reality systems.
Makerspace	Makerspace technology includes 3D printers, sewing machines, vinyl cutters, and other creation technologies to support the current cart of physical items.
Digital media production materials	Technology to assist in the production of digital content including photo and video cameras, microphones, speakers, digitization equipment, portable lighting, and digital media creation software.
Robotics	In support of STEAM (science, technology, engineering, art, and math) programs for K-12 ages, robotics clubs compete in local and national competitions.
Assistive/Adaptive technology	Technology products designed to increase accessibility for those with disabilities including screen-reading software, magnifiers, teletypewriters, and touchpad controllers.

These trending technologies can be expensive and may have a relatively short lifespan due to their high use. Dedicated IT support staff are necessary to keep new technologies in good order. Professional development enables library staff to assist and train patrons on their use. Decision-makers should use community input to assess need and purpose of use before committing to new technology purchases. In addition to acquisition of new technologies, IT support mechanisms to provide user support for the technologies should be considered.

¹⁸ Public Library Association, "2020 Public Library Technology Survey."

Appendices

- I. Goodyear Library Physical Collection Holdings
- II. MCLD Licensed Electronic Resources
- III. Library Furniture
- IV. Technology Assets

I. Goodyear Library Physical Collection Holdings

As of January 2024, MCLD reported the following Goodyear Library collections holdings:

Adult Collections

Adult Print	Holdings
<i>Express</i>	57
<i>NEW</i>	1209
<i>Fiction Total</i>	4133
<i>Comics & Graphic Novels</i>	233
<i>Manga</i>	370
<i>Nonfiction Total</i>	4058
<i>Large Print Fiction</i>	818
<i>Large Print Nonfiction</i>	101
<i>Audiobooks</i>	846
<i>Kits</i>	37
<i>Music CDs</i>	534
<i>DVDs (Movies)</i>	3298
<i>Nonfiction Films</i>	435
<i>TV Shows</i>	772
<i>Blu-rays</i>	2031
<i>Express Movies</i>	139
<i>Spanish Print & Media</i>	938
TOTAL ADULT & SPANISH	19,908

Teen Collections

Teen Print	Holdings
<i>Fiction Total</i>	1890
<i>Comics & Graphic Novels</i>	338
<i>Manga</i>	564
<i>Nonfiction</i>	132
<i>Audiobooks</i>	45
<i>DVDs</i>	89
<i>Blu-rays</i>	80
TOTAL TEEN	3,138

Juvenile Collections

<i>Juvenile Print</i>	<i>Holdings</i>
<i>Fiction Total</i>	2651
<i>Comics & Graphic Novels</i>	881
<i>Manga</i>	79
<i>Nonfiction</i>	3316
<i>Read-alongs</i>	32
<i>Board Books</i>	760
<i>Readers</i>	2165
<i>Picture Books Total</i>	7037
<i>Audiobooks</i>	175
<i>DVDs</i>	781
<i>Blu-rays</i>	5
<i>Music CDs</i>	41
<i>Kits</i>	3
TOTAL JUVENILE	17,926
 TOTAL ALL ITEMS	 40,972

II. MCLD Licensed Electronic Resources

Product Name	Vendor
Academic OneFile	Gale
Ancestry Library	Proquest
Biography in Context	Gale
Brainfuse	Brainfuse
Britannica	Britannica
Career Prep	Gale
Chilton Automotive Repair Information	Gale
Consumer Reports	EBSCO
Craftsy	Overdrive
Flipster	EBSCO
Freeding eBooks	Library Ideas
Freegal	Library Ideas
Gale Courses	Gale
General OneFile	Gale
Global Issues in Context	Gale
The Great Courses	Overdrive
HeritageQuest	Proquest
High School Research in Context	Gale
Hobbies & Crafts Ref Center	EBSCO
Hoopla	Midwest Tape/hoopla
IndieFlix	Overdrive
Kanopy	Kanopy
Khan Academy	Khan Academy
LearningExpress Library	EBSCO
Legal Forms	Gale
Libby (Overdrive)	Overdrive
Literature Resource Center	Gale
MIT OpenCourseWare	MIT
Morningstar	Morningstar
New York Times	NY Times
Newsstand	Proquest

Product Name	Vendor
Novelist Plus	EBSCO
OneFile: News	Gale
Opposing Viewpoints in Context	Gale
PressReader	PressReadre, Inc.
Qello	Overdrive
ReferenceUSA (now Data Axle)	Data Axle
Rocket Languages	Library Ideas
Science in Context	Gale
Test & Career Prep	Gale
ThomasNet	Xometry
TumbleBooks	Tumbleweed Press
U.S. History in Context	Gale
ValueLine	ValueLine
WorldCat	OCLC
World History in Context	Gale

III. Library Furniture

Find below a list of furniture purchased for the Goodyear Library, selected for specific library spaces and purposes.

Asset	Quantity
SK-2 Round Tables	4
SK-3G Armchair-Fabric 7	4
SK-6 Task Chair	5
SK-7A Nesting Chair with Arms - Fabric A	18
SK-7B Nesting Chair with Arms - Fabric B	6
SK-8A EXECUTIVE TASK CHAIR	6
SK-8B LIBRARY SHELVES	1
SK-15C Community Table	1
SK-15D Community Table	1
SK-15G Workstation & SK-15H ADA Workstation	1
SK-16 Bar Height Task Chair	10
16A Task Chair	10
SK-19E Booth With Returns	1
SK-22 Round Coffee Table - Finish 1	1
SK-23 Side Table with Power	3
SK-23A Side Table	4
SK-36 Patio Table	6
SK-37 Patio Chair	24
SK-43 Kid Poufs	1
SK-44 Lounge Chair	2
SK-45 Kids Table	1
SK-47 Kids Chair	4
SK-47 Kids Stools	6
SK-48 Sensory Interactive Wallart	1
SK-48A Sensory Interactive Wallart	1
SK-49 Foldable Table	2
SK-51 Double Sided Curved Sofa	1
SK-51A Circular Lounge Chair & Side Table	2
SK-52B Lounge Chair - Fabric 2	2

Asset	Quantity
SK-53 Workstation For 4	3
SK-53A Circular Workstation	7
SK-54 Lounge Chair - Fabric 1	6
SK-54A Lounge Chair - Fabric 2	4
SK-54B Lounge Chair - Fabric 3	2
SK-55 Chair	16
SK-55A Bar Stool	10
SK-56 Round Table with Power	3
SK-56A Counter Height Round Table	2
SK-57 Teen Lounge Chair	2
SK-58 Collaboration Table for 6	1
SK-59 Barstool	16
SK-59A Chair	10
SK-60 Circular Lounge	1
SK-61 Collaborative Sofa	1
62 Lounge Chair - fabric 4	4
SK-63 Lounge Chair w/ tablet - Fabric 2	4
SK-63A & SK-63B Collaborative Lounge Chair & Table with Power	1
SK-63C Lounge Chair w/ tablet - Fabric 3	2
SK-63D Lounge Chair w/ tablet - Fabric 4	2
SK-63E Free Standing Hand Sanitizing Station	4
SK-65 Stair Cushion	7
SK-68 Public Trash Receptacles	4
3FORM Trail Panel	1
Outdoor Book Return/Money Drop M910SS	2
Library Book Stacks	162

IV. Technology Assets

The city of Goodyear's asset management plan is an accounting of the current operational equipment and their replacement lifecycle.

Asset	Year Purchased	Life Cycle	Replacement Year	Quantity	Estimated Total Replacement Cost (2020)	Owned By
Dell P2319H 23" 1920 x 1080 IPS LCD Monitor	2022	4	2026	57	\$ 16,405	Goodyear
Dell OptiPlex 7090 - SFF - Core i7	2022	4	2026	54	\$ 62,009	Goodyear
Bibliotheca Self-Check 1000	2022	10	2032	4	\$ 50,320	Goodyear
RFID Detection System (Gates)	2022	10	2032	2	\$ 23,678	Goodyear
Bibliotheca Book Sorter	2022	10	2032	1	\$ 65,382	Goodyear
Book Return Bins	2022	10	2032	5	\$ 4,995	Goodyear
HP LaserJet Pro CP5225dn 20 ppm color laser printer	2022	5	2027	3	\$ 4,590	Goodyear
Payment Station - Comprise SAM Smart Kiosk	2022	10	2032	3	\$ 16,257	Goodyear
Payment Station - Comprise SAM Smart Pay and Smart Kiosk	2022	10	2032	4	\$ 16,064	Goodyear
Public Color Printer HP CP4525dn	2022	5	2027	1	\$ 1,881	Goodyear
Self-Checkout 8410	2022	10	2032	1	\$ 21,850	Goodyear
Self-Checkout 7410F	2022	10	2032	1	\$ 31,606	Goodyear
Study Room TVs	2022	10	2032	8	\$ 6,000	Goodyear
Creston Room Controller	2022	10	2032	8	\$ 4,000	Goodyear
Creston Scheduling Panel	2022	10	2032	10	\$ 2,000	Goodyear
InnovationHub TV	2022	10	2032	2	\$ 2,000	Goodyear
InnovationHub sound bar	2022	10	2032	2	\$ 800	Goodyear
Teen Area TV	2022	10	2032	1	\$ 750	Goodyear
Teen Area Xbox One S	2022	4	2026	1	\$ 400	Goodyear

The following table lists equipment used by staff, and the replacement schedule, based on Goodyear's Library Asset Management Plan.

Asset	Year Purchased	Life Cycle	Replacement Year	Quantity	Est. Total Replacement Cost (2020)	Owned By
Cisco IP Phone 7841 VoIP Phone	2022	4	2026	11	\$ 2,047	Goodyear
Cisco Catalyst 9300 Network Advantage Switch - 48 ports	2022	8	2030	4	\$ 25,884	Goodyear
Cisco Catalyst 9300 Series Network Module - Expansion Module	2022	8	2030	4	\$ 5,916	Goodyear
Staff Workstation 896	2022	10	2032	6	\$ 19,710	Goodyear
Cisco Router 3945	2022	5	2027	1	\$ 18,035	Goodyear
Projectors	2022	5	2027	5	\$ 5,000	Goodyear
Projectors Screens	2022	10	2032	2	\$ 2,100	Goodyear

Goodyear Library Master Plan

EXHIBIT C

Benchmarking Report

Comparison of Goodyear Library metrics against national and Valley peers.



City of Goodyear Library Master Plan
EXHIBIT C:
Benchmarking Report

March 8, 2024

Table of Contents

Executive Summary.....3

Introduction.....5

 How to Use This Report5

 About the Data in This Report.....5

Socio-Economic Benchmarks.....6

Public Library Benchmarks.....7

 Financial Benchmarks.....7

 Open Hours and Staffing Benchmarks9

 Activity Benchmarks..... 10

 Programming Benchmarks..... 11

Estimated Self-Operating Budget..... 11

Current Trends in Public Libraries..... 14

 Community Partnerships 14

 Consumer Health Information..... 14

 Digital Literacy 14

 Belonging 15

 Family Engagement 15

 Library Spaces 15

 Community Engagement and Outreach..... 16

 Workforce Development..... 16

Sources 17

Executive Summary

This benchmarking report compares the city of Goodyear with two groups of cities.

- ▶ Twelve peer cities in the Valley region: Avondale, Buckeye, Chandler, Gilbert, Glendale, Mesa, Peoria, Phoenix, Queen Creek, Scottsdale, Surprise, and Tempe.
- ▶ Six comparable cities across the United States: Brockton, MA, Hamilton, NJ, Hendersonville, TN, Colonie, NY, Simi Valley, CA, and Upland, CA. These cities are comparable in terms of population size, median household income, employment rate, educational attainment, and the presence of a computer and Internet access in the household.

Each group of cities is compared using two lenses:

- ▶ Socio-economic measures sourced from data collected by the U.S. Census Bureau.¹
- ▶ Public library key indicators sourced from data collected by the Institute for Museum and Library Services (IMLS).²

Comparing Goodyear to a group of national peers and a group of Valley peers is useful for contextualizing the library services Goodyear provides to its residents now and informs planning for future library operations as the city grows.

Demographics

- ▶ Compared to its peer Valley cities, the median age of Goodyear's population is older, educational attainment is higher, the median household income is slightly higher, the employment rate is lower, and more households have computers and internet access.
- ▶ Compared to its peer national cities, the median age of Goodyear's population is older, educational attainment is at the median, the median household income is slightly higher, the employment rate is slightly lower, and it has the most households with computers and internet access.

Library Expenditures

- ▶ Valley peer libraries' operating expenditures are in line with the size of the populations they serve. Goodyear's expenditures are much lower since many operations are paid for by the MCLD.
- ▶ Comparing expenditures among national peer libraries shows that several libraries serving populations of less than 100,000 people have higher total operating expenditures than peers serving larger populations; population density may be a factor here.

Library Open Hours and Staffing

¹ U.S. Census Bureau, "Census.Gov."

² Institute of Museum and Library Services, "Public Libraries Survey."

- ▶ Goodyear Library has more open hours than several of its Valley peers, including those with more locations and larger service area populations.
- ▶ Goodyear Library is in the upper percentile for staff expenditure.

Library Use

- ▶ Compared to its Valley peers, Goodyear Library has a high number of physical visits, even with a single location. It delivered among the highest number of programs and attracted high program attendance. Its circulation is appropriate for the population served.
- ▶ Compared to its national peers, Goodyear Library has among the highest number of physical visits and a comparably high circulation. It provided amongst the highest number of programs and attracted the highest program attendance.

Introduction

This benchmarking report compares the city of Goodyear with two groups of cities.

- ▶ Twelve peer cities in the Valley region: Avondale, Buckeye, Chandler, Gilbert, Glendale, Mesa, Peoria, Phoenix, Queen Creek, Scottsdale, Surprise, and Tempe.
- ▶ Six comparable cities across the United States: Brockton, MA, Hamilton, NJ, Hendersonville, TN, Colonie, NY, Simi Valley, CA, and Upland, CA. These cities are comparable in terms of population size, median household income, employment rate, educational attainment, and the presence of a computer and Internet access in the household.

Each group of cities is compared using two lenses:

- ▶ Socio-economic measures sourced from data collected by the U.S. Census Bureau.³
- ▶ Public library key indicators sourced from data collected by the Institute for Museum and Library Services (IMLS).⁴

This report analyzes the data to provide the city with a library self-operating budget benchmark. It also explores current trends in public libraries informed by the initiatives and projects addressed by the Public Library Association.⁵

How to Use This Report

By demonstrating how Goodyear compares to other cities in terms of socio-economic measures and public library key indicators, Goodyear will have the information it needs to plan public library services to ensure its library continues to meet the needs of its community.

About the Data in This Report

Goodyear is the third-fastest growing city in the United States.⁶ Over the past decade, Goodyear grew by 46% and, assuming conservative growth, is projected to reach a population of 223,500 by 2040.⁷ Consistent with accommodating and planning for growth, the Georgia T. Lord Library opened in August 2022. The 24,000-square foot, two-story facility is more than double the size of the previous 10,000-square foot building.

The most reliable source of data about public libraries in the United States is the Public Library Survey (PLS). Administered by the Institute for Museum and Library Services (IMLS), the PLS has been conducted annually since 1988. PLS survey data is used to compare the Goodyear Library to peer libraries in the Valley and nationally.

Comparing the Goodyear Library to other libraries presents the following data challenges:

³ U.S. Census Bureau, "Census.Gov."

⁴ Institute of Museum and Library Services, "Public Libraries Survey."

⁵ Public Library Association, "Advocacy, Legislation & Issues."

⁶ Sternfield and Bink, "These Cities Are Growing the Fastest, Study Shows."

⁷ Maricopa Association of Governments, "Socioeconomic Projections."

- ▶ The most current IMLS public library data is from 2021. The Goodyear Library’s 2021 data applies to the previous, smaller library location, not the current location at Goodyear Civic Square.
- ▶ A full year of IMLS library data for the current Goodyear Library, collected during 2023, will not be available until 2025 or later.
- ▶ Some library data is collected at the county district level and cannot be reliably estimated at the Goodyear location level.

To provide some contextual comparisons, the tables in this report include 2023 estimates for the Goodyear Library when possible and are based on data provided by the city of Goodyear and the Maricopa County Library District (MCLD).

Socio-Economic Benchmarks

Goodyear is compared to its peer cities using the following measures:

- Total Population (2020)
- Median Age (2022)
- Speak a language other than English: Spanish (2022)
- Education: Bachelor’s Degree or Higher (2022)
- Median Household Income (2022)
- Employment Rate (2022)
- Households with at least one computer (2022)
- Households with Internet (2022)

Valley Peer Cities

Compared to its peer Valley cities, the median age of Goodyear’s population is older, educational attainment is higher, the median household income is slightly higher, the employment rate is lower, and more households have computers and internet access.

City	Total Population (2020)	Median Age (2022)	Speaks Spanish at Home (2022)	Bachelor's Degree or Higher (2022)	Median Household Income (2022)	Employment Rate (2022)	Household with Computer (2022)	Household with Internet (2022)
Avondale, AZ	89,334	34.4	31%	24%	\$66,801	69%	97%	90%
Buckeye, AZ	91,502	36.2	16%	27%	\$95,235	54%	99%	96%
Chandler, AZ	275,987	37.0	10%	47%	\$98,664	70%	98%	95%
Gilbert, AZ	267,918	36.4	7%	48%	\$111,393	69%	99%	97%
Glendale, AZ	248,325	33.9	21%	25%	\$72,411	62%	95%	85%
Goodyear, AZ	95,294	43.4	15%	39%	\$96,522	60%	99%	96%
Mesa, AZ	504,258	36.7	11%	30%	\$79,496	64%	96%	92%
Peoria, AZ	190,985	41.0	9%	35%	\$86,948	61%	97%	93%
Phoenix, AZ	1,608,139	35.1	22%	33%	\$75,969	65%	96%	89%
Queen Creek, AZ	59,519	33.7	8%	47%	\$129,605	72%	99%	99%
Scottsdale, AZ	241,361	48.7	6%	64%	\$100,636	60%	98%	95%
Surprise, AZ	143,148	42.3	7%	29%	\$96,912	56%	98%	94%
Tempe, AZ	180,587	29.5	13%	50%	\$76,007	70%	98%	93%

SOURCE: U.S. CENSUS BUREAU.

National Peer Cities

Compared to its peer national cities, the median age of Goodyear’s population is older, educational attainment is at the median, the median household income is slightly higher, the employment rate is slightly lower, and it has the most households with computers and internet access.

City	Total Population (2020)	Median Age (2022)	Speaks Spanish at Home (2022)	Bachelor's Degree or Higher (2022)	Median Household Income (2022)	Employment Rate (2022)	Household with Computer (2022)	Household with Internet (2022)
Brockton, MA	105,643	36.4	11%	26%	\$74,799	64%	92%	87%
Colonie, NY	85,590	38.9	2%	45%	\$91,551	60%	97%	95%
Goodyear, AZ	95,294	43.4	15%	39%	\$96,522	60%	99%	96%
Hamilton, NJ	92,297	42.1	4%	33%	\$84,584	59%	95%	91%
Hendersonville, TN	61,753	40	5%	42%	\$86,954	66%	98%	95%
Simi Valley, CA	126,356	41.2	17%	42%	\$113,992	64%	96%	93%
Upland, CA	79,040	37.1	11%	37%	\$97,838	61%	97%	94%

SOURCE: U.S. CENSUS BUREAU.

Public Library Benchmarks

Public Library Survey (PLS) data, the most reliable source for public library data, is used to compare the Goodyear Library to peer libraries in the Valley and nationally.

Financial Benchmarks

Valley Peer Libraries

The chart below shows that Valley peer libraries’ operating expenditures are in line with the size of the populations they serve. Goodyear’s expenditures are much lower since many operations are paid for by the MCLD. Goodyear’s closest comparison in terms of footprint size is Buckeye, though Goodyear Library operates one location compared to Buckeye with two locations.

City	Service Area Population	Total Sq Ft	Sq Ft per 1K Pop	Locations	Open Hours /Year	Total Operating Expenditures	Staff Expenditures	Total Collection Expenditures
Avondale, AZ	90,755	43,500	476	2	4,000	\$1,491,014	\$889,849	\$293,561
Buckeye, AZ	101,987	22,602	222	2	2,523	\$1,512,036	\$1,044,989	\$179,035
Chandler, AZ	280,189	103,475	369	4	9,658	\$6,151,299	\$5,343,594	\$341,792
Glendale, AZ	250,585	121,145	483	4	9,272	\$6,208,719	\$4,399,587	\$749,274
Goodyear, AZ ⁽²⁰²¹⁾	101,733 ³	10,000	98	1	2,704	\$691,924 ²	\$527,237 ²	\$82,433 ²
Goodyear, AZ ⁽²⁰²²⁻²³⁾	101,733 ³	24,000	236	1	3,164 ¹	\$1,198,933	\$922,294 ²	\$118,255 ²
Mesa, AZ	510,792	173,000	339	3	3,654	\$6,670,238	\$4,699,640	\$634,441
Peoria, AZ	195,585	60,000	307	2	3,916	\$4,314,192	\$2,253,532	\$444,182
Phoenix, AZ	1,630,195	556,310	341	17	22,851	\$40,193,754	\$25,210,638	\$5,675,708
Scottsdale, AZ	243,528	176,750	726	4	2,592	\$6,402,406	\$5,048,552	\$401,300
Tempe, AZ	181,548	100,000	551	1	2,132	\$2,909,328	\$2,114,263	\$424,517

SOURCE: INSTITUTE FOR MUSEUM AND LIBRARY SERVICES, PUBLIC LIBRARY SURVEY 2021; MARICOPA COUNTY LIBRARY DISTRICT 2021; CITY OF GOODYEAR 2021, 2023. ¹Estimate based on in-person visit data. ²Library Historical Budget Comparison spreadsheet. Collection expenditures include LAP funding. ³Estimated 2021 population, U.S. Census Bureau.

National Peer Libraries

Comparing expenditures among national peer libraries shows that several libraries serving populations of less than 100,000 people have higher total operating expenditures than peers serving larger populations; population density may be a factor here. Goodyear's closest comparison in terms of footprint size is Upland, though Upland's population size and number of open hours is much lower. Note that Upland does not report staff expenditures, so Upland's total operating expenditures may be unreliable.

City	Service Area Population	Total Sq Ft	Sq Ft per 1K Pop	Locations	Open Hours /Year	Total Operating Expenditures	Staff Expenditures	Total Collection Expenditures
Brockton, MA	95,708	62,400	652	3	1,854	\$2,652,643	\$2,131,100	\$353,979
Colonie, NY	81,591	35,000	429	1	2,270	\$2,757,456	\$2,275,755	\$272,496
Goodyear, AZ ⁽²⁰²¹⁾	101,733 ³	10,000	98	1	2,704	\$691,924 ²	\$527,237 ²	\$82,433 ²
Goodyear, AZ ⁽²⁰²²⁻²³⁾	101,733 ³	24,000	236	1	3,164 ¹	\$1,198,933	\$922,294 ²	\$118,255 ²
Hamilton, NJ	88,464	55,000	622	1	1,860	\$2,955,575	\$2,570,876	\$151,143
Hendersonville, TN	98,641	38,500	390	1	2,080	\$804,787	\$595,964	\$60,000
Simi Valley, CA	124,468	35,000	281	1	798	\$2,225,975	\$1,098,133	\$214,285
Upland, CA	78,513	25,210	321	1	1,924	\$1,354,870	n/a	\$117,762

SOURCE: INSTITUTE FOR MUSEUM AND LIBRARY SERVICES, PUBLIC LIBRARY SURVEY 2021; MARICOPA COUNTY LIBRARY DISTRICT 2021; CITY OF GOODYEAR 2021, 2023. ¹Estimate based on in-person visit data. ²Library Historical Budget Comparison spreadsheet. Collection expenditures include LAP funding. ³Estimated 2021 population, U.S. Census Bureau.

Open Hours and Staffing Benchmarks

Valley Peer Libraries

In terms of benchmarks for open hours and staffing levels, Goodyear Library has more open hours than several of its Valley peers, including those with more locations and larger service area populations. Note that Goodyear's staff expenditures are much lower, since the MCLD covers expenditures for centralized staff responsible for collections, technology, communications, human resources, and finance.

City	Service Area Population	Locations	Bookmobiles	Open Hours /Year	Total Paid Staff	Total Librarians	Staff Expenditures
Avondale	90,755	2	0	4,000	16.8	6.0	\$889,849
Buckeye	101,987	2	1	2,523	15.7	4.0	\$1,044,989
Chandler	280,189	4	0	9,658	91.0	23.0	\$5,343,594
Glendale	250,585	4	0	9,272	54.4	21.5	\$4,399,587
Goodyear, AZ ⁽²⁰²¹⁾	101,733 ³	1	0	2,704	13	3	\$527,237
Goodyear, AZ ⁽²⁰²²⁻²³⁾	101,733 ³	1	0	3,164	21	5	\$922,294
Mesa	510,792	3	0	3,654	82.3	20.0	\$4,699,640
Peoria	195,585	2	0	3,916	28.4	11.0	\$2,253,532
Phoenix	1,630,195	17	0	22,851	401.5	75.8	\$25,210,638
Scottsdale	243,528	4	0	2,592	95.5	34.1	\$5,048,552
Tempe	181,548	1	0	2,132	30.4	13.8	\$2,114,263

SOURCE: INSTITUTE FOR MUSEUM AND LIBRARY SERVICES, PUBLIC LIBRARY SURVEY 2021; MARICOPA COUNTY LIBRARY DISTRICT 2021; CITY OF GOODYEAR 2021, 2023. ³Estimated 2021 population, U.S. Census Bureau.

National Peer Libraries

Compared to its national peers, Goodyear Library has more open hours and is in the upper percentile for staff expenditures. Again, note that Goodyear's staff expenditures are much lower, since staff managing centralized operations are covered by the MCLD.

City	Service Area Population	Locations	Bookmobiles	Open Hours /Year	Total Paid Staff	Total Librarians	Staff Expenditures
Brockton, MA	95,708	3	0	1,854	13.7	8.8	\$2,131,100
Colonie, NY	81,591	1	0	2,270	24.8	7	\$2,275,755
Goodyear, AZ ⁽²⁰²¹⁾	101,733 ³	1	0	2,704	13	3	\$527,237
Goodyear, AZ ⁽²⁰²²⁻²³⁾	101,733 ³	1	0	3,164	21	5	\$922,294
Hamilton, NJ	88,464	1	0	1,860	22.1	7.2	\$2,570,876
Hendersonville, TN	98,641	1	0	2,080	13.9	9	\$595,964
Simi Valley, CA	124,468	1	0	798	16.5	4	\$1,098,133
Upland, CA	78,513	1	0	1,924	9.4	1	n/a

SOURCE: INSTITUTE FOR MUSEUM AND LIBRARY SERVICES, PUBLIC LIBRARY SURVEY 2021; MARICOPA COUNTY LIBRARY DISTRICT 2021; CITY OF GOODYEAR 2021, 2023. ³Estimated 2021 population, U.S. Census Bureau.

Activity Benchmarks

Valley Peer Libraries

Compared to its Valley peers, Goodyear Library has a high number of physical visits, even with a single location. Goodyear Library's circulation is appropriate for the population served. Note that the library was closed during the transition to the new building in 2022, resulting in lower circulation.

City	Physical Visits	Total Progs	Total Prog Attendance	Registered Users	Total Circulation	Internet Comps	Computer Uses	Wireless Sessions
Avondale, AZ	43,839	149	4,131	32,751	162,459	72	13,712	n/a ³
Buckeye, AZ	32,383	153	1,646	32,204	163,914	40	4,424	33,416
Chandler, AZ	258,249	500	5,305	137,266	1,349,723	257	28,072	930,593
Glendale, AZ	206,260	419	12,302	139,624	835,567	152	16,334	3,604
Goodyear, AZ (2021)	61,989	114	7,235	23,666	313,658	n/a	n/a	5,955
Goodyear, AZ (2022-23)	183,475	315	15,959	n/a	258,935	41	5,520	4,894
Mesa, AZ	116,499	129	3,738	85,827	1,557,136	149	15,083	n/a ³
Peoria, AZ	173,635	134	6,405	176,461	907,505	73	12,858	n/a ³
Phoenix, AZ	116,754	4,436	69,128	1,103,248	7,176,059	792	17,449	1,940,247
Scottsdale, AZ	82,743	127	1,376	89,939	1,735,821	76	28,132	74,194
Tempe, AZ	58,829	297	7,410	114,611	637,544	140	9,006	n/a ³

SOURCE: INSTITUTE FOR MUSEUM AND LIBRARY SERVICES, PUBLIC LIBRARY SURVEY 2021; MARICOPA COUNTY LIBRARY DISTRICT 2021; CITY OF GOODYEAR 2021, 2023.

National Peer Libraries

Compared to its national peers, Goodyear Library has among the highest number of physical visits and a comparably high circulation. Note that the library was closed during the transition to the new building in 2022, resulting in lower circulation.

City	Physical Visits	Total Progs	Total Prog Attendance	Registered Users	Total Circulation	Internet Comps	Computer Uses	Wireless Sessions
Brockton, MA	15,335	625	12,590	18,310	228,253	44	7,800	5,925
Colonie, NY	115,878	504	11,689	36,067	496,440	14	7,552	6,397
Goodyear, AZ (2021)	61,989	114	7,235	23,666	313,658	n/a	n/a	5,955
Goodyear, AZ (2022-23)	183,475	315	15,959	n/a	258,935	41	5,520	4,894
Hamilton, NJ	26,000	95	1,891	38,144	112,037	33	5,099	2,827
Hendersonville, TN	61,504	172	2,982	33,548	244,389	42	6,905	8,139
Simi Valley, CA	25,552	180	3,730	34,382	247,680	28	1,163	76,045
Upland, CA	32,689	157	8,106	27,187	152,758	10	1,218	1,196

SOURCE: INSTITUTE FOR MUSEUM AND LIBRARY SERVICES, PUBLIC LIBRARY SURVEY 2021; MARICOPA COUNTY LIBRARY DISTRICT 2021; CITY OF GOODYEAR 2021, 2023.

Programming Benchmarks

Valley Peer Libraries

In 2023, Goodyear Library delivered among the highest number of programs and attracted high program attendance compared to its Valley peers.

City	# Locations	Total Progs	Total Prog Attendance	Youth Progs	Youth Attend	YA Progs	YA Attend	Other Progs	Other Attend
Avondale, AZ	2	149	4,131	134	3,299	0	0	15	832
Buckeye, AZ	2	153	1,646	49	984	16	92	88	570
Chandler, AZ	4	500	5,305	71	1,005	84	1,250	345	3,050
Glendale, AZ	4	419	12,302	0	0	0	0	419	12,302
Goodyear, AZ ⁽²⁰²¹⁾	1	114	7,235	n/a	n/a	n/a	n/a	n/a	n/a
Goodyear, AZ ⁽²⁰²²⁻²³⁾	1	315	15,959	220	8,664	18	129	68	1,228
Mesa, AZ	3	129	3,738	53	699	11	93	65	2,946
Peoria, AZ	2	134	6,405	92	4,493	4	110	38	1,802
Phoenix, AZ	17	4,436	69,128	3,977	59,875	184	4,986	275	4,267
Scottsdale, AZ	4	127	1,376	40	521	18	68	69	787
Tempe, AZ	1	297	7,410	89	5,546	76	653	132	1,211

SOURCE: INSTITUTE FOR MUSEUM AND LIBRARY SERVICES, PUBLIC LIBRARY SURVEY 2021; MARICOPA COUNTY LIBRARY DISTRICT 2021; CITY OF GOODYEAR 2021, 2023.

National Peer Libraries

In 2023, Goodyear Library delivered among the highest number of programs and attracted the highest program attendance compared to its national peers.

City	# Locations	Total Progs	Total Prog Attendance	Youth Progs	Youth Attend	YA Progs	YA Attend	Other Progs	Other Attend
Brockton, MA	3	625	12,590	187	498	44	307	394	11,785
Colonie, NY	1	504	11,689	232	8,980	198	1,708	74	1,001
Goodyear, AZ ⁽²⁰²¹⁾	1	114	7,235	n/a	n/a	n/a	n/a	n/a	n/a
Goodyear, AZ ⁽²⁰²²⁻²³⁾	1	315	15,959	220	8,664	18	129	68	1,228
Hamilton, NJ	1	95	1,891	89	1,766	5	0	1	125
Hendersonville, TN	1	172	2,982	15	761	3	22	154	2,199
Simi Valley, CA	1	180	3,730	52	2,445	32	128	96	1,157
Upland, CA	1	157	8,106	120	7,528	23	420	14	158

SOURCE: INSTITUTE FOR MUSEUM AND LIBRARY SERVICES, PUBLIC LIBRARY SURVEY 2021; MARICOPA COUNTY LIBRARY DISTRICT 2021; CITY OF GOODYEAR 2021, 2023.

Estimated Self-Operating Budget

To develop an estimate for self-operating the Goodyear Library, we assume that the city will strive to maintain current library services and resources. This means a self-operating library will provide the same or more open hours, staff, programs, online resources, books, and resources for borrowing. A self-operating budget would strive to support the current library services and level of community satisfaction for the Goodyear Library.

To estimate the cost to self-operate a Goodyear Library, we benchmarked expenditures across Four peer cities in the Valley region: Avondale, Buckeye, Peoria, Tempe, and six comparable cities across the United States: Brockton, MA, Hamilton, NJ, Hendersonville, Colonie, NY, Simi Valley, CA, and Upland, CA.

Utilizing the most recent Institute for Museum and Library Studies (IMLS) Public Library Survey data and the current and historical budget data supplied by Goodyear, the estimated range to self-operate the Goodyear Library in FY2025 is \$1,925,370 to \$2,382,350. With an average peer city, self-operating library budget of **\$2,298,000**. This overall estimate is a 38% increase, compared to MCLD operating the Goodyear Library in FY2024.

City	Service Area	Budget
Avondale, AZ	90,755	\$1,491,014
Buckeye, AZ	101,987	\$1,512,036
Peoria, AZ	195,585	\$4,314,192
Tempe, AZ	181,548	\$2,909,328
Brockton, MA	95,708	\$2,652,643
Colonie, NY	81,591	\$2,757,456
Hamilton, NJ	88,464	\$2,955,575
Hendersonville, TN	98,641	\$804,787
Simi Valley, CA	124,468	\$2,225,975
Upland, CA	78,513	\$1,354,870
Average	113,726	\$2,297,788

As the city considers library self-operation in the near-term, the range for per capita library expenditure is \$15 to \$25, with the mid-point **\$20.20 per capita**.

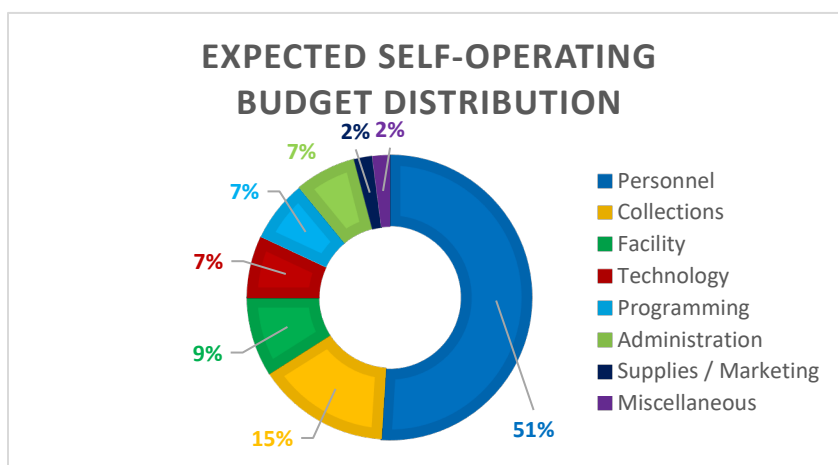
City	Per Capita
Avondale, AZ	\$ 16.43
Buckeye, AZ	\$ 14.83
Peoria, AZ	\$ 22.06
Tempe, AZ	\$ 16.03
Brockton, MA	\$ 27.72
Colonie, NY	\$ 33.80
Hamilton, NJ	\$ 33.41
Hendersonville, TN	\$ 8.16
Simi Valley, CA	\$ 17.88
Upland, CA	\$ 17.26
Average	\$ 20.20

For FY2024, the city of Goodyear supported the library, after facilities and capital costs, at **\$13.75 per capita**. A total self-operating library would show an increase of 32% of per capita expense.

The benchmark cities report that non-capital, operating budgets are allocated in the following way:

- ▶ 72% staff expenditures
- ▶ 11% collections
- ▶ 17% other (systems and supplies)

Compared to current Goodyear Library operations, this allocation distribution provides for more staff expenditures, an increase in library systems expense, and a steady collection and material budget.



When including facility costs and annualized capital expenses, for a library in a city of similar size, with similar resources, and library expectations as Goodyear, the budget should be distributed in the following way:

Based on the estimated total expenditure and the distribution of total library budget, the estimated self-operating budget breakdown for FY2025:

Estimated Self-Operating Budget	Amount
Personnel	\$1,171,980
Collections	\$344,700
Facility	\$206,820
Technology	\$160,860
Programming	\$160,860
Administration	\$160,860
Supplies / Marketing	\$45,960
Miscellaneous	\$45,960
Total	\$ 2,298,000

Current Trends in Public Libraries

Public libraries are constantly evolving to meet the needs of the communities they serve. The Public Library Association tracks the current and emerging socioeconomic conditions in communities, and how libraries are developing programs and services to respond to these conditions.⁸ These trends serve as starting points for Goodyear to consider for their library services.

Community Partnerships

Libraries are redefining and expanding the services and materials available, this expansion naturally gives rise to community partnerships. Libraries are broadening their roles in the community to encompass programs for literacy, health services, and civic engagement.

Effective community partnerships empower libraries to pose the question “What else can we provide” and receive the necessary support for new initiatives or programs. Building successful community partnerships enables libraries to increase accessibility to services and focus on the specific needs of the community.⁹

Goodyear Library: The community is active and expanding, and there is an eagerness to provide city residents with opportunities for growth at every stage of life. There are endless possibilities for partnerships between the city and the library.

Consumer Health Information

As information centers, libraries increasingly have information that supports all aspects of community living, including public health. Libraries supply information and resources on all facets of health care, including insurance, health checks, and more. As the public needs more help understanding the intricacies of the healthcare system, libraries step up to assist and provide resources to guide their communities.¹⁰

Goodyear Library: Recent collaboration with health and wellbeing groups has been positively received and indicates interest in health information and programs that empower residents of Goodyear, both young and old, to live healthy and long lives.

Digital Literacy

As access to information increases and digital tools become more prevalent, libraries actively support digital literacy initiatives. Libraries provide digital skills training for individuals who lack access to other training opportunities. Libraries instruct patrons on effective use of new library resources available in a wide variety of digital formats. To aid their communities, library staff

⁸ Public Library Association, “Advocacy, Legislation & Issues.”

⁹ Aregbesola, Owolabi, and Adebisi, “Going to the Cities.”

¹⁰ Public Library Association, “Health Literacy, Programming, and Consumer Health Information.”

participate in professional training programs to ensure they possess the necessary technical skills.¹¹

Goodyear Library: Library staff regularly collaborate with the community to ensure seamless access to digital resources and technology. An opportunity exists to offer specific programs and services to support the community's technological skills.

Belonging

Public libraries are committed to ensuring every individual is valued, respected, and recognized. They focus on ensuring every person feels welcome and finds a purpose of use that is relevant to them.

Goodyear Library: The city and the library value diverse perspectives and life experiences. Regular community conversations will ensure that the library's materials and programs represent the values of the Goodyear community.

Family Engagement

Public libraries have always promoted childhood literacy programs and initiatives, over the past decade there has been an increased focus on supporting early literacy through family engagement.

Recognizing that children not only learn at school but also at home and in the community, libraries extend a child's learning beyond the classroom by actively working with families and offering literacy-focused programming.¹²

Goodyear Library: A young, family-focused populace and a robust homeschooling community have shaped the library's strong early childhood library programming. There is potential for growth in creating multi-generational opportunities to attract community members of all ages to support young people.

Library Spaces

There is an increased focus on how library spaces respond to the needs of its patrons, highlighting the necessity for flexible spaces. While many libraries have chosen to include furniture with wheels in their spaces, flexible spaces go beyond easily movable furniture. Communities have a variety of spatial needs, including collaborative space, independent workspace, presentation areas, quiet spaces, and comfortable, welcoming environments. With this variety and often competing set of needs, libraries creatively expand their footprint to best fit the needs of their unique communities.¹³

¹¹ Public Library Association, "Digital Literacy."

¹² Public Library Association, "Family Engagement."

¹³ Public Library Association, "Civic & Community Engagement."

Goodyear Library: The stunning new library facility is a point of pride for Goodyear, meeting a wide variety of needs in the community. A strong and engaged community will continually desire more plentiful, flexible spaces.

Community Engagement and Outreach

There is a growing trend to extend the library beyond its walls and to meet patrons where they are. Libraries are increasingly using pop-up libraries and bookmobiles to offer mobile and flexible library programs and services, and patrons are responding positively. Additionally, there are also more innovative ways to bring materials directly to users, such as book vending machines.¹⁴

Goodyear Library: As the city population continues to grow, especially in the south, the library will want to explore innovative opportunities for expanding service locations.

Workforce Development

Libraries have always served as information and learning centers; they also play a role in workforce development. Through community partnerships and expanded programming, libraries actively pursue opportunities to help library users earn workforce training and start new businesses. Library users seek help navigating employment opportunities, building resumes, and gaining new technical skills to boost their job prospects.¹⁵

Goodyear Library: The co-location of the InnovationHub and regular requests from the community for assistance with resumes and employment applications indicate significant opportunities for the Goodyear Library. With the city's low unemployment rate, a thoughtful approach to workforce development will help make the most impact on the community with this trend.

¹⁴ Public Library Association, "Community Engagement & Outreach."

¹⁵ Public Library Association, "Public Libraries & Workforce Development."

Sources

Socioeconomic Measures

Measure	Source
Total Population	2020 Decennial Census
Median Age	American Community Survey 2022: ACS 1-Year Estimates Subject Tables. S0101 Age and Sex
Speak a language other than English: Spanish	American Community Survey 2022: ACS 1-Year Estimates Subject Tables. S1601 Language Spoken at Home
Bachelor’s Degree or Higher	American Community Survey 2022: ACS 1-Year Estimates Subject Tables. S1501 Bachelor’s Degree or Higher
Median Household Income	American Community Survey 2022: ACS 1-Year Estimates Subject Tables. S1901 Median Household Income
Employment Rate	American Community Survey 2022: ACS 1-Year Estimates Subject Tables. DP03 Employment Rate
Households with a Computer	American Community Survey 2022: ACS 1-Year Estimates Subject Tables. S2801 Types of Computers and Internet Subscriptions
Households with Internet	American Community Survey 2022: ACS 1-Year Estimates Subject Tables. S2801 Types of Computers and Internet Subscriptions

U.S. Census Bureau City Profiles

City	Profile
Avondale	https://data.census.gov/profile/Avondale_city,_Arizona?g=160XX00US0404720
Buckeye	https://data.census.gov/profile/Buckeye_city,_Arizona?g=160XX00US0407940
Chandler	https://data.census.gov/profile/Chandler_city,_Arizona?g=160XX00US0412000
Gilbert	https://data.census.gov/profile/Gilbert_town,_Arizona?g=160XX00US0427400
Glendale	https://data.census.gov/profile/Glendale_city,_Arizona?g=160XX00US0427820
Goodyear	https://data.census.gov/profile/Goodyear_city,_Arizona?g=160XX00US0428380
Mesa	https://data.census.gov/profile/Mesa_city,_Arizona?g=160XX00US0446000
Peoria	https://data.census.gov/profile/Peoria_city,_Arizona?g=160XX00US0454050
Phoenix	https://data.census.gov/profile/Phoenix_city,_Arizona?g=160XX00US0455000
Queen Creek	https://data.census.gov/profile/Queen_Creek_town,_Arizona?g=160XX00US0458150
Scottsdale	https://data.census.gov/profile/Scottsdale_city,_Arizona?g=160XX00US0465000
Surprise	https://data.census.gov/profile/Surprise_city,_Arizona?g=160XX00US0471510
Tempe	https://data.census.gov/profile/Tempe_city,_Arizona?g=160XX00US0473000

City	Profile
Upland, CA	https://data.census.gov/profile/Upland_city_California?g=160XX00US0681344
Simi Valley, CA	https://data.census.gov/profile/Simi_Valley_city_California?g=160XX00US0672016
Brockton, MA	https://data.census.gov/profile/Brockton_city_Massachusetts?g=160XX00US2509000
Hamilton, NJ	https://data.census.gov/profile/Hamilton_township_Mercer_County_New_Jersey?g=060XX00US3402129310
Colonie, NY	https://data.census.gov/profile/Colonie_town_Albany_County_New_York?g=060XX00US3600117343
Hendersonville, TN	https://data.census.gov/profile/Hendersonville_city_Tennessee?g=160XX00US4733280

Public Library Survey Data

Institute of Museum and Library Services. 2021. "Library Search & Compare." Institute of Museum and Library Services. 2021. <http://www.ims.gov/search-compare>.

Additional Sources

Aregbesola, Ayooluwa, Sola Emmanuel Owolabi, and Tunde Adebisi. "Going to the Cities: The Strategic Roles of Public Libraries in Promoting Sustainable Development Goals." *Public Library Quarterly* 0, no. 0 (2023): 1–18. <https://doi.org/10.1080/01616846.2023.2253692>.

Institute of Museum and Library Services. "Public Libraries Survey," 2021. <https://www.ims.gov/research-evaluation/data-collection/public-libraries-survey>.

Maricopa Association of Governments. "Socioeconomic Projections." Maricopa Association of Governments, June 2023. <https://azmag.gov/Programs/Maps-and-Data/Population-Housing/socioeconomic-Projections>.

Public Library Association. "Advocacy, Legislation & Issues." Text. Public Library Association (PLA), August 1, 2019. <https://www.ala.org/pla/issues>.

———. "Civic & Community Engagement." Public Library Association (PLA), June 15, 2016. <https://www.ala.org/pla/resources/tools/community-engagement-outreach/civic-community-engagement>.

———. "Community Engagement & Outreach." Text. Public Library Association (PLA), June 15, 2016. <https://www.ala.org/pla/resources/tools/community-engagement-outreach>.

———. "Digital Literacy." Text. Public Library Association (PLA), August 2, 2016. <https://www.ala.org/pla/initiatives/digitalliteracy>.

———. "Family Engagement." Text. Public Library Association (PLA), August 2, 2016. <https://www.ala.org/pla/initiatives/familyengagement>.

———. "Health Literacy, Programming, and Consumer Health Information." Text. Public Library Association (PLA), October 6, 2017. <https://www.ala.org/pla/initiatives/healthliteracy>.

———. "Public Libraries & Workforce Development." Public Library Association (PLA), 2023. <https://www.ala.org/pla/initiatives/workforce>.

Sternfield, Marc, and Andy Bink. "These Cities Are Growing the Fastest, Study Shows." *The Hill*, October 31, 2023. <https://thehill.com/changing-america/resilience/smart-cities/4285325-these-cities-are-growing-the-fastest-study-shows/>.

U.S. Census Bureau. "Census.Gov." Census.gov, 2023. <https://www.census.gov/en.html>.

Goodyear Library Master Plan

EXHIBIT D



Community Engagement & Analysis

Data and interpretation of feedback from community members and stakeholders.



City of Goodyear Library Master Plan
EXHIBIT D:
Community Engagement & Analysis

March 22, 2024

Table of Contents

Executive Summary.....3

Methodology3

Top Level Findings4

Detailed Findings.....5

 Vision Boards.....5

Community Survey..... 11

 Residency & Library Cards 11

 Library Use..... 12

 Library Importance 12

 Ranking Library Services 13

 Additional Comments 14

Focus Groups 16

 Library’s Role in the Community..... 17

 Challenges 17

 Opportunities for Improvement 18

Stakeholder Interviews..... 19

 Library’s Role in the Community..... 20

 City Priorities..... 21

 Challenges 23

 Future Operations..... 24

Appendices 26

Executive Summary

The community engagement process used multiple methods to gather qualitative and quantitative data from stakeholders and the wider community about the current state and future needs of the Goodyear Library.

As the city experiences rapid growth and development, there is a collective desire to preserve its small-town feel while accommodating the increasing demands for amenities and services. Recognizing the vital role of the public library, the community emphasizes the importance of enhancing its offerings and increasing accessibility to meet the diverse needs of residents. Suggestions include expanding library hours, increasing the book collection, and considering adding satellite locations, particularly in areas that are currently underserved. Challenges include transportation limitations, staffing and space constraints, and the need for improved awareness and community integration. While stakeholders recognize the Maricopa County Library District's expertise in managing Goodyear's library operations, there is interest in exploring a self-operating scenario that will tailor services to local needs, improve service quality, and ensure long-term sustainability. Overall, the community engagement activities confirm that the library is a crucial community hub that fosters social cohesion, supports economic development, and furthers cultural enrichment in this growing city.

Methodology

The community engagement process used multiple methods to gather qualitative and quantitative data from stakeholders and the wider community.

Stakeholders:

- ▶ City Councilmembers
- ▶ City Staff
- ▶ Goodyear Library Staff
- ▶ MCLD Staff
- ▶ Friends of the Goodyear Library

Community Members:

- ▶ Library users
- ▶ Library non-users
- ▶

Methods included on-site in-person instruments and an online survey. On-site methods were deployed during Attain Partners' site visit December 3 to 7, 2024.

- ▶ Open House
- ▶ Vision Boards
- ▶ Individual Interviews
- ▶ Focus Groups
- ▶ Stakeholder Meetings

The online community survey was open from December 4, 2023, to January 31, 2024, and was promoted across multiple channels:

- ▶ QR code on posters and digital displays throughout the library.
- ▶ In-person prompts to participate throughout Attain Partners' on-site visit.
- ▶ Bookmarks distributed by Goodyear Library and in the city's rideshare service "WeRide".
- ▶ City of Goodyear and Parks & Recreation social media.
- ▶ Digital displays throughout the city.
- ▶ Email blasts.

The collected data contributes to understanding the Goodyear Library's current operations and services, reveals the community's aspirations for the library, and informs how the library can continue to meet the needs of the community.

Top Level Findings

The data collected during the community engagement process revealed that the Goodyear community's top values are:

- ▶ Access to the library and its collections
- ▶ Continuous learning
- ▶ Intellectual freedom

Respondents emphasized the need to expand collections, increase program offerings, enhance community services, and provide more study spaces to meet the evolving needs of residents, with a particular focus on improving access to materials and fostering community engagement. Overall, data collected by the community engagement activities indicate:

- ▶ The library is a crucial space that brings the community together for a variety of purposes.
- ▶ The library is an important gathering place, providing free programs and resources that attract residents and contribute to economic development.
- ▶ The library provides access to arts and culture in a growing city in need of such amenities.
- ▶ The library's footprint needs to grow to reach the expanding population, especially in the southern region of the city.
- ▶ The library needs more space to accommodate community needs including meetings, study areas, and programming.
- ▶ Residents want to see collaboration between the library and other city departments and organizations to expand services and reach more residents effectively.

- ▶ The library is a place of respite for young families and individuals seeking entertainment and education.
- ▶ Stakeholders recognize the necessity of thoughtful strategic planning to ensure the best path forward for the city and its library.

Detailed Findings

This section describes the results gathered from each in-person engagement activity deployed during the Attain Partners' site visit December 3 to 7, 2024.

Vision Boards

Multiple vision boards were used to collect additional feedback from library users. The following sections describe the activities and provide highlights and major themes that emerged.

For a complete list of patron feedback from all vision boards, see Appendix II and III.

Dotmocracy: Vote for the Values Important to You

Dotmocracy is an established facilitation method used to describe voting with dot stickers. Attain Partners used this method to have respondents prioritize their top three values in terms of the Goodyear Library.

The dotmocracy board was placed by the main service desk, facing the north entrance throughout the week of community engagement activities.

Participants used a total of 54 dots to vote for the values important to them.

Responses to the dotmocracy board indicate that the top three values are **Continuous Learning** (26%), followed by **Access** and **Intellectual Freedom** which are tied at 19% each.

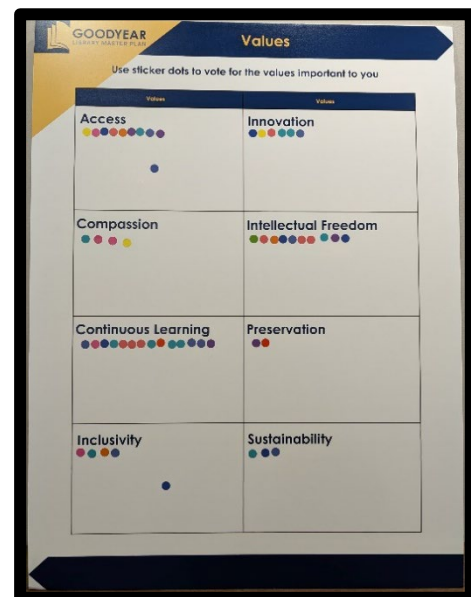
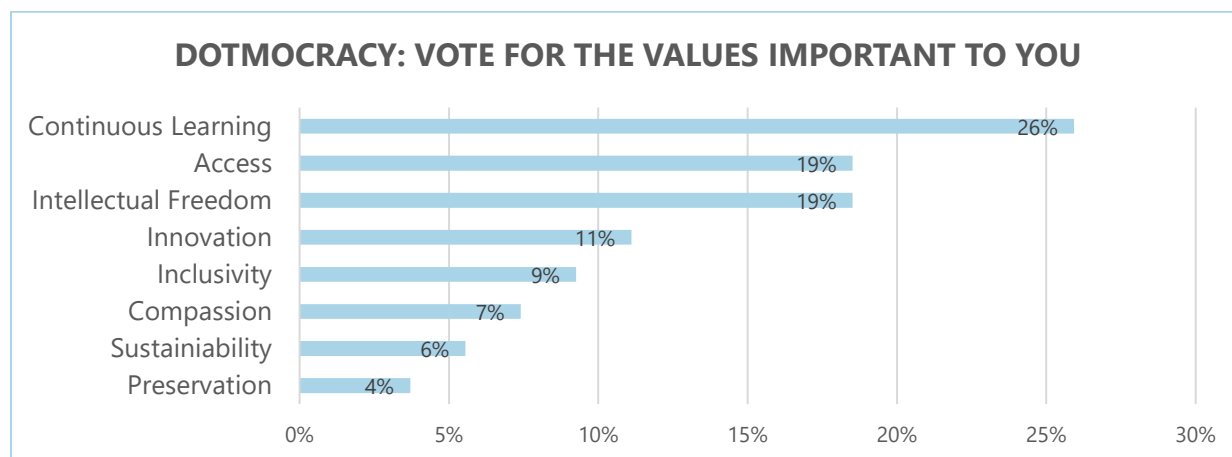


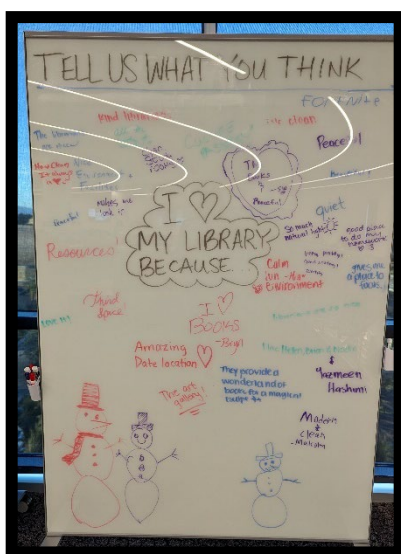
Figure 1: Dotmocracy: Values Board



Feedback Boards: Tell Us What You Think

Two feedback boards invited patrons to complete two statements about the library: “I love my library because...” and “I wish my library...”. The boards were placed on the second floor at the top of the staircase and at the west wall near the Teen Room. They remained available for interaction for the duration of the Attain Partners’ site visit. After the site visit, the boards were present during multiple community activities to collect additional feedback. The photos below show three days of feedback.

“I Love My Library Because ...”



“I Wish My Library ...”

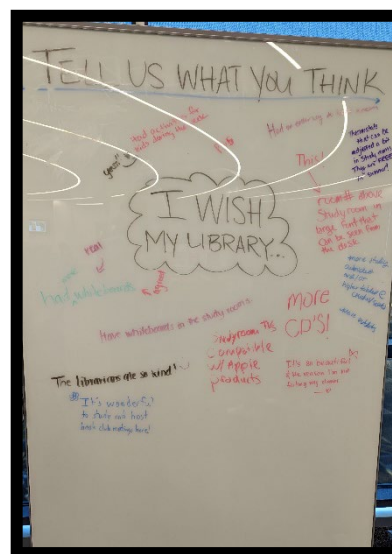


Figure 2: Feedback Boards

I Love My Library Because ...

52% of the responses centered around the library’s environment, 15% highlighted its appeal for study and focus. Respondents found the library clean, quiet, peaceful, and one touted the library

is as an “amazing date location.” It is apparent that the Goodyear community appreciates the thoughtfulness of the library’s building and design and the atmosphere created by staff.

“The library is beautiful and a great place to study.”

I Wish My Library...

Although there were fewer responses on the *I Wish my Library...* board, people provided specific feedback about the study rooms. Users would like whiteboards in the study rooms and a more streamlined way to reserve the rooms. It would help if the rooms had easily identifiable numbers that could be seen from the service desk.

Dotmocracy: Where to Invest?

These two dotmocracy boards invited patrons to “put your money where your heart is”: participants were given six one-dollar stickers to “spend” on a range of current and new library services.

Invest in Current Library Services

- ▶ Print & Digital Catalog
- ▶ Study Rooms & Meeting Space
- ▶ Programs
- ▶ Technology
- ▶ Specialty Items
- ▶ Arts & Culture

Invest in New Library Services

- ▶ Hands-on Learning
- ▶ Technology
- ▶ Catalog Expansion
- ▶ Additional Locations
- ▶ Expand Programming
- ▶ Bookmobile / Pop-Up Library

These boards were placed by the main service desk, facing the north entrance for the duration of the Attain Partners’ site visit. The boards were staffed by an Attain Partners consultant to engage patrons in conversation and help them navigate the boards.

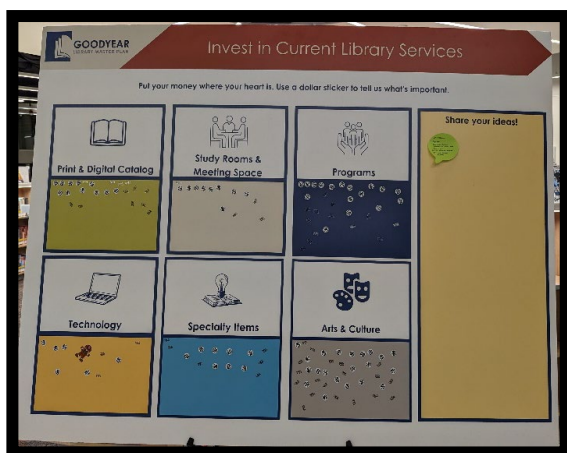


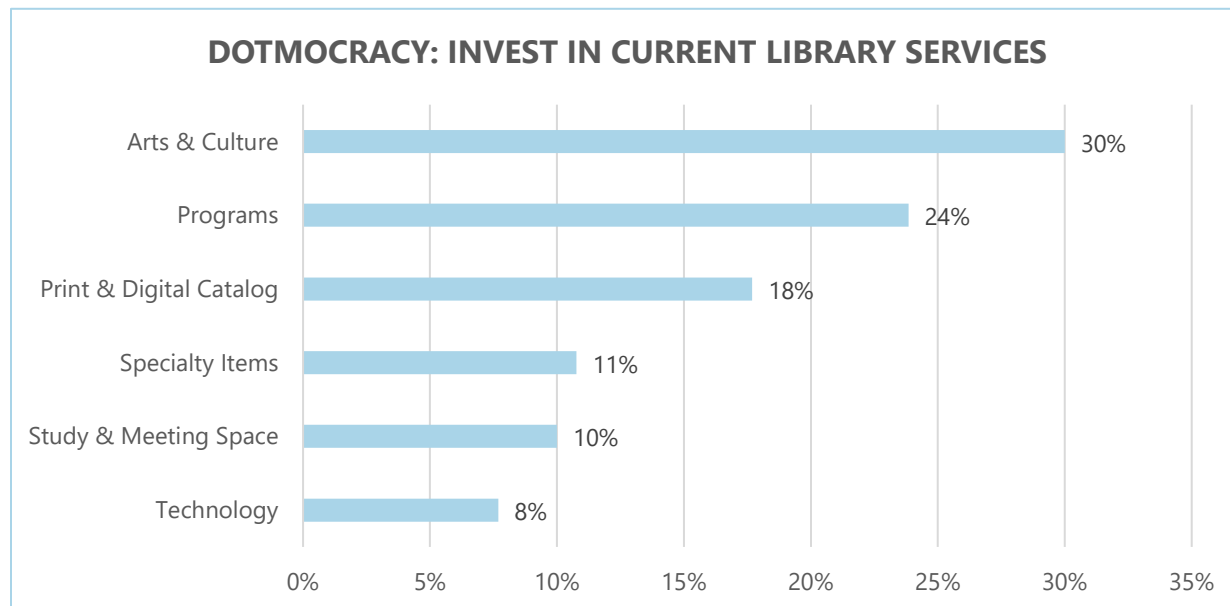
Figure 3: Dotmocracy: Where to Invest Boards

Approximately 50 patrons participated and used 289 stickers. One sticker represents one vote.

- ▶ 45% of votes supported investing in current services at their current level.
- ▶ 55% of votes supported investing in new services.

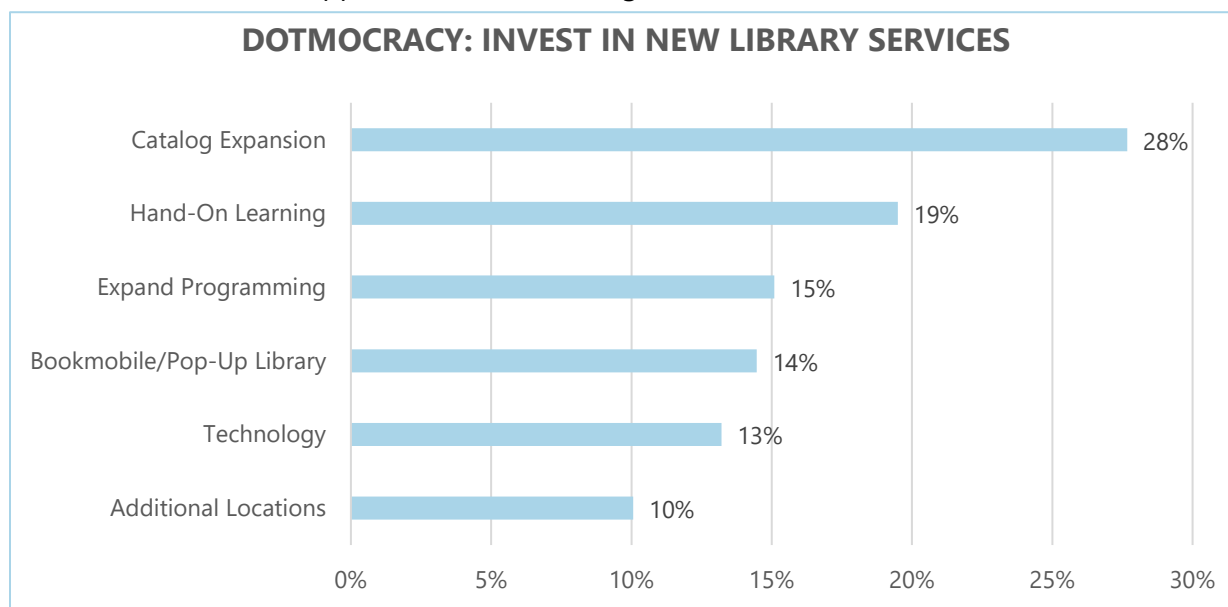
For current library services:

- ▶ 30% of votes support continuing to spend money on arts and culture.
- ▶ 24% of votes support continuing to invest in programs.



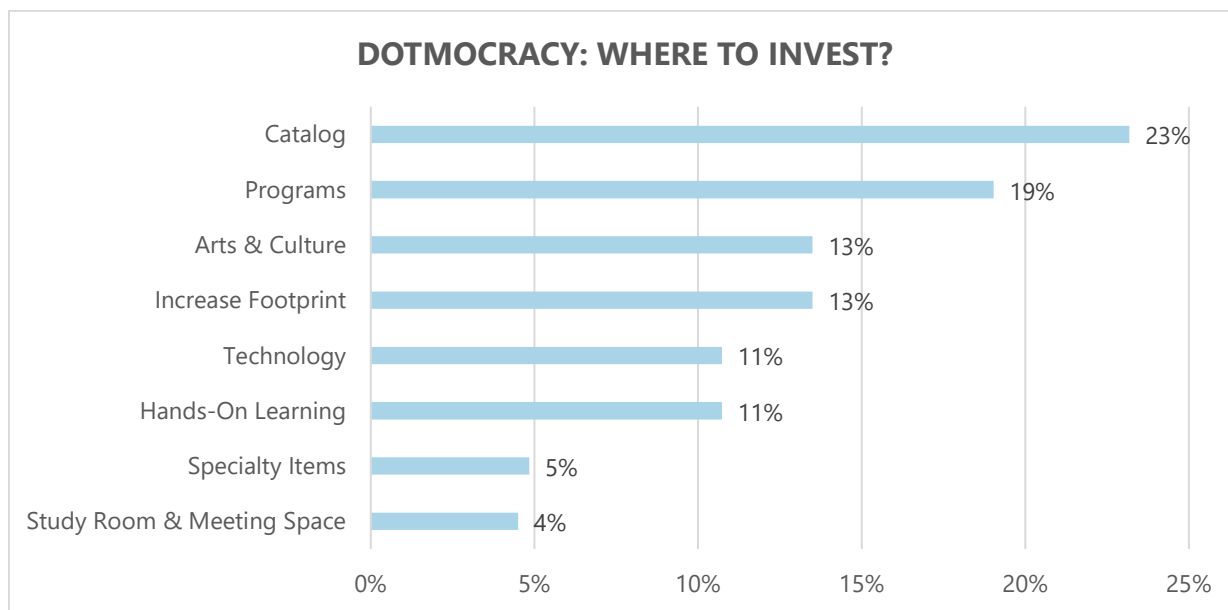
For new library services:

- ▶ 28% of votes support catalog expansion.
- ▶ 19% of votes support hands-on learning.



Grouping similar categories across the two boards emphasizes the community's priorities.

- ▶ 23% of votes support maintaining and expanding the catalog.
- ▶ 19% of votes support current and expanded programming.
- ▶ Supporting arts and culture and increasing the library footprint both received 13% of the votes.



Talkback Board: Tell Us How You Feel

This talkback board invited patrons to describe how they feel about the library by using sticky notes to respond to three open-ended statements and an additional comments box.

- ▶ "The library is a place to ..." received 25 responses.
- ▶ "My favorite things about the library are ..." received 65 responses.
- ▶ "I wish the library offered ..." received 42 responses.

The board was positioned near the main service desk facing the north entrance throughout the community engagement visit and during the month of January.



The Library is a Place To ...

- ▶ **Of the twenty-five responses, 56% focused on leisure, relaxation, and reading.** "Get books! Books open minds and hearts. Stories are how humans learn." Another noted "Find creativity and to bring new ideas to life. To share one's gifts!"
- ▶ 44% of responses focused on community engagement, family and parenting, and studying.

"We still very much like physical books but the inventory at this library seems a little scarce on various topics. Would love [to wander] in and look around and have something catch my eye."

My Favorite Things About the Library Are ...

- ▶ **Of the sixty-five responses, 46% related to access to resources, with over half of those specifically mentioning books.**
- ▶ The next most popular response is related to programming and interacting with library staff. "The scavenger hunts: my granddaughter and grandson have discovered books when searching!" and "The librarians and everyone who works here are really nice and caring".

I Wish the Library Offered ...

- ▶ **Of the forty-two responses, patrons expressed equal interest – 38% each – in more programs and services and in increased access.**
- ▶ Suggested programs and services include more crafts and painting programs, homeschool programs, tutoring services, and social events for seniors.
- ▶ Suggestions for increasing access include access to more books, later hours of operation, more hotspots, and specialty items to lend, such as baking dishes, puzzles, or video games.

Additional Vision Board Feedback

Several vision boards asked for additional general feedback and received a total of thirty-three comments. Most of the comments touch on collection and access, the library facility and environment, and community engagement and programs.

- ▶ Patrons want more books in a variety of collections; comments specifically note juvenile non-fiction and graphic novels, adult non-fiction, and books in other languages.
- ▶ When thinking about the library facility, patrons were concerned with keeping the teen space welcoming for teens and offering more resources in the room, more study space, and expanded Wi-Fi.
- ▶ Several notable comments about community engagement and programs centered on more community partnerships, more programs for all ages, and expanding the "area for kids with toys or pretend space/manipulatives."

Community Survey

The Goodyear Community Survey asked respondents about library use habits, the importance of specific library services, and the values they believe should drive the library. The survey, designed to take fewer than five minutes to complete, was open from December 4, 2023, to January 31, 2024, and collected 340 community responses.

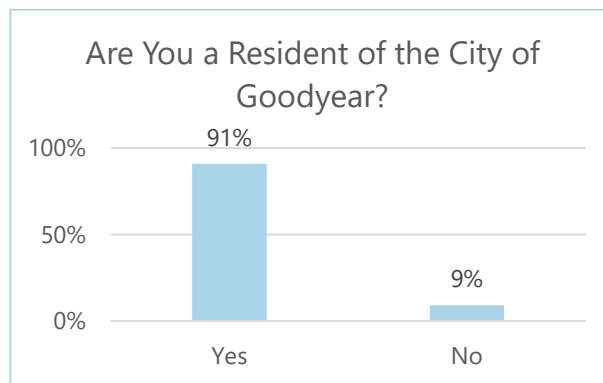
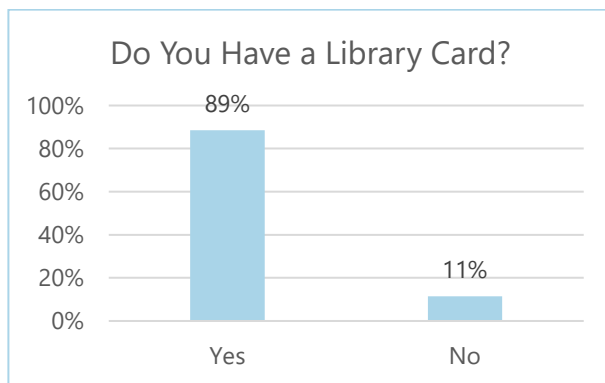
The survey was distributed using multiple channels: bookmarks at the library and in the city's rideshare service "WeRide", on Goodyear Parks & Recreation and city of Goodyear social media channels, on digital displays throughout the city, and through email blasts. This section provides highlights of the survey results.

See Appendix I for the survey form and Appendix II for the full survey report, including all additional comments from respondents.

Residency & Library Cards

The survey's opening questions ask if respondents have a library card, and whether they are residents of Goodyear.

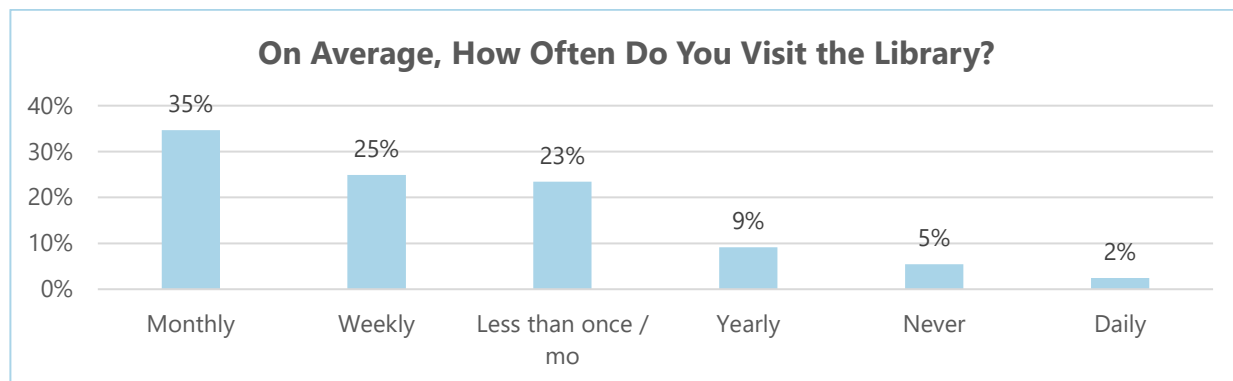
- ▶ 88% of respondents have a library card.
- ▶ 91% are Goodyear residents.



Library Use

The third question asked how often, on average, participants visited the library.

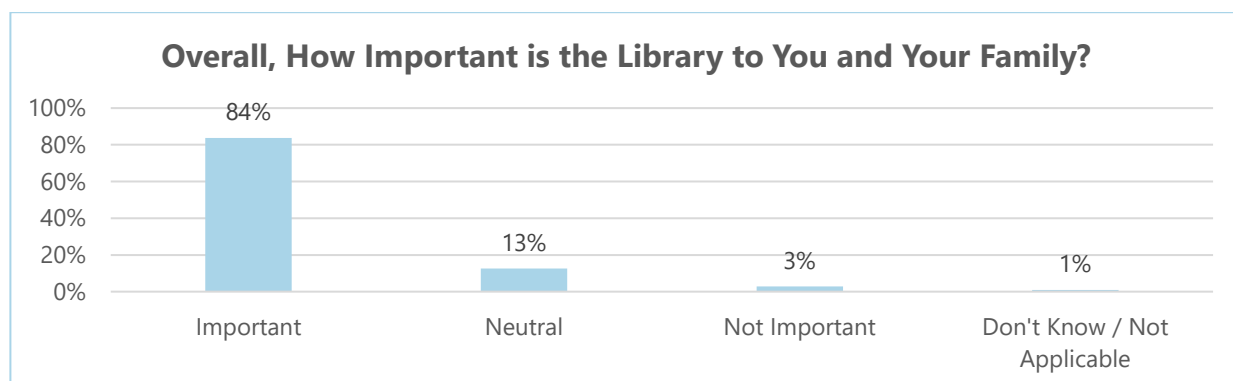
- ▶ 62% of respondents visit the library at least monthly.



Library Importance

Question four asked respondents to rate the importance the library to them and their family as Important, Neutral, Not Important, or Don't Know/Not Applicable.

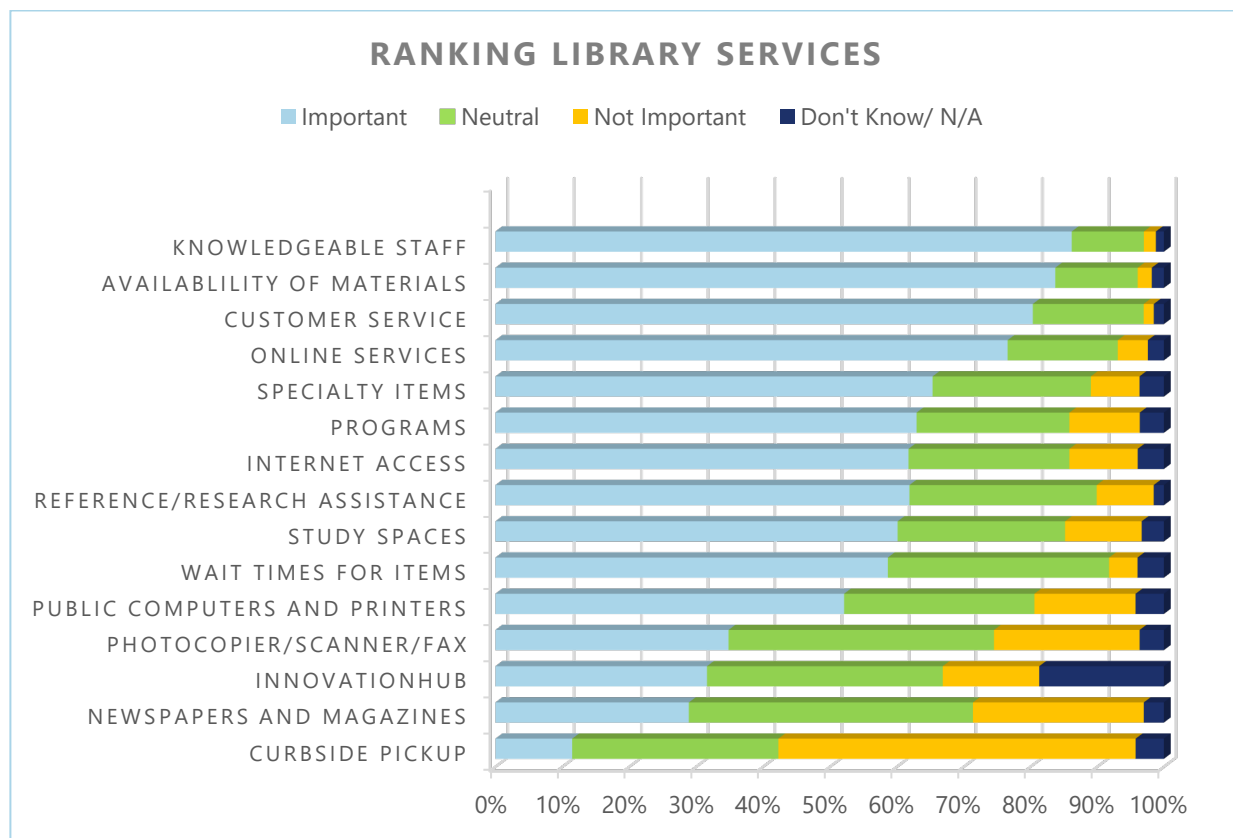
- ▶ 84% of respondents report that, overall, the library is important to them and their family.



Ranking Library Services

Question five asked respondents to rate the importance of specific library services as Important, Neutral, Not Important, or Don't Know/Not Applicable.

- ▶ 70% of respondents rated the following services as "Important":
- ▶ Knowledgeable staff
- ▶ Availability of materials
- ▶ Customer service
- ▶ Online services
- ▶ For the InnovationHub, 31% ranked it as Important and 35% ranked it as Neutral. This result indicates an opportunity to promote the InnovationHub more widely so that the average library user knows what it does.
- ▶ 54% of respondents ranked Curbside pickup as "Not Important".



Additional Comments

The final survey question invited additional comments. Of the 340 respondents, the survey collected 131 comments for a 39% response rate.

Five themes emerged from the additional comments. Note that the comment count will add up to more than 131; many comments addressed more than one facet of the library and were split into the appropriate themes.

Facility & Environment: 22 comments / 16% of responses

People enjoy the new and beautiful Georgia T. Lord Library. The major takeaway from these comments, however, is that while there is appreciation for certain aspects of the library, such as its design, staff, and cultural offerings, there are also areas for facility improvement. A primary concern is lack of adequate space and resources for children, particularly in comparison to libraries in similar-sized cities. Additionally, there are suggestions for enhancing the overall library experience, including the provision of more study spaces, quieter environments, and a broader range of amenities and services. Overall, the feedback highlights the importance of addressing the diverse needs of patrons and continuous improvements and the library's functionality and inclusivity of different people and uses.

- ▶ "There needs to be more spaces for kids."
- ▶ "I would love more artwork throughout the library."
- ▶ "It would be great if there were more outlets near the high chairs, also more study cubicles."

"This is one of my favorite libraries because of the different spaces to be comfortable and focus on what you need."

Community Engagement & Programs: 38 comments / 27% of responses

Patrons want the library to serve as a hub for community-building activities, including events that foster cultural understanding and opportunities for residents to share their skills and interests and learn from others. They expressed a desire for more programming specifically for seniors and teenagers, as well as more activities tailored to children, including more storytimes, crafts, and educational programs. There were even suggestions for a Library of Things.

- ▶ "Please increase staff. Although the current staff are gems there is a severe lack of staff members available for the amount of customers in the building."
- ▶ "Would love a craft time aimed more towards adults and college students."
- ▶ "Perhaps some reading programs for seniors, or education on how to use technology like Kindle's?"

"I love our Goodyear library. I would love for it to have additional opportunities for building community - more events for school-age kids (younger than teenagers) and adults and more ways to meet or volunteer with other members of the community."

Access & Resources: 46 comments / 33% of responses

Overall, comments highlight the importance of providing a diverse and extensive collection of books to meet the varied interests and preferences of the community while also ensuring accessibility and transparency in the library's selection process. There is a strong desire for more browsable books on the shelves. Respondents expressed frustration with the availability of books, especially popular or in-demand titles. Suggestions include increasing the library's book budget and expanding the variety of books and materials available.

- ▶ "Our library needs more inventory. I've had to request items from other libraries way too much. Need more selections in the library."
- ▶ "I would like access to local newspapers online such as AZCentral and the valley independent."
- ▶ We still very much like physical books but the inventory at this library seems a little scarce on various topics. Would love [to wander] in and look around and have something catch my eye."

"Wait times for popular items are frustrating – more electronic or physical copies for in-demand titles would be nice".

Expanding the Library's Footprint: 15 comments / 11% of responses

The major takeaway from this section is the strong desire and need expressed by the community for more library facilities, particularly in the southern areas of Goodyear. Many residents feel that the current library location is inconvenient and inaccessible, especially for those living south of I-10. They advocate for additional branch libraries or services closer to their neighborhoods to improve access to library resources and services.

- ▶ "I would like to see more libraries in Goodyear. The city is growing, and the libraries should be growing with it"
- ▶ "We need some library services available at the GRC. Just the ability to pick up a book that's on hold and to return books would really help all of us who are south of I-10."
- ▶ "I would love a book mobile. I'm in Estrella. It's hard to get to the library during regular hours because of my work schedule."

General Feedback: 18 comments / 13% of responses

General feedback shows an appreciation and support for the Goodyear Library from the community. Residents express their love for the library, emphasizing its importance as an essential part of the city and a valuable resource for education, leisure, and community engagement. They commend the library staff for their friendliness and helpfulness and express gratitude for the beautiful facilities and wide range of resources available. Overall, the sentiment is overwhelmingly positive, highlighting the library's significant impact on the community and its role in enhancing the quality of life for Goodyear residents.

- ▶ "I absolutely love the Goodyear library and appreciate all of the wonderful resources it already provides!"
- ▶ "Libraries are an essential part of any city."
- ▶ "So far, you've been doing great. It's a lovely space that I enjoy to be and spend hours in. Thank you for providing this to the community."

Focus Groups

Focus groups were conducted during Attain Partners' on-site visit. Focus groups were chosen in collaboration with the city's Parks and Recreation department. The purpose was to identify groups that interact with the library building and resources for different purposes and activities. The consultants conducted a total of six focus groups attended by the following stakeholders:

- ▶ Library staff
- ▶ Seniors
- ▶ Parents
- ▶ Program Attendees
- ▶ Storytimes
- ▶ School Age STEAM program
- ▶ Goodyear Friends of the Library
- ▶ Teen Advisory Board

Using the Focus Group and Stakeholder Interview Protocol (*see Appendix IV*) groups were given an overview of the Library Master Plan project and the community's role in providing valuable feedback about how the library can better serve Goodyear. Each meeting was one hour in length. The conversations centered around the library's place in the community, identifying barriers to achieving success, and then conversation opened to general discussion. The following themes emerged from the feedback from all six focus groups.

Library's Role in the Community

Role	Description
"Community Front Porch"	The library serves as a welcoming space where community members can gather without the traditional "shushing" atmosphere. This phrase was provided by a library staff member.
Resource hub	Help with various needs such as technology queries, reader's advisory, reference questions, and job searches.
Social hub	Offers programs, book clubs, and gatherings that facilitate socialization and community building.
Information center	Acts as a "museum of information," providing access to a wide range of resources, including books, digital materials, and human services information.
Third place	Offers a neutral ground outside of home or work where people can socialize and engage in activities.
Collaboration	Partners with the city and other organizations to provide balanced services and meet community needs effectively.
Accessibility	Strives to make services and resources accessible to all community members, including seniors, veterans, and teens.
Advocacy	Works with the city and residents to advocate for library services and resources that align with community needs and interests.

Challenges

When asked what the perceived barriers were to using the library, the following themes emerged. Where applicable, paraphrased statements are included.

Transportation

The library is suffering from city infrastructure accessibility issues, particularly for residents living far from the library.

- ▶ Need more libraries! South of I-10.
- ▶ The drive from Estrella is a particular hindrance for seniors, where the library is filling in for the absence of a senior center.

Awareness

Some community members may not be aware of the library's free services or may face limitations in obtaining library cards due to address verification requirements. Marketing can be difficult - there is limited flexibility in county-created marketing. The city marketing is planned far in advance and doesn't always match the timing of program roll-out.

- ▶ We want to see more marketing of the library and its services because people don't know about it.
- ▶ With so much current growth and more on the way, the library needs to reach more people.
- ▶ The library website applies to all MCLD locations, not the Goodyear Library specifically.

Space Constraints

Space used for programming, study rooms, and meeting areas are in demand and often occupied. Many collections are at capacity on the shelves. This ultimately hinders the delivery of other types of services, such as computer basics classes, and makes it difficult to manage the physical collection.

- ▶ Can't increase programming or cover the building with current staffing levels.
- ▶ We need more shelving!
- ▶ We need more study rooms.

Language and Cultural Needs

There are limited materials in languages other than English, especially Spanish. Other language requests include Hindu, French, and Mandarin. Offering materials in a variety of languages reflects the community.

- ▶ There are more requests for Spanish and other language books; can request from the county, but selection is limited and takes time.
- ▶ Requests for language learning classes at the library.

Staffing

Increased staff levels would better meet the increasing demand for programming and assistance. There is a desire from staff to provide more for the community.

- ▶ Library users request more programming for all ages, but current staff lack time to expand offerings.
- ▶ There is a desire for the library to overlap with city initiatives. More collaboration with city departments and services would provide additional desired programming with little additional library staff time.

Opportunities for Improvement

The following suggestions are products of the focus groups.

- ▶ Increase awareness through targeted marketing efforts and community outreach.
- ▶ Expand language learning programs and collection diversity to better serve multicultural communities.
- ▶ Address space constraints by considering additional library branches and optimizing existing space for diverse needs.

- ▶ Advocate for increased funding and staffing to support expanded programming and services.
- ▶ Ensure transparency and community involvement in decision-making processes, such as library renovations and policy changes.

Stakeholder Interviews

Primary stakeholders were identified in collaboration with the Parks & Recreation department. Stakeholder interviews were conducted during and after the community engagement visit in early December.

The Goodyear City Council represents and serves the community by engaging citizen involvement and fostering city staff innovation.¹ In order to gain a better understanding of the city's makeup and priorities, the following City Council members were interviewed:

- ▶ *Mayor Joe Pizillo*
- ▶ *Vice Mayor Laura Kaino*
- ▶ *Councilmember Sheri Lauritano*
- ▶ *Councilmember Wally Campbell*
- ▶ *Councilmember Bill Stipp*
- ▶ *Councilmember Brannon Hampton*
- ▶ *Councilmember Vicki Gillis*

Library services impact and support other city departments. To gain a better understanding of inter-departmental relationships and how each city department relates to and interprets the library, the following city of Goodyear departments were interviewed:

- ▶ *Parks and Recreation – Nathan Torres, David Seid, Deanna Ortiz, Guylene Ozlanski, and Diana Vasquez*
- ▶ *Neighborhood Services - Jenna Goad, Jeremy Dyck, and Cristina Panaitescu*
- ▶ *Development Services- Katie Wilken and Christian Williams*
- ▶ *WeRIDE Microtransit Service – Christine McMurdy*
- ▶ *HR / Health & Wellness - Emily Hannani and Tim Fisher*
- ▶ *InnovationHub - Darah Mann and Claire Bruns*
- ▶ *Economic Development - Darah Mann and Wendy Bridges*
- ▶ *City Manager's Office, Executive Team - Wynette Reed, Andy Granger, Kini Knudson, and Justin Fair*

¹ [Mayor and Council | City of Goodyear \(goodyearaz.gov\)](https://www.goodyearaz.gov/city-council)

MCLD staff and library leadership were also interviewed to provide an in-house perspective and valuable information about Maricopa County Library District operations. The following library leaders were interviewed:

- ▶ *Jeremy Reeder, Director of MCLD*
- ▶ *Erin MacFarlane, Deputy Director of MCLD*
- ▶ *Abby Lambert – Library Regional Manager*
- ▶ *Jesse Curran – Georgia T. Lord Library Manager*

Using the Focus Group and Stakeholder Interview Protocol, groups were provided an understanding of the Library Master Plan project and their role in providing valuable feedback about how the library can better serve Goodyear. Each meeting was one hour in length. The conversations centered around the library's role in the community and barriers to achieving success, and then conversation opened to general discussion.

Library's Role in the Community

Outcomes from these stakeholder meetings is confirmation that the library is perceived as a critical community asset and meets current community needs. Additionally, it is widely understood that future library operations will require strategic planning and potentially expanded resources to accommodate the city's growth. When asked about the role of the public library in community life, the following themes emerged.

Role	Description
Community hub & gathering space	Libraries serve as community hubs, providing spaces for gathering, socializing, networking, and community engagement. They are seen as places where people of all ages can come together for various purposes.
Access to information and resources	Libraries offer access to a wide range of information and resources, including books, research materials, media, computers, and internet access. They play a crucial role in providing free and open access to information for all members of the community.
Educational support and lifelong learning	Libraries support education and lifelong learning through educational programs, workshops, seminars, and classes. They offer resources and services to help individuals of all ages enhance their knowledge, skills, and abilities.
Social support and services	Libraries provide social support and services to meet the diverse needs of the community. They offer programs and services for children, teens, adults, and seniors, addressing various social, cultural, and recreational interests.

Cultural enrichment and arts	Libraries contribute to cultural enrichment and arts in the community by offering programs, events, and resources related to literature, art, music, and performing arts. They serve as venues for artistic expression, creativity, and cultural exploration.
Community development and economic growth	Libraries play a role in community development and economic growth by supporting entrepreneurship, innovation, and workforce development. They provide resources and services to help individuals and businesses thrive in the local economy.
Adaptability and innovation	Libraries are evolving to meet changing community needs, with suggestions for creative solutions such as tool checkouts, community gardens, and partnerships with schools and other entities, such as the city's Parks & Recreation department.
Belonging	Efforts are needed to ensure that library services and resources are accessible and inclusive for all residents, including those from lower-income neighborhoods and marginalized communities.

City Priorities

The city of Goodyear's priorities as related to the library can be synthesized into the following themes, supported by comments from stakeholder interviews.

Community Engagement & Differentiation

The city aims to actively engage with its community and differentiate itself from neighboring cities by promoting an elevated lifestyle and offering quality amenities. The library can support this endeavor by providing high quality arts and culture programming and hosting community events.

- ▶ The library supports the high quality of life that economic development promotes; quality amenities are key to attracting people and businesses to come to Goodyear. The library represents a vibrant, engaged community.
- ▶ Can the library be a competitive advantage for attracting candidates for jobs in the city?
- ▶ This city sets itself apart with events through Parks and Recreation.

Housing Diversity & Development

As the city strives to cater to a broadening demographic, including diverse housing options, the library plays a role in fostering a sense of belonging and community cohesion among residents from various backgrounds. By offering inclusive programming and resources, the library is promoting access and equity across diverse housing populations.

- ▶ Need increased diversity of housing, white collar vs blue collar, to serve a broadening demographic.
- ▶ Rentals with higher density and smaller lots drive the demand for more open public space. Libraries can bridge this need.
- ▶ There is a great benefit to public space in a world that is increasingly privatized.

Transportation & Infrastructure

Library access is strongly affected by the city's transportation systems and infrastructure; currently, it is difficult for patrons living in the southern part of the city to get to the library. City priorities include improving transportation services and managing road infrastructure effectively to sustainably address the city's growth and development.

- ▶ If you live South of the 10 it's difficult to get north of the 10.
- ▶ Library is built on an existing transit route, but it's difficult to come here from the South. Multiple transfers are required.
- ▶ The city's facility footprint is concentrated.
- ▶ Transportation is a barrier to using the library.

Cultural Enrichment & Branding

The city aims to enrich its cultural offerings by lending support to community events and establishing a distinctive brand that attracts visitors. The library can play a role in this initiative by offering cultural programs and collaborating with city departments and cultural institutions.

- ▶ Goodyear needs to establish its brand; one city goal is for Goodyear to be the hub for arts and culture in the West Valley
- ▶ The library offers arts and culture in a young city that doesn't have a lot of it yet.
- ▶ Mesa's performing arts center is a good example of what Goodyear could have; it would encourage people to visit Goodyear, engage in entertainment and activities, supporting economic development and driving revenue for the city.

Community Services & Growth Management

Essential community services and managing growth are key priorities for the city. Collaborations between the library and city departments offering health and human services could extend the reach of these services to the growing and economically diverse population.

- ▶ We're growing as a city and want to find ways to keep the small-town feel where people want to work, live, and raise a family.
- ▶ City is growing, there's a lot of work going into planning for traffic increases and zoning challenges; First apartments are going up – demand for amenities is increasing.
- ▶ There is a lack of physical space to offer [human and social] services.

Library Resources

The city recognizes the importance of the public library as a valuable community resource and supports initiatives to enhance its offerings, improve accessibility, and meet the diverse needs of residents.

- ▶ Goodyear has experienced 13 years of growth and will continue to grow; don't know if the community needs two large branches, but a satellite location may make sense as growth continues.

- ▶ [They] advocate for the InnovationHub, supporting local economic development, and lifelong learning.
- ▶ As the city expands, [the library] needs to expand – perhaps increased open hours at the library, bookmobiles, book fairs, and taking advantage of the outdoor space.
- ▶ There is a library desert South of the 10.
- ▶ With the city's expansion towards the south, there is an acknowledgment that more amenities and services will be required in that area, including potential library branches.

Civic Engagement & Feedback

The city values citizen feedback and engagement, utilizing processes like surveys to involve residents in decision-making and address community needs effectively.

- ▶ The city uses lots of [planning activities] to get citizen feedback.
- ▶ Need to go through the public process to ensure good decision making, re: planning.
- ▶ There's a focus on gathering feedback from residents to inform the design and function of new amenities.

In summary of the stakeholder meetings, the role of libraries extends beyond traditional book lending to encompass various functions that contribute to the social, educational, cultural, and economic well-being of the community. The most supported theme from the stakeholder interviews was the library as a vital community center and gathering place.

Challenges

Stakeholders were asked to identify current challenges facing the library. The following list consists of the major themes associated with the library's challenges, supported by comments from stakeholder interviews.

Transportation Limitations

Limited public transportation options and living below the I-10 make it difficult for some residents to access the library.

- ▶ It is difficult to come here from the South. Multiple transfers are required.

Staffing Constraints

Challenges in achieving sufficient staff levels to meet the city's growth will impact the availability and quality of library services.

- ▶ [The library] needs more staff to accommodate the desire for more programming. Having more staff requires approval from the county and more money from the city.

Space Constraints

Limited physical space within the library affects the capacity to accommodate growing collections and meet community needs.

- ▶ Growing collections need more space, plus limited space for children's materials.
- ▶ There is concern about [the library's] building capacity going forward, as the city grows.
- ▶ Shelves are tight, especially in children's collections.
- ▶ Staff space is almost at capacity, many staff are sharing desks.

Library Marketing

Concerns about the community being unaware of library services and programs.

- ▶ Marketing comes from the county, not the city. Creates disconnect in messaging.
- ▶ "In-Focus" magazine is a well-read source of information for residents – city's outreach vehicle.
- ▶ Library website could be more friendly.

Community Integration

Efforts to fully integrate the library into the community may face obstacles, such as insufficient collaboration with other city resources or difficulty in engaging certain demographic groups.

- ▶ Will never be able to meet all individualized and custom needs of each person in the entire community.
- ▶ Veterans make up 8-10% of the population, but hardly use library services.
- ▶ Neighborhood services tried to collaborate with the library but has been unsuccessful. They need a place to meet with residents to be able to meet in a public, private space.
- ▶ Parks and Recreation have identified partnership opportunities with the library and hope to put them in place in future.
- ▶ Public Health is looking for space to use to be able to connect with citizens. The library may be a natural location.

Future Operations

Stakeholders provided feedback on considerations and perceptions of future library operations.

Positive Community Perception

There is widespread praise for the library's current offerings and staff. This positive sentiment could indicate community support for either maintaining current operating model or transitioning to self-operation.

Financial Considerations & Cost-Benefit

Concerns expressed include space constraints, staffing levels, and a need for additional resources to meet growing demands of the community. Although self-operation could potentially provide

more control over budget allocation and resource management, allowing the library to address these challenges more effectively, self-operation comes with a larger price tag. Outsourcing majority operations provides economies of scale. While there is acknowledgment of the county library's expertise, some individuals express uncertainty about whether the benefits of self-operation would outweigh the costs, indicating a careful and cautious approach to decision making.

Collaboration Opportunities

Collaboration with other city departments, such as Parks & Recreation, suggests that there may be opportunities to enhance and streamline library operations and services through self-operation. This approach would require careful coordination and resource allocation.

Community Needs

The community's desire for increased access to library services, extended hours, and diverse programming demonstrate a desire by some for more tailored and responsive library services. Self-operation may offer greater flexibility to adapt to evolving community needs and preferences. Outsourcing majority operations provides consistent service expectations across the West Valley.

Growing Demand

Stakeholders recognize there is growing demand for library services. Self-operation could allow for more flexibility and responsiveness to the community's needs. However, it would also require additional financial resources and expertise to manage library growth effectively.

Service Quality

Issues such as transportation, concerns about the library's building capacity, and limited influence on customer service indicate a perception of limitations in the current service delivery model. Self-operation could enable the library to enhance service quality, expand offerings, and have more involvement in the patron experience.

Autonomy

The desire for more input in library design, service requirements, and decision-making processes indicates a preference for greater autonomy and control over library operations. Self-operation would provide the opportunity for local governance and decision-making, allowing the library to better align its services with the unique needs of the community.

Long-Term Sustainability

Concerns about future growth, funding uncertainties, and the need for strategic planning suggest a desire for a sustainable and resilient library model. Self-operation may offer more control over the library's long-term viability, ensuring that it can adapt and thrive in changing circumstances.

Appendices

- I.** New Program Suggestions
- II.** Large White Boards Feedback
- III.** Library Master Plan Vision Board Feedback
- IV.** Community Survey Questions
- V.** Full Community Survey Report, with all open-ended comments
- VI.** Community Engagement Visit
- VII.** Focus Group and Stakeholder Interview Protocol

I. New Program Suggestions

Throughout all the Goodyear Library community engagement activities came a wealth of program suggestions, compiled in the following list:

- ▶ Computer basics classes
- ▶ Language learning classes
- ▶ Job skills training - programs focusing on resume building, job application processes, and other job-related skills were suggested to assist patrons in the job search process.
- ▶ Summer reading program extended or also done in the winter for all ages
- ▶ Community service initiatives - suggestions included establishing a food pantry, offering a summer free lunch program, and providing programming related to nutrition, medical information, exercise, and health benefits.
- ▶ Tween programs
- ▶ Homeschool-focused programming - programs or initiatives aimed at homeschoolers to facilitate connections and provide educational opportunities were suggested.
- ▶ Senior programs and services - Participants expressed a need for programming catering to seniors, such as social activities, educational sessions, and access to information on healthcare and other relevant topics.
- ▶ Teen driving classes
- ▶ Programs for disabled adults
- ▶ Regular classes and clubs to build knowledge and skills
- ▶ Outdoor programs, taking advantage of outdoor spaces
- ▶ Science kits and STEM kits
- ▶ Business coaching and business simulations
- ▶ Prep courses for SATs and other entrance exams
- ▶ Programs such as artists' talks
- ▶ Collaboration opportunities with Parks and Recreation, including summer reading programs, senior programs, and requests for adaptive services
- ▶ Programs not offered by Parks & Rec, indicating a unique role for the library in providing specific services to the community
- ▶ Arts and culture programs
- ▶ Various programs supporting community needs, such as career development, health and wellness, and social services
- ▶ Implementation of innovative programs such as tool checkouts, musical instrument rentals, and a community garden
- ▶ Collaboration with other city departments and organizations to offer a wide range of services, including health clinics, employment development, and social services
- ▶ Adaptive services for differently abled bodies

II. Large White Boards

Large White Boards – I love my library because...

Theme	Comment Count	Direct Quotes
Love for Books	2	▶ I love books ▶ They provide a wonderland of books for a magical escape
Environment	13	▶ Calm Environment ▶ Quiet ▶ Peaceful (x3) ▶ How clean it always is ▶ Clean ▶ Nice environment and facilities ▶ Amazing date location ▶ So much natural light ▶ The art gallery! ▶ Very pretty, good seating ▶ Beautiful!
Appreciation for Librarians	2	▶ Librarians are so nice ▶ Kind librarians
Study and Focus	4	▶ Gives me a place to focus ▶ Good place to do my homework ▶ Clean study rooms ▶ Makes me lock in
Engagement with Culture and Events	2	▶ Good events ▶ Culture classes
Miscellaneous	2	▶ I love it! ▶ Whispers of wisdom, bound in pages, echo on tranquil shelves

Large White Boards: I Wish my Library...

Theme	Comment Count	Direct Quotes
Study Rooms	4	▶ Have whiteboards in the study rooms ▶ More whiteboards ▶ Had an easier way to book a room ▶ Room # above study room in large font that can be seen from the desk
Appreciation for Librarians	1	▶ The librarians are so kind
Activities	1	▶ Had activities for kids during the week
Collection	1	▶ More CDs

III. Library Master Plan Vision Board

The Library is a place to...

Theme	Comment Count	Direct Quote
Read	6	▶ Read ▶ Get books! Books open minds and hearts. Stories are how humans learn ▶ Feed my gluttonous curiosity by reading books ▶ Get books ▶ The library is the place to lend ▶ Transport yourself into new adventures
Study	4	▶ Study and work on projects ▶ Focus ▶ Study ▶ The library is the place to study
Community Engagement	4	▶ Scavenger hunt ▶ Feel safe ▶ Meet with friends ▶ Learn and do activities and meet new friends
Family and Parenting	3	▶ Teach my kids the value in books ▶ Read with my kids ▶ Children's activities
Leisure and Recreation	8	▶ Play video games in teen room ▶ Have fun! ▶ Relax ▶ Relax ▶ Relax and socialize ▶ Surf the internet ▶ Relax, read a book, and enjoy it's awesome decorations ▶ Find creativity and to bring new ideas to life. To share one's gifts!

My Favorite Things about the Library are...

Theme	Comment Count	Direct Quotes
Community Engagement	14	▶ Librarians! ▶ Kids scavenger hunts! ▶ The scavenger hunt ▶ The nice and helpful librarians and the lead of TLC and the club 😊 ▶ Librarians ▶ The librarians and everyone who works here are really nice and caring ▶ Scavenger hunts and prizes ▶ The scavenger hunts: my granddaughter and grandson have discovered books when searching! ▶ Scavenger hunt ▶ Awesome library staff ▶ Great library, great staff! ▶ Lots to do! ▶ Librarians are so nice ▶ Kind librarians
Access to Resources	30	▶ Books ▶ Books books books ▶ Books and librarians! ▶ The books and reading ▶ It's great that new book releases are ordered commensurate with active holds, reducing wait times for very popular titles! ▶ Being able to check out amazing things! ▶ The books ▶ The exciting books! ▶ I'm so happy Goodyear is part of the MCLD ▶ Books ▶ Books ▶ Audiobooks ▶ The comics ▶ Books ▶ Finding good books I never read ▶ So many books to read ▶ Books! ▶ The books ▶ The donation books ▶ Books ▶ Graphic novels ▶ All of the books ▶ Being able to buy old books and movies ▶ So many books

Environment	11	▶ Love the reservation and hold system ▶ My favorite is you can [request] book to be held for you and will be shipped from other libraries to here! It's so awesome! ▶ Computers ▶ Computers ▶ Computers ▶ The computers [offer] wide selection of games and apps
		▶ I like how it's always quiet and teen room is fun ▶ Décor ▶ I like the layout and the lighting ▶ Quiet time ▶ The teen room is really fun ▶ Cleanliness ▶ Having a space for the kids and separate quiet adult spaces ▶ I love the reading over on the stairs ▶ The layout, quiet/private spaces to work, outdoor space, gorgeous kids area, lots of seating options ▶ Love the seating area by the stairs ▶ All the little cozy spots
		▶ Time for moms to be together ▶ Painting, drum circle, sound healing, lectures, information center, Culture Passes
Programs	7	▶ Story time ▶ Gardening program ▶ The baby classes ▶ Storytime ▶ Time for moms to be together
Study and Focus	2	▶ The rooms that I don't have to rent but can access 😊 ▶ I love the study rooms! Best thing ever!

I wish the library offered...

Theme	Comment Count	Direct Quote
Programs and Services	16	▶ Tutor services ▶ PS5 for teen room ▶ I wish the library had an Xbox ▶ PS5 so more people can play ▶ More crafts and painting ▶ Teen area and programs ▶ Reading programs for children, teens, and adults year-round with rewards ▶ More educational resources/taxes/life planning/job opportunity resources (free or low cost) small business/further education/financial needs/school supplies/work supplies/tutoring for kids and adults/ ▶ Homeschool activities ▶ More social events for the elderly ▶ More books, more programs, educational services for adults ▶ More adult events ▶ More events with food and drink vendors, more arts and crafts, games ▶ Events that are interpreted in sign language ▶ Kids events on Fri, Sat and Sundays for parents who work ▶ ESL classes, English speaking group for adults ▶ More community activities, getting people involved and [getting to know] each other

Access	16	▶ More books for tweens ▶ Games ▶ More books, like Five Nights at Freddy's ▶ Later hours of operation ▶ More classical books ▶ Diversity of ideas in different books ▶ Reference books ▶ More books. Sometimes they don't have what I want. ▶ Local newspapers online access, AZ Central, Daily Independent (yourvalley.net) ▶ More graphic novels ▶ More/bigger book selection, especially for YA ▶ Specialty items to borrow, such as baking dishes, puzzles, or video games ▶ Spanish books from actual Spanish literature writers, not famous people ▶ More hotspots and also thank you for such a wonderful place ▶ More books with leftist values ▶ More books with conservative values
Spaces	6	▶ More meeting spaces. Both large and small that can be used by the community ▶ Nursing library floor ▶ Beanbag chairs for reading ▶ Expand children's reading area ▶ I wish the library had a bigger teen area, like if the floor in the teen room was all the way to the big windows ▶ A space to rent for events/classes, opportunities to host classes
Atmosphere	3	▶ More on the quiet side as in years past. Quiet, please. ▶ More intimate feel ▶ More art
Miscellaneous	1	▶ \$ saved by using the library on check-out receipt

Additional Comments

Theme	Comment Count	Direct Quote
Library Facilities and Environments	7	- It is quite cold in here in the summer - It would be nice to have the shades lifted earlier. It's a shame to have so many windows [covered] - Expanded Wi-Fi - More study space - Please have a system for keeping out kids (that are not teens) out of the teen room please! - I think the library should do something about little kids in the teen area - Teen room is not inviting to teens. Only offering is electronics. Would like to see Books in Teen room and physical games (i.e., board, card, roleplaying, etc.)
Collection and Access	10	- Wait times for books on hold is long. Need more copies in each library - Our Goodyear library needs more books - Problem that one book is shared by 6 libraries. Each library should have its own copy - More juvenile nonfiction and graphic novels - Broaden Romance collection, more risqué titles - More books in other languages, like Japanese (more than Spanish) - More nonfiction - More books! - Glad that bookshelves are filling up! - I love that the library is part of Maricopa County and we have access to books throughout the valley
Community Engagement and Programs	7	- Partners in Reading k6: partner with local college or high schoolers for reading buddy program - More community partnerships - Expand area for kids with toys or pretend space/manipulatives - Multiage children's programs ages 0-5 - More senior activities - No late fees on books - More teen programs
Staff	3	- The staff are so friendly and helpful, give extra raises! - The staff is always so patient and kind

General Positive Feedback		▶ We love our library and appreciate all the hard work of the librarians
	5	▶ I love the library ▶ The library is a good place ▶ Happy to have this library! ▶ This is a wonderful space that I'm glad my tax money goes to ▶ My kids and I love the library. Everyone is amazing

Goodyear Library Master Plan

EXHIBIT E

Operational SWOT

Assessment of the strengths, weaknesses, opportunities, and threats of library models.



City of Goodyear Library Master Plan

EXHIBIT E:

Library Services Strengths, Weaknesses,
Opportunities, and Threats (SWOT) Analysis:
Outsource & Self-Operate

March 22, 2024

Table of Contents

Executive Summary.....3

Strengths Weaknesses Opportunities and Threats (SWOT) Analysis4

Factors & Components5

Component.....5

Factors.....5

Programs & Services5

Staffing6

Scenario A: Outsource Library Operations6

Option 1 – Private Company.....6

 Outsourcing to Private Company Summary.....7

Option 2 - Maricopa County Library District (MCLD).....8

 Outsourcing to MCLD Summary..... 11

Scenario B: Self-Operating an Independent Library 13

 Self-Operating Summary 16

Executive Summary

This report builds upon the preceding analysis of Goodyear Library operations, presenting two primary scenarios for future operations:

- ▶ outsourcing to a privatized library service company or government/non-governmental organizations, and
- ▶ self-operation of the library.

An analysis of Strengths, Weaknesses, Opportunities, and Threats (SWOT) for the city of Goodyear and its library was conducted, considering factors and components of operating a public library.

In examining operational dynamics, outsourcing strengths encompass potential cost efficiency, infusion of specialized expertise, and introduction of innovative solutions. Conversely, weaknesses may involve loss of local control and concerns about service quality. Opportunities lie in leveraging external resources, while threats include dependency on vendor performance. In contrast, self-operation strengths revolve around maintaining local control and fostering community alignment, with corresponding weaknesses possibly tied to higher operational costs and limitations in specialized expertise. Operational opportunities include cultivating a strong sense of community ownership, while threats may emerge from financial constraints. The report underscores that the optimal choice hinges on the city's values, emphasizing the importance of aligning the chosen scenario with the community's unique operational preferences and priorities for sustained success.

Outsourcing Library Operations Summary

Strengths

- Realizing economies of scale for library material purchasing, staffing, and technology.
- Achieving standardization and accountability of policies and procedures.

Weaknesses

- Limits on hiring decisions, collection selection, and sluggish financial decision-making.

Opportunities

- Leveraging strong community support to enhance library services.

Threats

- MCLD unaccustomed to supporting large-scale library operations. Potential misalignment with city values and expectations.

Self-Operating Library Operations Summary

Strengths

Full and direct city control of a library designed specifically to meet the needs of Goodyear residents.

Weaknesses

Full responsibility and heavy lift of starting and operating a responsive and effective library.

Opportunities

Leveraging city departments and resources and driving library expansion.

Threats

Transition can lead to disruption to the patron experience. Without economy of scale, fiscally limiting.

Each operational scenario has its own set of benefits and drawbacks, necessitating a careful consideration of strengths, weaknesses, opportunities, and threats to determine the optimal path forward for the city of Goodyear.

Strengths Weaknesses Opportunities and Threats (SWOT) Analysis

Conducting a Strengths Weaknesses Opportunities and Threats (SWOT) analysis for the city of Goodyear Library operations provides an overview of the internal and external landscape and helps facilitate strategic decision-making, resource allocation, future planning, and continuous improvement to best serve the community.

This SWOT considers two primary scenarios for library operations:

- ▶ Outsource Library Services
 - Maricopa County Library District (MCLD)
 - Private company
- ▶ Goodyear self-operation of an independent library system

Each scenario is documented with analysis provided. Overall financial considerations to the city are provided for each scenario.

Strengths

Strengths articulate advantages to build on success. By documenting what works well, the library can replicate and expand successful initiatives, improving overall effectiveness and impact.

Weaknesses

Addressing weaknesses will contribute to the long-term sustainability of the library. Recognizing them helps in adapting to changes in the information landscape, technology, and community dynamics.

Opportunities

Chances for improvement, growth, and advancement increase by identifying and then capitalizing on opportunities. Opportunities include aligning strategy with trends to meet community aspirations.

Threats

Factors that may impact operations, such as potential risks and challenges in the external environment. Awareness is the first step in developing strategies to mitigate or respond to these threats effectively.

A SWOT analysis represents a snapshot in time. With the fast-paced changes in library operations, statutory regulation, funding opportunities, library vendor negotiations and fee-structures, and as the city of Goodyear continues to grow, this SWOT should be revisited periodically.

Factors & Components

The following components of library operations and their factors have been considered and informed this SWOT Report.

Component	Factors
Administration & Operations	Leading the organization to achieve the library's strategic goals according to the library's mission.
Collections & Processes	Selection, purchasing, processing, managing, and sharing library materials.
Finance	Budgeting, fundraising, and allocation of resources.
Governance	▶ Adherence to federal and state regulations and advisory boards. ▶ Marketing & Communications ▶ Promotion, public relations, outreach, and advocacy.
Policies	Guidelines to ensure a clear and seamless experience for library users.
Programs & Services	Material borrowing, programs, activities.
Partnerships	Vendors and community groups that bring resources, knowledge, and expertise to the community through the library.

Component	Factors
Staffing	Human resources and management.
Technology	Equipment and systems for library operations and public access technologies.
Vision, Mission, Values, and Strategy	Set of guiding values for the organization.

Scenario A: Outsource Library Operations

There are two primary methods for outsourcing library operations:

- ▶ private companies
- ▶ local governmental or non-governmental organizations

This SWOT considers both models. However, only the local governmental or non-governmental organizational model is treated to a full SWOT analysis.

Option 1 – Private Company

Some communities choose to outsource library operations to a private library servicing company. For many communities, this is a viable and successful option. For the city of Goodyear, this option has both benefits and drawbacks to consider.

Library Outsourcing Vendors

Popular private library outsourcing servicing companies

- ▶ *Library Systems and Services (LS&S)*
The largest U.S. private library outsourcing firm. Focused on public libraries, managing 84 libraries across the country.
- ▶ *Civica*
Global library outsourcing firm, providing *Spydus*, a managed library system, around the globe.
- ▶ *Biblioteca*
Provides comprehensive but select library systems and services; is not a full-service outsourcing operation.

Benefits

Cost Efficiency

Private companies may operate more cost-effectively due to economies of scale and specialized expertise.

Access to Expertise

Outsourcing allows municipalities to tap into the specialized knowledge and experience of private companies in library management.

Innovation and Technology

Private firms may bring new technologies and innovative solutions to enhance library services, including digital resources and automation.

Flexible Staffing

Outsourced models often provide flexibility in staffing levels based on demand, ensuring optimal resource utilization.

Drawbacks

Loss of Local Control

Outsourcing may lead to a loss of direct municipal control over library operations, potentially impacting decision-making and community involvement.

People and Relationships

Private companies might have different employment structures and with a loss of control over hiring and organization, collaborative relationships can be strained.

Quality Concerns

Cost-efficient, private companies might prioritize profit margins, potentially impacting the quality of services and community-focused programs.

Dependency on Vendor Performance

The municipality becomes dependent on the private vendor's performance and may face challenges if the vendor fails to meet expectations.

Outsourcing to Private Company Summary

Privatized operations provide economically efficient library services to local communities. However, with little local involvement and control and Goodyear's aspirations to exceed community expectations for library and customer service, privatized outsourcing of library services is not a viable option for the city.

Option 2 - Maricopa County Library District (MCLD)

This scenario is reflective of the current Intergovernmental Agreement (IGA) between Goodyear and MCLD to operate the Goodyear Library. This agreement includes Library Assistance Program (LAP) funds providing library materials, provisions for the Integrated Library System (ILS), material sharing, access, inter-system library delivery, and materials for the Summer Reading Program. Building ownership, maintenance, and upkeep is the responsibility of the city. The current agreement is in effect until July 1, 2027, with options to renew.

Administration and Operations

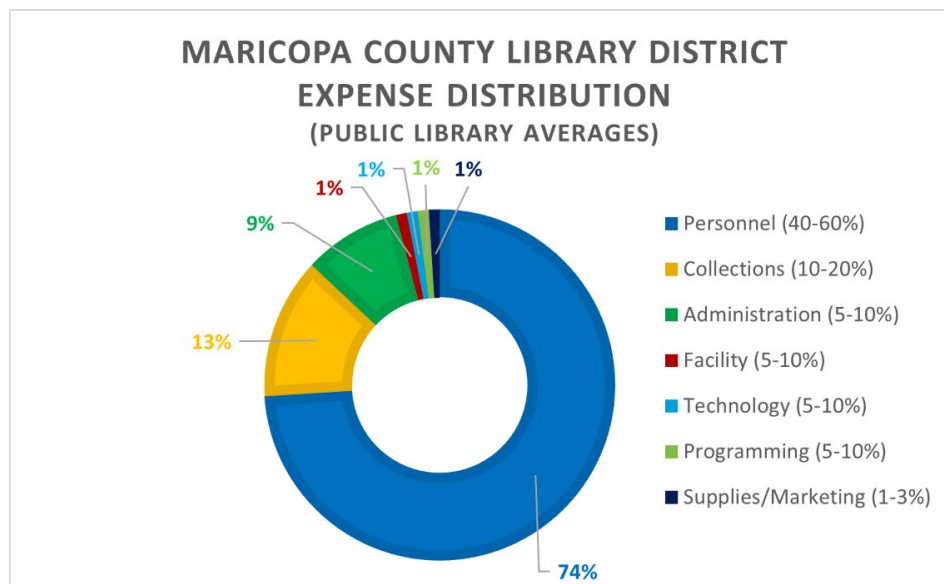
In a partnership with Goodyear, MCLD provides administrative oversight, strategic planning, budgeting, and day-to-day operations of the Goodyear Library. This time-consuming, yet important, work is informed by the city of Goodyear through the Parks & Recreation department. Multiple entities have multiple modes of administrative structure. This can create multiple layers of interpretation, authority, and execution of library priorities and operations.

Collections

With collections a large percentage of a library budget, outsourcing library material purchases to MCLD provides economies of scale and cost savings through bulk purchasing, broader access to specialized vendors, and streamlined acquisition processes. Collection development policy is consistent across MCLD libraries. Potential drawbacks may be in maintaining a nuanced understanding of local community preferences, potential delays in collection responsiveness, and risk of diminished control over the curation of materials. Risks for all public libraries are community member challenges to books purchased and made available to the public. Currently, MCLD carries the weight of this responsibility. Another potential drawback is the inability to receive assessment data on electronic resources for the Goodyear community specifically; MCLD's electronic resources data is captured county-wide.

Financial

The 2024 IGA to operate the Goodyear Library is \$1,430,000. This budget is supplemented by additional collections material funds provided through LAP funds (\$80,000 in FY2023) and community support of library programming, primarily from the *Friends of Goodyear Library*. In this scenario, the allocation of the budget to operate the Goodyear Library is focused on personnel, and secondarily on collections and administrative overhead. In addition to current *Friends* fundraising, there are opportunities for the city to augment the current library budget, through donations, events, sponsorships, and endowments. These funds could potentially supplement staff, collections, programming, and future locations. Due to multiple factors, notably the co-location and building funding structure, Goodyear Library facility expenses are not fully expressed in this report. Facility maintenance and non-capital improvements, only, are reflected in public library financial distribution norms.



Governance

The governance of the Goodyear Library is informed by multiple entities. Adherence to federal, state, and local regulation, compliance, and subsequent policy and practice updates are currently managed by the MCLD under the direction of the county board of supervisors. City oversight is provided by Goodyear's Parks & Recreation department. In this outsourced model, the MCLD is accountable and responsible for governance. With multiple entities responsible for governance, authority, interpretation, and adherence to guidance, governance can be delayed or unaligned.

Library Boards

Currently, there is not a specific advisory board for the Goodyear Library. Forming an advisory board would be an opportunity to bridge and align the partnership between the city and MCLD.

Marketing & Communications

Both the MCLD and Goodyear promote and market library services, spaces, and resources. On one hand, this means multiple resources help amplify the library. However, the library may benefit from a united marketing campaign and more coordinated promotion of library services, spaces, and resources.

Policies

Outsourcing library policies to MCLD, particularly collection and access policies, can provide benefits such as the infusion of specialized expertise and more access to industry best practices. However, there may be concerns with the potential disconnect between outsourced policies and the unique needs of the local community, leading to challenges in maintaining a library that reflects community values. Opportunities lie in a strong understanding of evolving policy trends and standards, but concerns may involve the risk of diminished community engagement, or accessibility to facilities, collections, and services.

Partnerships

Currently, there is a strong partnership between MCLD and Goodyear. Relations are positive and each entity supports the other. There may be a risk if there are personnel changes, communication gaps, misunderstandings or differing expectations between the library and the city. This could impact the overall success of the partnership. There is strong community support for the library and there are many opportunities to partner with civic and community organizations for library programming and support.

Programs and Services

The MCLD provides system-wide program materials and planning resources to Goodyear. Leveraging these resources allows library staff to focus on quality program delivery and community engagement. There are endless opportunities, especially through partnerships, to increase programming in and out of the library building. These opportunities are available to the city to augment current MCLD capabilities in library programming.

Staffing

Staffing is usually the largest library expenditure. Outsourcing library staff for technological infrastructure, policy development, material selection, and customer service offers many benefits, including access to a deep well of specialized skills, cost-effectiveness, and increased operational efficiency. Potential drawbacks include a lack of city input to staff hiring and development and challenges to maintaining a consistent understanding of the local community's unique needs and preferences. This can impact the quality of customer service and collection representation. Opportunities arise in leveraging external expertise to enhance technological capabilities and library best practices, but concerns involve maintaining a cohesive and community-oriented approach to staff interactions, material curation, and policy implementation. Staff reporting structures and positions may not align with community needs or expectations.

Technology

It is primarily MCLD's responsibility to stay current with the rapidly evolving library technologies. The city owns most technology equipment, MCLD manages and licenses library software. This can cause confusion about who is responsible for managing the user experience. This arrangement allows for scalability and adaptability, ensuring that the library can adjust its technological infrastructure based on changing demands and emerging library technologies. While outsourcing internal and public-facing library technologies offers benefits in terms of expertise and cost-effectiveness, it may mean implementation lags city expectations for state-of-the-art equipment, efficiency, and customer service. Outsourcing frees up city and staff resources for more strategic and community-focused initiatives. At the same time, the need to provide consistent technology equipment and infrastructure may mean that city expectations exceed the speed or capabilities of the county library system.

Vision, Mission, Values, and Strategy

The MCLD develops a vision and mission and a set of guiding values for the library organization. These may or may not align with the city. Because the MCLD works across the county, there is consistency in vision, mission, and values with local libraries, a benefit to the whole community. However, this arrangement presents limitations for the city to fully implement its vision mission value, and strategy in the library organization.

Outsourcing to MCLD Summary

In the current operation scenario, set to expire on July 1, 2027, the city and MCLD relationship is strong and community satisfaction with the library is extraordinarily high. The economies of scale in operating the Goodyear Library by MCLD is fiscally advantageous to Goodyear and its residents. As the county is responsible for ensuring and enforcing policy, vendor negotiation and agreement, state and federal regulatory controls, and library best practices, it is also advantageous from an operational perspective. There are opportunities to help the library reach the city's ambitions for customer experience, such as increasing and diversifying library programming. This can be accomplished through community support and partnerships. Threatening the current arrangement are questions about MCLD's ability to continue to serve such a large and growing city. An area of concern is also about whether the policies and practices of MCLD are or will stay in line with the values and aspirations of the Goodyear community.

Outsourcing Summary

Strengths	Opportunities
Financial & Operational ▶ Economy of scale for <i>everything</i>, notably ○ Collections: Bulk material purchasing and access to larger collections (online and print). ○ Staff: Shared personnel for back-office operations, hiring, licensing, policy and planning, and specialized library expertise. ○ Technology: web and integrated library systems infrastructure purchasing, maintenance and training. ○ Supports eligibility requirements for Library Services & Technology Act (LSTA) funding. ○ Manages multiple contractual agreements and vendor relations. Policy & Values ▶ Standardization and Accountability ○ County, not the city is tasked and accountable for policy development, enforcement, and communication, including regulatory requirements and controls. ○ Common set of expectations of services across the county. ○ Ease of access to broader collections, online and print.	Financial & Operational ▶ Leverage ○ Rather than spend resources, including time, on operations and finances, city investments and community support can supplement and augment the current library services provided by the county. ○ Grant opportunities in coordination with the county and city. Policy & Values ▶ Enhance Services and Programs ○ Strong community support and enthusiasm for the library can supplement current offerings. ○ The IGA does not limit potential partnerships with local organizations, schools, businesses, and city services. ○ County and city collaborations can enhance library services and reach broader audiences.
Weaknesses	Threats
Financial/Operational ▶ Limited Oversight on Spending ○ Limits in collection choice buying decisions. ○ Low influence on hiring decisions. ○ Sluggish financial decision-making due to layers of approval. ○ Challenges in accounting for supplemental funding sources. Policy/Values ▶ Limited Oversight on Policy ○ Absence of policy oversight. ○ Challenges in staying current with community needs. ○ Tendency towards slower adaptation to change.	Financial/Operational ▶ IGA expiration ○ The current IGA will expire July 1, 2027. ○ MCLD is not accustomed to servicing populations more than 50,000. ○ Typical MCLD libraries are 10,000 square feet. ○ Dependency on specific administrative personnel to maintain the strong relationships and support of the city by MCLD. Policy/Values ▶ Community expectations ○ Community aspirations that are outsized of MCLD capabilities. ○ Lack of alignment with county values and practices. ○ Cultural pressures impacting public libraries.

Scenario B: Self-Operating an Independent Library

This scenario reflects ending the current Intergovernmental Agreement (IGA) between Goodyear and MCLD in favor of independently operating the Goodyear Library.

Governance

In a self-operated library, the city of Goodyear would be responsible for adherence to federal and state laws and regulations. Coordination with the Institute of Museum and Library Services (IMLS), a federal agency, and the Arizona Secretary of State for annual reporting.

Collections

Physical and digital collections and electronic resources are selected by the library and adhere to a collections policy formulated by the city. In the self-operating scenario, the library collections budget must cover all physical and electronic materials acquisitions, processing costs, and consortia membership fees.

The library must decide whether to partner with MCLD to share their ILS or work with vendors to purchase, implement, and manage an ILS for Goodyear Library.

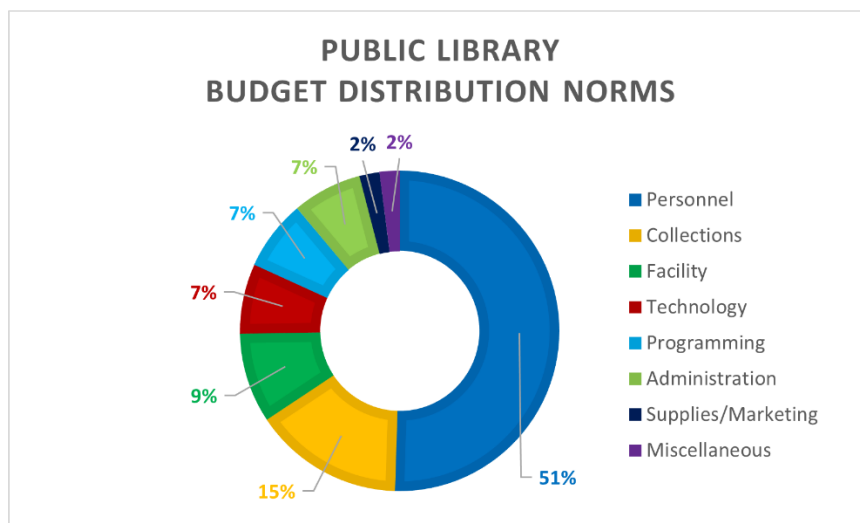
Finances

In a self-operating model, Goodyear Library drafts and proposes an annual operating budget to the city of Goodyear which details what the library needs to continue to meet community expectations. Funding public library operations is a significant investment.

Library	Service Area Population	Open Hours /Year	Total Operating Exp.	Staff Exp.	Total Collection Exp.	Other Operating Exp.
Simi Valley Public Library (CA)	124,468	798	\$2,225,975	\$1,098,133	\$214,285	\$913,557
Buckeye Public Library (AZ)	101,987	2,523	\$1,512,036	\$1,044,989	\$179,035	\$288,012
Hendersonville Public Library (TN)	98,641	2,080	\$804,787	\$595,964	\$60,000	\$148,823
Brockton Public Library (MA)	95,708	1,854	\$2,652,643	\$2,131,100	\$353,979	\$167,564
Avondale Public Library (AZ)	90,755	4,000	\$1,491,014	\$889,849	\$293,561	\$307,604
Goodyear Library (AZ)	101,733	3,164	\$1,198,933	\$922,294	\$118,255	\$158,384

SOURCE: INSTITUTE FOR MUSEUM AND LIBRARY SERVICES, PUBLIC LIBRARY SURVEY 2021

Utilizing *national* peer (not only Valley) benchmark data, the most recent Institute for Museum and Library Studies (IMLS) Public Library Survey data, and the current and historical budget data supplied by Goodyear, the estimated range to self-operate the Goodyear Library in FY2024 is \$1,925,370 to \$2,382,350, with an average peer city, self-operating library budget of \$2,298,000. This is an estimated 38% increase, compared to MCLD operating the Goodyear Library in 2023.



Benchmark cities indicate that non-capital, operating budgets are allocated slightly different to national norms:

- ▶ 72% staff expenditures
- ▶ 11% collections
- ▶ 17% other (systems and supplies)

Compared to current Goodyear Library operations, this allocation distribution provides for more staff expenditures (+3%) to maintain current levels of service, an increase in library systems expense (+2%), and a decrease in collection and material purchases (-8%).

As the city considers library self-operation in the near-term, the range for per capita library expenditure, excluding capital costs and facility maintenance, is \$15 to \$25, with the mid-point \$20.20 per capita.

Library Boards

The city of Goodyear establishes the library's board of trustees. The board represents the community and typically includes residents as trustees.¹

¹ 56th Arizona State Legislature, 9-414 - Trustees; terms; compensation.

Marketing & Communications

The city would be responsible and can determine the approach to marketing and communications including the library website and social media platforms. The library can draw on the city's communications expertise for library messaging.

Policies

A set of library policies is necessary to adhere to Arizona statutes and ensure a clear and seamless experience for patrons. The city of Goodyear can create the library's organizational structure and staffing model. However, the city of Goodyear would need to adhere to Arizona statutes as they relate to organizational structures, finances, access, and safety. In addition, in the self-operating scenario, Goodyear Library must respond to community challenges to library policies.

Programs & Services

In a self-operation, Goodyear Library develops and delivers programs based on community needs and available resources. The city can determine what programs and services to offer, and whether programs and services will be available on-site, remotely, or both. Decisions about program content, delivery location and frequency, and how to allocate resources are in the city's direct control. Goodyear would also be responsible for hiring staff, with the right knowledge, experience, and expertise to deliver programs and services.

Partnerships

In this scenario, Goodyear Library can better draw on existing city staff groups and departments and establish new partnerships to enhance the programs and services offered through the library.

Staffing

Goodyear Library establishes the organizational structure and hires to achieve the mix of education, experience, and skills the library requires. The city will need to hire staff to fulfill all the administrative leadership and back-office operations and processing expertise currently managed by MCLD. If fully operated by the city, the library can draw on the city's human resources expertise. Building capacity to hire staff with the right library knowledge, experience, and expertise to meet community expectations would be required. Investments in professional development are key to ensuring library staff have access to the latest knowledge, skills, and approaches to librarianship.

Technology

Funding public library technology operations is a significant investment. Integrated Library Systems are complex in software capabilities, uses, and licensing. The expense and the knowledge to implement these systems is significant. To self-operate, Goodyear would determine the library's technology needs and participate in library conferences and showcases to keep up to date with emerging technologies. New vendor relationships would need to be established. Technology vendor relationships with the city can be leveraged for the library.

Vision, Mission, Values, and Strategy

The board of trustees and the library director develop a vision statement, mission statement, strategic goals, and a set of guiding values for the institution. The library's vision and mission statement and strategic goals align with those of the city.

Self-Operating Summary

Several advantages are offered by a city or Goodyear-run library, including local control and community engagement. Direct municipal oversight enables the provision of tailored services that meet the specific needs of the community, fostering a sense of belonging and cultural connection. However, a city-funded library may encounter budget constraints, potentially limiting the scope of services or the acquisition of new materials. Processes within the municipal structures can also impede decision-making and hinder the library's ability to adapt quickly to evolving library technological or cultural trends. City control ensures a library tailored to residents' needs and the city and its resources can drive expansion, but full responsibility may be a challenge. A transition to a city-run library poses threats like patron experience disruption and fiscal limitations without economies of scale.

Self-Operating Summary

Strengths	Opportunities
Financial & Operational ▶ Full & Direct Control ○ Appointing Board & Director ○ Establishing strategic direction ○ Establishing policies to influence hold wait times, open hours, loan periods. ○ Selecting collections, directing displays ○ Directing program development & delivery ○ Hiring staff & supporting professional development ○ Selecting & managing technology and vendors Policy & Values ▶ Library is truly community-led. ○ All aspects of library operations are designed to meet the needs of Goodyear residents.	Financial & Operational ▶ City departments can more easily contribute to library operations. ○ Staffing ○ Technology ○ Health and Wellness ○ Partnerships ○ Marketing & Communications ▶ City Growth Drives Library Expansion ○ Library programs and services are not limited to the G.T. Lord branch. ○ Library pop-ups can be wherever the residents are, such as the recreation center, ball field, schools, etc. Policy & Values ▶ Library can meet the city's aspirations. ○ Library staff can pursue professional development to stay current with emerging practices and technologies and champion Goodyear as a leading-edge library.
Weaknesses	Threats
Financial/Operational ▶ Full Financial Responsibility and Heavy Lift ○ City takes on all operational and capital expenditures city takes on all operational expenditures, in addition to the capital expenditures. ○ Library operations represent a considerable up-front investment for collections, technology, and staffing. ○ Heavy lift to master all aspects of the library. Policy/Values ▶ Community Challenges ○ Questions from residents and activist groups about library collections, policies, access, and programs continue to rise. ○ Enforcing and communicating library policies and procedures is time-consuming and may attract media attention.	Financial/Operational ▶ Change Causes Disruption ○ The transition from the county system to a self-operating model may cause disruption to the patron experience. ○ Library staff will experience stress regarding the decision to remain employed by the county or apply to work for the city. Policy/Values ▶ Rapidly growing cities develop big city social concerns. ○ Library staff lack the training to address the needs of vulnerable populations. ○ Social and community supports may be needed to ensure everyone feels welcome and finds relevant resources in the library.

Goodyear Library



Master Plan



CITY COUNCIL REGULAR MEETING

Guylene Ozlanski, Arts & Culture Administrator
Hilary Craiglow, Attain Partners

MAY 20, 2024

Libraries

NOW MORE THAN EVER



Where community gather and connect.
Provide access to information.
Facilitate lifelong learning for generations.
Enrich the social and cultural fabric of residents.

Reading remains a popular and cherished activity for people of all ages.

91%

**Goodyear residents
rated public library
services as
excellent or good.**

GOODYEAR LIBRARY MASTER PLAN

*Ensuring library services
and facilities meet
community needs and
aspirations.*



2022 - 2024 City Strategic Plan



**Intergovernmental Agreement
(IGA)**



City Growth

PROCESS

SEPTEMBER 2023 - APRIL 2024

Participation

- **Community**
- **Stakeholders**
- **Consultants**



An iterative, community-engaged process, focused on information and data gathering, analysis and reporting.

COMMUNITY ENGAGEMENT

Key Findings

*“Libraries are an essential
part of any city”.*

Goodyear Community Feedback

- Brings the community together.
- Contributes to economic development.
- Must grow to reach an expanding population.
- Provides access to arts, culture, and lifelong learning.
- Deserves thoughtful strategic planning.

LIBRARY EXPANSION



Temporary, **pop-up** libraries, with materials and programs, at community events and spaces.



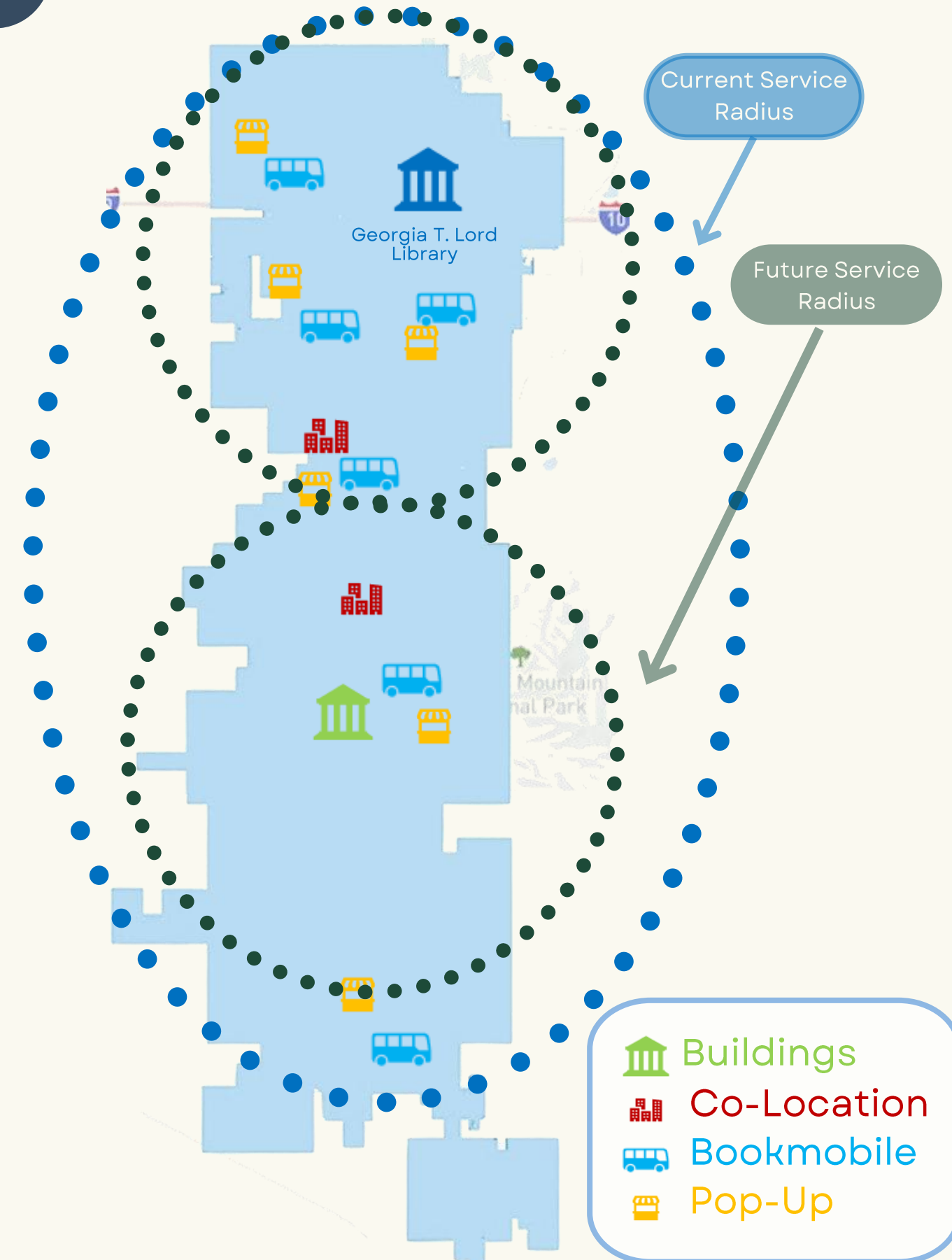
Traveling **bookmobile** bringing library materials and programs to multiple locations



Co-Location joint-use or shared facility with other city services or amenities.



Traditional “brick and mortar” **building** with dedicated materials staff and services.





OPERATIONAL MODELS

OUTSOURCE

Continue to outsource library operations to Maricopa County Library District.

SELF-OPERATE

Transition from Maricopa County Library District to a self-operating municipal library.

THANK YOU

DISCUSSION

ITEM #: 8.
DATE: 05/20/2024
AI #:2002



CITY COUNCIL ACTION REPORT

SUBJECT: AUTHORIZATION OF BUDGET AMENDMENT AND CONTRACT FOR THE EXPENDITURE OF CONSTRUCTION FUNDS FOR APPROVED CIP PROJECT #42027 – ESTRELLA PARKWAY/PEBBLECREEK PARKWAY AND I-10 INTERCHANGE

STAFF PRESENTER(S): Logan Hopp, Senior Project Manager

OTHER PRESENTER(S):

Chris Bridges, Deputy Director of Engineering - Transportation

SUMMARY

A request to authorize a budget amendment of \$4,500,000 and contract for the expenditure of construction funds up to \$10,883,703 for Capital Improvement Program (CIP) Project #42027 – Estrella Parkway/PebbleCreek Parkway and I-10 Interchange.

STRATEGIC PLAN ALIGNMENT



Fiscal Resource
Management

RECOMMENDATION

Authorize the budget amendment of \$4,500,000 and contract for the expenditure of construction funds up to \$10,883,703 for Capital Improvement Program (CIP) Project #42027 – Estrella Parkway/PebbleCreek Parkway and I-10 Interchange. (Logan Hopp, Senior Project Manager)

FISCAL IMPACT

CIP Project #42027 – Estrella Parkway/PebbleCreek Parkway and I-10 Interchange is currently programmed in the FY2024-FY2028 CIP with a budget of \$7,918,200 for construction. The \$4,500,000 budget amendment is being funded through CIP General Fund providing a new total project budget of \$12,418,200 with an estimated completion date of December 2025.

BACKGROUND AND PREVIOUS ACTIONS

Per City of Goodyear Resolution 08-1255, all expenditures of budgeted funds in excess of \$500,000 must obtain Council approval.

On June 12, 2023 (AI-1537), Council approved CIP #42027 - Estrella Parkway/PebbleCreek & I10 Interchange in the adoption of Resolution No. 2023-2318 Determining and Adopting the Final Estimates of Proposed Revenues and Expenditures for the City of Goodyear for FY2024.

On January 29, 2024 (AI-1872), Council adopted Resolution No. 2024-2384 approving an intergovernmental agreement (IGA) with the State of Arizona acting by and through the Arizona Department of Transportation. The IGA identified ADOT's requirements for allowing the City to undertake the project within ADOT's right-of-way, identified the responsibilities and improvements, and the terms of acceptance for ADOT to abandon and transfer of ownership of a portion of its right-of way to the City where the City will assume full responsibility for the operation and maintenance of the abandoned right-of-way.

On March 14, 2024, Goodyear posted a solicitation for Information for Bid (IFB) for CIP Project #42027 - Estrella Parkway/PebbleCreek & I10 Interchange.

On April 12, 2024, the IFB closed with two qualified bids. The lowest responsive and responsible bid is from Archer Western at \$10,883,703.

STAFF ANALYSIS

The city desires to improve a portion of Estrella/PebbleCreek Parkway currently under the Interstate 10 overpass by widening the roadway and increasing the number of travel lanes in each direction. The project will provide dual left turn lanes and three thru lanes for northbound and southbound Estrella/PebbleCreek Parkway.

CIP Project #42027 – Estrella Parkway/PebbleCreek & I10 Interchange will provide final construction services to include sidewalks, curb and gutter, pedestrian access ramps, street surfaces, shoulders, median, landscaping, traffic signals and underdeck lighting.

The request for a budget amendment is a result of the cost of the project being higher than originally estimated, mostly due to the escalation of construction costs over the past several years, the construction schedule, and the use of night work. Staff are aware this location is a high traffic area and are focusing on minimizing, to the extent possible, the impact to the driving public while balancing an aggressive schedule to complete construction as quickly as possible. To support this aggressive schedule and to accommodate moratoriums required by the City and ADOT, night construction is necessary.

The total project budget of \$12,418,200 consists of:

- \$1.5M - design, owner's contingency, construction management services, plan review & permit fees from Goodyear, ADOT, and RID
- \$10.8M - construction low bid from Archer Western

This Council Action Request is to obtain approval of the budget amendment and contract for the expenditure on the construction on CIP Project #42027 - Estrella Parkway/PebbleCreek & I10 Interchange.

ITEM #: 9.
DATE: 05/20/2024
AI #:1783



CITY COUNCIL ACTION REPORT

SUBJECT: FY2025 FINANCIAL POLICIES

STAFF PRESENTER(S): Ryan Bittle, Finance Manager

SUMMARY

Each year, the City Council adopts Financial Policies that guide budget development and financial practices. As proposed, there is a single change to the existing Financial Policies to increase the amount of construction sales tax that will be recognized as ongoing from \$6.5 million to \$7.2 million. All other policies are unchanged.

STRATEGIC PLAN ALIGNMENT



Fiscal Resource
Management

RECOMMENDATION

Adopt the FY2025 Financial Policies. (Ryan Bittle, Finance Manager)

FISCAL IMPACT

These policies guided development of the FY2025 budget. The recommended action will reclassify or shift an additional \$700,000 of Construction Sales Tax to ongoing status in the General Fund. Whether the change in the amount allocated to ongoing General Fund is approved or not, the total Construction Sales Tax revenue estimated is unchanged.

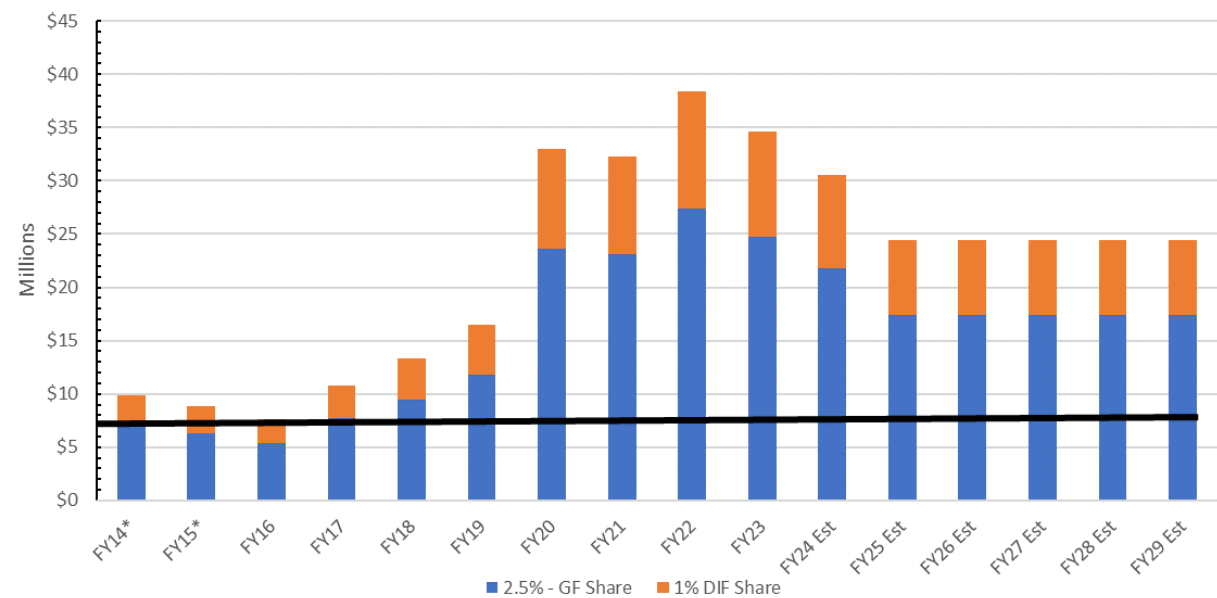
BACKGROUND AND PREVIOUS ACTIONS

The Financial Policies are adopted annually with the last update approved by City Council in May 2023. The proposed revision was discussed at a City Council Retreat held in January as part of the FY2024 and FY2025 update and five-year General Fund forecast.

STAFF ANALYSIS

The adopted financial policies call for an annual review of the portion of General Fund Construction Sales Tax allocated to ongoing purposes. The analysis of revenue for the most recent ten years as shown below has been used to assess the base level of Construction Sales Tax revenue that would persist through an economic trough to support ongoing operations. Using the lowest of these measures sets the ongoing portion of Construction Sales Tax at \$7.2 million. This is the same basis used since the policy was adopted in the FY2020 Budget. The General Fund forecast estimates Construction Sales Tax revenue to exceed \$24.4 million per year through FY2029.

	FY2024	FY2025
Lowest 5 years	6.5	7.2
10 year Average	12.8	14.7
5 year Average	19.1	22.1



Attachments

FY2025 Financial Policies

ATTACHMENT A

FINANCIAL POLICIES WITH PROPOSED CHANGES SHOWN

OVERALL GOALS

The overall financial goals underlying these policies are:

1. Fiscal Conservatism: To ensure that the city is always in a solid financial condition. This can be defined as:
 - A. Cash Solvency - the ability to pay bills.
 - B. Budgetary Solvency - the ability to balance the budget.
 - C. Long Run Solvency - the ability to pay future costs.
 - D. Service Level Solvency - the ability to provide needed and desired services.
2. Flexibility: To ensure that the city is in a position to respond to changes in the economy or new service challenges without an undue amount of financial stress.
3. Adherence to the Highest Accounting and Management Practices: As set by the Government Finance Officers' Association standards for financial reporting and budgeting, by the Governmental Accounting Standards Board and other professional standards.
4. Comply with Statutory and Funding Entity Requirements in Budget Adoption: To ensure budgets are properly adopted and revenue restrictions are adhered to during planning, development, adoption, and implementation.

BUDGET POLICIES

1. Ongoing operating costs should be supported by ongoing, stable revenue sources. This protects the city from fluctuating service levels and avoids crises when one-time revenues are reduced or removed. Some corollaries to this policy:
 - A. Ending fund balance should be used only for one-time expenditures such as CIP projects, capital outlay, increasing reserves or contingency funds, and/or paying off outstanding debt. The portion attributable to ongoing set-asides or contingencies may be used to fund those purposes.
 - B. Ongoing maintenance costs, such as street resurfacing or swimming pool re-plastering, should be financed through operating revenues, rather than through bonds.
 - C. Fluctuating grants should not be used to finance ongoing programs.

- D. ~~\$7.2~~ ~~6.5~~ million in Construction Sales tax, to be reviewed annually, shall be treated as ongoing revenue. This recognizes the fact that based on the structure of transaction privilege taxes in Arizona there will always be a base level of activity that will occur generating ongoing revenue for the city.
2. The hierarchy from least spendable to most spendable fund balance for governmental funds is non-spendable, restricted, committed, assigned and unassigned. When funds are available from multiple classifications, the most restrictive fund is to be utilized first.
 3. Ensure growth or development activities are funded commensurate with or in proportion to revenue generated from related fees.
 4. General Fund and Enterprise Fund appropriations should include a contingency reserve account equal to or greater than 15% of the amount budgeted for ongoing revenues.
 5. Enterprise Funds should be self-sufficient. They should include a sufficient un-appropriated fund balance to absorb fluctuations in annual revenue. Wherever possible, enterprise funds should be charged directly for “overhead” services, rather than using an indirect service transfer. These services include such things as employee fringe benefits, insurance costs, and telephone charges. Provision should also be made for interdepartmental charges for services such as solid waste disposal (landfill) and vehicle repair when this is practical. Operational revenue should be great enough to cover capital costs and replacement or debt service as established within rate planning.
 6. Asset Management reserves should be established, funded and used to replace and preserve General Fund assets consistent with department plans where ten-year average annual requirements at a minimum exceed \$250,000. Other department plan-based replacements below this threshold should be incorporated into the base budget or capital improvement program and use one-time General Funds to address unusual peaks such as a single large technology application or system replacements.
 7. Enterprise fund asset management requirements should be incorporated in multi-year forecasts and rate plans and included in the annual budget and capital improvement plan consistent with the underlying asset management plans.
 8. Carryovers of one-time capital and operating projects from one budget year into the next will be estimated in the budget and reconciled by the Finance Department based on actual spending to ensure the project budget is adjusted to the approved funding level.

DEBT MANAGEMENT POLICIES

1. Short-term borrowing or lease-purchase contracts should be considered for financing major operating capital equipment when the Finance Director along with the city’s financial advisor determines and recommends that this is in the city’s best interest. Lease/purchase decisions should have the concurrence of the appropriate operating manager.

2. Annual short-term debt payments should not exceed 5% of annual revenue or 20% of total annual debt.
3. City of Goodyear Public Improvement Corporation - lease payments are funded by an excise tax pledge requiring a "coverage ratio" of 1.50 to 1.00 of pledged excise tax revenue to debt payment.
4. Maintain and sell new General Obligation Bonds only when the combined Property Tax Rate of \$1.74 or lower can be achieved.
5. Annual levy calculations should be at the maximum amount allowed for the city's primary property tax.
6. Maintain bond rating of investment grade from at least one rating agency.
7. Enterprise Funds should finance water and wastewater bonds sales where appropriate.
8. Bonds should not be financed by General Funds unless necessary. If General Funds finance bonds, the combined annual debt service shall not exceed ten percent (10%) of the current three years average operating revenues of the General Funds. Construction Sales Tax revenues considered as ongoing revenue per policy 1(D) are included in computing the applicable revenue.

BUDGETARY CONTROL SYSTEM POLICIES

1. Monthly budget status reports will be reviewed by the City Manager and then presented to City Council.
2. Establish a City Council-adopted triennial Strategic Plan with measurable goals and objectives to provide high level direction and priorities for operations and financial planning. Updates on progress against the triennial Strategic Plan will be provided no less than twice per year.
3. All changes to the Total Full-Time Equivalent (FTE) count for ongoing positions as shown in city budget Schedule 5 and state budget Schedule G or equivalent schedules require City Council approval. This does not limit movement of budgeted positions within the organization by the City Manager.

REVENUE POLICIES

1. A diversified and stable revenue system will be maintained to ensure fiscal health and absorb short run fluctuations in any one revenue source.
2. User fees for all operations will be examined every 3-5 years to ensure that fees cover direct and indirect cost of service. Rate adjustments for enterprises will be based on five-year enterprise fund plans.
3. Development fees for one-time capital expenses attributable to new development will be reviewed every 3-5 years to ensure that fees match development related expenses.

4. Cost analysis should be performed for all services in order to determine if fees collected are covering cost of service.

CAPITAL BUDGET

1. A long-range capital improvement plan should be prepared and updated each year. This plan may include (in years other than the first year of the plan) “unfunded” projects that carry out the city’s strategic and general plans, but it should also include a capital-spending plan that identifies projects that can be completed with known funding sources.
2. Each department must, when planning capital projects, estimate the impact on the city’s operating budget.

LONG-TERM FINANCIAL PLANS POLICIES

1. The city will adopt the annual budget in the context of a comprehensive financial plan for the General Fund. Financial plans for other funds may be developed as needed.
2. The General Fund long-term plan will establish assumptions for revenues, expenditures and changes to fund balance over a five-year horizon. The assumptions will be evaluated each year as part of the budget development process and should include operating costs anticipated for opening projects in the capital improvement plan.

ITEM #: 10.
DATE: 05/20/2024
AI #:1784



CITY COUNCIL ACTION REPORT

**SUBJECT: FY2025 DESIGNATION OF CHIEF FISCAL OFFICER FOR
EXPENDITURE LIMIT REPORTING**

STAFF PRESENTER(S): Ryan Bittle, Finance Manager

SUMMARY

Arizona Revised Statutes §41-1279.07(E) requires that the City Council annually designate the Chief Fiscal Officer (CFO) for the purposes of filing the annual expenditure limit report. This resolution names Jared Askelson, Finance Director, as the designee for FY2025.

STRATEGIC PLAN ALIGNMENT



Fiscal Resource
Management

RECOMMENDATION

ADOPT RESOLUTION NO. 2024-2380 DESIGNATING THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2025 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL. (Jared Askelson, Finance Director)

FISCAL IMPACT

No fiscal impact will result from the designation.

BACKGROUND AND PREVIOUS ACTIONS

Arizona Revised Statutes §41-1279.07(E) requires that the City Council annually designate the Chief Fiscal Officer (CFO) for the purposes of filing the annual expenditure limit report.

STAFF ANALYSIS

This will meet the CFO designation requirement of A.R.S. §41-1279.07(E)

Attachments

Resolution No. 2024-2380

RESOLUTION NO. 2024-2380

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF GOODYEAR, MARICOPA COUNTY, ARIZONA, DESIGNATING THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2025 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL.

WHEREAS, A.R.S. §41-1279.07(E) requires each county, city, town, and community college district to annually provide to the Arizona Auditor General by July 31 the name of the Chief Fiscal Officer (CFO) the governing body has designated to officially submit the current year's annual expenditure limitation report (AELR) on the governing body's behalf; and

WHEREAS, the City of Goodyear Mayor and Council desires to designate Jared Askelson, as the City's Chief Fiscal Officer; and

WHEREAS, Entities must submit an updated form and documentation for any changes in the individuals designated to file the AELR.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GOODYEAR, MARICOPA COUNTY, ARIZONA, AS FOLLOWS:

SECTION 1. Jared Askelson is hereby designated as the City's Chief Financial Officer for purposes of submitting the fiscal year 2025 AELR to the Arizona General on the governing's body behalf.

SECTION 2. Resolution 2024-2380 shall be effective upon the date of its adoption.

PASSED AND ADOPTED by the Mayor and Council of the City of Goodyear, Maricopa County, Arizona, by a _____ vote, this _____ day of _____, 2024.

Joe Pizzillo, Mayor

Date: _____

ATTEST:

APPROVED AS TO FORM:

Darcie McCracken, City Clerk

Roric Massey, City Attorney

ITEM #: 11.
DATE: 05/20/2024
AI #:2037



CITY COUNCIL ACTION REPORT

SUBJECT: AMEND ARTICLE 8-7 BUSINESS REGISTRATION PERMITS

STAFF PRESENTER(S): Roric Massey, City Attorney

SUMMARY

This amendment to Article 8-7 of the Goodyear City Code will require all persons conducting business within the City of Goodyear to obtain a business license prior to commencing any business operations within the city. The amendment provides for enforcement and penalties for non-compliance as well as exemptions to obtaining a business license.

STRATEGIC PLAN ALIGNMENT



Quality of Life



Sense of
Community

RECOMMENDATION

ADOPT ORDINANCE NO. 2024-1608 AMENDING ARTICLE 8-7 BUSINESS REGISTRATION PERMITS, PROVIDING FOR CORRECTIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR PENALTIES, AND AN EFFECTIVE DATE. (Roric Massey, City Attorney)

FISCAL IMPACT

There is no direct budget impact associated with the approval of this text amendment. The current fee for a business registration permit will remain the same for the business license.

BACKGROUND AND PREVIOUS ACTIONS

Currently, the City of Goodyear requires every person conducting business within the city to register the business with the city and obtain a business registration permit. The amendment to Article 8-7 will change the current process to require all businesses conducting business within the city to obtain a business license prior to commencing any business operations within the City of Goodyear. The change from a business registration permit to a business license is needed because a business registration permit is a catalogue of each business but a business

license is the city giving permission to conduct business within city limits, and without such permission the business being conducted is unlawful.

An amendment to Article 8-7 was taken to council on April 29, 2024, however, the agenda item was tabled in order to address council concerns related to the licensing of small businesses, independent contractors, children's activities and associated civil penalties for violations of the amended Article 8-7.

A work session was held on May 13, 2024, at the work session additional amendments to Article 8-7 were presented to council members for review. Among the changes presented were; to further define and clarify Casual Sale and Activity, the addition of persons and professions that are exempt from obtaining a business license within section 8-7-5, the clarification that the city may provide a person operating a business without a license a warning and 30 days to correct the violation, and the clarification that after being cited for the first offense, subsequent penalties for operating without a license are not less than \$1,000 but not more than \$2,500.

At the same work session council members provided feedback that all business license applications should contain proof of any state or federal licensing required to conduct the business, this requirement was subsequently added to the amended Article 8-7.

All currently issued business registration permits expire each calendar year and must be renewed on or before December 31 of each year. Every person that has been issued a valid business registration permit by the city shall be allowed to continue to operate as if they have been issued a business license until such business registration permit expires and shall submit an application to the city to renew any business registration permit as a business license on or before December 31, 2024.

The amendment to Article 8-7 shall require any person engaged in any business within the city to first obtain a business license by applying to the city for a business license and paying a fee. The application shall contain proof of any required state or federal licensing needed to conduct the business. The city shall review the application and conduct any needed inspections of the business property.

Certain activities or institutions shall be exempt from obtaining a business license including those conducting a casual activity or sale, federal, state, or municipal governments, religious institutions, public schools, those with city franchise agreements or telecommunication license agreements, Home Occupations that do not receive customers, independent contractors who only offer items for sale on behalf of a parent company, tutors or those providing educational services within a home, real estate sales professionals, babysitters and care givers that are not required to be licensed, special event vendors and any person or business exempted by state law from obtaining a business license.

After being issued a license, the business must display their license at a fixed location within the city at all times or to carry their license with them if there is no fixed location. City police officers and code compliance officers shall have the authority to inspect the business at reasonable times and require the operator of the business to produce their license upon demand.

The amendment to Article 8-7 allows a business license to be suspended or revoked for City Code violations and the business must cease all operations once the license is suspended or

revoked. The city may impose fines for non-compliance under the amendment to Article 8-7 and every person that violates a provision may be pursued civilly or criminally.

STAFF ANALYSIS

Currently city code requires a person to obtain a business registration permit rather than a business license. The amendment to Article 8-7 requires anyone operating a business within city limits to obtain the city's permission to conduct business by receiving a business license. A business license requirement is necessary in order to allow the city to impose penalties for unlawful operation of a business and impose fines for non-compliance.

Staff recommends the adoption of Ordinance No. 2024-1608 amending Article 8-7 of Goodyear City Code.

Attachments

Ordinance 2024-1608w/exhibits

ORDINANCE NO. 2024-1608

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF GOODYEAR, MARICOPA COUNTY, ARIZONA, AMENDING ARTICLE 8-7 BUSINESS REGISTRATION PERMITS, PROVIDING FOR CORRECTIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR PENALTIES, AND AN EFFECTIVE DATE.

WHEREAS, Article 8-7 of the current Goodyear City Code requires persons operating a business within the city limits to obtain a business registration permit; and,

WHEREAS, Article 8-7 is amended to remove the business registration permit requirement and add a requirement that each person operating a business within city limits shall obtain a business license from the city prior to conducting any business operations within the city; and,

WHEREAS, every person that has been issued a valid business registration permit shall be allowed to continue to operate a business within the city until such business registration permit expires and shall renew any business registration permit as a business license on or prior to December 31, 2024,

WHEREAS, Article 8-7 is amended to allow for exemptions for certain activities or institutions to obtain a business license; and,

WHEREAS, a business license requirement will allow the city to better enforce the requirement for persons to obtain the city's authorization prior to operating a business within city limits; and,

WHEREAS, a business license requirement will allow the city to enact penalties for non-compliance and the ability to suspend or revoke a business license for violation of the Goodyear City Code; and,

WHEREAS, the Mayor and Council of the City of Goodyear, Arizona find the adoption of this Ordinance to be in the best interests of the public interest, health, comfort, convenience, safety, and general welfare of the citizens of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF GOODYEAR, MARICOPA COUNTY, ARIZONA, AS FOLLOWS:

SECTION 1 **DECLARATION OF PUBLIC RECORDS**

That certain document titled "Amendment to Article 8-7 Business Registration Permits of the City of Goodyear Code of Ordinances," a copy of which is attached hereto as Exhibit A, is hereby declared a public record and incorporated herein by this reference.

Either three paper copies or one paper copy and one electronic copy maintained in compliance with section A.R.S 44-7041 of each of the aforementioned documents being declared public records herein are ordered to remain on file with the City Clerk and to be available for public use and inspection during regular business hours.

SECTION 2. AMENDING ARTICLE 8-7 BUSINESS REGISTRATION PERMITS

Article 8-7 entitled Business Registration Permits of Goodyear City Code is hereby amended by amending all sections and subsections as set forth in that certain document titled, "Amendment to Article 8-7 Business Registration Permits," which is attached to this Ordinance 2024-1608 as Exhibit A, and is declared a public record, three copies of which are on file with the City Clerk of the City of Goodyear and which is referred to, adopted and made a part hereof as if fully set forth in this Ordinance.

SECTION 3. CORRECTIONS

The City Clerk, and the codifiers of this Ordinance are authorized to make necessary clerical corrections to this Ordinance, including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any references thereto.

SECTION 4. SEVERABILITY

If any section, subdivision, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining provisions of the ordinance or parts thereof.

SECTION 5. PENALTIES

The penalty for violating any prohibition or requirement imposed in Article 8-7 of the Goodyear City Code shall be as follows:

§ 8-7-9Penalty.

(A) A person who fails or refuses to apply for or renew a business license shall pay a penalty of \$250 except upon a demonstration that the failure to apply for or renew a business license was due to reasonable cause.

(B) A person who fails to comply with any request of any city code compliance officer, the Chief of Police, or any other duly authorized law enforcement official pursuant to the authority granted hereunder shall pay a penalty of \$500.

(C) A first violation of operating a business without a license shall result in the imposition of not less than a \$300 fine; for a second or any subsequent offense the mandatory minimum fine is not less than \$1,000 and not more than \$2,500.

SECTION 6. EFFECTIVE DATE

This Ordinance shall become effective as prescribed by law.

PASSED AND ADOPTED by the Mayor and Council of the City of Goodyear, Maricopa County, Arizona, by a _____ vote, this _____ day of _____, 20____.

Joe Pizzillo, Mayor

Date: _____

ATTEST:

APPROVED AS TO FORM:

Darcie McCracken, City Clerk

Roric Massey, City Attorney

EXHIBIT A

Amendment to Article 8-7 Business Registration Permits of the City of Goodyear Code of Ordinances

Upon Council Adoption of Ordinance No. 2024-1608, Article 8-7 of Chapter 8 of Goodyear City Code is hereby amended by amending the title of "Business Registration Permits," to "Business Licenses," and further amending all sections and subsections of Article 8-7 to read as follows (with deletions shown by strikeout text and additions shown by double underlined text):

Article 8-7

BUSINESS REGISTRATION PERMITS LICENSES

Sections:

- 8-7-1** **Definitions.**
- 8-7-2** **Business registration permit license required.**
- 8-7-3** **General requirements.**
- 8-7-4** **Business registration permit license.**
- 8-7-5** **~~[Reserved]~~ Exemptions.**
- 8-7-6** **Display or posting of permit license.**
- 8-7-7** **Inspection of permit license.**
- 8-7-8** **Location restrictions.**
- 8-7-9** **Penalty.**
- 8-7-10** **Enforcement.**

§ 8-7-1 Definitions.

For the purpose of this article, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

BUSINESS. All activities or acts, personal or corporate, engaged in and caused to be engaged in with the object of gain, benefit, or advantage, either direct or indirect, or owners/operators of

more than one residential rental unit, but not casual activities or sales. The term BUSINESS shall include any trade, business, game, amusement, calling, profession or occupation. BUSINESS does not include schools, churches, athletic groups or nonprofit organizations as deemed by the IRS. For purposes of this chapter, BUSINESS shall not include peddlers (Ch. 8-1 et seq.), special events, or park and swap operation (Ch. 8-3 et seq.).

CASUAL ACTIVITY OR SALE. A transaction of an isolated nature made by a person who neither represents ~~himself~~ themselves to be, nor is engaged in, a business ~~that is~~ subject to a ~~registration permit~~ business license imposed by this chapter. Casual Activity or Sale includes but is not limited to; (i) sales which are infrequent, singular and private in nature, such as selling a personal automobile, handmade good or personally owned item; and (ii) an ongoing sales event of an isolated nature, such as a garage sale, when such person is not regularly engaged in the business of selling the items sold, the sales event is two (2) days or less in length, and the total gross revenue of such person from all such sales events conducted within the city in a calendar year is less than \$5,000.

HOME OCCUPATIONS. A business operated in a residential zoning district that does not interfere with the peace, quiet, and dignity of the property owners or neighbors. The business conducted must be (i) an ancillary use that is incidental and subordinate to the use of the residence for residential purposes (ii) not have a nonresident employee working at the site (iii) there is no commercial storage, (iv) the site is not used for long term parking of non-resident vehicles or clients, (v) all client parking is provided on the residential property or directly in front of the property, (vi) there is no exterior indication of non-resident use, (vii) patrons or clients are received only between the hours of 8:00 a.m. and 8:00 p.m, and (viii) the business does not produce offensive noise, vibration, smoke, dust, odors, heat or other nuisances discernable beyond the property lines. Examples of uses, which would be acceptable as home occupations, provided they comply with the above regulations are consulting services (accountant, attorney, insurance or real estate), art studio (pottery, painting), craft making and other services (tailoring, sales). Excludes all on-site exchange of sold or bartered goods (except those considered casual activity or sale), on-site vehicle repair as a commercial use, commercial warehousing or storage that is either indoor or outdoor, those with non-resident employees working at the home or residence, hotels, motels, fraternity and sorority housing or manufacturing of products using hazardous materials or equipment not typically found in household settings.

PERSON. ~~Any individual, organization, partnership, company,~~ sole proprietor, firm, partnership, joint venture, association, corporation, estate, trust, receiver, syndicate, or broker.

§ 8-7-2 Business registration permit license required.

(A) It is unlawful for any person to practice, transact or carry on any business within the municipal limits of the city without first having procured a license from the city to do so. Any person engaged in business within the City is required to ~~first obtain a business registration permit~~ license, unless they are exempt under this article. This includes businesses subject to a transaction privilege tax or a use tax, as well as businesses not subject to a transaction privilege tax or use tax, but which ~~has~~ have a physical presence within the City. A license will be issued in the legal name of the licensee. Issuance of a license will in no way be construed as permission to operate a business in violation of any applicable law, rule, or regulation.

(B) All ~~permits~~ licenses shall be issued for a period of up to one year and shall ~~run January 1 to~~ be valid from the date issued through December 31. ~~Registration permits~~ Licenses issued shall not be transferable.

(C) Every person seeking a business license must fill out an application and furnish the information requested by the city. The city reserves the right to request any information deemed necessary to ensure public safety, the collectability of license fees, and reporting. Refusal to provide any requested information is grounds for denial of license. Certain businesses may be subject to paying a license fee as established by the city council from time to time by resolution.

§ 8-7-3 General requirements.

(A) Every person conducting business within the City must obtain a ~~permit~~ license, whether you have a fixed location within the City or not.

(B) A separate ~~permit~~ license must be obtained for each physical location within the City in which any business is conducted.

(C) When more than one business is carried on, transacted or practiced in the same location by the same person, only one ~~permit~~ license shall be required.

(D) When more than one business is carried on, transacted, or practiced in one location by a different persons, a separate ~~permit~~ license shall be obtained for each person conducting the business at that location.

(E) Every person issued a license with a fixed location within the City shall have either the license applicant, owner, partner, manager, designated agent, controlling person or an employee at the fixed location during all hours of operation and/or when customers or patrons are present at the fixed location. Notwithstanding the above, a person issued a license shall not be required to have any owner, agent or employee at the fixed location during hours of operation or when customers or patrons are present for any license issued pursuant to Goodyear City Code 8-2-2 or if the operation and use of the facilities, services or amenities of the business are done entirely by customers and without requiring assistance or supervision from an owner, agent or employee of the business; this may include but is not limited to, self-serve car washes, laundromats, self-storage facilities, vending machines or ATM's.

§ 8-7-4 Business registration permit license.

(A) *Issuance of business ~~registration permits~~ license.*

(1) Applications for business ~~permits~~ licenses or renewals of business ~~registration permits~~ licenses shall be submitted to the Finance Department. Each application shall contain proof that any state or federal license required to conduct the business has been given to the applicant, and such proof of license shall be kept on file with the City. Upon compliance with this article, it shall be the duty of the Finance Department to ~~issue~~ approve or deny a business registration permits within 30 days of submittal of a complete license application within a reasonable period of time, which allows the City to investigate the application and background of those submitting an application. Applications for a business license or renewal of a business license may be denied if (i) any person who submits an application for a business license pursuant to this article, gives false or misleading information in the application or in connection with the application process; (ii) any person, designated agent or manager knowingly operated the business during a period of time without a license or when the license was suspended; and (iii) any person who submits an application for a

business license pursuant to this article was convicted of a felony involving theft, forgery, a fraudulent or dishonest act, or a misdemeanor involving moral turpitude.

(2) ~~The Finance Department shall provide copies of completed business registration permit.~~ The City may receive and review the criminal history record information, including conviction and non-conviction data, of applicants for the purpose of evaluating the fitness of licensees, controlling persons and designated agents in connection with the issuance, renewal, suspension or revocation of a license or the addition or change of a controlling person or designated agent. Such information shall be used only for the purpose of such evaluation or for the purpose of supporting and defending a denial, non-renewal, suspension or revocation in any administrative or judicial review.

(3) The Finance Department shall provide copies of completed business license applications to the Community Development Services Department, Economic Development Department, Fire Department, and such other city departments as deemed advisable for review or inspection.

(34) ~~Nothing herein, including the issuance of a permit license,~~ shall be deemed to legalize any act which otherwise may be in violation of the law, including the violation of the City's zoning codes, or to exempt any person from any penalty for such violations.

(B) *Payment of fees and renewal of business ~~registration permit~~ license.*

(1) All fees may be set by resolution.

(2) All ~~permits licenses~~ will expire on December 31 of the year in which it is obtained. Renewal applications for business ~~registration permits licenses~~ must be received by the Finance Department no later than the date of expiration. Renewals not received by such date will be suspended and an administrative fee may be levied for late renewal.

(C) Suspension of License

(1) The City may suspend a license for a period of time not to exceed thirty days if the City determines that a licensee, has violated or is not in compliance with any provision of this code applicable to the business or activity.

(D) Revocation of License

(1) The City may revoke a license if it is determined that (i) any person who submitted an application for a business license pursuant to this article, gave false or misleading information in the application or in connection with the application process; (ii) any person, designated agent or manager knowingly operated the business during a period of time without a license or when the license was suspended; (iii) any person who submitted an application for a business license pursuant to this article is convicted of a felony involving theft, forgery, a fraudulent or dishonest act, or a misdemeanor involving moral turpitude; (iv) a person has been issued three notices of suspension of license within a twenty-four month period.

(E) Appeals

(1) Any person that has their license suspended, revoked, or has their application for a license denied, may appeal that decision to the city manager or their designee. Such person must file a written statement requesting an appeal with the Finance Department within fourteen (14) days after they receive notice of suspension or revocation of the license or denial of application for issuance of a license. The city manager or designee will set a time and place for hearing the appeal and shall notify the person appealing of the time and location of the hearing at least ten (10) days prior to the scheduled hearing. The burden of proof at the hearing shall be on the applicant or licensee to establish, by a preponderance of the evidence, that he or she should be issued a license to operate a business. The city manager or designee shall issue a decision within ten (10) business days after the hearing is concluded. The decision of the city manager or designee shall be final except for any judicial proceedings available by law.

§ 8-7-5 [Reserved]- Exemptions.

(A) The following are exempted from obtaining a business license under this article:

- (1) An individual engaging in a casual activity or sale as defined by this article;
 - (2) Home Occupations, as defined by this article, that do not receive customers clients or patrons at any time.
 - (3) The practice, transaction or carrying on of any business conducted by the federal, state, or local government;
 - (4) Religious institutions engaged solely as a place of worship;
 - (5) Nonprofit organizations that have obtained 501(c) status;
-

-
- (6) Public schools;
 - (7) School aged children enrolled in a public or private school engaging in school authorized or school sponsored fund-raising activities;
 - (8) Employees of any business either possessing a license or that are exempt from having to possess a license;
 - (9) An independent contractor and/or sales representative who is not registered as a separate legal entity and only offers products or services on behalf of a parent organization such as the sale of health and beauty products, kitchen utensils, jewelry, beautician services or other services or products;
 - (10) Any person engaging in business within a residence or residential district that solely provides educational lessons or tutoring including, but not limited to, lessons or tutoring concerning areas such as music, language, cooking, or swimming on an individual basis;
 - (11) A real estate licensee engaged in the sale or resale of real property; provided the office or branch of the agency, company, or business under which that person works or is contracted either possesses a city license or is licensed pursuant to A.R.S. title 32, chapter 20, article 2 and licensed to do business in the city or town in which the person's primary place of business is located;
 - (12) A person who provides solely caregiving, childcare, or babysitting services and who is not required to be licensed by the State of Arizona pursuant to A.R.S. Title 36;
 - (13) Special event vendors, any person conducting business solely at a special event, or a promoter/sponsor of a "special event" as defined by Goodyear City Code;
 - (14) Any person who engages in the leasing or renting of residential property located within the city and exempt per A.R.S. §9-1304;
 - (15) A business with purchasers located in the city if the person is required to pay tax in this state only because the person's business exceeds the threshold provided in section A.R.S. §42-5043;
 - (16) Captive insurers as defined by A.R.S. § 20-1098(10), and in accordance with A.R.S. § 20-1098.17(A);
 - (17) Businesses with city franchise agreements or city telecommunications license agreements; and
 - (18) Any other person or profession exempted by Arizona state law from business licensing requirements.
-

(B) Notwithstanding the above any person exempted from obtaining a license from the city shall be required to ensure that the City's zoning regulations, State licensing requirements and state statutes are complied with. Exemption from any city license requirements shall not be deemed to validate the conduct of any business, activity, calling, vocation, profession, or trade at the address or location.

§ 8-7-6 Display or posting of permit-license.

(A) Every person engaged in business at a fixed location within the City shall display a business registration permit-license issued hereunder in some conspicuous part of the place of business.

(B) Every person engaged in business within the City but that does not have a fixed place of business shall carry a business registration permit-license with him or her at all times while carrying on the business or other activity for which the permit-license or any renewal thereof was granted, provided that persons who are engaged in the business of leasing or renting buildings or other structures used for commercial or business purposes are not required to display a permit-license at such premises or to carry such permits-licenses with them. ~~Other structures used for commercial or business purposes are not required to display a permit at such premises or to carry such permits with them.~~

(C) Every person having a business registration permit-license under the provisions of this article shall produce and exhibit a business registration permit-license whenever requested to do so by any police officer, code compliance officer, or by any other authorized person.

§ 8-7-7 Inspection of permit-license.

The City's code compliance officers, the Chief of Police or any other duly authorized law enforcement official have the authority to:

(A) Enter, free of charge and at any reasonable time, any place of business open to the public for which a business registration permit-license is required by this article;

(B) To request exhibition of the business registration permit-license for the current period of time from any person engaged or employed in carrying on any business at the place of business; and

(C) If a business ~~registration permit~~license is not produced pursuant to such request, to require the disclosure of any or all of the information requested in the City's business license ~~registration permit~~ application.

(D) City shall conduct annual inspections, in addition to any annual fire inspections completed by the City Fire Department, of a licensed business for the health and safety of citizens and customers of the business. Notwithstanding the above, Home Occupations shall only be inspected as needed.

§ 8-7-8 Location restrictions.

(A) No ~~permittee-licensee~~ hereunder shall have any exclusive right to any location in a public street, nor shall the ~~permittee-licensee~~ be permitted to operate in any congested area where their operations might impede or inconvenience the public. For the purpose of this article, the judgement of a police officer or code compliance officer, exercised in good faith, shall be deemed conclusive as to whether the area is congested or the public is impeded or inconvenienced.

(B) It shall be the responsibility of the ~~permittee-licensee~~ to ensure that the City's zoning regulations are complied with before applying for a business ~~registration permit~~license and during the term of the ~~permit~~license. The issuance of a ~~permit~~license shall not be deemed to validate the conduct of any business, activity, calling, vocation, profession, or trade at the address.

§ 8-7-9 Penalty.

(A) A person who fails or refuses to apply for or renew a business ~~registration permit within 30 days of having received a written notice of demand from the Finance Department~~license shall pay a penalty of \$250 except upon a demonstration that the failure to apply for or renew a business ~~registration permit~~license was due to reasonable cause and not due to willful neglect.

(B) A person who fails to comply with any request of any city code compliance officer, the Chief of Police or any other duly authorized law enforcement official pursuant to the authority granted hereunder shall pay a penalty of \$500.

(C) A first violation of operating a business without a license shall result in the imposition of not less than a \$300 fine; for a second or any subsequent offense the mandatory minimum fine is not less than \$1,000 and not more than \$2,500.

§ 8-7-10 Enforcement.

(A) ~~Violation of any section of this article is a civil violation, and Article 18-1 of this code governs the enforcement of the provisions of this article. Except as otherwise provided, any person found to be operating a business without a license may be issued a notice of violation and provided 30 days in which to correct the violation. Every person who practices, transacts, or carries on any business within the city is civilly responsible for every violation of this article which exists with respect to such practice, transaction, or carrying on of any business within the city. Each person that violates any provision of this chapter shall constitute a separate violation of this chapter for each and every day that such business is practiced, transacted or carried on.~~

(B) Every person who has previously received two citations within the preceding twenty-four months for a violation of this article and intentionally, knowingly, willfully, recklessly, or negligently commits, causes, allows, or permits a violation of this article is guilty of a class 1 misdemeanor.

(C) A violation of any provision of this Chapter may be pursued civilly and/or criminally, and subject to all penalties, as provided in Article 1-8 and Chapter 18 of the Goodyear City Code.

(D) The penalties set forth in this article are non-exclusive and the City may seek any and all legal and equitable relief permitted by law.

(E) In the event any person or entity defaults on any obligation to pay a fee or fine under this chapter, the City may collect such unpaid amounts by any method provided by law including but not limited to attachment and foreclosure of a lien on the property listed in the application of the business.

(F) In any action brought under or arising out of any of the provisions of this article, the fact that the defendant engaged in any business for which a ~~permit~~-license is required by this article

or that the party exhibited a sign indicating the existence of a business shall be prima facie evidence that the person is engaged in business.

(G) If a person has previously received a citation or a summons and complaint for a violation of a section of this chapter, then, with respect to every subsequent violation of the same section, such person shall be presumed to act intentionally, knowingly, willfully, recklessly or negligently. The person may introduce evidence to rebut this presumption.

ITEM #: 12.
DATE: 05/20/2024
AI #:1993



CITY COUNCIL ACTION REPORT

SUBJECT: REZONE OF A PORTION OF LOTS 16 AND 17 IN AIRPORT COMMERCENTER

STAFF PRESENTER(S): Ann Dolmage, Principal Planner

SUMMARY

This is a public hearing to consider a rezone of approximately 5.6 acres of land generally located east of the southeast corner of El Sol and Bullard Avenue within the Airport Commercenter Planned Area Development (PAD), from PAD with underlying Light Industrial Park (I-1) zoning to General Industrial Park (I-2) zoning with a PAD Overlay.

STRATEGIC PLAN ALIGNMENT



Quality of Life



Fiscal Resource
Management



Economic
Vitality

RECOMMENDATION

ADOPT ORDINANCE NO. 2024-1610, CONDITIONALLY REZONING APPROXIMATELY 5.6 ACRES OF PROPERTY LOCATED EAST OF THE SOUTHEAST CORNER OF EL SOL AND BULLARD AVENUE FROM PLANNED AREA DEVELOPMENT (PAD) WITH UNDERLYING LIGHT INDUSTRIAL (I-1) ZONING TO GENERAL INDUSTRIAL PARK (I-2) WITH A PAD OVERLAY; AMENDING THE ZONING MAP OF THE CITY OF GOODYEAR; PROVIDING FOR NON-ABRIDGMENT; PROVIDING FOR CORRECTIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR PENALTIES; AND DIRECTING THE CITY CLERK TO RECORD A COPY OF THIS ORDINANCE. (Ann Dolmage, Principal Planner)

FISCAL IMPACT

Although a fiscal impact analysis has not been conducted on this specific project, all new development will have an ongoing fiscal impact on the city. The development is responsible for construction of all infrastructure necessary to serve the site and will generate one-time revenue for the city through payment of permits, construction sales tax and development impact fees. Longer term fiscal impacts include increased demands for municipal services, the costs of which may or may not be offset by increased property values/tax levies, city sales tax, state shared revenues and the increased demand for commercial and retail development. Any

areas that will be maintained by the city are constructed by the developer and then conveyed to the city two years after construction.

BACKGROUND AND PREVIOUS ACTIONS

The General Plan Land Use Plan designates the subject property (“the Property”) as Industrial. The Industrial land use category provides areas for more intensive business and employment uses which have a greater impact on surrounding land uses. Offices, industrial uses, and business parks are appropriate uses for this category.

On December 17, 1981, the Property was annexed into the Town of Goodyear along with several additional properties located in the vicinity of the Phoenix-Goodyear Airport.

On April 8, 1985, the Town of Goodyear Council approved a rezone of approximately 430 acres on the east side of Bullard Avenue and the north side of Broadway Road, extending eastward to the intersection of Litchfield Road and MC-85. The rezone was from a mix of hard General Commercial (C-2), I-1, and I-2 zoning, to the Final PAD zoning district with underlying C-2, I-1, and I-2 zoning. This new PAD was named Airport Commercenter.

Since 1985, several industrial and commercial developments have been constructed within the PAD, including near the intersection of Litchfield Road and MC-85, and along the east side of Bullard Avenue. In 2018, approximately 279 acres in the center of the PAD were rezoned to I-1 with a PAD Overlay to facilitate development of a Microsoft data center, which is now under construction. In 2023, an additional 8.17 acres located directly east of the Property obtained Special Use Permit and Site Plan approval for an RV storage facility, and a Preliminary Plat is now in process for that facility. The Property, however, has remained vacant and undeveloped since the 1985 rezone.

STAFF ANALYSIS

Current Policy:

A rezoning request requires public review by the Planning and Zoning Commission and approval from the City Council. The proposed amendment must be in conformance with the General Plan and should not adversely impact the surrounding area as outlined in the Zoning Ordinance.

Details of the Request:

The request is to rezone the approximately 5.6-acre Property from PAD with underlying I-1 zoning, to I-2 zoning with a PAD Overlay. The I-2 zone will permit the development of a truck terminal and logistics office on the site. This particular permitted use under the I-2 (General Industrial Park) Zoning District is appropriate for this location, but not all permitted uses under the I-2 (General Industrial Park) Zoning district are appropriate at this location. The PAD Overlay will restrict certain other I-2 uses that are not appropriate for this location. Additionally, the PAD Overlay will modify the minimum front setback for the Property from fifty (50) feet to twenty-five (25) feet and the minimum side setback from thirty (30) feet to twenty (20) feet. All other development standards not included in the PAD Overlay will be regulated in accordance with the standards of the City of Goodyear Zoning Ordinance, Design Guidelines, Subdivision Regulations, and other regulatory documents. Although there is reduction in setback from the standards already applicable to the I-2 (General Industrial Park) zoning district, the modified setbacks represent an increase over the setbacks that would otherwise apply under the existing PAD zoning. Although a conceptual site plan for the truck terminal has been provided for review, no development plans will be approved with the rezone application.

Evaluation Criteria:

1. Consistency with the General Plan.

As mentioned in the Background and Previous Actions section, the General Plan designates this area as Industrial. The Industrial land use category provides areas for more intensive business and employment uses such as offices, industrial uses, and business parks.

General Plan Standard 43: General industrial uses are appropriate within the Industrial category and should be buffered from residential uses and commercial assembly, entertainment, and retail uses.

The Property is located within the Industrial land use designation of the City of Goodyear 2025 General Plan. The closest commercially zoned property is approximately 330 feet to the west (as part of the Estrella Commerce Park PAD) and is separated from the Property by Bullard Avenue as well as a parcel within the Airport Commercenter that allows light industrial uses. The closest property allowing residential uses is approximately 1,370 feet to the southwest and has Agricultural (AG) zoning. All parcels immediately bordering the Property are zoned PAD with underlying I-1 or I-2 zoning.

General Plan Standard 45: Land uses that create significant noise, glare, air contaminants, etc. that may or may not extend beyond property lines into adjacent properties shall be separated from all commercial land uses.

The parcels immediately surrounding the Property are zoned PAD with underlying I-1 or I-2 zoning. The closest commercially zoned property is approximately 330 feet to the west.

General Plan Standard 47: Industrial land uses are encouraged to locate adjacent to high capacity roadway corridors (freeways, railroads, parkways, and arterials) to leverage high visibility and vehicular access.

The Project site is located approximately 250 feet east of Bullard Avenue and approximately 600 feet south of MC-85. The future State Route (SR) 30 alignment is expected to be located approximately 0.6 miles to the south of the Project and will include a traffic interchange at Bullard Avenue. SR-30 is still in the planning stages by the Arizona Department of Transportation (ADOT).

2. Suitability of the subject property's physical and natural features for the uses permitted under the proposed zoning district.

The property is undeveloped and predominantly flat but will be graded and developed in accordance with all applicable engineering design guidelines and standards.

3. Compatibility of all potential uses allowed in the proposed zoning district with surrounding uses and zoning.

Uses and development surrounding the Property include:

North (opposite side of El Sol) – Zoned Airport Commercenter PAD with underlying I-1 zoning and occupied by industrial uses.

East – Zoned Airport Commercenter PAD with underlying I-2 zoning. One parcel is developed with a warehouse building, while another obtained Special Use Permit and Site Plan approval for an RV storage facility on March 21, 2023.

South – Zoned Airport Commercenter PAD with underlying I-1 zoning. Developed with warehouse buildings.

West – Zoned Airport Commercenter PAD with underlying I-1 zoning. Developed with a multi-tenant business park for office and light industrial uses.

4. Proposed zoning district's consistency with other land uses within the immediate area and whether uses allowed under proposed zoning district would be better suited to the subject property than the uses allowed under current zoning.

The proposed zoning district and PAD Overlay are compatible with other uses in the immediate area. The parcel to the immediate east of the Property is within the Airport Commercenter PAD, permits I-2 uses, and has entitlements for an RV storage facility. The properties to the north and west are also within this PAD and permit I-1 uses but are developed with uses that are compatible with a truck terminal, including manufacturing and distribution. The Property's proximity to the Phoenix-Goodyear Airport and major thoroughfares such as MC-85, Bullard Avenue, and the future SR-30, combined with its distance from residential uses, makes it an appropriate location for many of the heavier industrial uses permitted in the I-2 district.

The rezone request includes a PAD Overlay that will reduce the I-2 minimum front setback from fifty (50) feet to twenty-five (25) feet and the minimum side setback from thirty (30) feet to twenty (20) feet. The requested 25-foot front setback is equivalent to the front setback required by the Airport Commercenter PAD regardless of use, so development on the Property will be placed no closer to the El Sol right-of-way than any other use fronting on this street. The requested 20-foot side setback is more restrictive than the zero-foot side setback required on properties within the Airport Commercenter PAD. The PAD Overlay does not propose to modify the I-2 rear setback, which is fifty (50) feet.

The PAD Overlay also identifies a customized list of permitted uses for this site. The list aligns closely with the uses allowed in the I-2 zone, though some more intensive uses (such as cement mixing plants, meat product plants, and outdoor entertainment venues) have been omitted due to their potential to cause adverse noise, odor, traffic, or other impacts to the area; their general incompatibility with neighboring I-1 uses; or their need for larger tracts of land than the Property can provide. A full list of the uses proposed to be permitted on the site is included in the attached "Rezone of a Portion of Lots 16 and 17 in Airport Commercenter – PAD Overlay (April 2024)".

Luke Air Force Base:

The subject property is located within the vicinity of Luke Air Force Base, a military airport. Notice was provided to Luke, and they have indicated that base operations will not be adversely impacted by the proposed uses within this rezone request.

Phoenix-Goodyear Airport:

The subject property is located within the vicinity of Phoenix-Goodyear Airport. Notice was provided to the Airport, who responded that their operations will not be adversely impacted by the proposed uses within this rezone request.

5. Demand for the types of uses permitted in the proposed zoning district in relation to amount of land currently zoned and available to accommodate the demand.

The applicant intends to develop the Property with a truck terminal and logistics office, to include an approximately 3,202-square-foot office building, 18 standard and ADA parking spaces for staff and visitors, and 69 parking spaces for semi-trucks. While the office building is a permitted use under current zoning, the truck terminal is not, and a rezone is necessary. The property owner has represented that an influx of industrial development in the area (particularly warehouse and distribution centers) has created a need for such facilities, and that they are a superior alternative to parking trucks along public or private roads, or on off-street property that has inappropriate zoning or inadequate screening.

6. Demands for public services that will be generated by the uses permitted in the proposed zoning district.

Below is a summary of impact to public services.

Fire Response:

Emergency response times and distances are provided below:

Nearest Fire Station	Shortest path		Longest path	
	Mins	Miles	Mins	Miles
# 181	7.49	3.74	7.49	3.74

2nd nearest Fire Station	Shortest path		Longest path	
	Mins	Miles	Mins	Miles
Station #184	7.96	3.98	7.96	3.98

Police Response:

The subdivision is located within an existing Police patrol beat and the current level of service within the beat can accommodate the development of the property.

School Districts:

The Property is located within the Avondale Elementary School District and the Agua Fria Union High School District. The proposal does not include a residential component, so no impacts to schools are anticipated.

Streets/Transportation:

The Property is located on El Sol and accessible from MC-85, via either La Cometa or Bullard Avenue. It is also accessible from Broadway Road, again via Bullard Avenue. Per the City of Goodyear Transportation Master Plan, MC-85 is a road of regional significance, Bullard Avenue is an arterial, and Broadway Road, La Cometa, and El Sol are unclassified streets. Both MC-85 and Bullard Avenue have designated bicycle lanes.

The Property is also located approximately 0.6 miles north of the proposed alignment for SR-30, which is still in the planning stages by ADOT. A traffic interchange is anticipated at the intersection of SR-30 and Bullard Avenue.

Stormwater:

A stormwater management system and a storm water pollution prevention plan will be developed in accordance with City of Goodyear Engineering Design Standards as part of the site plan review and approval process.

Water/Wastewater:

The subject property is located within the City of Goodyear water and wastewater service area.

Solid Waste/Recycling:

Solid waste and recycling services for the property will be contracted through a private commercial provider.

7. Potential adverse fiscal impacts that will result from providing services to areas not in proximity to where existing public services are provided;

Public services, including utilities, fire service, and police service, are already available for this area.

Public Participation, Public Comment and Planning and Zoning Commission Meeting:

Pursuant to the Alternative Citizen Review process, a postcard was mailed on December 12, 2023, to all property owners within 500 feet of the Property to inform them of the proposed rezone. As of the writing of this report, no calls or emails have been received about the project in response to this mailing.

Notice for the public hearings before the Planning and Zoning Commission and City Council included a notice mailed to property owners within 500 feet of the property, a sign posted on the property, and a legal notice published in the Arizona Republic, West Valley Edition, on April 19, 2024. To date, staff has not received any inquiries on the project.

On May 8, 2024, the Planning and Zoning Commission held a public hearing for this item. After the staff presentation, the Planning and Zoning Commission voted (5-0) to recommend approval, subject to the staff proposed stipulations.

Attachments

Ordinance and Exhibits

Aerial Exhibit

Narrative

Staff Presentation

ORDINANCE NO. 2024-1610

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF GOODYEAR, MARICOPA COUNTY, ARIZONA, CONDITIONALLY REZONING APPROXIMATELY 5.6 ACRES OF PROPERTY LOCATED EAST OF THE SOUTHEAST CORNER OF EL SOL AND BULLARD AVENUE FROM PLANNED AREA DEVELOPMENT (PAD) WITH UNDERLYING LIGHT INDUSTRIAL (I-1) ZONING TO GENERAL INDUSTRIAL PARK (I-2) WITH A PAD OVERLAY; AMENDING THE ZONING MAP OF THE CITY OF GOODYEAR; PROVIDING FOR NON-ABRIDGMENT; PROVIDING FOR CORRECTIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR PENALTIES; AND DIRECTING THE CITY CLERK TO RECORD A COPY OF THIS ORDINANCE.

WHEREAS, on April 8, 1985, the Town of Goodyear Council rezoned approximately 430 acres on the east side of Bullard Avenue and the north side of Broadway Road, extending eastward to the intersection of Litchfield Road and MC-85; and

WHEREAS, the rezone was from a mix of hard C-2 (General Commercial), I-1 (Light Industrial Park), and I-2 (General Industrial Park) zoning to the Final Planned Area Development (PAD) zoning district with underlying C-2 (General Commercial), I-1 (Light Industrial Park), and I-2 (General Industrial Park) zoning; and

WHEREAS, the property owner (the "Owner") currently owns approximately 5.6 acres of the 430 acres, generally located east of the southeast corner of El Sol and Bullard Avenue and as more particularly described in that certain document titled "Description for Re-Zoning APN's 500-07-140A & 500-07-141A," which is declared a public record herein, and which is referred to and made a part hereof as if fully set forth in this Ordinance (the "Property"); and

WHEREAS, the underlying zoning for the Property is I-1 (Light Industrial Park); and

WHEREAS, this request is to rezone the Property to the I-2 (General Industrial Park) zoning district with a PAD Overlay for the planned development of a truck parking facility (the "Project"); and

WHEREAS, the proposed PAD Overlay would allow for a deviation in the minimum front setback required by the I-2 zoning district, from fifty (50) feet to twenty-five (25) feet; and

WHEREAS, the proposed PAD Overlay would allow for a deviation in the minimum side setback required by the I-2 zoning district, from thirty (30) feet to twenty (20) feet; and

WHEREAS, these deviations from setback development standards are appropriate for this location, as the existing PAD zoning allows identical or less restrictive front and side setbacks for all properties with the PAD regardless of use; and

WHEREAS, the proposed PAD Overlay would establish I-2 uses on the site, with modifications to omit certain uses that have a greater potential to create a nuisance for neighboring I-1 uses; and

WHEREAS, the General Plan Land Use Plan shows the Property designated as 'Industrial' and the 'Industrial' land use category provides areas for business and employment uses; and

WHEREAS, city staff finds that the proposed rezoning is in conformance with the Land Use Plan of the General Plan and will not adversely impact the surrounding area as the proposed land uses will allow for orderly growth and development; and

WHEREAS, a rezoning request requires public review by the Planning and Zoning Commission and approval by the City Council; and

WHEREAS, public notice that this rezoning request would be considered and reviewed at a public hearing to be held before the Planning and Zoning Commission on May 8, 2024, appeared in the Arizona Republic West Valley Edition on April 19, 2024; postcards were mailed to adjoining owners on April 15, 2024; and signs were installed on the site to advertise the public hearing on April 22, 2024; and

WHEREAS, a public hearing was held before the Planning and Zoning Commission on May 8, 2024, and at that meeting the Commission voted 5-0 to recommend approval of the proposed amendment; and

WHEREAS, public notice that this rezoning request would be considered and reviewed at a public hearing to be held before the City Council on May 20, 2024, appeared in the Arizona Republic West Valley Edition on April 19, 2024; postcards were mailed to adjoining owners on April 15, 2024; and signs were installed on the site to advertise the public hearing on April 22, 2024; and

WHEREAS, the Mayor and Council of the City of Goodyear, Arizona find the adoption of this Ordinance to be in the best interests of the public interest, health, comfort, convenience, safety, and general welfare of the citizens of the city.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF GOODYEAR, MARICOPA COUNTY, ARIZONA, AS FOLLOWS:

SECTION 1. DECLARATION OF PUBLIC RECORDS

That certain document titled "Official Supplementary Zoning Map No. 23-03", a copy of which is attached hereto as Exhibit A, is hereby declared a public record and incorporated herein by this reference.

That certain document titled "Description for Rezoning APNs 500-07-140A & 500-07-141A", a copy of which is attached hereto as Exhibit B, is hereby declared a public record and incorporated herein by this reference.

Either three paper copies or one paper copy and one electronic copy maintained in compliance with section A.R.S 44-7041 of each of the aforementioned documents being declared public records herein are ordered to remain on file with the City Clerk and to be available for public use and inspection during regular business hours.

SECTION 2. DESCRIPTION OF PROPERTY BEING REZONED

This Ordinance No. 2024-1610 applies to approximately 5.6 acres located east of the southeast corner of W. El Sol and S. Bullard Ave. and legally described in

that certain document titled "Description for Re-Zoning APN's 500-07-140A & 500-07-141A", attached hereto as Exhibit B, which is declared a public record herein and which is referred to and made a part hereof as if fully set forth in this Ordinance (the "Property").

SECTION 3. ADOPTION OF FINDINGS

The WHEREAS clauses set forth above are hereby adopted and incorporated herein by this reference as if fully set forth herein.

SECTION 4. REZONING WITH PLANNED AREA DEVELOPMENT OVERLAY

The Property is conditionally rezoned to the I-2(General Industrial Park) Zoning District with a PAD Overlay. The Property shall be developed in accordance with the provisions in the Goodyear Zoning Ordinance of the City of Goodyear (the "Goodyear Zoning Ordinance") in effect at the time of development applicable to the I-2 (General Industrial Park) District except as modified by the following PAD Overlay and except as modified by the conditions of approvals/stipulation set forth in Section 5 below:

1. The Principal Permitted Uses allowed to be developed within the Property include all of the Principal Permitted Uses allowed in the I-2 (General Industrial Park) Zoning District as set forth in Section 3-4-2 of the Goodyear Zoning Ordinance except for the following:
 - a. Food Bank
 - b. Animal boarding , breeding, shelter or pound
 - c. Cement and paving material mixing plant
 - d. Egg handling facility
 - e. Foundry or casting of metal
 - f. Meat products, packing, smoking, and curing
 - g. Monument works
 - h. Private commercial outdoor entertainment venue
 - i. Radio and television transmitting tower and facilities
 - j. Sand blasting
 - k. Tire retreading and vulcanizing
 - l. Lumber yard, planning mill
2. None of the Use Permit Uses set forth in Section 3-4-2(C) of the Goodyear Zoning Ordinance shall be permitted to be developed within the Property.
3. The Development Standards set forth in Section 3-4-3 of the Goodyear Zoning Ordinance applicable to the I-2 (General Industrial Park) Zoning District shall apply except as follows:
 - a. The minimum Front setback is reduced from 50 feet to 25 feet
 - b. The minimum Side setback is reduced from 30 feet to 20 feet

SECTION 5. CONDITIONS OF APPROVAL/STIPULATIONS

1. If a planned development of the Property will be located within more than one Maricopa County Assessor Parcel, a Final Plat or Minor Land Division shall be recorded to ensure that the planned development is located on one Maricopa County Assessor Parcel. If a Final Plat or Minor Land Division is required as set forth herein, no construction permits shall be issued until such minor Final Plat or Minor Land Division has been recorded; and
2. Approval of the rezoning does not constitute approval of any site plan for development within the Property. All future development will be subject to site plan review and approval by city staff, at which time all elements of site development will be reviewed, including, but not limited to, architecture, landscaping, grading and drainage, lighting, infrastructure, parking, access, and circulation; and
3. The Property Owner ("Owner") shall apply to the Arizona Department of Water Resources (ADWR) for the extinguishment of the Type 1 Rights appurtenant to the Property and request that any assured water supply credits issued by ADWR as a result of any such extinguishment be credited to the City of Goodyear. Said extinguishment shall occur prior to recordation of the first final plat subdividing all or part of the Property or the issuance of any construction permits for work within the Property, whichever is earlier; and
4. Owner shall construct, at Owner's sole cost and expense, all on-site and off-site infrastructure improvements determined by the City as being necessary to provide water service and wastewater service to the Property; and
5. In addition to constructing the infrastructure improvements specifically identified herein, Owner shall construct, at no cost to the City, all infrastructure improvements required by the City of Goodyear subdivision regulations, all Building Codes and Regulations adopted by city, and Engineering Design Standards and Policy Manual in effect at the time of construction; and
6. Owner shall dedicate, at no cost to the city, all rights-of-way and/or easements within the boundaries of the Property that are: (i) needed for the construction of public infrastructure improvements required for the City to provide water and wastewater services to the Property; (ii) required to be dedicated under any applicable law, code, ordinance, rule, regulations, standards, or guidelines governing the development of the Property including, but not limited to, the City of Goodyear subdivision regulations, Building Codes and Regulations, and the City of Goodyear's Engineering Design Standards and Policies; (iii) required for the construction of improvements for which Owner is responsible for making in-lieu payments; (iv) required to be dedicated pursuant to any development agreement with the City regarding the development of the Property; (v) required for the construction of the infrastructure improvements to be constructed pursuant to the stipulations herein, and/or (vi) required for public infrastructure improvements Owner is required to construct pursuant to any applicable law,

code, ordinance, rule, regulations, standards, or guidelines governing the development of the Property including, but not limited to the City of Goodyear subdivision regulations, Building Codes and Regulations, and the City of Goodyear's Engineering Design Standards and Policies. The rights-of-way to be dedicated shall be dedicated in fee and all rights-of-ways and easements shall be dedicated lien free and, unless otherwise agreed to by the City Engineer or his/her designee, free of all other easements or other encumbrances. Unless the timing of the required dedications is modified by any stipulation in this ordinance, the terms of a written development agreement approved by the Council or a written phasing plan approved by the City Engineer or his designee, all dedications shall be made prior to or concurrent with recordation of a final plat or approval of a site plan that includes the area in which the dedicated property is located or when requested by the City Engineer or his/her designee, whichever is earlier; and

7. In addition to compliance with the stipulations and conditions of approval set forth herein, the development of the Property shall comply with the Goodyear Zoning Ordinance, the City of Goodyear subdivision regulations, the City of Goodyear's Engineering Design Standards and Policies, except as modified by the City Engineer, the Maricopa County Association of Governments standards for public works construction, all Building Codes and Regulations adopted by the City of Goodyear, and all other federal, state and locals laws, ordinances, rules, regulations, standards, and policies applicable to the development of the Property; and
8. The references to specific obligations that are addressed in the City's Development Regulations, which include but is not limited to, the requirements in the City of Goodyear Engineering Design Standards and Policies Manual, the City of Goodyear Subdivision Regulations, the City of Goodyear Zoning Ordinance, and the Building Codes and Regulations adopted by the City of Goodyear, does not relieve Owner of complying with all applicable Development Regulations; and
9. No final plat shall be recorded, no site plans approved, and/or no construction permits issued until Owner has provided the City with all approvals and/or easements from jurisdictions or parties whose property interests will be impacted by the development contemplated by such final plat, site plan, and/or construction permit. All required approvals and easements shall be in a form acceptable to the City Engineer or his/her designee; and
10. The Water, Sewer, and Drainage Analysis Report submitted with the application for rezoning is not approved. An updated Water and Sewer Analysis Report that complies with all of the requirements in the Engineering Design Standards and Policies Manual shall be submitted with the first preliminary plat and/or site plan submitted for the development of the Property and approved by the City Engineer or his/her designee. The Drainage report should address onsite and offsite flows that impact this property without affecting adjacent properties or ROW as rezoned consistent with all applicable Development Regulations, including requirements in the Engineering Design Standards and Policies Manual; and

11. Proposed utility layout submitted with the rezoning application is not approved with this rezoning and must be reviewed and approved at the discretion of the City Engineer or his designee through the preliminary plat and/or site plan processes; and
12. The Traffic Impact Analysis submitted with the application for rezoning is not approved. An updated Traffic Impact Analysis that complies with all of the requirements in the Engineering Design Standards and Policies Manual shall be submitted with the first preliminary plat and/or site plan submitted for the development of the Property and approved by the City Engineer or his/her designee. The Traffic Impact Analysis shall identify all infrastructure required to accommodate the additional trips generated by the development of Property as rezoned, and the location of all access points from the public right-of-way to the Property, all of which shall comply with all applicable regulations including the requirements in the Engineering Design Standards and Policies Manual. Owner shall construct, at Owner's sole cost all infrastructure identified in the approved Traffic Impact Analysis as being needed to support the development of the property. Owner shall dedicate at no cost to the City, the property required for the infrastructure identified in the approved Traffic Impact Analysis, which dedication shall be in fee, lien free, and unencumbered except as otherwise approved by the City Engineer.

SECTION 6. ABRIDGMENT OF OTHER LAWS

Except where expressly provided, nothing contained herein shall be construed to be an abridgement of any other ordinance, regulation, or requirement of the City of Goodyear.

SECTION 7. AMENDMENT TO ZONING MAP

The Zoning Map of the City of Goodyear is hereby amended to reflect the rezoning set forth in Section 3 of this Ordinance by the adoption of that certain document titled, "Supplementary Zoning Map No. 23-03," attached hereto as Exhibit A, which is declared a public record herein, and which is referred to and made a part hereof as if fully set forth in this Ordinance, and such amendment to the Zoning Map shall be filed with the City Clerk in the same manner as the Zoning Map of the City of Goodyear.

SECTION 8. CORRECTIONS

The Zoning Administrator, City Clerk, and the codifiers of this Ordinance are authorized to make necessary clerical corrections to this Ordinance, including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

SECTION 9. SEVERABILITY

If any section, subdivision, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent

provision and such holding shall not affect the validity of the remaining provisions of the ordinance or parts thereof.

SECTION 10. EFFECTIVE DATE

This Ordinance shall become effective as prescribed by law.

SECTION 11. PENALTIES

Any person who violates and provision of this ordinance shall be subject to penalties set forth in Section 1-2-3 of the City of Goodyear Zoning Ordinance as it may be amended from time to time and which currently provides:

Section 1-2-3 Violations and Penalties

- A. It is unlawful to construct, erect, install, alter, change, maintain, use or to permit the construction, erection, installation, alteration, change, maintenance, or use of any house, **building, structure**, sign, landscaped area, **parking lot** or fence, or to permit the use of any **lot** or land contrary to, or in violation of any provisions of this **Ordinance**, or of any conditions, stipulations or requirements included as a condition of any applicable approval. Any land use that is specifically prohibited by this **Ordinance** or is unspecified and not classified by the **Zoning Administrator** is prohibited in any **district**.
- B. Responsible Party. The responsible party for any violations hereunder is the owner of personal property improvements or real property and/or person in possession or control of any personal property improvements or real property (**Person**). The responsible party shall be responsible for any violations hereunder whether or not the responsible party or its agent committed the prohibited act(s) or neglected to prevent the commission of the prohibited act(s) by another.
- C. Every Responsible Party shall be deemed responsible or guilty of a separate offense for each and every day during which any violation is committed or continued.
- D. Penalty. Any **Person** who violates any of the provisions of this **Ordinance** and any **amendments** there to and/or any conditions, stipulations or requirements included as a condition of any applicable approval shall be:
 - 1. Subject to civil sanctions of not less than one hundred dollars (\$100) nor more than one thousand dollars (\$1,000) per offense; or
 - 2. Guilty of a class 1 misdemeanor, punishable by a fine not exceeding two thousand five hundred dollars (\$2,500), or by a term of probation not exceeding three (3) years, or imprisonment for a term not exceeding six (6) months, or punishable by a combination of fine, probation or imprisonment. The City

Prosecutor is authorized to file a criminal misdemeanor complaint
in the City of Goodyear Municipal Court for violations hereunder

SECTION 11. RECORDATION

This Ordinance shall be recorded with the Maricopa County Recorder's Office.

PASSED AND ADOPTED by the Mayor and Council of the City of Goodyear, Maricopa County,
Arizona, by a _____ vote, this _____ day of _____, 20____.

Joe Pizzillo, Mayor

Date: _____

ATTEST:

APPROVED AS TO FORM:

Darcie McCracken, City Clerk

Roric Massey, City Attorney

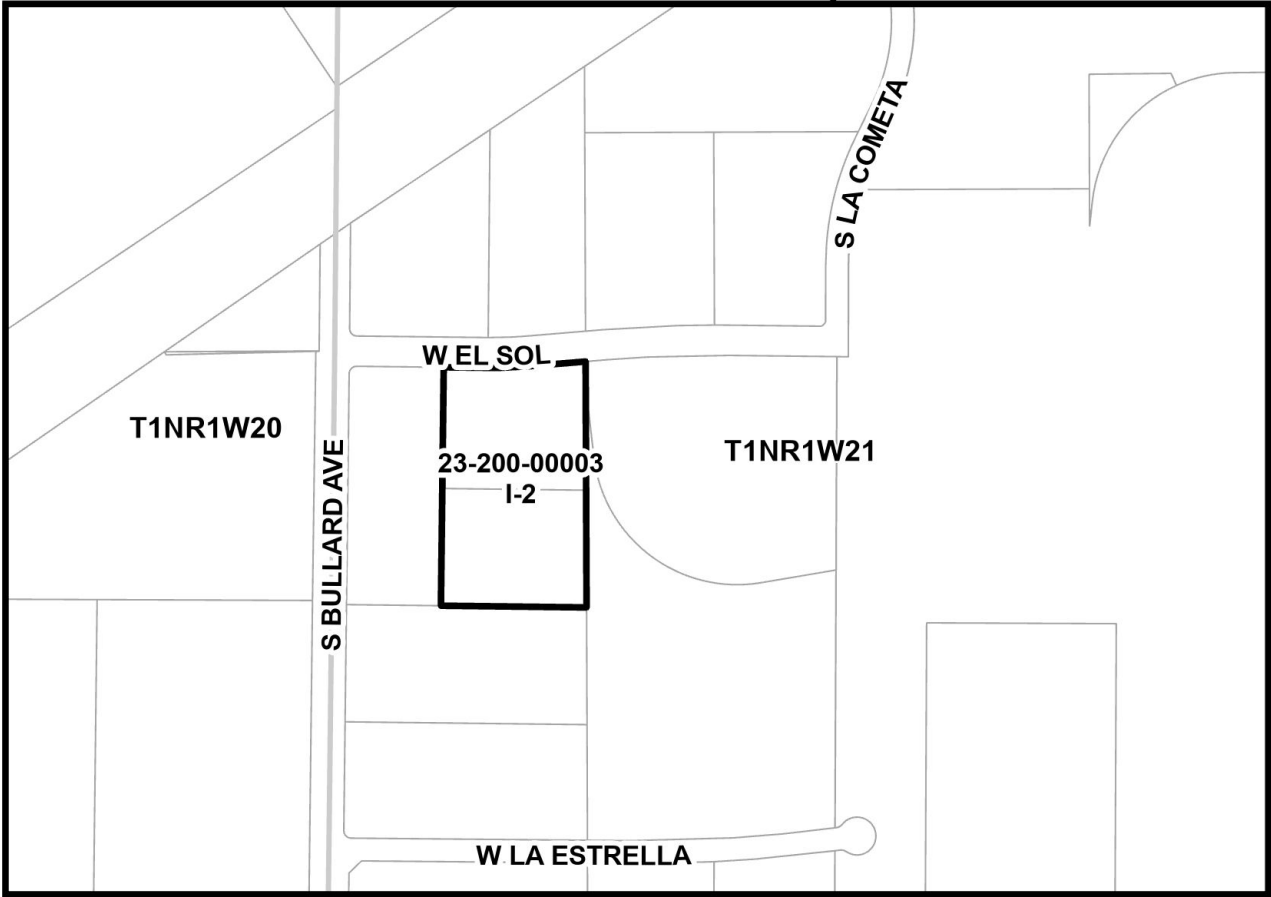
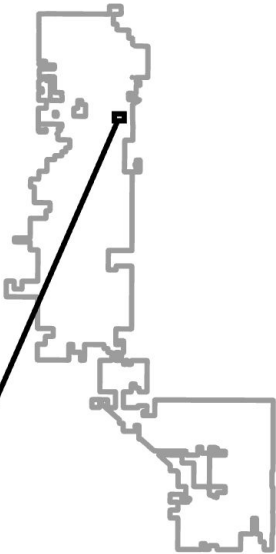
OFFICIAL SUPPLEMENTARY ZONING MAP NO. 23-03
AMENDING ARTICLE 1, SECTION 1-1-4 OF THE ZONING ORDINANCE OF
THE CITY OF GOODYEAR. AMENDED BY ORDINANCE NO. _____,
PASSED BY THE CITY COUNCIL OF THE CITY OF GOODYEAR, ARIZONA,
THIS _____ DAY OF _____, 2024.

MAYOR

CITY CLERK

SUBJECT PROPERTY:

**A portion of the Northwest Quarter Section 21, Township 1 North,
Range 1 West of the Gila and Salt River Base and Meridian,
Maricopa County, Arizona.**



SOURCE: CITY OF GOODYEAR G.I.S.

CITY OF GOODYEAR, AZ - REZONE CASE

EXHIBIT A	REZONE FROM PAD TO I-2 W/ PAD OVERLAY	23-200-00003	DATE: April, 2024
--------------	---------------------------------------	--------------	----------------------

DESCRIPTION FOR RE-ZONING

APN'S 500-07-140A & 500-07-141A

A portion of Lots 16 and 17, of AIRPORT COMMERCENTER SUBDIVISION NO. 3 AMENDED, according to Book 287 of Maps, Page 1, records of Maricopa County, Arizona, being more particularly described as follows:

COMMENCING at the West quarter corner of Section 21, Township 1 North, Range 1 West of the Gila and Salt River Base and Meridian, Maricopa County, Arizona, being marked with a brass cap in a handhole, said point being North 00 degrees 24 minutes 33 seconds East 2641.72 feet from the Southwest corner of said Section 21, being marked with a brass cap in a handhole;

Thence along the centerline of El Sol as shown on said plat of AIRPORT COMMERCENTER SUBDIVISION NO. 3 AMENDED, South 89 degrees 35 minutes 43 seconds East 290.02 feet;

Thence South 00 degrees 25 minutes 08 seconds West 40.00 feet to a point on a line 40.00 feet South of and parallel with the monument line of said El Sol, said point also being on the monumented East line of the West 250.00 feet of said Lots 16 and 17, said point also being the POINT OF BEGINNING;

Thence along said parallel line, also being the North line of said Lot 16, South 89 degrees 35 minutes 43 seconds East 116.79 feet to the beginning of a non-tangent curve to the left, the center of which bears, North 00 degrees 24 minutes 20 seconds East 1108.53 feet;

Thence continuing along said North line, being said non-tangent curve to the left, through a central angle of 05 degrees 24 minutes 17 seconds, an arc length of 104.57 feet;

Thence continuing along said North line, North 84 degrees 59 minutes 46 seconds East 154.83 feet to the Northeast corner of said Lot 16;

Thence along the East lines of said Lot 16 and 17, South 00 degrees 28 minutes 33 seconds East 650.26 feet to the Southeast corner of said Lot 17;

Thence along the South line of said Lot 17, North 89 degrees 35 minutes 35 seconds West 385.49 feet to a point on the monumented East line of the West 250.00 feet of said Lots 16 and 17;

Thence along said East line, North 00 degrees 25 minutes 08 seconds East 630.64 feet to the POINT OF BEGINNING.

Comprising 5.557 acres or 242,065 square feet,
subject to all easements of record.



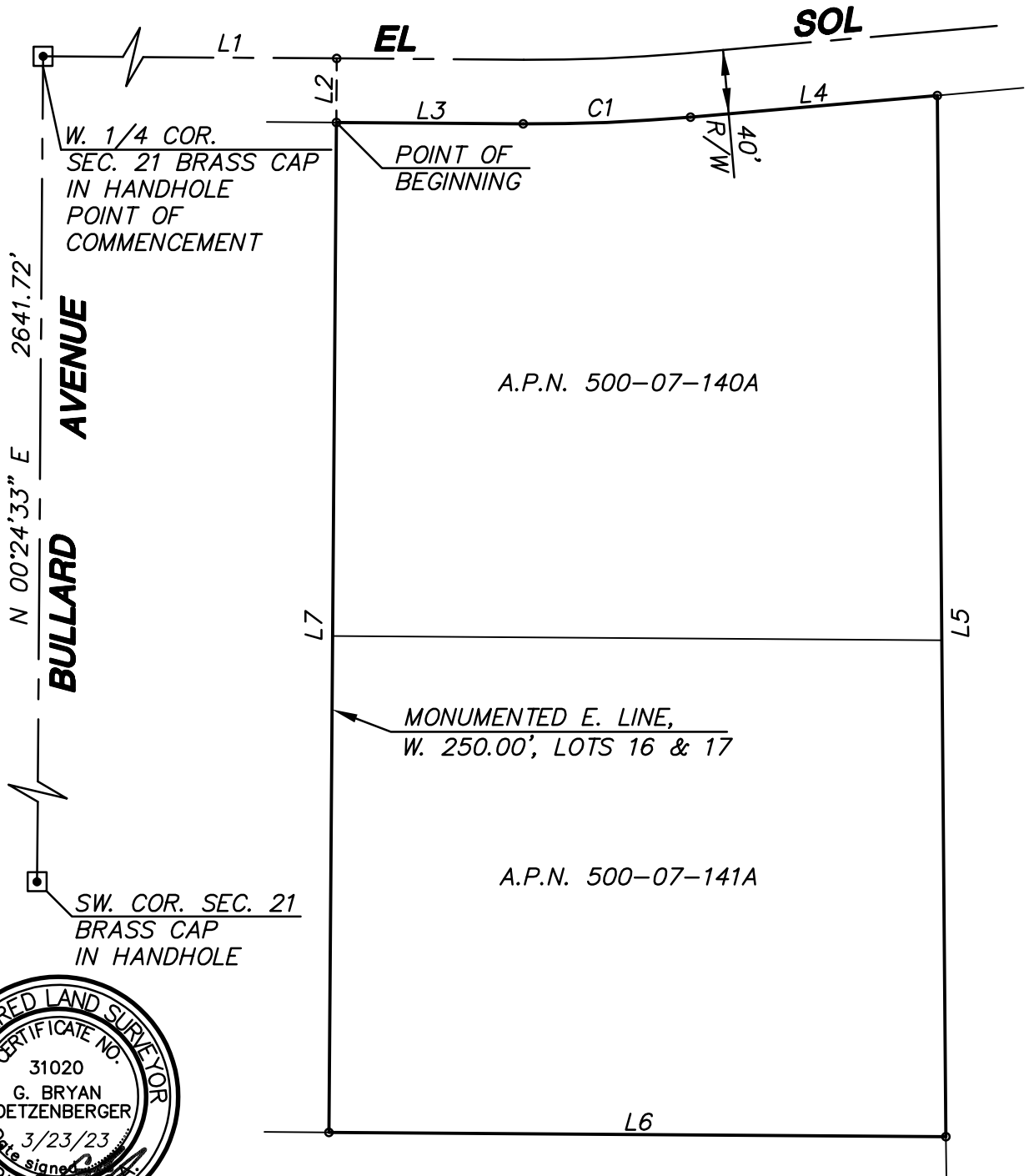
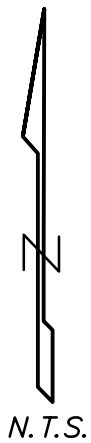
JOB NO.: 230163
SECTION: 21
TOWNSHIP: 1 NORTH
RANGE: 1 WEST
DATE: MARCH 23, 2023
SHEET 1 OF 3



www.alliancelandsurveying.com

7900 N. 70th AVENUE
SUITE 104
GLENDALE, AZ 85303
TEL (623) 972-2200
FAX (623) 972-1616
contactus@azals.com

EXHIBIT FOR RE-ZONING APN'S 500-07-140A & 500-07-141A



JOB NO.: 230163
SECTION: 21
TOWNSHIP: 1 NORTH
RANGE: 1 WEST
DATE: MARCH 23, 2023
SHEET 2 OF 3



ALLIANCE
LAND SURVEYING, LLC

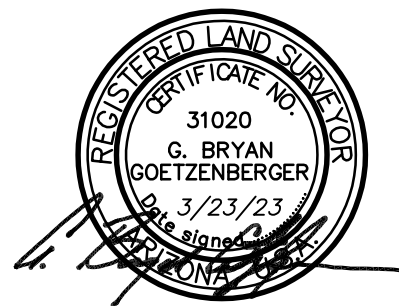
www.alliancelandsurveying.com

7900 N. 70th AVENUE
SUITE 104
GLENDALE, AZ 85303
TEL (623) 972-2200
FAX (623) 972-1616
contactus@azals.com

TABLES FOR RE-ZONING EXHIBIT APN'S 500-07-140A & 500-07-141A

LINE	BEARING	DISTANCE
L1	S 89°35'43" E	290.02'
L2	S 00°25'08" W	40.00'
L3	S 89°35'43" E	116.79'
L4	N 84°59'46" E	154.83'
L5	S 00°28'33" E	650.26'
L6	N 89°35'35" W	385.49'
L7	N 00°25'08" E	630.64'

CURVE	RADIUS	ARC LENGTH	DELTA ANGLE	CHORD BEARING	CHORD LENGTH
C1	1108.53'	104.57'	5°24'17"	S 87°42'11" W	104.53'



JOB NO.: 230163
SECTION: 21
TOWNSHIP: 1 NORTH
RANGE: 1 WEST
DATE: MARCH 23, 2023
SHEET 3 OF 3

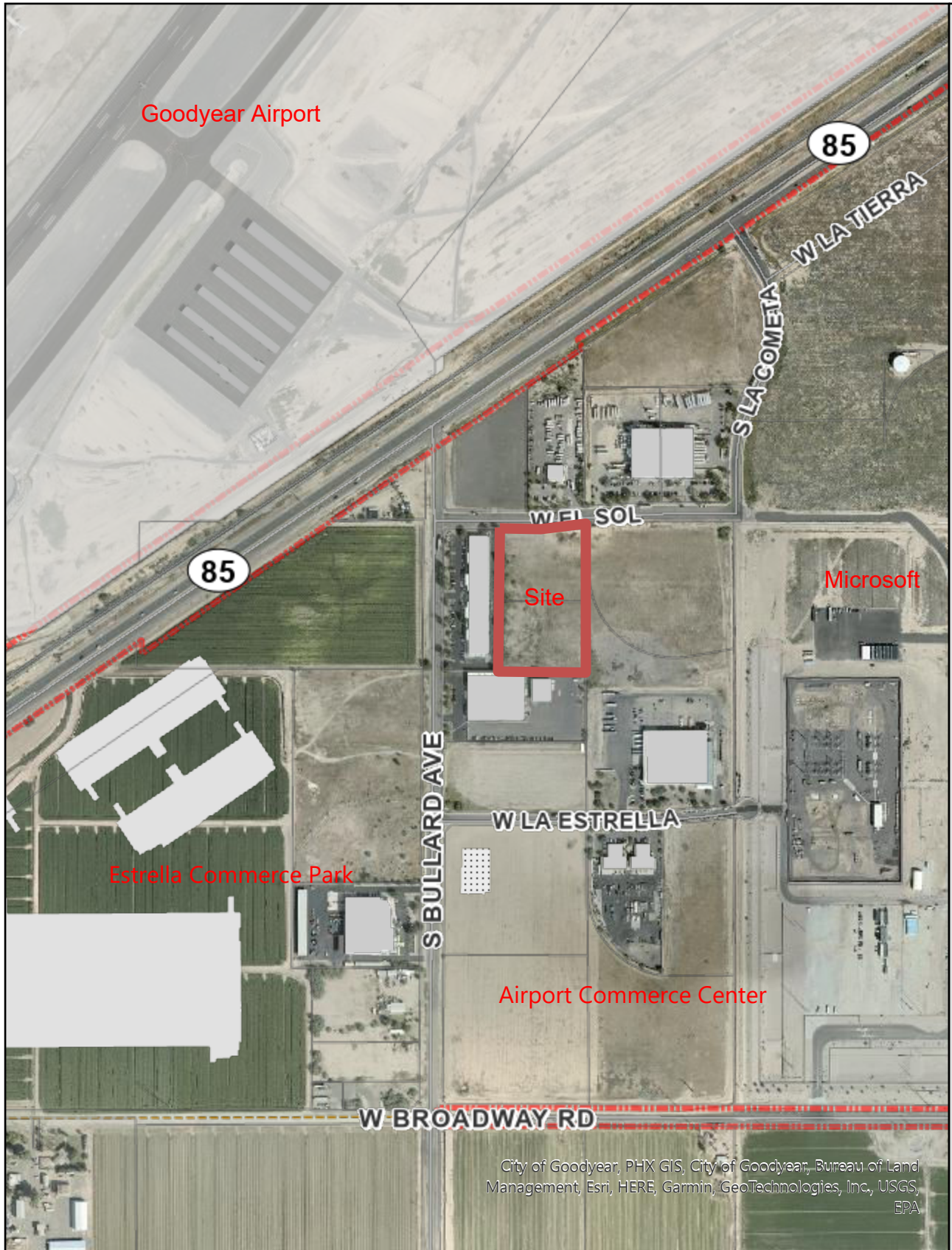


ALLIANCE
LAND SURVEYING, LLC

www.alliancelandsurveying.com

7900 N. 70th AVENUE
SUITE 104
GLENDALE, AZ 85303
TEL (623) 972-2200
FAX (623) 972-1616
contactus@azals.com

Aerial Exhibit
P23-200-00003
D&D Rezone



City of Goodyear, PHX GIS, City of Goodyear, Bureau of Land Management, Esri, HERE, Garmin, GeoTechnologies, Inc., USGS, EPA



Arun, Inc.
Building Envelope Consultants &
Engineers

11/15/2023

Project Narrative – D & D Trucking Facility Goodyear

City of Goodyear Rezone # 23-200-00003

Location: S Bullard & W El Sol Goodyear AZ 85338

Dear City of Goodyear Planning Department,

The following is a design narrative for the development of the property located near S Bullard & W El Sol. in the Airport Commerce Center.

The proposed project is a two phased project with phase 1 being a 2 story Office Building and parking lot at the northwest corner of the lot. The parking lot in this area will be for the employees. The office building will function as a place for management and staff to operate and manage the trucking company. The building and car parking lot will be on Parcel 500-07-140A, which fronts on El Sol and access to the entire lot will be from El Sol. The building will have a 2-story office and storage space. The footprint of the building is approximately 1,601 square feet. The usable square footage is approximately 3,202 square feet with first and second floor area combined. The office space will be approximately 2604 sf and the remaining 598 sf is for storage. The height of the building is proposed to be 28' at the highest parapet. The building is stucco finish with stucco accents and metal siding and metal coping. The parking lot and area immediately in front of the building will be asphalt paving. The frontage along El Sol will be landscaped and have a monument sign.

The second phase of this project will be the improvement of the reaming land to provide an asphalt parking lot to store the trucks and trailers when not in use. No other improvements other than landscape, site walls and required lighting will be provided.

Adjacent to the west is a commercial/retail building. The back of that building faces this site. Across El Sol to the north is a similar truck facility and a manufacturing/warehouse/shipping facility so this use fits with established uses in the area. Adjacent to the east is a partially undeveloped PAD site with a sliver of the site to the southeast, which is a warehouse/shipping facility. Directly to the south is an industrial building. About a block to the north, across MC85, is the Phoenix Goodyear Airport. It is not anticipated that this facility will cause any issues for our surrounding neighbors.

The owners are requesting the property to be rezoned form I-1 Light Industrial Park zoning to I-2 General Industrial Park Zoning within the PAD. This will allow the storage of the trucks on this property.

Per the Zoning Ordinance specific criteria is required by staff and the Planning Commission to evaluate rezoning applications see below:

- *consistency with the goals, objectives, policies and future land use map of City's General Plan; consideration of current market factors, demographics, infrastructure, traffic, and environmental issues; and if conditions have changed significantly since the Plan was adopted;*



This project being an industrial use for parking vehicles is consistent with the goals, objectives and policies as outlined in the general plan. Similar uses are allowed and have been built in the general vicinity. The owners specifically purchased the land in an industrial area as this land would be consistent with the surrounding area being an industrial use. The surrounding area is not near any schools or neighborhoods making it a good fit to park semi-trucks. Across the street to the north is the airport. The trucks will not be a nuisance to the airport use. The current market factor for this area is requiring a use semi-trailer truck parking. The City of Goodyear is adding large amounts of shipping warehouses to its city which creates a demand for semi tractor trailers and the storage of them. Companies like Macys, Amazon, Dicks sporting goods just to name a few all have shipping warehouses in Goodyear. Providing a place for these semi-trucks to park keep them from illegally parking on public and private properties. The parking lot will be screened from public view. Additionally, the surrounding diesel gas sales will provide taxes for the city of Goodyear. Regarding traffic the site is just northeast of highway MC-85. MC-85 is a major highway which can support the traffic of semi-trailer trucks. This highway connects to Litchfield road which is a direct connection to the interstate 10 which will keep semi tractor trailers off of minor collector streets and out of neighborhoods.

The current General Plan land use designation for the site is the Industrial Category. The Industrial category provides areas for more intensive business and employment uses which have a greater impact on surrounding land uses. Uses that are appropriate include office, industrial, and business parks. By having trucks coming and going from the site to the road and highways, this location is ideal and fits the industrial category. Trucks are slower moving and make louder operating noises. Being in an industrial area south of a major airport next to other similar warehouse and trucking facilities makes this an ideal location and meets the intent of the general plan.

Below is an outline of how the amendment from I1 to I2 will meet the industrial development standards in Chapter 8 of the general plan:

Standard 43. General industrial uses are appropriate within the Industrial category and should be buffered from residential uses and commercial assembly, entertainment, and retail uses. By providing 6'-0" high and 8'-0" high walls the majority of the trucks will be screened from public view. The location is in an industrial area which is not near any residential, commercial or entertainment areas. There is an airport to the north, industrial warehouses and empty lots to the East, South and West.

Standard 44. Office, warehousing, and other light industrial uses are appropriate throughout the Industrial category and should be used to provide a buffer between higher intensity uses within the industrial category and other land use categories. This site is part office and part semi-trailer parking and storage. This is a light use and helps buffer an airport which is a higher intensity use.



Standard 45. Land uses that create significant noise, glare, air contaminants, etc. that may or may not extend beyond property lines into adjacent properties shall be separated from all residential land uses. This property is not near any residential uses. Standard has been met.

Standard 46. Industrial land uses are encouraged to locate within and adjacent to the Luke Compatible Land Use Overlay and the 65 DNL noise contour of the Phoenix- Goodyear Airport to protect the Phoenix- Goodyear Airport and Luke Air Force Base from encroachment, and to capitalize on these major assets. We are located just south of the Phoenix Goodyear Airport which supports the request of this standard.

○ *suitability of the subject property's physical and natural features for the uses permitted under the proposed zoning district;*

The proposed project site is located in an industrial area where the storage of semi trucks shouldn't be an issue to the surrounding businesses as it is located in an industrial zoned area. The site is flat and will not require allot of regrading and or disturbance to neighboring site by way of earth removal and or storm water run off. The site being flat is ideal for large parking areas.

- compatibility of all potential uses allowed in the proposed zoning district with surrounding uses and zoning in terms of such things as land suitability, environmental impacts, density, nature of use, traffic impacts, aesthetics, infrastructure, and potential impact on property values;

As noted above, the proposed project site is located in an industrial area where the storage of semi-trucks shouldn't be an issue to the surrounding businesses as it is located in an industrial zoned area. Semi-trucks are used in this area on a regular bases for shipping and delivery of freight items to the surrounding businesses. There appears to already be another semi-truck storage facility to the north. Additionally the site is surrounded by manufacturing facilities to the north and south where semi- trucks are currently present.

- proposed zoning district's consistency with other land uses within the immediate area and whether uses allowed under proposed zoning district would be better suited to the subject property than the uses allowed under current zoning;

Similar uses are allowed and have been built in the general vicinity. The owners specifically purchased the land in an industrial area as this land would be consistent with the surrounding area being an industrial use. The building height is consistent with the surrounding area building height at 28'-0" which is typical for warehouse and 2-story office use. The building in question is very small and has a small impact on the property and the surrounding properties. Hours of operation will be 24 hours as trucks travel across the country at all hours of the day and night. This should have little to no impact on the



surrounding area as it is next to an airport and located within an industrial area with little disturbance as there are no residential homes in the immediate area. This further supports the location and use of this property as a truck parking and storage facility.

- demand for the types of uses permitted in the proposed zoning district in relation to amount of land currently zoned and available to accommodate the demand;

As Goodyear and the greater Phoenix area have seen substantial growth, demand for the shipping of freight and storage of these semi-trucks has also grown. Currently trucks have been being parked along streets and in un approved parking lot locations. This parking lot will provide a safe and screened area complete with landscape to store the semi-trucks. There is a large amount of farmland that surrounds the area, and this particular lot is unimproved land. The land is located currently in an industrial area with manufacturing around it. This would provide an ideal area for this use. There are no residential, school or retail shops in the surrounding immediate area. To the north is the Phoenix Goodyear airport.

- *demands for public services that will be generated by the uses permitted in the proposed zoning district and requirements for meeting such demands in terms of public infrastructure and facilities and other capital equipment, such as water supplies, water treatment, storage, and distribution facilities, wastewater treatment, recharge and distribution facilities, streets, bridges, schools and emergency services facilities and equipment;*

The demand for public services will be relatively low as this is a small office building and a large parking lot area. The building will be connected to the City of Goodyears public water and sewer utilities.

- *potential adverse fiscal impacts that will result from providing services to areas not in proximity to where existing public services are provided;*
- *general public's concerns;*
- *whether the amendment promotes orderly growth and development; and*
- *any other factors related to the impact of the amendment on the general health, safety and welfare of the citizens of the city and the general public.*

Fiscal impacts that could result from providing services to this property should be relatively low as the use of the site is primarily for the storage of semi-trucks. There are few full-time employees who work in the office. General public concerns and general health and safety of



Arun, Inc.
Building Envelope Consultants &
Engineers

the general public should not be a huge factor of concern considering the type of use and location of the proposed facility. As far as promoting orderly growth and development; the need for this type of facility is present as the need for shipping freight to a large city metropolis is present in the Goodyear and the greater Phoenix area. The Rezone site is located in a "growth area" as shown in Figure 5.7 (page 54) of the General Plan. Objective GD-2-2 under Goal GD-2 (see page 51) states that new growth should be focused within growth areas, this proposed Rezone to I2 (to allow a trucking facility) will help support that Goal/Objective.

Respectfully submitted,
Joseph Osborn Architect, President
For: J Squared Construction and Design LLC
P: 480-686-6981
E: josborn@jsquared-az.com



Rezone of Portion of Lots 16 & 17 in Airport Commercenter

Planning and Zoning Commission Meeting
May 20, 2024

Location



CENTRAL GOODYEAR

East of the southeast corner of Bullard Avenue and El Sol

- Approximately 5.6 Acres
- Undeveloped
- MC-85 and airport to north
- Future SR-30 to south



Specific Location



ZOOMED IN

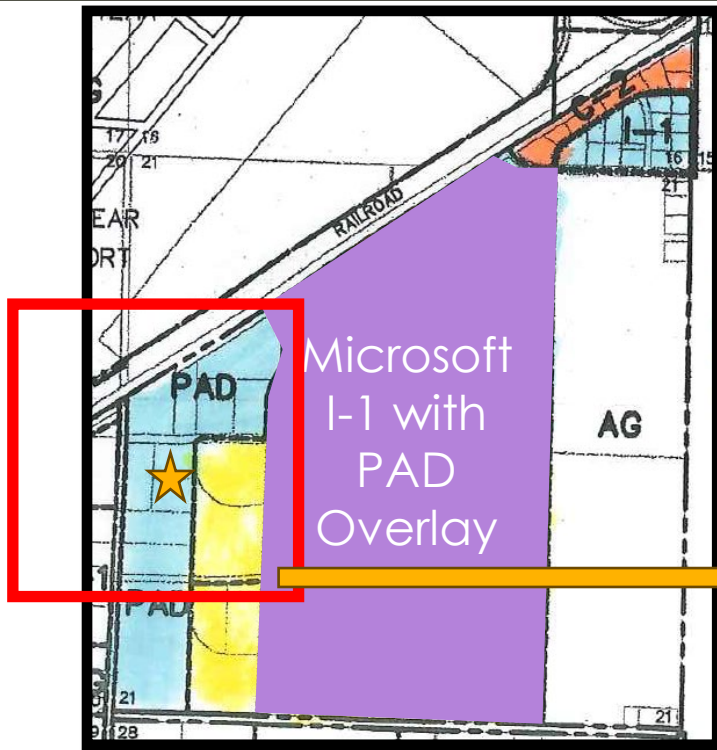
- PAD Zoning (Airport Commercenter)
- I-1 uses permitted
- Industrial uses on adjacent parcels



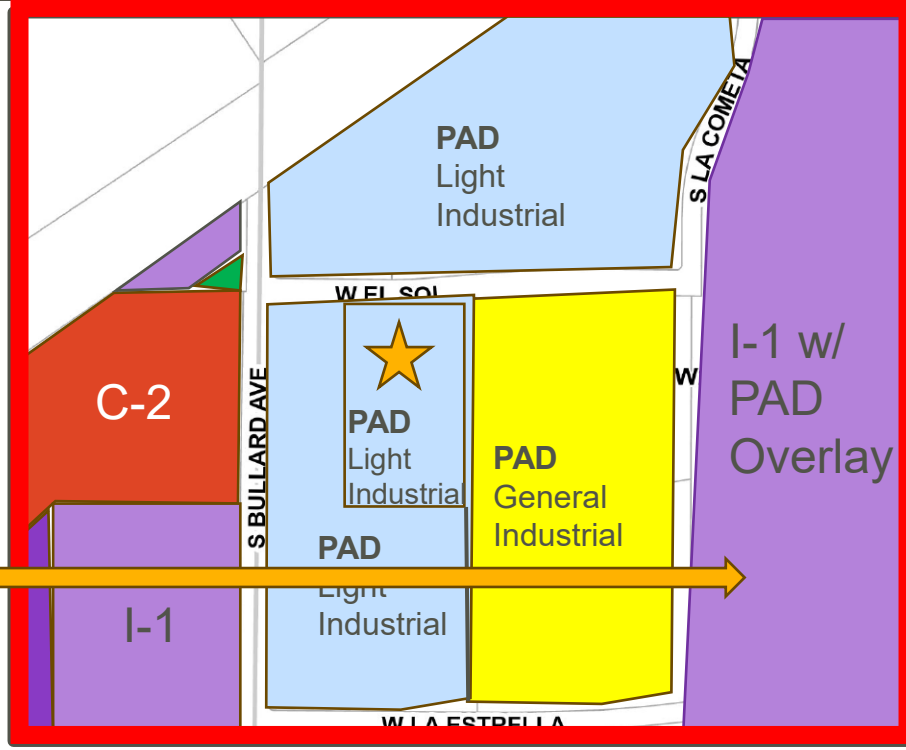
Zoning



PREVIOUS ZONING LARGER PAD



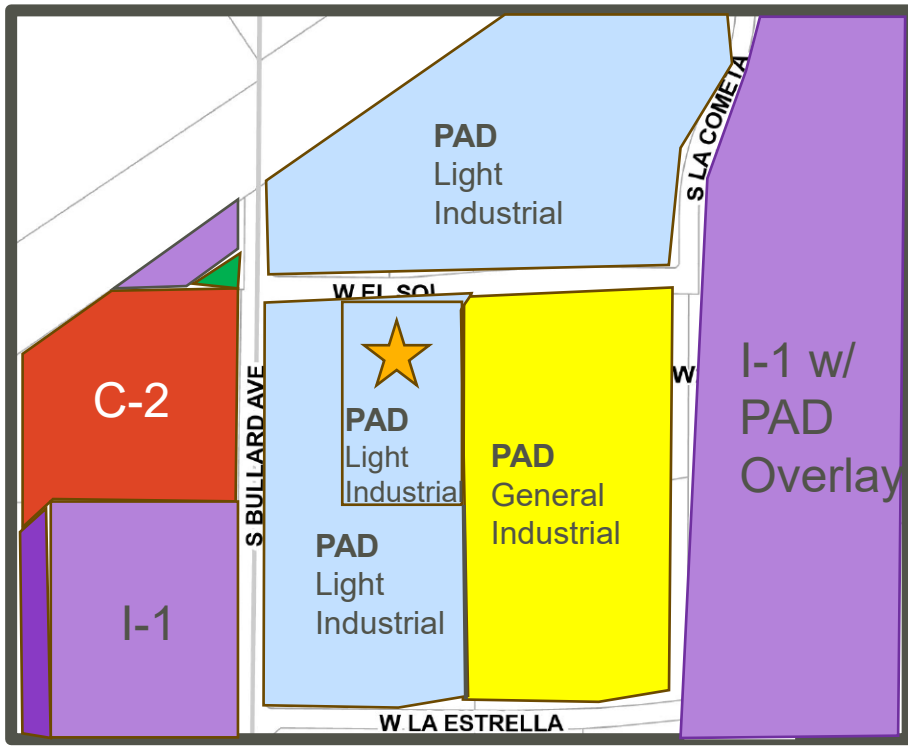
CURRENT



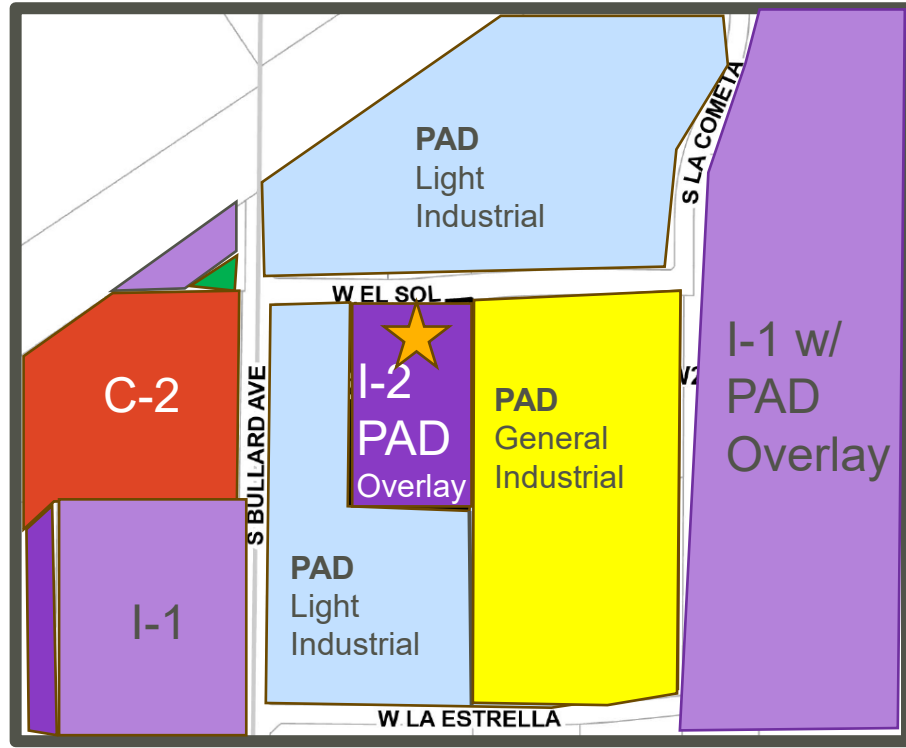
Zoning



CURRENT



TODAY'S REQUEST



- I-2 with PAD Overlay
 - Most I-2 uses allowed
 - Certain intensive I-2 uses excluded
 - Modified Front and Side Setbacks
- Rezone will facilitate development of truck parking facility and logistics office





Recommendation

APPROVE REZONING SUBJECT TO STIPULATIONS

- Rezone:
 - From Preliminary Planned Area Development (PAD) with underlying I-1 (Light Industrial) zoning
 - To I-2 (General Industrial) with PAD Overlay, subject to stipulations



ITEM #: 13.
DATE: 05/20/2024
AI #:1781



CITY COUNCIL ACTION REPORT

**SUBJECT: ADOPT TENTATIVE BUDGET FOR FISCAL YEAR 2025 AND
SET A PUBLIC HEARING**

STAFF PRESENTER(S): Ryan Bittle, Finance Manager

SUMMARY

Presentation and consideration of adoption of the FY2025 Tentative Budget in the amount of \$818.1M for all funds. The FY2025 Annual Budget provides for day-to-day operations, the first year of the five-year CIP, debt service, new ongoing and one-time supplemental budget additions and carryovers from the FY2024 budget. Resolution 2024-2379 sets the FY2025 Tentative Budget for the city and schedules a public hearing for the final budget and property tax levy for June 10, 2024, at 5:00 p.m.

STRATEGIC PLAN ALIGNMENT



Fiscal Resource
Management

RECOMMENDATION

ADOPT RESOLUTION NO. 2024-2379 ADOPTING THE FISCAL YEAR 2024-2025 ESTIMATES OF REVENUES AND EXPENSES FOR THE CITY OF GOODYEAR, INCLUDING ESTIMATED PROPERTY TAX LEVY AND PROPERTY TAX RATES, AS THE TENTATIVE BUDGET FOR FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025; SETTING FORTH THE RECEIPTS AND THE AMOUNTS ESTIMATED AS COLLECTIBLE FOR THE PREVIOUS FISCAL YEAR; THE AMOUNT PROPOSED TO BE RAISED BY DIRECT PROPERTY TAXATION FOR THE VARIOUS PURPOSES; GIVING NOTICE OF THE TIME FOR HEARING TAXPAYERS; FOR ADOPTION OF BUDGET AND SETTING THE TAX LEVIES. (Ryan Bittle, Finance Manager)

FISCAL IMPACT

This is the first official step in adopting the FY2025 budget. Adoption of the Tentative Budget sets the expenditure limitation amount for FY2025 and authorizes expenditure of funds in FY2025. No sales tax rate changes are included in this budget, primary property taxes are at the maximum levy consistent with financial policy, and the secondary property tax levy is set so that combined the total property tax rate remains under \$1.74 per \$100 of assessed valuation.

BACKGROUND AND PREVIOUS ACTIONS

The FY2025 budget process began in calendar year 2023 and included departments submitting their initial list of new capital projects, preparing base budget estimates, preparing supplemental addition requests and updating existing CIP project costs and timelines as needed. All of these estimates and requests are reviewed by Budget and Research and the executive team. In the case of capital projects, Engineering Project Management, Information Technology, and Procurement are highly involved in reviews to ensure that all elements of a project are captured within its scope/budget and that we have the organizational resources to deliver the projects proposed. City Council was provided an initial General Fund five-year forecast in January as part of the City Council Retreat that included risks and budget priorities. Those discussions, coupled with direction given by City Council as outlined in our Strategic Plan, served as the basis for the recommended budget. The City Manager presented a sustainable recommended budget on April 8th and April 15th 2024, which focused on growth, continuing existing programs and services to a larger residential base, fair compensation for employees, meeting obligations, opening new capital facilities, and continuing the capital improvement program. The City Manager's Recommended Budget was developed within the framework of our financial plan and complies with all aspects of that plan. To comply with state statute, the Council must adopt a Tentative Budget. Budget and Truth in Taxation publications will each appear twice in the newspaper per state requirements. The required public hearing for budget adoption, Truth In Taxation and Final Budget adoption will follow on June 10, 2024. The Property Tax Levy adoption will occur on June 24, 2024.

STAFF ANALYSIS

This budget was built from a framework of stable city revenues albeit with several future unknowns surrounding potential legislation as well as general economic conditions. In addition, labor shortages, supply chain disruptions, and inflation rates have stubbornly persisted and continue to pose challenges to operations. The budget framework remains one of maintaining current programs and services, adding depth to support services, addressing the highest priorities expressed by City Council with an emphasis on items listed in our Strategic Plan, compensating employees fairly, providing capacity to absorb revenue losses or cost increases, and continuing the capital improvement program given both the needs of the organization and the benefits that derive to the local economy from such projects. The FY2025 Tentative Budget complies with all financial policies.

Attachments

Resolution No. 2024-2379

FY2025 Tentative Budget Book

FY2025 Tentative Budget Presentation

RESOLUTION NO. 2024-2379

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF GOODYEAR, MARICOPA COUNTY, ARIZONA, ADOPTING THE FISCAL YEAR 2024-2025 ESTIMATES OF REVENUES AND EXPENSES FOR THE CITY OF GOODYEAR, INCLUDING ESTIMATED PROPERTY TAX LEVY AND PROPERTY TAX RATES, AS THE TENTATIVE BUDGET FOR FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025; SETTING FORTH THE RECEIPTS AND THE AMOUNTS ESTIMATED AS COLLECTIBLE FOR THE PREVIOUS FISCAL YEAR; THE AMOUNT PROPOSED TO BE RAISED BY DIRECT PROPERTY TAXATION FOR THE VARIOUS PURPOSES; GIVING NOTICE OF THE TIME FOR HEARING TAXPAYERS; FOR ADOPTION OF BUDGET AND SETTING THE TAX LEVIES.

WHEREAS, in accordance with the provisions of Title 42, Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.), the City Council must meet annually and make a budget of the estimated amounts required to pay the expenses of conducting the business of the city for the ensuing fiscal year; and

WHEREAS, the city is further required to prepare and publish a summary schedule of the estimates of revenues and expenses.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GOODYEAR, MARICOPA COUNTY, ARIZONA, AS FOLLOWS:

SECTION 1. That the statements and schedules contained herein are hereby adopted for the purpose as hereinafter set forth as the tentative budget for the city of Goodyear for the fiscal year 2024-2025.

SECTION 2. Resolution 2024-2379 shall be effective upon the date of its adoption.

SECTION 3. That the City Clerk be authorized and directed to publish in the manner prescribed by law, the estimates of expenditures, as hereinafter set forth, together with a notice that the City Council will meet for the purpose of final hearing by taxpayers and for adoption of the fiscal year 2024-2025 annual budget for the city of Goodyear on the 10th day of June, 2024 at the hour of 5:00 P.M., in the Goodyear City Hall Council Chambers at 1900 N Civic Square, Goodyear, Arizona 85395 with adoption of the Tax Levy on June 24, 2024 at 5:00 P.M. at the Goodyear City Hall Council Chambers at 1900 N Civic Square, Goodyear, Arizona 85395.

SECTION 4. Upon recommendation by the City Manager, and with the approval of the Council, expenditures may be made from the appropriation for contingencies.

SECTION 4. Money from any fund may be used for any of these appropriations, except money specifically restricted by State law or by city Ordinance or Resolution.

SECTION 5. The statements and schedules of the tentative budget are as follows: Schedules A, B, C, D, E, F, and G.

PASSED AND ADOPTED by the Mayor and Council of the City of Goodyear, Maricopa County, Arizona, by a _____ vote, this _____ day of _____, 2024.

Joe Pizzillo, Mayor

Date: _____

ATTEST:

APPROVED AS TO FORM:

Darcie McCracken, City Clerk

Roric Massey, City Attorney

Tentative Budget

FISCAL YEAR 2025

City of Goodyear, Arizona
Finance Department



Fiscal Year 2025 Tentative Budget
City of Goodyear, Arizona

TABLE OF CONTENTS

CITY MANAGER'S BUDGET MESSAGE	1
-------------------------------------	---

CITY SCHEDULES

<i>Schedule 1 – Total Sources and Uses</i>	<i>13</i>
<i>Schedule 2 – Revenues.....</i>	<i>14</i>
<i>Schedule 3 – Total Expenditures – All Funds</i>	<i>17</i>
<i>Schedule 4 – Debt Service</i>	<i>27</i>
<i>Schedule 5 – Authorized Position Detail by Position Title</i>	<i>28</i>
<i>Schedule 5a – Authorized Positions by Department and by Fund.....</i>	<i>38</i>
<i>Schedule 6 – Interfund Transfers</i>	<i>39</i>
<i>Schedule 7 – Property Tax.....</i>	<i>41</i>
<i>Schedule 8 – Arizona Constitutional Debt Limit</i>	<i>42</i>
<i>Schedule 9 – Supplemental Requests and Recommendations.....</i>	<i>43</i>

STATE SCHEDULES

<i>Schedule A – Summary Schedule of Estimated Revenues and Expenditures/Expenses.....</i>	<i>62</i>
<i>Schedule B – Tax Levy and Tax Rate Information.....</i>	<i>63</i>
<i>Schedule C – Revenues Other than Property Tax</i>	<i>64</i>
<i>Schedule D – Other Financing Sources/(Uses) and Interfund Transfers.....</i>	<i>66</i>
<i>Schedule E – Expenditures/Expenses by Fund</i>	<i>67</i>
<i>Schedule F – Expenditures/Expenses by Department.....</i>	<i>69</i>
<i>Schedule G – Full-Time Employees and Personnel Compensation.....</i>	<i>72</i>

City Manager's Budget Message





City Manager's Tentative Budget Message

May 20, 2024

Honorable Mayor and Council,

I am pleased to present the city's Tentative budget for fiscal year 2024-25 (FY2025) in the amount of \$818.1 million, an increase of \$322.5 million over the City Manager's Recommended budget. As was the case for our City Manager's Recommended budget, this budget includes no tax rate increases, maintains existing service levels, and demonstrates a continued commitment to invest in our city's employee base all while addressing and furthering various city initiatives centered around delivering on the vision and mission as outlined in our city's Strategic Plan.

Our Tentative budget maintains a continued focus on providing key city services to a growing population and business base, is balanced and sustainable within our financial forecasts, includes all costs associated with day-to-day operations, has new and ongoing capital projects programmed to both maintain and expand critical assets and infrastructure within our city, and includes carryovers of capital projects in the amount of \$214.2 million and one-time carryover expenditures in the amount of \$41.7 million. Carryovers make up the majority of our changes versus the City Manager's Recommended budget, and a detailed breakdown of these carryovers can be found in the subsequent section of this book.

Both our general fund ongoing and one-time forecasts are fully funded and deliverable with current available resources which has been a staple of our conservative budgeting philosophy for years. This has aided in allowing us to manage our recent growth using an exceptionally calculated and deliberate approach.

With contributions from the Goodyear City Council, city management, department directors, and staff, the FY2025 Tentative budget identifies program priorities and matches them with available funding. Preparation of the budget is one of the most important tasks performed each year, and budget adoption is one of the most important policy decisions that you, as elected officials, make for our community. Using our strategic plan as a guide to help prioritize funding, I feel confident this budget allocates resources in an efficient and purposeful manner setting us up for success in achieving the vision I know we all share for our wonderful city.



ECONOMIC CLIMATE

Despite experiencing extreme inflationary pressures culminating in aggressive interest rate hikes by the Federal Reserve, the United States economy and more specifically the Phoenix metro area economy continues to show its strength and resilience. As the economy continues marching further into uncharted waters, the best indicators of future economic performance are current development activity and recent history.

Observing permit activity within the city is another way we analyze growth patterns to aid in the forecasting of future tax revenue. Through April, single family permits are up 109% over the same period last fiscal year, multi-family permits are up 47%, industrial sq. ft. permitted is down 46%, and commercial sq. ft. permitted is down 23%. In reviewing development currently in progress, with the exception of multi-family units, we project permit activity to be flat or slightly decrease in FY2025 resulting in slower growth in ongoing revenues and a reduction in one-time sources.

General Fund revenues remain ahead of our adopted budget and are currently projected to grow at a year over year pace of just over 4%. We see this as sustainable growth and largely incorporate similar growth patterns in our five-year general fund forecast. As previously mentioned, staying conservative and consistent with our forecasting methodology helps maintain and ensure financial flexibility, solvency, and sustainability with the passing of our budget each fiscal year.

BUDGET DEVELOPMENT FRAMEWORK

A breakdown of our \$818.1 million Tentative budget is as follows:

- \$345.5 million related to expenditures that support the day-to-day operations of the city.
 - This operations budget includes annually re-occurring expenses such as personnel, utilities, supplies, contractual services, routine maintenance and repairs, as well as one-time expenditures and associated carryovers that don't qualify for our CIP Plan.
- \$273.7 million related to our Capital Improvement Plan which is defined as projects \$500k or greater excluding vehicles and reimbursements.
 - This amount includes Capital Improvement Plan carryovers of \$214.2 million.
- \$53.4 million for debt service on outstanding debt.
- \$145.5 million of contingencies, reserves, and budget authority.



- Pursuant to policy, the Tentative budget includes a fully funded economic stabilization reserve equal to 15% of ongoing revenues for the General Fund and each of the three enterprise funds. These funds are included in the budget as a policy reserve contingency. Fund balance is also programmed into contingency giving us the authority to spend in the associated lines of appropriation next fiscal year. Also included in this amount is our CIP reserve as part of our 5-year CIP planning process and \$15 million of budget authority ensuring we have adequate spending authority if new revenues arise, or fund balance exceeding projections becomes available.

The General Fund for FY2025 is programmed at \$359.6 million making up 44% of our Tentative budget. This includes ongoing expenditures of \$156.4 million to provide for basic city services such as police, fire, parks, recreation, and support services as well as base budget adjustments, salary and benefit increases, and \$1.9 million in ongoing supplemental budget additions.

An additional \$203.3 million is programmed in the General Fund as one-time expenditures and is made up primarily of \$77.9 million for the Capital Improvement Plan (including carryovers), \$23.9 million of operating carryovers, \$12.0 million of one-time supplementals, as well as our 15% economic stabilization reserve. All unallocated General Fund revenues have been programmed as CIP reserves in the amount of \$52.2 million. This specifically sets aside these funds for planned projects in years two through five of the CIP, as well as unexpected cost overruns or the acceleration of projects as resources, timing, and priorities allow. Any use of CIP reserves during the year is done within the council adopted budget amendment process.

NEW POSITIONS AND EXISTING EMPLOYEES

Continued growth within our city means our workforce needs to grow in tandem to maintain and expand current levels of service. To address these service level needs, our Tentative budget adds 35.43 full-time equivalent (FTE) positions, the same number of FTE's presented to City Council as part of the City Manager's Recommended budget. Two court FTE's were added as a change to the Tentative budget, however these additions were offset by the removal of one Community Services Unit Police Officer and one Police Lieutenant resulting in a net neutral impact to our FTE count.



Of the 35.43 positions included in this Tentative budget, 12.5 reside in the General Fund, 16 are for expanding our ambulance service, 0.93 are for ballpark, and six relate to our Enterprise Funds. Public safety positions make up 56% of the total, reflecting the Goodyear City Council's continued prioritization of the safety of our residents, businesses, and employees. With just over 35 new FTE's, this is the smallest request for position additions dating back to FY2019. The vast majority of which, with the exception of our ambulance service as outlined in the Strategic Plan, are being requested simply to maintain existing levels of service. With adoption of this Tentative budget, our total position count will increase to 996.61 FTE positions.

A large contingent of our workforce is public facing, providing direct services to our residents and customers. The specific additions as presented can be found both in Schedule 5, and in the supplementals section (Schedule 9) of this book.

In addition to keeping up with growth, the Goodyear City Council has steadfastly placed an emphasis on developing and supporting our employees. Accordingly, our FY2025 Tentative budget includes additional enhancements designed to keep us competitive while ensuring internal equity between all our employee groups. Our Tentative budget includes a 4.5% merit increase and a 3.0% market adjustment for all eligible, non-represented employees.

The Goodyear City Council is in year two of approved agreements with our represented police and fire employee groups, which include 3.0% market adjustments and 5.0% step increases for both police and fire. All other wage and benefit enhancements as outlined in the adopted agreements have been included in the budget, as well.

CAPITAL PROJECTS

At the same time new developments in our city are expanding, mature developments in our city are starting to age. This requires continued investment blending the old with the new to maintain assets and infrastructure ensuring a seamless look and feel throughout our community. I am pleased to include once again a fully funded and fully deliverable five-year Capital Improvement Plan (CIP), which represents \$779.4 million of spending over five-years. The first year of the plan totals \$273.7 million, including \$214.2 million of continuation projects carried over from FY2024.



Included in the amount carried over are dollars to widen and enhance Camelback Road between 152nd avenue west to Loop 303, dollars for design and expansion of the Rainbow Valley Water Reclamation Facility Plant, design towards expansion of the Estrella Bridge, and dollars towards a partnership with APS and Buckeye to allow for the reuse of brine produced during the water filtration process.

Other year one projects of note include design to extend Bullard Wash south from GSQ to Goodyear Ballpark, dollars to remodel fire station 184 as a continued effort to bring all our fire stations up to cancer reduction best practices, plus over \$70 million of additional funding towards streets and transportation related projects. Forty seven percent of dollars programmed in our five-year Capital Improvement Plan directly relate to Goodyear City Council priorities as outlined in our city's Strategic Plan.

Due to the efforts of the citizen bond exploratory committee and the approval of our citizens last fall an additional \$232 million of general obligation bond authorization has been incorporated into the City's long-term financing strategy. The ability to utilize this funding source provides the city with additional financial flexibility that, when issued, will go towards various transportation, public safety, and parks related capital projects. As it stands, over \$175 million in general obligation debt is programmed to be issued in our five-year plan, all of which can be accomplished without the need to increase the combined property tax rate.

Unlike ongoing costs, capital projects are one-time in nature and total dollar values vary greatly from year-to-year. The FY2025 Tentative CIP budget of \$273.7 million represents a decrease of \$73.5 million from that presented in the FY2024 Tentative budget.

FINANCIAL POLICY COMPLIANCE

Goodyear has a long-standing history of maintaining conservative financial practices and policies. Key elements of our financial policy include:

- Using one-time resources for one-time expenses, such as equipment or capital projects
- Maintaining investment grade bond ratings
- Adopting contingency reserve amounts of 15% of ongoing revenue for the General Fund and each enterprise fund



- Presentation of a five-year fully funded forecast for the General Fund

This budget was developed within the framework of our financial plan and complies with all aspects of that plan.

CONCLUSION

As presented, the FY2025 budget utilizes all but \$0.3 million of available ongoing resources to cover ongoing costs. Though the result of many variables, the main reasons for this high utilization rate of ongoing resources include:

- The loss of residential rental sales tax effective Jan. 1, 2025 due to legislation adopted by the state. The estimated annual loss of General Fund revenue exceeds \$5 million.
- Inflation driven cost increases that remain elevated to sustain existing levels of service. This has translated more recently into costs increasing at a faster rate than revenues.
- Uncertainty around collections from implementation of the state flat income tax.
- Slightly more conservative projections related to state shared revenues driven by current revenue growth trends coupled with growth of the state's tax base.

Although the items listed above are very real, the city's conservative financial policies and planning have allowed us to present a balanced FY2025 Tentative Budget.

I would like to thank my fellow members of city management, department directors, and staff for helping me in the development of this budget, delivery of the action items of the strategic plan, and the creation of an innovative and engaging culture while providing outstanding service to our customers and residents. Thank you to the budget team for facilitating the alignment of our available resources with our service needs. Finally, thank you Mayor Pizzillo and the Goodyear City Council for your guidance and leadership in establishing the strategic vision for this great city.

Sincerely,

Wynette Reed
City Manager

FY2025 Tentative Budget
City of Goodyear, Arizona
Capital Improvement Plan (CIP) Carryover

Department	Project & Description	Revenue	Expenditure
Engineering	42013 - Traffic Signal - Camelback and Perryville (50% participation)		347,300
	42026 - Estrella Parkway, Vineyard Avenue to MC85 (Estrella Bridge)		12,006,000
	42027 - Estrella Parkway/PebbleCreek Parkway and I-10 Interchange		11,886,500
	42037 - Yuma Road, Canyon Trails to Sarival		5,291,500
	42038 - Camelback Road - SR303 to 152nd Avenue		30,559,900
	42046 - Cotton Lane - Estrella Parkway to Cotton Lane Bridge		420,100
	42047 - Lower Buckeye Road and Sarival Avenue		355,000
	42048 - Sarival Avenue (west half) Yuma Road to Elwood Street		1,870,200
	42049 - Transportation Master Plan Update		1,646,400
	42050 - Traffic Management Center Parking Lot Improvements		777,700
	42052 - Bullard Ave. Celebrate Life Way to Roosevelt		571,400
	42056 - Indian School Road- Citrus to Minnezona - Priority #09		1,404,000
	42058 - McDowell Road- Litchfield to Dysart		1,408,000
	42060 - Traffic Signal - Estrella Parkway & Centerra Drive		337,100
	42061 - Traffic Signal -152nd Drive & Van Buren		1,425,000
	42062 - Traffic Signal-165th Avenue & Yuma Road		1,361,400
	42063 - Traffic Signal- Cotton Lane & Elwood Street/El Cidro Drive		1,081,400
	42069 - Estrella Parkway - Hadley to Goodyear Boulevard North		871,700
	42071 - Civic Square Closeout		312,400
	42072 - San Gabriel- Elliot Interconnect		2,212,400
	42077 - Traffic Signal- Estrella Parkway & Ballpark Village Blvd		95,900
	42078 - Traffic Signal- Bullard Avenue & Yuma Road		83,200
	42079 - Traffic Signal- Estrella Parkway & Calistoga Drive		64,500
	42080 - Traffic Signal- Cotton Lane & Camelback Road		265,500
	42082 - Traffic Signal - San Gabriel & Elliot		90,300
Fire	30007 - Fire Station 188 West Goodyear		1,332,000
	30008 - Fire Station 183 Renovation & Ambulance Section		1,643,700
	30010 - Fire Station 182 Renovation & Battalion Chief Quarters		6,360,800
IT	23003 - Phone System Hardware Replacement		91,600
	23004 - Cisco UCS Server and Datacenter Equipment Replacements		16,500
Parks	50023 - Parks, Recreation, Trails, and Open Space Master Plan Update		341,500
	50026 - Bullard Wash II Park Sidewalk & Pathway Lighting		202,500
	50036 - Goodyear Recreation Campus - Phase II Study		500,000
	50039 - Guardians Complex Retaining Wall Replacement and Drainage Repair		160,300
	50048 - Goodyear Ballpark Seating		1,843,900
	50050 - Loma Linda Site Improvements		2,650,400
PD	35002 - Tyler New World Upgrade (CAD/NIBRS/RMS)		611,600
	35003 - Police Building Phase II		1,830,700
	35004 - Property Warehouse Security Upgrades		337,300
Public Works	60105 - Goodyear Municipal Complex Tenant Improvements		1,748,800
	60119 - Municipal Operations Complex Additional Facilities		2,000,000
	60121 - Historic Goodyear Pavement Rehabilitation		2,656,500
	60122 - GMC Tenant Improvements Building B		1,489,300
Water Services	60034 - Brine Disposal		14,180,800
	60047 - Booster 11 Generator Replacement		931,800
	60062 - Goodyear Motel-Country Aire Apartments Sewer Piping		677,600
	60075 - Bullard Water Campus Amiad Pre-Filters Replacement		927,900
	60077 - Rainbow Valley WRF Plant Design and Expansion		45,739,500

**FY2025 Tentative Budget
City of Goodyear, Arizona
Capital Improvement Plan (CIP) Carryover**

Department	Project & Description	Revenue	Expenditure
Water Services	60079 - Integrated Water Master Plan (IWMP) Mid-Term Update		643,800
	60092 - Estrella Mountain Ranch Valve Replacement - Elliot Road from Estrella Parkway to San Gabriel		195,800
	60093 - Goodyear WRF Blower Replacement		591,600
	60101 - Site 21 Treatment Improvements and Increased Capacity		375,000
	60103 - Corgett WRF Clarifier Rehabilitation and New Clarifier		3,781,800
	60109 - GWRF Expansion - Capacity Expansion from 6.0 MGD to 7.5 MGD		5,072,800
	60110 - Rainbow Valley WRF Operational Improvements		8,382,000
	61002 - Corgett Wash Sewer Replacements		2,455,000
	61004 - Site 13 Motor Control Center Replacement		1,060,000
	61006 - Goodyear WRF Blower Replacement		586,000
	61009 - Booster 12 Generator Replacement		800,000
	61013 - Perryville Grinder Station Improvement		2,695,700
	61014 - GWRF Design and Construction		7,000,000
	61015 - Improvements to PVNPGS		15,500,000
		\$ -	\$ 214,159,300

**FY2025 Tentative Budget
City of Goodyear, Arizona
Operating Carryover**

Department	Carryover Description	Revenue	Expenditure
City Clerk	Election Funds		109,200
City Manager's Office	Emergency Assistance - COVID Response Funds		250,000
	Grant Management Software - COVID Response Funds		5,000
	Household Gardens - COVID Response Funds		100
	Community Navigator - COVID Response Funds		275,600
	Home Repair/Rehab - COVID Response Funds		536,600
	Mental Health Pilot - COVID Response Funds		572,700
	New Resident App		200,000
	CDBG	109,800	109,800
	WFD Coordinator IGA		46,900
Municipal Court	Specialty Court Program - FCOVID Response Funds		299,300
Development Services	Vehicles		49,700
	Professional Services		297,800
Digital Communications	Photo & Video Equipment		12,200
	Vehicle		14,000
Economic Development	Professional Services		212,300
Engineering	Asset Mgmt		614,300
	Project Mgmt Professional Services		131,300
	Street Light Pilot Subscription		61,700
	Microtransit Phase II Program Grant	500,000	179,800
	Operating Projects: ITS		1,306,300
Finance	Fixed Asset Module		30,000
	Operating Project: Public Infrastructure - Globe 4th Amendment		15,000,000
	Licenses - Fusion Munis Datalink		90,000
Fire	Active Shooter Training and Rescue Kits		17,000
	Grants	131,300	133,700
	Crisis Response Training, Development and Misc.		4,800
	Supplies & Equipment		76,700
	Mobile Fire Station Assessment		48,300
	Vehicles		1,360,300
	Public Safety Training Facility - Study		37,700
	Purchase SCBA's & SCBA Bottle Filling Stations		30,100
	Asset Mgmt		13,700
Human Resources	Gallup Leadership Training		33,500
	Munis Resources and Training		6,300
Information Technology	Supplies & Equipment		225,300
	Professional Services		128,000
	Training		4,000
Parks & Recreation	GSQ In-House Service		249,500
	Supplies & Equipment		142,900
	Pop-Up in the Park - Live Art Experiences		36,000
	FMIS Licensing		300
	Irrigation- 2 Vehicles & Chipper Truck		227,700
	Pop-Up in the Park - Live Art Experiences - Branded Cart		15,000
	Light pole banners/Traffic Cabinets - Public Art: Mosaic Mural at FS 182		93,400
	Landscape Contract & Vacant Property Maintenance Contract		401,100

**FY2025 Tentative Budget
City of Goodyear, Arizona
Operating Carryover**

Department	Carryover Description	Revenue	Expenditure
Parks & Recreation	Goodyear Ballpark 15th Anniversary Celebration		33,600
	GRC Security Improvements		78,700
	CDBG Entitlement	318,200	318,200
	Operating Projects		1,765,500
	Asset Mgmt		798,800
Police	Supplies & Equipment		452,000
	Vehicles		752,300
	RICO	163,800	163,800
	Operating Project: Telecomm		783,500
	Grants	812,500	829,100
PublicWorks	Operating Projects		150,000
	Asset Mgmt		658,900
	Vehicles		9,158,200
Water Services	Vehicles		689,300
	Operating Projects		1,377,600
	Harvard Reimbursement RVWRF	31,200,000	-
		\$ 33,235,600	\$ 41,699,400

City Schedules



CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 1 - TOTAL SOURCES AND USES

	REVENUES				EXPENDITURES								
	Beginning Balance July 1, 2024	Projected Revenues	Transfers In	Total Sources	Operations	Capital Improvement Projects	Supplementals + Operating Carryover	Long-Term Debt	Contingency	Total Expenditures	Transfers Out	Total Uses	Estimated Ending Balance June 30, 2025
GENERAL FUNDS													
General Fund	\$ 198,308,100	\$ 199,141,000	\$ 9,525,600	\$ 406,974,700	\$ 156,563,800	\$ 77,869,300	\$ 37,815,500	\$ -	\$ 87,372,200	\$ 359,620,800	\$ 47,353,900	\$ 406,974,700	\$ -
Asset Management - Fire	1,288,700	-	1,200,000	2,488,700	556,300	-	45,600	-	1,886,800	2,488,700	-	2,488,700	-
Asset Management - Fleet	11,029,800	-	5,200,000	16,229,800	3,908,300	-	8,978,600	-	3,342,900	16,229,800	-	16,229,800	-
Asset Management - Parks	5,276,300	-	1,650,000	6,926,300	1,257,800	-	947,400	-	4,721,100	6,926,300	-	6,926,300	-
Risk Reserve	846,500	1,003,600	2,705,700	4,555,800	3,794,600	-	11,200	-	-	3,805,800	-	3,805,800	750,000
Asset Management - Traffic Signals	2,001,300	-	1,200,000	3,201,300	777,700	-	647,300	-	1,776,300	3,201,300	-	3,201,300	-
Asset Management - Technology	2,060,400	-	1,300,000	3,360,400	1,094,100	108,100	84,200	-	2,074,000	3,360,400	-	3,360,400	-
Asset Management - Facilities	4,313,800	-	2,000,000	6,313,800	1,227,000	-	583,900	-	4,502,900	6,313,800	-	6,313,800	-
TOTAL GENERAL FUNDS	\$ 225,124,900	\$ 200,144,600	\$ 24,781,300	\$ 450,050,800	\$ 169,179,600	\$ 77,977,400	\$ 49,113,700	\$ -	\$ 105,676,200	\$ 401,946,900	\$ 47,353,900	\$ 449,300,800	\$ 750,000
SPECIAL REVENUE FUNDS													
Highway User Revenue Fund (HURF)	\$ 111,700	\$ 7,407,400	\$ 5,894,700	\$ 13,413,800	\$ 10,282,100	\$ -	\$ 3,131,700	\$ -	\$ -	\$ 13,413,800	\$ -	\$ 13,413,800	\$ -
Arizona Lottery Funds	469,200	250,000	-	719,200	52,900	-	-	-	666,300	719,200	-	719,200	-
Park and Ride Marquee	802,300	114,800	62,700	979,800	50,000	-	929,800	-	-	979,800	-	979,800	-
Court Enhancement Fund	367,500	80,000	-	447,500	56,500	-	-	-	391,000	447,500	-	447,500	-
Fill the Gap	85,100	6,000	-	91,100	-	-	-	-	91,100	91,100	-	91,100	-
Judicial Collection Enhancement Fund (JCEF)	163,100	13,500	-	176,600	-	-	-	-	176,600	176,600	-	176,600	-
Impound Fund	292,400	100,000	-	392,400	28,800	-	-	-	363,600	392,400	-	392,400	-
AZ Smart & Safe	200	560,000	-	560,200	-	-	-	-	200	200	560,000	560,200	-
Opioid Settlement	169,300	76,900	-	246,200	76,900	-	-	-	169,300	246,200	-	246,200	-
Officer Safety Equipment	26,300	20,000	-	46,300	46,300	-	-	-	-	46,300	-	46,300	-
Ambulance	-	721,000	5,477,400	6,198,400	1,048,100	-	5,150,300	-	-	6,198,400	-	6,198,400	-
Ballpark Operating	225,700	3,712,500	16,462,000	20,400,200	7,541,100	1,524,900	1,332,400	10,001,800	-	20,400,200	-	20,400,200	-
Ballpark Capital Replacement Fund	4,292,100	115,000	350,000	4,757,100	420,000	1,843,900	1,077,300	-	1,415,900	4,757,100	-	4,757,100	-
Prop 302 Funds (Tourism)	-	300,000	-	300,000	300,000	-	-	-	-	300,000	-	300,000	-
CDBG Entitlement	-	825,800	-	825,800	397,800	-	428,000	-	-	825,800	-	825,800	-
Miscellaneous Grants	793,500	1,558,500	-	2,352,000	114,700	-	1,884,400	-	352,900	2,352,000	-	2,352,000	-
TOTAL SPECIAL REVENUE	\$ 7,798,400	\$ 15,861,400	\$ 28,246,800	\$ 51,906,600	\$ 20,415,200	\$ 3,368,800	\$ 13,933,900	\$ 10,001,800	\$ 3,626,900	\$ 51,346,600	\$ 560,000	\$ 51,906,600	\$ -
DEBT SERVICE FUNDS													
Secondary Property Tax	\$ 576,800	\$ 13,237,000	\$ -	\$ 13,813,800	\$ -	\$ -	\$ -	\$ 13,225,900	\$ -	\$ 13,225,900	\$ -	\$ 13,225,900	\$ 587,900
McDowell Improvement District	168,700	3,804,900	-	3,973,600	-	-	-	3,805,900	-	3,805,900	-	3,805,900	167,700
TOTAL DEBT SERVICE	\$ 745,500	\$ 17,041,900	\$ -	\$ 17,787,400	\$ -	\$ -	\$ -	\$ 17,031,800	\$ -	\$ 17,031,800	\$ -	\$ 17,031,800	\$ 755,600
ENTERPRISE FUNDS													
Water Operating	\$ 18,466,300	\$ 39,259,100	\$ 4,400,000	\$ 62,125,400	\$ 27,827,100	\$ 4,612,400	\$ 1,761,300	\$ 11,296,800	\$ 5,888,900	\$ 51,386,500	\$ 4,505,600	\$ 55,892,100	\$ 6,233,300
Wastewater Operating	28,526,700	24,445,000	478,100	53,449,800	16,022,900	14,071,600	2,096,600	5,386,900	3,666,700	41,244,700	3,408,300	44,653,000	8,796,800
Solid Waste Operating	4,229,400	9,867,200	-	14,096,600	8,636,400	-	756,800	-	1,481,500	10,874,700	782,300	11,657,000	2,439,600
TOTAL ENTERPRISE FUNDS	\$ 51,222,400	\$ 73,571,300	\$ 4,878,100	\$ 129,671,800	\$ 52,486,400	\$ 18,684,000	\$ 4,614,700	\$ 16,683,700	\$ 11,037,100	\$ 103,505,900	\$ 8,696,200	\$ 112,202,100	\$ 17,469,700
CAPITAL FUNDS													
General Obligation Bonds-Secondary Property Tax	\$ 15,442,000	\$ 104,716,500	\$ -	\$ 120,158,500	\$ -	\$ 35,911,100	\$ -	\$ -	\$ -	\$ 35,911,100	\$ -	\$ 35,911,100	\$ 84,247,400
Budget Authority	-	15,000,000	-	15,000,000	-	-	-	-	15,000,000	15,000,000	-	15,000,000	-
Construction Sales Tax - Dedicated	41,863,600	8,154,900	-	50,018,500	2,207,100	-	-	-	-	2,207,100	3,731,500	5,938,600	44,079,900
Non-Utility Impact Fees	61,801,900	10,260,400	3,731,500	75,793,800	182,300	41,847,400	848,500	-	-	42,878,200	-	42,878,200	32,915,600
Utility Impact Fees	28,268,100	42,660,000	-	70,928,100	1,527,900	42,812,300	-	-	-	44,340,200	4,878,100	49,218,300	21,709,800
Water & Wastewater Bonds	(385,900)	54,966,300	-	54,580,400	-	53,062,800	-	-	-	53,062,800	-	53,062,800	1,517,600
TOTAL CAPITAL FUNDS	\$ 146,989,700	\$ 235,758,100	\$ 3,731,500	\$ 386,479,300	\$ 3,917,300	\$ 173,633,600	\$ 848,500	\$ -	\$ 15,000,000	\$ 193,399,400	\$ 8,609,600	\$ 202,009,000	\$ 184,470,300
Community Facilities Districts Trust Funds													
Self Insurance Trust Fund	\$ 10,542,000	\$ 12,524,600	\$ -	\$ 23,066,600	\$ 13,394,700	\$ -	\$ -	\$ 9,671,900	\$ -	\$ 23,066,600	\$ -	\$ 23,066,600	\$ -
Retiree Healthcare Fund	6,556,800	17,164,700	182,600	23,904,100	17,332,200	-	-	-	6,571,900	23,904,100	-	23,904,100	-
Volunteer Fire Fighter Trust Fund	-	-	3,582,000	3,582,000	-	-	-	-	3,399,400	3,399,400	182,600	3,582,000	-
Donation Trust Funds	433,600	-	-	433,600	242,200	-	-	-	191,400	433,600	-	433,600	-
	47,300	15,000	-	62,300	50,500	-	-	-	11,800	62,300	-	62,300	-
TOTAL CFD and TRUST FUNDS	\$ 17,579,700	\$ 29,704,300	\$ 3,764,600	\$ 51,048,600	\$ 31,019,600	\$ -	\$ -	\$ 9,671,900	\$ 10,174,500	\$ 50,866,000	\$ 182,600	\$ 51,048,600	\$ -
GRAND TOTAL ALL FUNDS	\$ 449,460,600	\$ 572,081,600	\$ 65,402,300	\$ 1,086,944,500	\$ 277,018,100	\$ 273,663,800	\$ 68,510,800	\$ 53,389,200	\$ 145,514,700	\$ 818,096,600	\$ 65,402,300	\$ 883,498,900	\$ 203,445,600

CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 2 - REVENUES

	FY2023 ACTUALS	FY2024 BUDGET	FY2024 ESTIMATE	FY2025 BUDGET
GENERAL FUND-ONGOING				
Property Tax-Primary	\$ 13,016,571	\$ 13,923,900	\$ 13,923,900	\$ 15,140,900
General Sales Tax	\$ 88,043,719	\$ 88,737,900	93,215,300	\$ 91,151,300
Construction Sales Tax	6,100,000	6,500,000	6,500,000	7,200,000
Franchise Taxes	4,607,999	4,278,300	5,188,000	5,390,400
Sales & Franchise Taxes	\$ 98,751,718	\$ 99,516,200	\$ 104,903,300	\$ 103,741,700
Licenses & Registrations	\$ 393,005	\$ 398,800	\$ 339,100	\$ 379,400
Proceeds from Development Agreements	\$ 2,244,954	\$ -	\$ -	\$ -
Urban Revenue Sharing (Income Tax)	\$ 19,298,909	\$ 19,788,900	\$ 19,788,900	\$ 20,184,700
Vehicle License Tax	5,045,720	5,211,800	4,813,100	4,837,700
State Sales Tax	15,038,266	15,314,700	15,968,400	16,366,700
State Shared Revenues	\$ 39,382,894	\$ 40,315,400	\$ 40,570,400	\$ 41,389,100
Arizona Tourism Reimbursement	\$ 2,984,410	\$ 2,431,400	\$ 3,041,900	\$ 2,997,000
Rentals-Finance	\$ 614,093	\$ 592,300	\$ 496,100	\$ 511,000
Parks & Recreation Fees	\$ 1,841,634	\$ 1,836,700	\$ 1,788,200	\$ 1,883,500
Development Related Revenue	\$ 9,044,475	\$ 9,405,500	\$ 9,884,000	\$ 10,357,200
Municipal Court	\$ 939,618	\$ 1,068,200	\$ 896,200	\$ 923,100
Investment Income	\$ -	\$ 1,389,000	\$ 1,389,000	\$ 3,500,000
Miscellaneous Revenue	\$ 952,084	\$ 600	\$ 1,200,000	\$ 1,212,000
Total General Fund-Ongoing	\$ 170,165,455	\$ 170,878,000	\$ 178,432,100	\$ 182,034,900
GENERAL FUND-ONE TIME				
Construction Sales Tax	\$ 20,217,664	\$ 10,282,600	\$ 20,144,800	\$ 13,187,400
Development Services	9,113,800	-	8,616,000	-
URS 1-Time	-	7,492,400	7,492,400	2,010,600
Reimbursements/In Lieu Recovery	152,640	11,850,300	457,600	39,500
Residential Rental 1-Time	-	-	-	2,776,100
RICO	74,448	73,000	370,700	240,500
Investment Income 1-Time	8,557,594	-	8,633,100	252,000
Other Misc	-	-	-	(1,400,000)
Total General Fund-One Time	\$ 38,116,145	\$ 29,698,300	\$ 45,714,600	\$ 17,106,100
Reserve Funds				
Risk Reserve	955,083	689,000	1,168,100	1,003,600
Total Reserve Funds	\$ 955,083	\$ 689,000	\$ 1,168,100	\$ 1,003,600
TOTAL GENERAL FUNDS	\$ 209,236,683	\$ 201,265,300	\$ 225,314,800	\$ 200,144,600

CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 2 - REVENUES

	FY2023 ACTUALS	FY2024 BUDGET	FY2024 ESTIMATE	FY2025 BUDGET
SPECIAL REVENUE FUNDS				
Ballpark Operating	\$ 2,901,400	\$ 3,539,000	\$ 3,512,500	\$ 3,712,500
Ballpark Capital Replacement Fund	137,910	115,000	115,000	115,000
Highway User Revenue Fund (HURF)	7,951,520	7,898,900	7,521,100	7,407,400
Impound Fund	101,258	100,000	100,000	100,000
Arizona Lottery Funds (ALF)	337,023	325,800	250,000	250,000
Park & Ride Marquee Fund	184,933	114,800	114,800	114,800
Smart & Safe Arizona Act	661,351	560,000	560,000	560,000
American Recovery Plan	2,792,418	-	-	-
CDBG	84,829	801,900	349,900	825,800
Opioid Settlement Fund	185,167	76,900	76,900	76,900
Court Enhancement Fund	77,902	80,000	80,000	80,000
Judicial Collection Enhancement Fund (JCEF)	14,258	13,500	13,500	13,500
Fill the Gap	9,975	6,000	6,000	6,000
Officer Safety Equipment	17,046	20,000	20,000	20,000
Prop 302	129,413	-	300,000	300,000
Ambulance	139,570	281,700	700,000	721,000
Grants	824,363	1,566,200	477,800	1,558,500
TOTAL SPECIAL REVENUE	\$ 16,550,335	\$ 15,499,700	\$ 14,197,500	\$ 15,861,400
DEBT SERVICE FUNDS				
Secondary Property Tax	\$ 9,680,435	\$ 11,196,100	\$ 11,196,100	\$ 13,237,000
McDowell Improvement District (MID)	3,130,498	3,937,800	3,817,100	3,804,900
TOTAL DEBT SERVICE	\$ 12,810,933	\$ 15,133,900	\$ 15,013,200	\$ 17,041,900
ENTERPRISE FUNDS				
Water Enterprise Fund				
Residential - City	\$ 11,919,617	\$ 12,044,200	\$ 12,482,600	\$ 12,927,500
Commercial	4,573,352	4,777,700	5,734,200	5,969,700
Industrial	1,094,101	1,178,100	1,301,500	1,354,400
Irrigation	6,667,960	7,774,600	9,159,500	9,528,700
CAP Water	3,833,315	3,810,400	5,277,400	5,885,100
Construct	1,241,870	1,380,900	1,924,600	1,885,400
Non-Rate Revenue	1,314,169	1,727,100	1,216,800	1,708,200
One-Time Revenue	870,998	6,800,000	9,487,100	-
Total Water Enterprise Fund	\$ 31,515,383	\$ 39,493,000	\$ 46,583,700	\$ 39,259,100
Wastewater Enterprise Fund				
Residential Fees	\$ 17,634,886	\$ 18,354,200	\$ 17,527,600	\$ 18,420,200
Commercial	4,229,588	4,597,400	5,550,500	5,906,600
Non-Rate Revenue	59	118,900	117,800	118,100
One-Time Revenue	864,930	-	2,983,500	-
Total Wastewater Enterprise Fund	\$ 22,729,463	\$ 23,070,500	\$ 26,179,400	\$ 24,445,000

CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 2 - REVENUES

	FY2023 ACTUALS	FY2024 BUDGET	FY2024 ESTIMATE	FY2025 BUDGET
Solid Waste Enterprise Fund	\$ 8,920,771	\$ 7,972,300	\$ 9,109,700	\$ 9,867,200
TOTAL ENTERPRISE FUNDS	\$ 63,165,616	\$ 70,535,800	\$ 81,872,800	\$ 73,571,300
CAPITAL FUNDS				
General Obligation (G.O.) Bonds	\$ -	\$ 40,000,000	\$ -	\$ 104,716,500
Budget Authority Fund	\$ -	\$ 5,000,000	\$ -	\$ 15,000,000
Other Financing	\$ -	\$ -	\$ -	\$ -
Enterprise Capital				
Water Bonds	\$ -	-	\$ -	\$ 31,194,300
Developer Reimbursement	-	-	-	-
Wastewater Bonds	-	31,000,000	-	23,772,000
Total Enterprise Capital Funds	\$ -	\$ 31,000,000	\$ -	\$ 54,966,300
Non-Utility Development Fees				
Construction Sales Tax	\$ 11,008,088	\$ 6,713,100	\$ 10,657,900	\$ 8,154,900
Parks & Recreation North	2,364,591	1,893,700	3,290,600	3,287,200
Parks & Recreation South	305,729	183,900	371,000	343,900
Fire North	4,461,758	3,382,900	3,777,000	3,863,300
Fire South	142,014	92,100	138,500	-
Police	4,154,984	2,745,200	2,980,800	2,766,000
Transportation North	7,798,155	6,440,300	7,320,300	-
Transportation South	572,890	253,500	360,400	-
Total Non-Utility Impact Fees	\$ 30,808,209	\$ 21,704,700	\$ 28,896,500	\$ 18,415,300
Utility Impact Fees				
Water North & Central	\$ 4,362,567	\$ 3,677,900	\$ 7,307,700	\$ 7,007,500
Water South	1,159,599	706,600	1,302,300	1,266,000
Wastewater North & Central	1,572,923	903,500	2,891,600	2,690,500
Wastewater South	355,774	32,213,900	497,600	31,696,000
Total Utility Impact Fees	\$ 7,450,863	\$ 37,501,900	\$ 11,999,200	\$ 42,660,000
TOTAL CAPITAL FUNDS	\$ 38,259,072	\$ 145,206,600	\$ 40,895,700	\$ 235,758,100
CFD's & Trust Funds				
Community Facilities Districts (CFD)	\$ 20,953,659	\$ 28,357,000	\$ 23,390,100	\$ 12,524,600
Trust Funds	13,838,089	14,184,100	15,414,300	17,179,700
Total CFD's & Trust Funds	\$ 34,791,748	\$ 42,541,100	\$ 38,804,400	\$ 29,704,300
TOTAL REVENUE ALL FUNDS	\$ 374,814,388	\$ 490,182,400	\$ 416,098,400	\$ 572,081,600

CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 3 - TOTAL EXPENDITURES - ALL FUNDS

FUND / DEPARTMENT	FY2023 ACTUALS	FY2024 REVISED BUDGET	FY2024 ESTIMATE	FY2025 Base	FY2025 Supplementals	FY2025 One-Time Carryovers	FY2025 TOTAL BUDGET
GENERAL FUNDS							
CITY CLERK							
Administration	\$ 810,827	\$ 940,300	\$ 897,300	\$ 1,022,200	\$ -	\$ -	\$ 1,022,200
Elections	301	4,000	4,000	4,000	-	-	4,000
1-Time & Capital Projects	174,374	359,900	235,600	100,000	57,300	109,200	266,500
Total City Clerk	\$ 985,501	\$ 1,304,200	\$ 1,136,900	\$ 1,126,200	\$ 57,300	\$ 109,200	\$ 1,292,700
CITY MANAGER							
City Managers Office	\$ 3,065,208	\$ 4,086,200	\$ 3,610,100	\$ 4,290,900	\$ -	\$ -	\$ 4,290,900
1-Time & Capital Projects	222,321	2,184,200	292,500	-	150,000	1,886,900	2,036,900
Total City Manager	\$ 3,287,529	\$ 6,270,400	\$ 3,902,600	\$ 4,290,900	\$ 150,000	\$ 1,886,900	\$ 6,327,800
CONTINGENCIES							
CMO Ongoing	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 250,000
1-Time & Capital Projects	-	158,200	350,000	350,000	-	-	350,000
Policy Reserve	-	25,631,700	-	27,305,200	-	-	27,305,200
CIP Reserve / Contingency	-	13,012,900	-	52,172,000	19,500	-	52,191,500
Total Contingencies	\$ -	\$ 39,052,800	\$ 600,000	\$ 80,077,200	\$ 19,500	\$ -	\$ 80,096,700
DEBT SERVICE							
Debt Service-General Fund	\$ 1,152,365	\$ 5,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -
Total Debt Service	\$ 1,152,365	\$ 5,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -
DEVELOPMENT SERVICES							
Administration	\$ 653,226	\$ 793,200	\$ 752,900	\$ 799,900	\$ 800	\$ -	\$ 800,700
Planning & Zoning	1,231,885	1,478,900	1,445,000	1,576,600	-	-	1,576,600
Building Safety	2,110,905	2,651,500	2,514,000	2,784,300	-	-	2,784,300
Code Compliance	496,462	600,200	526,500	634,200	110,000	-	744,200
DSD Engineering - Plan Review	1,352,440	1,863,100	1,638,400	1,976,100	-	-	1,976,100
Permits	713,501	802,500	761,000	924,500	-	-	924,500
DSD Engineering - Inspection	1,684,361	1,694,600	1,692,100	1,801,600	120,600	-	1,922,200
1-Time & Capital Projects	2,538,755	6,471,700	4,691,100	-	1,543,000	347,500	1,890,500
Total Development Services	\$ 10,781,535	\$ 16,355,700	\$ 14,021,000	\$ 10,497,200	\$ 1,774,400	\$ 347,500	\$ 12,619,100

CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 3 - TOTAL EXPENDITURES - ALL FUNDS

FUND / DEPARTMENT	FY2023 ACTUALS	FY2024 REVISED BUDGET	FY2024 ESTIMATE	FY2025 Base	FY2025 Supplementals	FY2025 One-Time Carryovers	FY2025 TOTAL BUDGET
DIGITAL COMMUNICATIONS							
Administration	\$ 1,475,239	\$ 1,670,800	\$ 1,684,100	\$ 1,866,900	\$ -	\$ -	\$ 1,866,900
1-Time & Capital Projects	19,366	163,900	67,400	-	-	26,200	26,200
Total Digital Communications	\$ 1,494,605	\$ 1,834,700	\$ 1,751,500	\$ 1,866,900	\$ -	\$ 26,200	\$ 1,893,100
ECONOMIC DEVELOPMENT							
Administration	\$ 1,695,002	\$ 2,055,600	\$ 1,850,600	\$ 2,147,200	\$ -	\$ -	\$ 2,147,200
1-Time & Capital Projects	866,154	2,734,700	2,516,500	1,675,000	-	212,300	1,887,300
Total Economic Development	\$ 2,561,156	\$ 4,790,300	\$ 4,367,100	\$ 3,822,200	\$ -	\$ 212,300	\$ 4,034,500
ENGINEERING							
Administration	\$ 744,022	\$ 873,200	\$ 853,800	\$ 997,700	\$ -	\$ -	\$ 997,700
Inspection	-	12,600	12,600	-	-	-	-
Project Management	1,253,940	1,472,800	1,413,400	1,611,800	-	-	1,611,800
1-Time & Capital Projects	4,555,708	65,340,800	9,521,800	16,628,000	300,000	33,920,200	50,848,200
Total Engineering	\$ 6,553,670	\$ 67,699,400	\$ 11,801,600	\$ 19,237,500	\$ 300,000	\$ 33,920,200	\$ 53,457,700
FINANCE							
Administration	\$ 799,717	\$ 934,900	\$ 994,200	\$ 1,121,400	\$ -	\$ -	\$ 1,121,400
Budget & Research	822,656	1,014,100	946,200	1,009,700	-	-	1,009,700
Financial Services	1,278,509	1,575,800	1,558,500	1,627,600	-	-	1,627,600
Customer Service	879,829	992,600	976,400	1,031,600	98,500	-	1,130,100
Procurement	662,218	868,300	791,200	786,800	-	-	786,800
Mailroom	34,442	36,300	36,100	38,400	-	-	38,400
1-Time & Capital Projects	194,765	27,752,000	12,605,900	85,000	272,800	15,120,000	15,477,800
Total Finance	\$ 4,672,136	\$ 33,174,000	\$ 17,908,500	\$ 5,700,500	\$ 371,300	\$ 15,120,000	\$ 21,191,800

CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 3 - TOTAL EXPENDITURES - ALL FUNDS

FUND / DEPARTMENT	FY2023 ACTUALS	FY2024 REVISED BUDGET	FY2024 ESTIMATE	FY2025 Base	FY2025 Supplementals	FY2025 One-Time Carryovers	FY2025 TOTAL BUDGET
FIRE DEPARTMENT							
Administration	\$ 674,030	\$ 947,700	\$ 943,400	\$ 1,015,500	\$ -	\$ -	\$ 1,015,500
Ambulance	21,605,580	24,494,700	25,264,400	25,130,000	-	-	25,130,000
Emergency Services	71,400	163,100	139,800	179,700	-	-	179,700
Facilities O & M	639,537	907,900	801,200	977,000	-	-	977,000
Homeland Security	1,457,446	2,028,900	1,971,900	2,130,100	-	-	2,130,100
Prevention	746,010	721,800	721,800	714,500	-	-	714,500
Support Services	38,032	25,600	25,600	24,600	-	-	24,600
1-Time & Capital Projects	1,692,569	10,186,700	3,428,100	3,544,700	878,300	6,434,100	10,857,100
Total Fire Department	\$ 26,924,603	\$ 39,476,400	\$ 33,296,200	\$ 33,716,100	\$ 878,300	\$ 6,434,100	\$ 41,028,500
HUMAN RESOURCES							
Administration	\$ 2,623,337	\$ 3,179,800	\$ 3,099,100	\$ 3,285,500	\$ 128,300	\$ -	\$ 3,413,800
Enterprise Risk Management	3,091,153	597,200	594,400	659,200	-	-	659,200
1-Time & Capital Projects	90,454	161,000	119,600	-	175,000	39,800	214,800
Total Human Resources	\$ 5,804,944	\$ 3,938,000	\$ 3,813,100	\$ 3,944,700	\$ 303,300	\$ 39,800	\$ 4,287,800
INFORMATION TECHNOLOGY							
Administration	\$ 467,049	\$ 584,400	\$ 526,100	\$ 670,400	\$ -	\$ -	\$ 670,400
Infrastructure	1,348,928	2,686,700	2,573,000	2,825,800	122,900	-	2,948,700
General Hardware & Software	-	-	-	-	600	-	600
Security	346,706	376,500	379,600	401,700	-	-	401,700
Application Development & Support	3,593,525	4,625,900	4,560,900	5,326,600	19,800	-	5,346,400
Project Management	391,627	459,200	394,000	492,000	-	-	492,000
Geospatial Information	401,338	716,400	643,400	784,500	-	-	784,500
Public Safety	442,702	600,600	568,900	624,500	-	-	624,500
1-Time & Capital Projects	330,168	1,104,500	409,500	-	691,100	273,100	964,200
Total Information Technology	\$ 7,322,043	\$ 11,154,200	\$ 10,055,400	\$ 11,125,500	\$ 834,400	\$ 273,100	\$ 12,233,000

CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 3 - TOTAL EXPENDITURES - ALL FUNDS

FUND / DEPARTMENT	FY2023 ACTUALS	FY2024 REVISED BUDGET	FY2024 ESTIMATE	FY2025 Base	FY2025 Supplementals	FY2025 One-Time Carryovers	FY2025 TOTAL BUDGET
LEGAL SERVICES							
Civil Division	\$ 1,554,695	\$ 2,050,100	\$ 1,941,700	\$ 2,141,600	\$ 18,000	\$ -	\$ 2,159,600
Criminal	779,740	919,100	863,600	964,000	94,000	-	1,058,000
1-Time & Capital Projects	39,417	52,500	42,700	-	-	-	-
Total Legal Services	\$ 2,373,852	\$ 3,021,700	\$ 2,848,000	\$ 3,105,600	\$ 112,000	\$ -	\$ 3,217,600
MAYOR AND CITY COUNCIL							
Administration	\$ 300,076	\$ 391,600	\$ 370,600	\$ 395,400	\$ -	\$ -	\$ 395,400
Special Projects	-	100,000	100,000	100,000	-	-	100,000
Total Mayor and City Council	\$ 300,076	\$ 491,600	\$ 470,600	\$ 495,400	\$ -	\$ -	\$ 495,400
MUNICIPAL COURT							
Administration	\$ 1,549,541	\$ 2,075,500	\$ 1,900,300	\$ 2,200,700	\$ 382,400	\$ -	\$ 2,583,100
Judges	1,470	6,400	6,400	6,400	-	-	6,400
1-Time & Capital Projects	7,780	336,700	29,300	-	88,700	299,300	388,000
Total Municipal Court	\$ 1,558,790	\$ 2,418,600	\$ 1,936,000	\$ 2,207,100	\$ 471,100	\$ 299,300	\$ 2,977,500
NON-DEPARTMENTAL							
Contractual Services	\$ 3,041,653	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000	\$ -	\$ -	\$ 3,500,000
Total Non-Departmental	\$ 3,041,653	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000	\$ -	\$ -	\$ 3,500,000
PARKS & RECREATION							
Administration	\$ 1,017,273	\$ 1,034,200	\$ 979,700	\$ 1,463,600	\$ -	\$ -	\$ 1,463,600
Art & Culture Administration	1,518,842	1,727,100	1,690,000	1,865,500	26,000	-	1,891,500
Operations	5,501,611	6,027,800	5,760,200	6,184,800	10,000	-	6,194,800
Right-of-Way	2,251,872	2,716,000	2,679,900	2,831,900	-	-	2,831,900
Right-of-Way - CFD Service	394,597	525,100	525,100	525,100	-	-	525,100
Recreation Operations	1,822,521	1,875,000	1,870,900	1,828,700	-	-	1,828,700
Recreation Operations- Aquatics	1,400,808	1,644,000	1,741,700	1,628,500	-	-	1,628,500
Goodyear Rec Campus	1,831,758	2,127,600	2,225,200	2,269,500	122,200	-	2,391,700
Goodyear Rec Campus- Aquatics	-	200,000	200,000	200,000	-	-	200,000
Library	1,139,291	1,432,700	1,432,700	1,478,900	-	-	1,478,900
1-Time & Capital Projects	2,034,699	7,088,500	1,492,000	7,367,500	4,739,000	5,446,800	17,553,300
Total Parks & Recreation	\$ 18,913,272	\$ 26,398,000	\$ 20,597,400	\$ 27,644,000	\$ 4,897,200	\$ 5,446,800	\$ 37,988,000

CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 3 - TOTAL EXPENDITURES - ALL FUNDS

FUND / DEPARTMENT	FY2023 ACTUALS	FY2024 REVISED BUDGET	FY2024 ESTIMATE	FY2025 Base	FY2025 Supplementals	FY2025 One-Time Carryovers	FY2025 TOTAL BUDGET
POLICE DEPARTMENT							
Administration	\$ 3,138,962	\$ 3,993,500	\$ 3,815,600	\$ 4,091,300	\$ 150,000	\$ -	\$ 4,241,300
Telecommunications	3,089,783	3,241,600	3,218,900	3,504,400	-	-	3,504,400
Field Operations	13,071,725	15,489,100	14,870,300	16,492,900	-	-	16,492,900
Specialized Patrol	2,618,591	2,925,800	3,064,800	2,938,300	-	-	2,938,300
Traffic	1,418,052	2,106,700	1,948,700	2,323,500	-	-	2,323,500
General Investigations	4,138,840	5,272,200	4,783,900	5,577,300	169,900	-	5,747,200
Support Services	1,383,666	1,608,700	1,524,300	1,630,500	45,000	-	1,675,500
Professional Standards	1,757,264	3,023,900	2,668,200	3,002,500	-	-	3,002,500
Community Services	672,400	1,445,700	1,530,100	1,652,000	-	-	1,652,000
Facilities Operations & Maintenance	337,944	742,400	742,400	740,400	-	-	740,400
Fleet Operations & Maintenance	1,407,880	2,673,100	2,673,100	2,533,300	12,600	-	2,545,900
Municipal Security	140,873	312,300	304,200	363,900	-	-	363,900
1-Time & Capital Projects	2,119,969	5,939,600	2,627,800	1,408,600	1,110,000	2,455,000	4,973,600
Total Police Department	\$ 35,295,947	\$ 48,774,600	\$ 43,772,300	\$ 46,258,900	\$ 1,487,500	\$ 2,455,000	\$ 50,201,400
PUBLIC WORKS							
Administration	\$ 651,149	\$ 671,900	\$ 678,000	\$ 705,000	\$ 94,800	\$ -	\$ 799,800
Facility Administration	3,862,450	4,716,800	4,549,800	4,967,100	3,900	-	4,971,000
Fleet Services	475,221	77,300	69,900	-	110,800	-	110,800
Environmental Programs Mgmt	792,028	-	-	-	-	-	-
1-Time & Capital Projects	3,814,328	9,167,400	1,564,500	5,540,400	490,300	8,249,200	14,279,900
Total Public Works	\$ 9,595,176	\$ 14,633,400	\$ 6,862,200	\$ 11,212,500	\$ 699,800	\$ 8,249,200	\$ 20,161,500
WATER SERVICES							
Stormwater	\$ -	\$ 963,700	\$ 931,800	\$ 958,900	\$ -	\$ -	\$ 958,900
1-Time & Capital Projects	-	5,887,200	5,763,300	-	1,527,200	130,600	1,657,800
Total Water Services Department	\$ -	\$ 6,850,900	\$ 6,695,100	\$ 958,900	\$ 1,527,200	\$ 130,600	\$ 2,616,700
Sub-Total General Fund	\$ 142,618,854	\$ 331,143,900	\$ 189,338,500	\$ 270,787,300	\$ 13,883,300	\$ 74,950,200	\$ 359,620,800

CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 3 - TOTAL EXPENDITURES - ALL FUNDS

FUND / DEPARTMENT	FY2023 ACTUALS	FY2024 REVISED BUDGET	FY2024 ESTIMATE	FY2025 Base	FY2025 Supplementals	FY2025 One-Time Carryovers	FY2025 TOTAL BUDGET
ASSET MANAGEMENT & RISK RESERVE							
Fire Asset Management	\$ 1,230,385	\$ 1,379,300	\$ 140,900	\$ 2,443,100	\$ -	\$ 45,600	\$ 2,488,700
Fleet Asset Management	1,355,078	17,599,700	5,156,500	7,251,200	-	8,978,600	16,229,800
Parks Asset Management	1,434,697	6,694,500	1,826,400	5,978,900	-	947,400	6,926,300
Risk Reserve	310,000	3,944,600	3,235,800	3,794,600	11,200	-	3,805,800
Traffic Signals Asset Management	855,425	2,448,100	593,200	2,554,000	-	647,300	3,201,300
Technology Asset Management	1,154,883	4,082,300	1,988,600	3,168,100	-	192,300	3,360,400
PW Facilities Asset Mgmt Plan	716,148	4,872,300	708,800	5,729,900	-	583,900	6,313,800
Total AM & Risk Reserve Funds	\$ 7,056,617	\$ 41,020,800	\$ 13,650,200	\$ 30,919,800	\$ 11,200	\$ 11,395,100	\$ 42,326,100
TOTAL GENERAL FUNDS	\$ 149,675,471	\$ 372,164,700	\$ 202,988,700	\$ 301,707,100	\$ 13,894,500	\$ 86,345,300	\$ 401,946,900
SPECIAL REVENUE FUNDS							
Highway User Revenue Fund (HURF)	\$ 7,627,389	\$ 10,566,100	\$ 9,895,600	\$ 10,282,100	\$ 3,020,000	\$ 111,700	\$ 13,413,800
Arizona Lottery Funds	337,023	918,800	364,900	719,200	-	-	719,200
Park and Ride Marquee	258,616	1,802,900	791,200	50,000	900,000	29,800	979,800
Court Enhancement Fund	42,551	404,500	53,300	447,500	-	-	447,500
Fill the Gap	-	81,100	-	91,100	-	-	91,100
Judicial Collection Enhancement Fund (JCEF)	-	162,400	-	176,600	-	-	176,600
Impound Fund	70,952	380,700	96,500	392,400	-	-	392,400
Opioid Settlement	15,863	77,300	76,900	246,200	-	-	246,200
Officer Safety Equipment	11,254	93,500	65,000	46,300	-	-	46,300
Ambulance	1,048,032	1,459,400	1,443,600	1,048,100	5,150,300	-	6,198,400
Ballpark Operating	16,813,028	18,687,700	18,187,400	18,907,500	1,267,000	225,700	20,400,200
Ballpark Capital Replacement Fund	792,282	4,045,800	1,124,600	1,835,900	-	2,921,200	4,757,100
Prop 302 Funds (Tourism)	312,411	464,100	281,100	300,000	-	-	300,000
CBDG Entitlement	84,829	777,900	349,900	397,800	-	428,000	825,800
Miscellaneous Grants	725,198	2,728,100	(267,700)	467,600	-	1,884,400	2,352,000
TOTAL SPECIAL REVENUE FUNDS	\$ 28,454,757	\$ 42,650,300	\$ 32,462,300	\$ 35,408,500	\$ 10,337,300	\$ 5,600,800	\$ 51,346,600

CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 3 - TOTAL EXPENDITURES - ALL FUNDS

FUND / DEPARTMENT	FY2023 ACTUALS	FY2024 REVISED BUDGET	FY2024 ESTIMATE	FY2025 Base	FY2025 Supplementals	FY2025 One-Time Carryovers	FY2025 TOTAL BUDGET
DEBT SERVICE FUNDS							
Secondary Property Tax	\$ 10,462,639	\$ 10,467,200	\$ 10,867,200	\$ 13,225,900	\$ -	\$ -	\$ 13,225,900
McDowell Improvement District	3,896,675	3,938,800	3,818,100	3,805,900	-	-	3,805,900
TOTAL DEBT SERVICE FUNDS	\$ 14,359,314	\$ 14,406,000	\$ 14,685,300	\$ 17,031,800	\$ -	\$ -	\$ 17,031,800
ENTERPRISE FUNDS							
WATER							
Administration	\$ 1,052,932	\$ 1,366,400	\$ 1,313,900	\$ 1,424,700	\$ 4,900	\$ -	\$ 1,429,600
Operations Maintenance	1,434,534	2,020,900	1,817,800	1,898,400	76,400	-	1,974,800
Distribution System	2,013,958	3,043,000	2,948,400	2,435,000	99,300	-	2,534,300
Production	4,057,241	4,336,700	4,241,600	2,342,800	-	-	2,342,800
Surface Water Treatment	5,140,049	6,278,800	6,278,800	6,298,300	-	-	6,298,300
Water Quality	582,128	682,800	673,000	710,500	-	-	710,500
Water Resources	5,236,882	7,089,300	7,057,900	7,137,100	-	-	7,137,100
Debt Service	8,728,102	8,714,100	8,713,900	11,296,800	-	-	11,296,800
Policy Reserve	-	4,904,000	-	5,888,900	-	-	5,888,900
Risk, IT, Enterprise	153,663	324,100	313,300	2,271,400	157,700	-	2,429,100
1-Time & Capital Projects	8,336,721	9,821,100	3,350,200	250,000	284,200	5,751,200	6,285,400
Asset Management	-	-	-	3,058,900	-	-	3,058,900
Total Water Fund	\$ 36,736,211	\$ 48,581,200	\$ 36,708,800	\$ 45,012,800	\$ 622,500	\$ 5,751,200	\$ 51,386,500

CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 3 - TOTAL EXPENDITURES - ALL FUNDS

FUND / DEPARTMENT	FY2023 ACTUALS	FY2024 REVISED BUDGET	FY2024 ESTIMATE	FY2025 Base	FY2025 Supplementals	FY2025 One-Time Carryovers	FY2025 TOTAL BUDGET
WASTEWATER							
Administration	\$ 945,318	\$ 1,334,100	\$ 1,273,400	\$ 1,342,800	\$ 1,004,200	\$ -	\$ 2,347,000
Operations Maintenance	1,729,379	2,001,200	1,776,400	2,188,300	71,500	-	2,259,800
Collection Systems	3,142,469	3,858,000	3,713,800	4,761,300	-	-	4,761,300
Environment	878,653	996,400	905,600	1,016,600	-	-	1,016,600
Reclamation	976,309	1,308,000	1,280,000	1,332,500	153,500	-	1,486,000
Reclamation Corgett	223,032	266,000	257,000	253,900	-	-	253,900
Reclamation Goodyear	1,891,783	1,975,000	1,966,000	1,975,800	-	-	1,975,800
Reclamation Rainbow Valley	321,815	358,900	349,900	359,500	-	-	359,500
Debt Service	3,440,340	5,793,000	3,462,500	5,386,900	-	-	5,386,900
Policy Reserve	-	3,493,900	-	3,666,700	-	-	3,666,700
Risk, IT, Enterprise	91,540	342,000	325,800	302,000	2,800	-	304,800
1-Time & Capital Projects	3,905,468	25,537,000	2,148,100	60,000	67,100	11,907,100	12,034,200
Asset Management	-	-	-	5,392,200	-	-	5,392,200
Total Wastewater Fund	\$ 17,546,106	\$ 47,263,500	\$ 17,458,500	\$ 28,038,500	\$ 1,299,100	\$ 11,907,100	\$ 41,244,700
SOLID WASTE							
Administration	\$ 6,692,607	\$ 1,114,500	\$ 1,115,600	\$ 1,066,000	\$ 215,800	\$ -	\$ 1,281,800
Container Maintenance	507,698	5,952,800	5,948,000	6,394,400	-	-	6,394,400
Uncontained Trash	10,971	1,009,300	936,600	1,061,700	-	-	1,061,700
Policy Reserve	-	1,195,800	-	1,481,500	-	-	1,481,500
Risk, IT, Enterprise	155	106,400	112,600	21,100	3,400	-	24,500
1-Time & Capital Projects	-	450,000	450,000	-	537,600	-	537,600
Asset Management	-	-	-	93,200	-	-	93,200
Total Solid Waste Fund	\$ 7,211,431	\$ 9,828,800	\$ 8,562,800	\$ 10,117,900	\$ 756,800	\$ -	\$ 10,874,700
TOTAL ENTERPRISE FUNDS	\$ 61,493,748	\$ 105,673,500	\$ 62,730,100	\$ 83,169,200	\$ 2,678,400	\$ 17,658,300	\$ 103,505,900

CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 3 - TOTAL EXPENDITURES - ALL FUNDS

FUND / DEPARTMENT	FY2023 ACTUALS	FY2024 REVISED BUDGET	FY2024 ESTIMATE	FY2025 Base	FY2025 Supplementals	FY2025 One-Time Carryovers	FY2025 TOTAL BUDGET
CAPITAL FUNDS							
GO BONDS							
2019 GO Bonds	\$ 349,096	\$ 3,751,200	\$ 2,291,300	\$ -	\$ -	\$ 738,500	\$ 738,500
2022 GO Bonds	7,137,227	11,787,600	1,653,400	-	-	14,703,500	14,703,500
2025 GO Bond	-	-	-	20,469,100	-	-	20,469,100
Future GO Bond	-	40,000,000	-	-	-	-	-
Total GO Bond Funds	\$ 7,486,323	\$ 55,538,800	\$ 3,944,700	\$ 20,469,100	\$ -	\$ 15,442,000	\$ 35,911,100
NON-UTILITY IMPACT FEES							
DIF - Streets Central FY14	\$ 939,065	\$ 71,400	\$ 71,400	\$ -	\$ -	\$ -	\$ -
DIF - Fire North 18	6,463,936	9,412,600	9,250,600	-	-	-	-
DIF - Fire South 18	137,058	99,600	145,000	-	-	-	-
DIF - Fire 24	-	-	-	145,000	-	162,000	307,000
DIF - Police 18	8,441,061	5,894,800	3,334,200	-	-	-	-
DIF - Police 24	-	-	-	11,900	96,200	2,412,600	2,520,700
DIF - Streets North 18	1,717,273	17,919,700	1,370,100	-	-	-	-
DIF - Streets South 18	650,887	11,692,400	379,400	-	-	-	-
DIF - Prks & Rec North 18	4,989	17,900	17,900	-	-	-	-
DIF - Prks & Rec South 18	2,089	7,500	7,500	-	-	-	-
DIF - Streets North FY24	-	-	-	3,931,000	-	21,049,600	24,980,600
DIF - Streets South FY24	-	-	-	3,731,500	-	11,313,000	15,044,500
DIF - Prks & Rec South 24	-	-	-	17,900	-	-	17,900
DIF - Prks & Rec South 24	-	-	-	7,500	-	-	7,500
Total Non-Utility Impact Fee Funds	\$ 18,356,356	\$ 45,115,900	\$ 14,576,100	\$ 7,844,800	\$ 96,200	\$ 34,937,200	\$ 42,878,200

CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 3 - TOTAL EXPENDITURES - ALL FUNDS

FUND / DEPARTMENT	FY2023 ACTUALS	FY2024 REVISED BUDGET	FY2024 ESTIMATE	FY2025 Base	FY2025 Supplementals	FY2025 One-Time Carryovers	FY2025 TOTAL BUDGET
UTILITY IMPACT FEES							
DIF - Water North 18	\$ 28,253	\$ 101,500	\$ 101,500	\$ -	\$ -	\$ -	\$ -
DIF - Water South 18	1,215,927	788,600	1,344,300	-	-	-	-
DIF - Water North 24	-	-	-	101,500	-	-	101,500
DIF - Water South 24	-	-	-	1,344,300	-	-	1,344,300
DIF - WasteWater North 18	663,304	10,418,800	(1,654,000)	-	-	-	-
DIF - WasteWater South 18	256,969	45,924,700	185,200	-	-	-	-
DIF - WasteWater North 24	-	-	-	64,200	-	12,072,800	12,137,000
DIF - WasteWater South 24	-	-	-	17,900	-	30,739,500	30,757,400
Total Utility Impact Fee Funds	\$ 2,164,454	\$ 57,233,600	\$ (23,000)	\$ 1,527,900	\$ -	\$ 42,812,300	\$ 44,340,200
WATER & WASTEWATER BONDS							
FY2023 Water Bond	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,680,800	\$ 29,680,800
Wastewater Bond 22	357,316	30,246,300	1,156,200	-	-	-	-
FY2023 Wastewater Bond	-	-	-	-	-	23,382,000	23,382,000
Total Water & Wastewater Bond Funds	\$ 753,693	\$ 30,246,300	\$ 1,156,200	\$ -	\$ -	\$ 53,062,800	\$ 53,062,800
OTHER CAPITAL							
General Government Capital	\$ 9,667,779	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Budget Authority	-	14,824,800	-	15,000,000	-	-	15,000,000
Construction Sales Tax - Dedicated	1,232,497	10,689,000	2,180,000	2,207,100	-	-	2,207,100
Capital Water	251,149	-	-	-	-	-	-
Total Other Capital Funds	\$ 11,151,425	\$ 25,513,800	\$ 2,180,000	\$ 17,207,100	\$ -	\$ -	\$ 17,207,100
TOTAL CAPITAL FUNDS	\$ 39,912,253	\$ 213,648,400	\$ 21,834,000	\$ 47,048,900	\$ 96,200	\$ 146,254,300	\$ 193,399,400
CFD & TRUST FUNDS							
CFD & Trust Funds	\$ 28,888,827	\$ 58,406,100	\$ 39,612,618	\$ 50,866,000	\$ -	\$ -	\$ 50,866,000
Total CFD & Trust Funds	\$ 28,888,827	\$ 58,406,100	\$ 39,612,618	\$ 50,866,000	\$ -	\$ -	\$ 50,866,000
TOTAL CFD & TRUST FUNDS	\$ 28,888,827	\$ 58,406,100	\$ 39,612,618	\$ 50,866,000	\$ -	\$ -	\$ 50,866,000
GRAND TOTAL ALL FUNDS	\$ 322,784,371	\$ 806,949,000	\$ 374,313,018	\$ 535,231,500	\$ 27,006,400	\$ 255,858,700	\$ 818,096,600

**CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 4 - DEBT SERVICE**

DEBT BY BOND	FY2023 ACTUAL	FY2024 BUDGET	FY2024 ESTIMATE	FY2025 BUDGET
General Obligation Bonds (G.O.)				
Series 2023	\$ -	\$ 2,254,300	\$ -	\$ 5,496,000
Series 2022	2,289,822	3,865,000	4,189,600	4,838,000
Series 2021	4,738,250	2,187,300	2,187,300	3,318,000
Refunding 2020	991,388	1,132,600	1,132,600	1,137,700
Series 2019	681,950	1,652,000	1,652,000	1,662,600
Refunding 2019	205,250	205,300	205,300	205,300
Series 2017	713,313	713,300	713,300	713,300
Refunding 2016	5,344,036	5,299,900	5,299,900	5,272,300
Total G.O.	\$ 14,964,008	\$ 17,309,700	\$ 15,380,000	\$ 22,643,200
Water Infrastructure Finance Authority (WIFA)				
2009 Issue	\$ 339,637	\$ 339,600	\$ 339,600	\$ 339,600
Total WIFA	\$ 339,637	\$ 339,600	\$ 339,600	\$ 339,600
Water & Sewer Revenue (W&S)				
Revenue 2020	\$ 5,095,950	\$ 5,096,000	\$ 5,096,000	\$ 5,089,700
Refunding 2020	1,594,153	1,747,700	1,747,700	1,704,200
Refunding 2016	367,517	448,000	448,000	446,100
Refunding 2009	21,938	21,900	21,900	21,900
Total W&S	\$ 7,079,557	\$ 7,313,600	\$ 7,313,600	\$ 7,261,900
McDowell Improvement District (MID)				
Refunding 2018	\$ 3,896,225	\$ 3,938,800	3,817,100	\$ 3,459,300
Total MID	\$ 3,896,225	\$ 3,938,800	\$ 3,817,100	\$ 3,459,300
Public Improvement Corporation (PIC)				
PIC Series 2017 - MLB Guardians Project	\$ 1,270,987	\$ 1,270,200	\$ 1,270,200	\$ 1,273,400
PIC Refunding Series 2016A	1,141,800	1,141,800	1,141,800	1,141,800
PIC Refunding Series 2016B	2,149,025	2,614,300	2,614,300	2,621,800
PIC 2012 A Goodyear Municipal Complex	1,023,398	-	-	-
PIC 2012 B Goodyear Municipal Complex & 911 Ctr.	124,723	-	-	-
Total PIC	\$ 5,709,934	\$ 5,026,300	\$ 5,026,300	\$ 5,037,000
Excise Tax Revenue				
Series 2021 Excise Tax	\$ 4,955,309	\$ 4,963,400	\$ 4,963,400	\$ 4,957,800
Total Excise Tax Revenue	\$ 4,955,309	\$ 4,963,400	\$ 4,963,400	\$ 4,957,800
Community Facilities Districts (CFD)				
Goodyear General	\$ 1,045,900	\$ 1,058,200	\$ 1,049,400	\$ 1,049,400
Palm Valley	516,100	566,700	515,300	519,200
Goodyear Utility	2,982,125	3,465,600	3,152,000	3,157,100
Wildflower 1	84,575	-	-	-
Wildflower 2	123,000	133,600	122,600	119,800
Cottonflower	214,456	215,100	214,200	218,800
Estrella Mountain Ranch	3,973,790	5,693,000	4,604,600	4,122,300
Centerra	276,018	308,300	280,300	285,200
Cortina	178,407	182,500	174,200	179,900
Total CFD's	\$ 9,394,371	\$ 11,623,000	\$ 10,112,600	\$ 9,651,700
Total Fiscal Agent Fees	\$ 21,014	\$ 51,600	\$ 51,600	\$ 38,700
TOTAL	\$ 46,360,053	\$ 50,566,000	\$ 47,004,200	\$ 53,389,200
DEBT BY FUNDING SOURCE	FY2023 ACTUAL	FY2024 BUDGET	FY2024 ESTIMATE	FY2025 BUDGET
General Fund	\$ 1,152,365	\$ 3,000	\$ 3,000	\$ -
Ballpark Debt Service	9,993,236	9,996,800	9,996,800	10,001,800
Secondary Property Tax	10,462,639	10,467,200	10,867,200	13,225,900
McDowell Improvement District	3,896,675	3,938,800	3,818,100	3,805,900
Water	8,283,235	8,714,100	8,713,900	11,296,800
Wastewater	3,168,685	5,793,000	3,462,500	5,386,900
CFD	9,403,218	11,653,100	10,142,700	9,671,900
TOTAL	\$ 46,360,053	\$ 50,566,000	\$ 47,004,200	\$ 53,389,200

CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 5 - AUTHORIZED POSITION DETAIL BY POSITION TITLE

POSITION TITLE	FY2023	FY2024			FY2025	
	Budget	Original	Change	Revised	Supplement	Budget
CITY MANAGER'S OFFICE						
Administration						
City Manager	1.00	1.00	-	1.00	-	1.00
Deputy City Manager	3.00	3.00	-	3.00	-	3.00
Governmental Relations Manager	1.00	1.00	-	1.00	-	1.00
Assistant to the City Manager	1.00	1.00	-	1.00	-	1.00
Assistant to the Mayor	1.00	1.00	-	1.00	-	1.00
Assistant to the Council	1.00	2.00	-	2.00	-	2.00
Grants & Neighborhood Services Supervisor	1.00	1.00	(1.00)	-	-	-
Executive Management Assistant	-	-	1.00	1.00	-	1.00
Development Agreement Coordinator	-	-	1.00	1.00	-	1.00
Community Partnership Program Manager	-	-	1.00	1.00	-	1.00
Community Engagement Coordinator	2.00	2.00	(1.00)	1.00	-	1.00
Government Relations Coordinator	-	1.00	-	1.00	-	1.00
Management Assistant	2.00	2.00	-	2.00	-	2.00
Executive Assistant	1.00	1.00	-	1.00	-	1.00
Administrative Assistant	1.00	1.00	-	1.00	-	1.00
Customer Relations Specialist	1.00	1.00	-	1.00	-	1.00
Total City Manager's Office	16.00	18.00	1.00	19.00	-	19.00
LEGAL SERVICES						
City Attorney-Civil Division						
City Attorney	1.00	1.00	-	1.00	-	1.00
Deputy City Attorney	1.00	1.00	-	1.00	-	1.00
Assistant City Attorney	2.00	3.00	-	3.00	-	3.00
Administrative Services Manager	1.00	1.00	-	1.00	-	1.00
Real Estate Coordinator	1.00	1.00	-	1.00	-	1.00
Real Estate Services Specialist	1.00	1.00	-	1.00	-	1.00
Legal Services Coordinator	1.00	1.00	(1.00)	-	-	-
Legal Assistant	-	1.00	1.00	2.00	-	2.00
City Prosecutor-Criminal Division						
City Prosecutor	1.00	1.00	-	1.00	-	1.00
Assistant City Prosecutor	2.00	2.00	-	2.00	-	2.00
Senior Legal Assistant	1.00	1.00	(1.00)	-	-	-
Legal Services Supervisor	-	-	1.00	1.00	-	1.00
Legal Assistant	3.00	3.00	-	3.00	1.00	4.00
Total Legal Services	15.00	17.00	-	17.00	1.00	18.00
MUNICIPAL COURT						
Administration						
Municipal Judge	1.00	1.00	-	1.00	-	1.00
Court Administrator	1.00	1.00	-	1.00	-	1.00
Court Hearing Officer	-	-	-	-	1.00	1.00
Courtroom Supervisor	1.00	1.00	-	1.00	-	1.00
Court Supervisor	1.00	1.00	-	1.00	-	1.00
Senior Courtroom Specialist	1.00	1.00	-	1.00	1.00	2.00
Senior Court Specialist	1.00	1.00	-	1.00	-	1.00
Courtroom Specialist	5.00	5.00	-	5.00	1.00	6.00
Court Specialist	4.00	4.00	-	4.00	-	4.00
Court Compliance Officer	1.00	1.00	-	1.00	-	1.00
Security Guard	1.00	1.00	-	1.00	-	1.00
Protem Judge	0.30	0.30	-	0.30	-	0.30
Total Municipal Court	17.30	17.30	-	17.30	3.00	20.30
CITY CLERK						
Administration						
City Clerk	1.00	1.00	-	1.00	-	1.00
Deputy City Clerk	1.00	1.00	-	1.00	-	1.00
Records Program Supervisor	-	-	1.00	1.00	-	1.00
Records Program Coordinator	1.00	1.00	(1.00)	-	-	-
Sr. City Clerk Specialist	-	-	1.00	1.00	-	1.00
City Clerk Specialist	4.00	4.00	(1.00)	3.00	-	3.00
Total City Clerk	7.00	7.00	-	7.00	-	7.00

CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 5 - AUTHORIZED POSITION DETAIL BY POSITION TITLE

POSITION TITLE	FY2023	FY2024			FY2025	
	Budget	Original	Change	Revised	Supplement	Budget
FINANCE						
Administration						
Finance Director	1.00	1.00	-	1.00	-	1.00
Deputy Finance Director	1.00	1.00	1.00	2.00	-	2.00
Development Agreement Coordinator	1.00	1.00	(1.00)	-	-	-
Business Analyst	1.00	1.00	-	1.00	-	1.00
Management Assistant	1.00	1.00	1.00	2.00	-	2.00
Administrative Assistant	1.00	1.00	(1.00)	-	-	-
Budget & Research						
Finance Manager Budget & Research	1.00	1.00	-	1.00	-	1.00
Budget Coordinator	1.00	1.00	(1.00)	-	-	-
Senior Budget & Research Analyst	-	-	1.00	1.00	-	1.00
Budget & Research Analyst	3.00	3.00	-	3.00	-	3.00
Tax & Financial Analyst	1.00	1.00	-	1.00	-	1.00
Financial Services						
Finance Manager Financial Services	1.00	1.00	-	1.00	-	1.00
Finance Supervisor	1.00	1.00	-	1.00	-	1.00
Senior Accountant	2.00	3.00	-	3.00	-	3.00
Accountant	2.00	2.00	-	2.00	-	2.00
Senior Account Clerk	3.00	3.00	-	3.00	-	3.00
Customer Service						
Finance Manager Utilities & Revenue	1.00	1.00	-	1.00	-	1.00
Customer Service Supervisor	1.00	1.00	-	1.00	-	1.00
Utility Billing Specialist	2.00	2.00	-	2.00	-	2.00
Billing Specialist	-	-	-	-	1.00	1.00
Senior Customer Service Representative	-	-	1.00	1.00	-	1.00
Customer Service Representative I	4.00	4.00	(1.00)	3.00	-	3.00
Procurement						
Finance Manager Procurement	1.00	1.00	-	1.00	-	1.00
Senior Procurement Officer	1.00	1.00	-	1.00	-	1.00
Procurement Officer	2.00	2.00	(1.00)	1.00	-	1.00
Procurement Specialist	1.00	1.00	-	1.00	-	1.00
Senior Procurement Clerk	-	-	0.75	0.75	-	0.75
Procurement Clerk	0.75	0.75	(0.75)	-	-	-
Mailroom						
Senior Procurement Clerk	-	-	0.25	0.25	-	0.25
Procurement Clerk	0.25	0.25	(0.25)	-	-	-
Total Finance	35.00	36.00	(1.00)	35.00	1.00	36.00
HUMAN RESOURCES						
Administration						
Human Resources Director	1.00	1.00	-	1.00	-	1.00
Deputy Human Resources Director	1.00	1.00	-	1.00	-	1.00
Continuous Improvement Program Manager	1.00	1.00	-	1.00	-	1.00
Total Compensation HRIS Manager	1.00	1.00	-	1.00	-	1.00
Senior HR Business Partner	1.00	1.00	-	1.00	-	1.00
HR Business Partner II	3.00	3.00	-	3.00	-	3.00
HR Analyst	1.00	1.00	-	1.00	-	1.00
HRIS Analyst	1.00	1.00	-	1.00	-	1.00
Organizational Wellbeing Coordinator	1.00	1.00	-	1.00	-	1.00
Benefits Analyst	1.00	1.00	-	1.00	1.00	2.00
Recruitment Analyst	1.00	1.00	-	1.00	-	1.00
HR Specialist	1.00	1.00	-	1.00	-	1.00
Training & Volunteer Specialist	1.00	1.00	-	1.00	-	1.00
Administrative Assistant	-	1.00	-	1.00	-	1.00
Staff Assistant	0.47	-	-	-	-	-
Intern	0.50	0.50	-	0.50	-	0.50

CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 5 - AUTHORIZED POSITION DETAIL BY POSITION TITLE

POSITION TITLE	FY2023	FY2024			FY2025	
	Budget	Original	Change	Revised	Supplement	Budget
Risk Management						
Risk & Safety Coordinator	1.00	1.00	-	1.00	-	1.00
Loss Control Specialist	1.00	1.00	-	1.00	-	1.00
Total Human Resources	17.97	18.50	-	18.50	1.00	19.50
INFORMATION TECHNOLOGY						
Administration						
Chief Information Officer	1.00	1.00	-	1.00	-	1.00
Deputy Chief Information Officer	1.00	1.00	-	1.00	-	1.00
Management Assistant	1.00	1.00	-	1.00	-	1.00
Application Development & Support						
Application & Business Manager	1.00	1.00	-	1.00	-	1.00
Database Administrator	1.00	1.00	-	1.00	-	1.00
Application Developer	1.00	1.00	-	1.00	-	1.00
Application & Business Analyst	5.00	5.00	-	5.00	-	5.00
Business Intelligence Analyst	-	1.00	-	1.00	-	1.00
Infrastructure						
Infrastructure Manager	1.00	1.00	-	1.00	-	1.00
Infrastructure Support Supervisor	1.00	1.00	-	1.00	-	1.00
Sr. Infrastructure Engineer	1.00	1.00	-	1.00	-	1.00
Infrastructure Engineer	2.00	2.00	-	2.00	-	2.00
Infrastructure Administrator	2.00	2.00	-	2.00	-	2.00
PC Technician	-	-	-	-	1.00	1.00
IT Technician	3.00	3.00	-	3.00	-	3.00
Audio Visual Technician	1.00	1.00	-	1.00	-	1.00
Geospatial Information						
GIS Manager	1.00	1.00	-	1.00	-	1.00
GIS Data Administrator	1.00	1.00	-	1.00	-	1.00
GIS Analyst	2.00	3.00	-	3.00	-	3.00
Security						
Information Security Officer	1.00	1.00	-	1.00	-	1.00
Security Engineer	1.00	1.00	-	1.00	-	1.00
Project Management						
Sr. IT Project Manager	1.00	1.00	-	1.00	-	1.00
Sr. Application & Business Analyst	1.00	1.00	-	1.00	-	1.00
Project Manager	1.00	1.00	-	1.00	-	1.00
Public Safety Technology						
Public Safety Technology Manager	1.00	1.00	-	1.00	-	1.00
Applications & Business Analyst	3.00	3.00	-	3.00	-	3.00
Water\Wastewater Operations						
IT SCADA Engineer	1.00	1.00	-	1.00	-	1.00
Total Information Technology	36.00	38.00	-	38.00	1.00	39.00
DIGITAL COMMUNICATIONS						
Administration						
Digital Communications Director	1.00	1.00	-	1.00	-	1.00
Deputy Digital Communications Director	1.00	1.00	-	1.00	-	1.00
Management Assistant	1.00	1.00	-	1.00	-	1.00
Digital Content Strategist	1.00	1.00	-	1.00	-	1.00
Multi-Media Graphic Designer	1.00	1.00	-	1.00	-	1.00
Digital Journalist	2.00	2.00	(1.00)	1.00	-	1.00
Digital Communications Specialist	1.00	1.00	-	1.00	-	1.00
Lead Videographer	1.00	1.00	-	1.00	-	1.00
Videographer	-	-	1.00	1.00	-	1.00
Total Digital Communications	9.00	9.00	-	9.00	-	9.00

CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 5 - AUTHORIZED POSITION DETAIL BY POSITION TITLE

POSITION TITLE	FY2023	FY2024			FY2025	
	Budget	Original	Change	Revised	Supplement	Budget
FIRE DEPARTMENT						
Administration						
Fire Chief	1.00	1.00	-	1.00	-	1.00
Administrative Services Manager	1.00	1.00	-	1.00	-	1.00
Management Analyst	1.00	1.00	-	1.00	-	1.00
Administrative Assistant	3.00	3.00	-	3.00	-	3.00
Emergency Services						
Deputy Fire Chief	1.00	1.00	-	1.00	-	1.00
Battalion Fire Chief	9.00	9.00	-	9.00	-	9.00
Firefighter	63.00	64.00	-	64.00	-	64.00
Fire Captain	37.00	37.00	-	37.00	-	37.00
Fire Engineer	27.00	27.00	-	27.00	-	27.00
Fire Marshal	-	-	-	-	-	-
Crisis Response Coordinator	1.00	1.00	(1.00)	-	-	-
Crisis Response Supervisor	-	-	1.00	1.00	-	1.00
Accreditation & Compliance Coordinator	1.00	1.00	-	1.00	-	1.00
Public Information Officer	-	1.00	-	1.00	-	1.00
Crisis Intervention Specialist	-	1.48	(1.00)	0.48	-	0.48
Crisis Response Specialist	-	-	1.00	1.00	-	1.00
Payroll Specialist	-	0.48	-	0.48	-	0.48
Emergency Management/Homeland Security						
Emergency Manager	1.00	1.00	-	1.00	-	1.00
Prevention						
Fire Marshal	1.00	1.00	-	1.00	-	1.00
Fire Inspector II	2.00	2.00	-	2.00	-	2.00
Community Risk Reduction Specialist	1.00	1.00	-	1.00	-	1.00
Community Risk Reduction Coordinator	1.00	1.00	-	1.00	-	1.00
Fire Plans Examiner	-	1.00	-	1.00	-	1.00
Fire Inspector	0.50	1.00	-	1.00	-	1.00
Support Services						
Deputy Fire Chief	1.00	1.00	-	1.00	-	1.00
Fire Equipment Maintenance Worker	2.00	2.00	-	2.00	-	2.00
Ambulance						
Firefighter	-	-	-	-	15.00	15.00
Fire Captain	-	-	-	-	1.00	1.00
Emergency Medical Tech (EMT)	3.00	3.00	-	3.00	-	3.00
Paramedic	3.00	3.00	-	3.00	-	3.00
Fire Medical Billing Specialist	1.00	1.00	-	1.00	-	1.00
Total Fire Department	161.50	166.96	-	166.96	16.00	182.96
POLICE DEPARTMENT						
Administration						
Chief of Police	1.00	1.00	-	1.00	-	1.00
Deputy Chief of Police	2.00	2.00	-	2.00	-	2.00
Administrative Services Manager	1.00	1.00	-	1.00	-	1.00
Accreditation & Compliance Coordinator	1.00	1.00	(1.00)	-	-	-
Public Information Officer	1.00	1.00	-	1.00	-	1.00
Management Assistant	2.00	2.00	-	2.00	-	2.00
Administrative Assistant	3.00	3.00	-	3.00	-	3.00
Communications						
Telecommunications Manager	1.00	1.00	-	1.00	-	1.00
Telecommunications Supervisor	5.00	5.00	-	5.00	-	5.00
Telecommunications Operator	19.00	20.00	(1.00)	19.00	-	19.00
Emergency Communications Specialist	-	-	1.00	1.00	-	1.00
Radio Systems Analyst	0.55	0.55	-	0.55	-	0.55

CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 5 - AUTHORIZED POSITION DETAIL BY POSITION TITLE

POSITION TITLE	FY2023	FY2024			FY2025	
	Budget	Original	Change	Revised	Supplement	Budget
Field Operations						
Police Commander	-	-	1.00	1.00	-	1.00
Police Lieutenant	6.00	6.00	-	6.00	-	6.00
Police Sergeant	11.00	12.00	(1.00)	11.00	-	11.00
Police Officer	72.00	76.00	(4.00)	72.00	-	72.00
Police Assistant	3.00	3.00	3.00	6.00	-	6.00
Specialized Patrol						
Police Lieutenant	1.00	1.00	-	1.00	-	1.00
Police Sergeant	3.00	3.00	-	3.00	-	3.00
Police Officer	10.00	10.00	1.00	11.00	-	11.00
Traffic						
Police Sergeant	1.00	1.00	1.00	2.00	-	2.00
Police Officer	7.00	9.00	1.00	10.00	-	10.00
Investigation Specialist	1.00	1.00	-	1.00	-	1.00
Investigations						
Police Lieutenant	1.00	1.00	-	1.00	-	1.00
Police Sergeant	3.00	3.00	-	3.00	-	3.00
Police Officer	16.00	19.00	2.00	21.00	-	21.00
Crime Intelligence Analyst	1.00	1.00	-	1.00	-	1.00
Victim Services Supervisor	1.00	1.00	-	1.00	-	1.00
Crime Scene Supervisor	1.00	1.00	-	1.00	-	1.00
Crime Scene Specialist	2.00	2.00	-	2.00	-	2.00
Investigations Specialist	1.00	1.00	-	1.00	-	1.00
Victim Services Advocate	1.00	1.00	1.00	2.00	-	2.00
Support Services						
Police Lieutenant	1.00	1.00	-	1.00	-	1.00
Police Sergeant	1.00	1.00	(1.00)	-	-	-
Police Records Supervisor	1.00	1.00	-	1.00	-	1.00
Police Records Clerk II	2.00	2.00	-	2.00	-	2.00
Police Records Specialist	3.00	3.00	1.00	4.00	-	4.00
Property & Evidence Supervisor	1.00	1.00	-	1.00	-	1.00
Property Officer	2.00	2.00	-	2.00	-	2.00
Professional Standards						
Police Lieutenant	1.00	1.00	-	1.00	-	1.00
Police Sergeant	3.00	3.00	1.00	4.00	-	4.00
Police Officer	4.00	4.00	2.00	6.00	-	6.00
Accreditation & Compliance Coordinator	-	-	1.00	1.00	-	1.00
Background Investigator	1.00	1.00	1.00	2.00	-	2.00
Administrative Assistant	1.00	1.00	-	1.00	-	1.00
Community Services						
Police Sergeant	1.00	1.00	1.00	2.00	-	2.00
Police Officer	3.00	3.00	4.00	7.00	-	7.00
Volunteer Coordinator	0.50	0.50	-	0.50	-	0.50
Municipal Security						
Municipal Security Coordinator	1.00	1.00	-	1.00	-	1.00
Administrative Assistant	0.50	1.00	-	1.00	-	1.00
Total Police Department	205.55	217.05	14.00	231.05	-	231.05
DEVELOPMENT SERVICES						
Administration						
Development Services Director	1.00	1.00	-	1.00	-	1.00
Deputy Director of Planning	1.00	1.00	-	1.00	-	1.00
Deputy Director of Development Engineering	1.00	1.00	-	1.00	-	1.00
Administrative Services Manager	1.00	1.00	-	1.00	-	1.00
Business Analyst	1.00	1.00	-	1.00	-	1.00
Administrative Assistant	2.00	2.00	-	2.00	-	2.00

CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 5 - AUTHORIZED POSITION DETAIL BY POSITION TITLE

POSITION TITLE	FY2023	FY2024			FY2025	
	Budget	Original	Change	Revised	Supplement	Budget
Code Compliance						
Code Compliance Supervisor	1.00	1.00	-	1.00	-	1.00
Code Compliance Officer	3.00	4.00	-	4.00	1.00	5.00
Building Inspection						
Chief Building Official	1.00	1.00	-	1.00	-	1.00
Deputy Building Official	1.00	1.00	-	1.00	-	1.00
Building Inspection Supervisor	1.00	1.00	(1.00)	-	-	-
Building Inspection Superintendent	-	-	1.00	1.00	-	1.00
Senior Building Inspector	-	-	2.00	2.00	-	2.00
Building Inspector I	1.00	1.00	-	1.00	-	1.00
Building Inspector II	5.00	5.00	(1.00)	4.00	-	4.00
Building Inspector III	2.00	2.00	(1.00)	1.00	-	1.00
Fire Plan Review & Inspection Specialist	1.00	1.00	-	1.00	-	1.00
Plans Examiner	4.00	4.00	-	4.00	-	4.00
Planning & Zoning						
Development Services Administrator	1.00	1.00	-	1.00	-	1.00
Sr. Planner	2.00	2.00	-	2.00	-	2.00
Assistant Planner	2.00	2.00	-	2.00	-	2.00
Planning Manager	2.00	2.00	-	2.00	-	2.00
Principal Planner	1.00	1.00	-	1.00	-	1.00
Permits						
Permit Manager	-	-	1.00	1.00	-	1.00
Permit Administrator	1.00	1.00	-	1.00	-	1.00
Development Services Project Coordinator	-	-	1.00	1.00	-	1.00
Development Services Technician I	1.00	1.00	-	1.00	-	1.00
Development Services Technician II	3.00	3.00	-	3.00	-	3.00
Development Services Technician III	3.00	3.00	(2.00)	1.00	-	1.00
Plan Review						
Plan Review Manager	1.00	1.00	-	1.00	-	1.00
Plan Review Supervisor	-	-	2.00	2.00	-	2.00
Sr. Civil Engineer	2.00	2.00	(1.00)	1.00	-	1.00
Civil Engineer	4.00	4.00	(1.00)	3.00	-	3.00
Plans Examiner	2.00	2.00	-	2.00	-	2.00
Inspections						
Construction Inspection Superintendent	1.00	1.00	-	1.00	-	1.00
CIP Construction Inspector	1.00	1.00	-	1.00	-	1.00
Sr. Construction Inspector	1.00	1.00	-	1.00	-	1.00
Construction Inspector I	3.00	3.00	-	3.00	-	3.00
Construction Inspector II	5.00	5.00	-	5.00	1.00	6.00
Total Development Services	63.00	64.00	-	64.00	2.00	66.00
ECONOMIC DEVELOPMENT						
Administration						
Economic Development Director	1.00	1.00	-	1.00	-	1.00
Deputy Economic Development Director	1.00	1.00	-	1.00	-	1.00
Economic Development Project Manager	5.00	5.00	(5.00)	-	-	-
Business Development Manager	-	-	5.00	5.00	-	5.00
Management Assistant	2.00	2.00	-	2.00	-	2.00
Marketing Coordinator	1.00	1.00	-	1.00	-	1.00
Economic Development Research & Program Coordinator	1.00	1.00	-	1.00	-	1.00
Marketing Specialist	-	1.00	-	1.00	-	1.00
Total Economic Development	11.00	12.00	-	12.00	-	12.00

CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 5 - AUTHORIZED POSITION DETAIL BY POSITION TITLE

POSITION TITLE	FY2023	FY2024			FY2025	
	Budget	Original	Change	Revised	Supplement	Budget
ENGINEERING						
Administration						
Director of Engineering	1.00	1.00	-	1.00	-	1.00
Deputy Director of Transportation	1.00	1.00	-	1.00	-	1.00
Transportation Planning Manager	-	-	-	-	-	-
Management Assistant	1.00	1.00	-	1.00	-	1.00
Administrative Assistant	1.00	1.00	-	1.00	-	1.00
Project Management Coordinator	1.00	1.00	-	1.00	-	1.00
Project Management						
CIP Manager	1.00	1.00	-	1.00	-	1.00
Sr. Project Manager	6.00	6.00	-	6.00	-	6.00
Project Management Assistant	1.00	1.00	-	1.00	-	1.00
Streets & Markings						
Traffic Operations Worker II	1.00	1.00	-	1.00	-	1.00
Traffic Signals						
Traffic Operations Foreman	1.00	1.00	-	1.00	-	1.00
Signal Technician II	2.00	2.00	-	2.00	-	2.00
Signal Technician III	1.00	1.00	-	1.00	-	1.00
Traffic Management						
City Traffic Engineer	1.00	1.00	-	1.00	-	1.00
Assistant City Traffic Engineer	1.00	1.00	-	1.00	-	1.00
Intelligent Transportation Systems Analyst	1.00	1.00	-	1.00	-	1.00
Intelligent Transportation Systems Technician	1.00	2.00	-	2.00	-	2.00
Total Engineering	22.00	23.00	-	23.00	-	23.00
PARKS AND RECREATION						
Administration						
Parks & Recreation Director	1.00	1.00	-	1.00	-	1.00
Deputy Parks & Recreation Director	1.00	1.00	-	1.00	-	1.00
Administrative Services Manager	-	-	1.00	1.00	-	1.00
P&R Project Manager	1.00	1.00	-	1.00	-	1.00
Operations Readiness Coordinator	1.00	1.00	(1.00)	-	-	-
Safety Program Administrator	-	-	1.00	1.00	-	1.00
Management Assistant	1.00	1.00	-	1.00	-	1.00
Administrative Assistant	1.00	1.00	-	1.00	-	1.00
Arts & Culture Administration						
Arts & Culture Administrator	1.00	1.00	-	1.00	-	1.00
Festival Event Coordinator	2.00	2.00	-	2.00	-	2.00
Recreation Coordinator	2.00	2.00	-	2.00	-	2.00
Recreation Programmer	2.00	2.00	-	2.00	-	2.00
Recreation Specialist	0.30	0.30	-	0.30	-	0.30
Recreation Leader	1.20	1.20	(0.70)	0.50	-	0.50
Administrative Assistant	-	-	0.70	0.70	-	0.70
Parks Operations						
Parks Superintendent	1.00	1.00	-	1.00	-	1.00
Parks Supervisor	-	-	3.00	3.00	-	3.00
Parks Foreman	3.00	3.00	(3.00)	-	-	-
Parks Worker I	13.10	15.10	(2.00)	13.10	-	13.10
Parks Worker II	7.00	8.00	-	8.00	-	8.00
Parks Worker III	4.00	5.00	2.00	7.00	-	7.00
Right of Way						
Right of Way Superintendent	1.00	1.00	-	1.00	-	1.00
ROW Landscape Supervisor	-	-	1.00	1.00	-	1.00
Parks Foreman	1.00	1.00	(1.00)	-	-	-
Irrigation Specialist	2.00	2.00	-	2.00	-	2.00
Right of Way Worker II	-	-	2.00	2.00	-	2.00
Right of Way Worker III	3.00	3.00	(3.00)	-	-	-
Right of Way Specialist	-	-	3.00	3.00	-	3.00
Parks Worker II	-	2.00	(2.00)	-	-	-

CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 5 - AUTHORIZED POSITION DETAIL BY POSITION TITLE

POSITION TITLE	FY2023	FY2024			FY2025	
	Budget	Original	Change	Revised	Supplement	Budget
Recreation Operations						
Recreation Superintendent	2.00	2.00	(1.00)	1.00	-	1.00
Administrative Services Manager	1.00	1.00	(1.00)	-	-	-
Recreation Coordinator	3.00	4.00	-	4.00	-	4.00
Recreation Programmer	2.00	2.00	-	2.00	-	2.00
Park Ranger	2.00	2.00	-	2.00	-	2.00
Recreation Leader	4.32	4.82	-	4.82	-	4.82
Recreation Instructor	1.50	1.50	-	1.50	-	1.50
Park Attendant	1.75	1.75	-	1.75	-	1.75
Recreation Campus - Aquatics						
Recreation Coordinator	1.00	1.00	-	1.00	-	1.00
Recreation Programmer	1.00	1.00	-	1.00	-	1.00
Aquatics Maintenance Technician	1.00	1.00	-	1.00	-	1.00
Pool Manager	1.50	0.50	-	0.50	-	0.50
Assistant Pool Manager	1.80	1.80	-	1.80	-	1.80
Pool Maintenance Technician	0.30	0.30	-	0.30	-	0.30
Lifeguard I	5.90	4.70	-	4.70	-	4.70
Lifeguard II	5.00	5.00	-	5.00	-	5.00
Assistant Swim Coach	2.20	2.20	-	2.20	-	2.20
Swim Coach	3.10	1.90	-	1.90	-	1.90
Recreation Campus - Rec Operations						
Recreation Superintendent	-	-	1.00	1.00	-	1.00
Recreation Center Support Specialist	1.00	1.00	(1.00)	-	-	-
Recreation Coordinator	2.00	2.00	-	2.00	-	2.00
Recreation Programmer	1.00	1.00	-	1.00	-	1.00
Customer Service Representative	-	4.00	(4.00)	-	-	-
Recreation Operations Specialist	-	-	4.00	4.00	-	4.00
Administrative Assistant	-	-	1.00	1.00	-	1.00
Recreation Leader	1.50	1.50	-	1.50	-	1.50
Recreation Center Managers	0.60	-	-	-	-	-
Recreation Center Attendant	1.10	1.10	-	1.10	-	1.10
Program Instructor Programs	1.10	1.10	-	1.10	-	1.10
Program Instructor Fitness	1.10	1.10	-	1.10	-	1.10
Recreation Specialist	0.50	0.50	-	0.50	-	0.50
Park Ranger	-	-	-	-	1.50	1.50
Business Operations						
Ballpark General Manager	1.00	1.00	-	1.00	-	1.00
Business Ops & Marketing Coordinator	1.00	1.00	-	1.00	-	1.00
Ballpark Operations Coordinator	1.00	1.00	-	1.00	-	1.00
Ballpark Ticket Sales & Operations	1.00	1.00	-	1.00	-	1.00
Business Development Coordinator	1.00	1.00	-	1.00	-	1.00
Administrative Assistant	1.00	1.00	-	1.00	-	1.00
Ticket Lead	0.60	0.60	-	0.60	0.50	1.10
Ticket Seller	1.60	1.60	-	1.60	-	1.60
Game Production	0.40	0.40	-	0.40	-	0.40
Intern-Ballpark	2.10	2.10	-	2.10	-	2.10
Event Services Lead	1.00	1.00	-	1.00	-	1.00
Event Services	1.00	1.00	-	1.00	-	1.00
Marketing Intern	1.70	1.70	-	1.70	0.43	2.13
Maintenance Operations						
Ballpark Maintenance Superintendent	1.00	1.00	-	1.00	-	1.00
Ballpark Supervisor	-	-	2.00	2.00	-	2.00
Ballpark Foreman	3.00	3.00	(2.00)	1.00	-	1.00
Grounds Equipment Mechanic	1.00	1.00	-	1.00	-	1.00
Groundskeeper I	8.00	8.00	-	8.00	-	8.00
Groundskeeper II	5.00	5.00	-	5.00	-	5.00
Groundkeeper III	4.00	4.00	-	4.00	-	4.00
Irrigation Specialist	1.00	1.00	-	1.00	-	1.00
Maintenance Worker Ballpark	10.10	10.10	-	10.10	-	10.10
Mechanic Assistant	0.50	0.50	-	0.50	-	0.50
Total Parks and Recreation	147.87	155.37	-	155.37	2.43	157.80

CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 5 - AUTHORIZED POSITION DETAIL BY POSITION TITLE

POSITION TITLE	FY2023	FY2024			FY2025	
	Budget	Original	Change	Revised	Supplement	Budget
PUBLIC WORKS						
General Administration						
Public Works Director	1.00	1.00	-	1.00	-	1.00
Deputy Public Works Director	1.00	1.00	-	1.00	-	1.00
Management Assistant	1.00	1.00	-	1.00	-	1.00
Administrative Assistant	-	-	-	-	1.00	1.00
Fleet Services						
Fleet Management Superintendent	1.00	1.00	-	1.00	-	1.00
Fleet Coordinator	1.00	1.00	-	1.00	-	1.00
Mechanic III	6.00	6.00	-	6.00	1.00	7.00
Mechanic Foreman	1.00	1.00	-	1.00	-	1.00
Service Advisor	1.00	1.00	-	1.00	-	1.00
Facility Administration						
Project Manager	-	1.00	-	1.00	-	1.00
Facilities Supervisor	2.00	2.00	-	2.00	-	2.00
Facilities Superintendent	1.00	1.00	-	1.00	-	1.00
Facilities Contract Coordinator	1.00	1.00	-	1.00	-	1.00
Facilities Technician II	4.00	4.00	(1.00)	3.00	-	3.00
Facilities Technician III	8.00	10.00	1.00	11.00	-	11.00
Streets Maintenance						
Street Superintendent	1.00	1.00	-	1.00	-	1.00
Street Maintenance Foreman	1.00	1.00	-	1.00	-	1.00
Street Maintenance Worker II	2.00	4.00	-	4.00	-	4.00
Street Maintenance Worker III	1.00	2.00	-	2.00	-	2.00
Heavy Equipment Operator	1.00	1.00	-	1.00	-	1.00
Sweeper Operations						
Equipment Operator	3.00	3.00	-	3.00	-	3.00
Pavement Management						
Pavement Management Coordinator	1.00	1.00	-	1.00	-	1.00
Pavement Management Inspector	1.00	1.00	-	1.00	-	1.00
Solid Waste Administration						
Solid Waste Superintendent	1.00	1.00	-	1.00	-	1.00
Solid Waste Supervisor	2.00	2.00	-	2.00	-	2.00
Solid Waste Inspector	2.00	2.00	-	2.00	-	2.00
Sr. Equipment Operator	1.00	1.00	-	1.00	-	1.00
Solid Waste Equipment Operator	6.00	6.00	-	6.00	2.00	8.00
Container Maintenance						
Solid Waste Equipment Operator	1.00	1.00	-	1.00	-	1.00
Total Public Works	53.00	59.00	-	59.00	4.00	63.00
WATER SERVICES						
Stormwater						
Environmental Program Manager	0.10	0.10	-	0.10	-	0.10
Environmental Inspector	1.00	1.00	-	1.00	-	1.00
Stormwater Supervisor	1.00	1.00	(1.00)	-	-	-
Environmental Compliance Supervisor	-	-	1.00	1.00	-	1.00
Stormwater Superintendent	1.00	1.00	-	1.00	-	1.00
Stormwater Technician	1.00	1.00	-	1.00	-	1.00
Water/Wastewater Administration*						
Water Services Director	1.00	1.00	-	1.00	-	1.00
Deputy Water Services Director	1.00	1.00	-	1.00	-	1.00
Wastewater Superintendent	1.00	-	1.00	1.00	-	1.00
Water Superintendent	-	1.00	-	1.00	-	1.00
Process Operations Manager	1.00	1.00	(1.00)	-	-	-
Operational Readiness Coordinator	1.00	1.00	-	1.00	-	1.00
Support Services Manager	1.00	1.00	-	1.00	-	1.00
Management Assistant	1.00	1.00	-	1.00	-	1.00
Administrative Assistant	2.00	2.00	-	2.00	-	2.00
Utilities Engineer	1.00	1.00	-	1.00	-	1.00

CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 5 - AUTHORIZED POSITION DETAIL BY POSITION TITLE

POSITION TITLE	FY2023	FY2024			FY2025	
	Budget	Original	Change	Revised	Supplement	Budget
Water/Wastewater Maintenance*						
Asset Reliability Superintendent	1.00	1.00	-	1.00	-	1.00
Operations Supervisor	1.00	1.00	-	1.00	-	1.00
Utility Maintenance Supervisor	-	-	-	-	1.00	1.00
Instrument Control Technician	4.00	4.00	-	4.00	-	4.00
Maintenance Mechanic I	1.00	1.00	-	1.00	-	1.00
Maintenance Mechanic II	3.00	3.00	-	3.00	-	3.00
Maintenance Coordinator	1.00	1.00	-	1.00	-	1.00
Sr. Instrumentation & Controls	1.00	1.00	-	1.00	-	1.00
Utilities Electrician	1.00	1.00	-	1.00	-	1.00
Water Distribution						
Operations Supervisor	1.00	1.00	-	1.00	-	1.00
Utility Locator	1.00	2.00	(1.00)	1.00	1.00	2.00
Sr. Utility Technician	2.00	2.00	-	2.00	-	2.00
Utility Technician I	3.00	3.00	-	3.00	-	3.00
Utility Technician II	5.00	5.00	-	5.00	-	5.00
Water Production						
Operations Supervisor	1.00	1.00	-	1.00	-	1.00
Sr. Utility Technician	2.00	2.00	-	2.00	-	2.00
Utility Technician I	3.00	4.00	(1.00)	3.00	-	3.00
Utility Technician II	2.00	2.00	-	2.00	-	2.00
Sr. Water Treatment Operator	1.00	1.00	(1.00)	-	-	-
Groundwater Treatment						
Water Treatment Supervisor	-	-	-	-	1.00	1.00
Sr. Water Treatment Operator	-	-	1.00	1.00	-	1.00
Water Treatment Operator I	-	-	1.00	1.00	-	1.00
Water/ Wastewater Water Quality*						
Environmental Program Manager	0.90	0.90	-	0.90	-	0.90
Water Quality Supervisor	1.00	1.00	-	1.00	-	1.00
Pretreatment Supervisor	1.00	1.00	-	1.00	-	1.00
Business Analyst	-	-	1.00	1.00	-	1.00
Senior Industrial Pretreatment Inspector	1.00	1.00	-	1.00	-	1.00
Industrial Pretreatment Inspector	1.00	1.00	-	1.00	-	1.00
Cross Connection Specialist	1.00	1.00	-	1.00	-	1.00
Sr. Water Treatment Operator	1.00	1.00	(1.00)	-	-	-
Water Quality Technician II	2.00	2.00	-	2.00	-	2.00
Water Resources						
Water Resources & Sustainability Manager	1.00	1.00	-	1.00	-	1.00
Water Conservation Coordinator	1.00	1.00	-	1.00	-	1.00
Water Resources Planning Advisor	1.00	1.00	-	1.00	-	1.00
Water Conservation Specialist	1.00	1.00	-	1.00	-	1.00
Wastewater Collections						
Operations Supervisor	1.00	1.00	-	1.00	-	1.00
Sr. Water Treatment Operator	1.00	1.00	-	1.00	-	1.00
Sr. Utility Technician	2.00	2.00	-	2.00	-	2.00
Utility Locator	-	-	1.00	1.00	-	1.00
Utility Technician I	2.00	2.00	-	2.00	-	2.00
Utility Technician II	7.00	7.00	-	7.00	-	7.00
Reclamation						
Wastewater Treatment Supervisor	-	-	1.00	1.00	1.00	2.00
Sr. Wastewater Treatment Operator	-	-	2.00	2.00	-	2.00
Wastewater Treatment Operator I	-	-	2.00	2.00	-	2.00
Wastewater Treatment Operator II	-	-	8.00	8.00	-	8.00
Operations Supervisor	1.00	1.00	(1.00)	-	-	-
Sr. Utility Technician	2.00	2.00	(2.00)	-	-	-
Utility Technician I	2.00	2.00	(2.00)	-	-	-
Utility Technician II	8.00	8.00	(8.00)	-	-	-
*Positions within this division funded by multiple sources.						
Total Water Services	87.00	89.00	-	89.00	4.00	93.00
TOTAL POSITION COUNT	904.19	947.18	14.00	961.18	35.43	996.61

CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 5A - AUTHORIZED POSITIONS BY DEPARTMENT AND BY FUND

POSITIONS BY DEPARTMENT	FY2023	FY2024	FY2025	
	BUDGET	BUDGET	SUPPLEMENT	BUDGET
City Manager's Office	16.00	19.00	-	19.00
Legal Services	15.00	17.00	1.00	18.00
Municipal Court				
Full-Time	17.00	17.00	3.00	20.00
Part-Time	0.30	0.30	-	0.30
City Clerk's Office	7.00	7.00	-	7.00
Finance	35.00	35.00	1.00	36.00
Human Resources				
Full-Time	17.00	18.00	1.00	19.00
Part-Time	0.97	0.50	-	0.50
Information Technology	36.00	38.00	1.00	39.00
Digital Communications	9.00	9.00	-	9.00
Fire				
Full-Time Non Sworn	22.00	25.00		25.00
Full-Time Sworn	139.00	141.00	16.00	157.00
Part-Time	0.50	0.96	-	0.96
Police				
Full-Time Non Sworn	56.00	64.00	-	64.00
Full-Time Sworn	148.00	166.00	-	166.00
Part-Time	1.55	1.05	-	1.05
Development Services	63.00	64.00	2.00	66.00
Economic Development	11.00	12.00	-	12.00
Engineering	22.00	23.00	-	23.00
Parks and Recreation				
Full-Time	93.00	104.00	1.00	105.00
Part-Time	54.87	51.37	1.43	52.80
Public Works	53.00	59.00	4.00	63.00
Water Services	87.00	89.00	4.00	93.00
TOTAL POSITIONS BY DEPARTMENT	904.19	961.18	35.43	996.61
Total Full-Time	846.00	907.00	34.00	941.00
Total Part-Time	58.19	54.18	1.43	55.61
POSITIONS BY FUND	FY2023	FY2024	FY2025	
	BUDGET	BUDGET	SUPPLEMENT	BUDGET
General				
Full-Time	691.93	747.93	12.00	760.53
Part-Time	39.19	35.18	0.50	35.68
Highway User Revenue Fund	20.00	24.00	-	24.00
Ballpark				
Full-Time	29.00	28.00	-	28.00
Part-Time	19.00	19.00	0.93	19.93
Impound Fund	0.60	0.60	-	-
Court Enhancement Fund	0.57	0.57	-	0.57
Ambulance	7.00	7.00	16.00	23.00
Water	40.45	41.45	2.50	43.95
Wastewater	43.45	44.45	1.50	45.95
Solid Waste	13.00	13.00	2.00	15.00
TOTAL POSITIONS BY FUND	904.19	961.18	35.43	996.61

CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 6 - INTERFUND TRANSFERS

	FY2024 REVISED BUDGET		FY2024 ESTIMATE		FY2025 BUDGET	
	IN	OUT	IN	OUT	IN	OUT
GENERAL FUNDS						
General Fund	\$ -	\$ 16,594,000	\$ -	\$ 193,294,900	\$ -	\$ 15,525,100
General Fund One-Time	2,436,700	-	179,050,200	-	269,400	12,434,300
Highway User Revenue Fund (HURF)	1,015,600	-	865,600	-	5,894,700	-
Park and Ride Marquee	-	-	-	-	62,700	-
AZ Smart & Safe	-	560,000	-	560,000	-	560,000
Ambulance	1,032,500	-	336,900	-	5,477,400	-
Ballpark Operating	15,434,100	-	14,900,600	-	16,462,000	-
Ballpark Capital Replacement Fund	-	-	-	-	350,000	-
Water Operating	-	4,331,800	-	4,919,500	-	4,505,600
Wastewater Operating	-	2,534,900	-	3,011,400	-	3,408,300
Solid Waste	-	1,379,800	-	1,379,800	-	782,300
General Fund	\$ 19,918,900	\$ 25,400,500	\$ 195,153,300	\$ 203,165,600	\$ 28,516,200	\$ 37,215,600
Asset Management - Fire	\$ 810,000	\$ -	\$ 810,000	\$ -	\$ 1,200,000	\$ -
Asset Management - Fleet	4,950,000	-	4,950,000	-	5,200,000	-
Asset Management - Parks	2,770,500	-	2,770,500	-	1,650,000	-
Risk Reserve	2,076,800	-	2,164,200	-	2,705,700	-
Asset Management - Traffic Signals	900,000	-	900,000	-	1,200,000	-
Asset Management - Technology	950,000	-	950,000	-	1,300,000	-
Asset Management - Facilities	1,700,000	-	1,700,000	-	2,000,000	-
General Fund Reserves	\$ 14,157,300	\$ -	\$ 14,244,700	\$ -	\$ 15,255,700	\$ -
TOTAL GENERAL FUNDS	\$ 34,076,200	\$ 25,400,500	\$ 209,398,000	\$ 203,165,600	\$ 43,771,900	\$ 37,215,600
SPECIAL REVENUE FUNDS						
General Fund	\$ 560,000	\$ 17,482,200	\$ 560,000	\$ 16,103,100	\$ 560,000	\$ 19,394,500
TOTAL SPECIAL REVENUE FUNDS	\$ 560,000	\$ 17,482,200	\$ 560,000	\$ 16,103,100	\$ 560,000	\$ 19,394,500
ENTERPRISE FUNDS						
General Fund	\$ 8,246,500	\$ -	\$ 9,310,700	\$ -	\$ 8,696,200	\$ -
Water Operating	-	13,792,800	-	-	-	-
Water One-Time	13,792,800	-	-	-	-	-
Wastewater Operating	-	17,512,800	-	-	-	-
Wastewater CIP	17,512,800	-	-	-	-	-
Solid Waste Operating	-	450,000	-	-	-	-
Solid Waste One-Time	450,000	-	-	-	-	-
TOTAL ENTERPRISE FUNDS	\$ 40,002,100	\$ 31,755,600	\$ 9,310,700	\$ -	\$ 8,696,200	\$ -
CAPITAL FUNDS						
Construction Sales Tax - Dedicated	\$ -	\$ -	\$ -	\$ 6,708,800	\$ -	\$ 3,731,500
DIF - Streets Central FY14	-	-	-	204,000	-	-
DIF - Fire North 18	-	-	-	3,987,700	-	-
DIF - Fire South 18	-	-	-	(808,900)	-	-
DIF - Police 18	-	-	-	5,250,700	-	-
DIF - Streets North 18	-	-	-	38,074,900	-	-
DIF - Streets South 18	-	-	-	4,604,200	-	-
DIF - Prks & Rec North 18	-	-	-	2,079,400	-	-
DIF - Prks & Rec South 18	-	-	-	1,701,100	-	-
DIF - Fire 24	-	-	3,178,800	-	-	-
DIF - PD 24	-	-	5,250,700	-	-	-
DIF - Parks North 24	-	-	2,079,400	-	-	-
DIF - Parks South 24	-	-	1,701,100	-	-	-
DIF - Streets North 24	-	-	38,278,900	-	-	-
DIF - Streets South 24	-	-	11,313,000	-	3,731,500	-
DIF - Water North 18	-	4,391,500	-	19,516,900	-	-
DIF - Water South 18	-	-	-	1,338,300	-	-
DIF - WasteWater North 18	-	-	-	11,804,400	-	-
DIF - WasteWater South 18	-	-	-	1,127,600	-	-
DIF - Water North 24	-	-	15,125,400	-	-	4,400,000
DIF - Water South 24	-	-	1,338,300	-	-	-
DIF - WasteWater North 24	-	-	11,804,400	-	-	-
DIF - WasteWater South 24	-	-	-	-	-	478,100
Water Operating	4,391,500	-	4,391,500	-	4,400,000	-
Water Bonds FY25	-	-	(1,513,500)	-	-	-
Wastewater Operating	-	-	-	-	478,100	-
Brine move to Fund 605	-	-	-	(1,513,500)	-	-
Wastewater Bond FY25 RVWRF	-	-	1,127,600	-	-	-
TOTAL CAPITAL FUNDS	\$ 4,391,500	\$ 4,391,500	\$ 94,075,600	\$ 94,075,600	\$ 8,609,600	\$ 8,609,600

**CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 6 - INTERFUND TRANSFERS**

	FY2024 REVISED BUDGET		FY2024 ESTIMATE		FY2025 BUDGET	
	IN	OUT	IN	OUT	IN	OUT
CFD & TRUST FUNDS						
Wildflower Ranch Dis#1-Debt Sr	\$ 1,100	\$ -	\$ -	\$ -	\$ -	\$ -
Cottonflower CFD-General	-	8,000	-	3,500	-	-
Cottonflower CFD-Debt Srv	8,000	-	3,500	-	-	-
Wildflower Ranch Dis#1-General	-	1,100	-	-	-	-
Self Insurance Trust Fund	-	-	-	-	182,600	-
Retiree Healthcare Fund	-	-	-	-	3,582,000	182,600
TOTAL CFD & TRUST FUNDS	\$ 9,100	\$ 9,100	\$ 3,500	\$ 3,500	\$ 3,764,600	\$ 182,600
TOTAL TRANSFERS - ALL FUNDS	\$ 79,038,900	\$ 79,038,900	\$ 313,347,800	\$ 313,347,800	\$ 65,402,300	\$ 65,402,300

CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 7 - PROPERTY TAX

DESCRIPTION	FY2023 BUDGET	FY2024 BUDGET	FY2025 BUDGET
Primary Property Tax			
Property Valuation	\$ 1,293,848,816	\$ 1,447,838,834	\$ 1,635,614,667
Primary Levy	\$ 12,882,853	\$ 13,923,866	\$ 15,140,885
Rate Per \$100 Assessed Valuation	\$0.9957	\$0.9617	\$0.9257
Secondary Property Tax			
Property Valuation	\$ 1,293,848,816	\$ 1,447,838,834	\$ 1,635,614,667
Secondary Levy	\$ 9,565,400	\$ 11,196,100	\$ 13,237,000
Rate	\$0.7393	\$0.7733	\$0.8093
Combined Property Tax Levy	\$ 22,448,253	\$ 25,119,966	\$ 28,377,885
Combined Property Tax Rate	\$1.7350	\$1.7350	\$1.7350

Truth in Taxation - FY2025

Primary property tax levy FY2024	\$ 13,923,866
Value of new construction FY2025	\$ 101,416,172
Net assessed value less new construction FY2025	<u>\$ 1,534,198,495</u>
Total Net assessed valuation FY2025	\$ 1,635,614,667
Truth in Taxation Rate	\$ 0.9076
Max. Levy Allowed by law Requires Truth in Taxation	\$ 15,140,885
Max. Levy that can be imposed without Truth in Taxation FY2025	<u>\$ 14,844,839</u>
Levy Amount Requiring Truth in Taxation	\$ 277,689
Maximum Allowable Tax Rate	\$ 0.9257

**CITY OF GOODYEAR
FY2025 TENTATIVE BUDGET
SCHEDULE 8 - ARIZONA CONSTITUTIONAL DEBT LIMIT**

2024/2025 Secondary Assessed Valuation (AV)	\$ 2,364,310,353
6% Bonds	
Debt Limit 6% Of Assessed Valuation (1)	\$ 141,858,600
Bonds Outstanding At June 30, 2024	39,216,300
Excess Available At June 30, 2024	\$ 102,642,300
20% Bonds	
Debt Limit 20% Of Assessed Valuation (2)	\$ 472,862,100
Bonds Outstanding At June 30, 2024	109,626,700
Excess Available At June 30, 2024	\$ 363,235,400

- (1) *The Arizona Constitution limits the amount of tax supported debt that a city may issue. The limit of bonds to finance other projects not in 20% category is 6% of the municipality's assessed valuation.*
- (2) *Any incorporated city or town, with assent, may be allowed to become indebted but not exceed twenty per centum additional taxable property for supplying such city or town with water, artificial light, or sewers, when the works for supplying such water, light or sewers are or shall be owned and controlled by the municipality, and for the acquisition and development by the incorporated city or town of land or interest therein for open space preserves, parks, playgrounds and recreational facilities, public safety, law enforcement, fire and emergency services facilities and streets and transportation facilities.*

City of Goodyear
Schedule 9 - FY2025 Supplemental Requests and Recommendations
*Requests may be split between Funds and/or share Costs with other Departments *

		STRATEGIC PLAN		REQUESTED BY DEPARTMENTS				RECOMMENDED FUNDING			
Supplemental Request by Department	Description	Focus Area	Action Item	Ongoing	1-Time	FT	PT	Ongoing	1-Time	FT	PT
General Fund & General Fund Subsidized											
Mayor & Council											
1. Discretionary Funds	Increase annual discretionary funds for Mayor and Council. Recommendation: Full requested amount budgeted in Contingency pending future City Council work session outcome.	-	-	19,500	-	-	-	19,500	-	-	-
City Manager											
1. Consultant Services	This additional one-time funding will allow the department to better support the goals and priorities of Mayor and Council through contracts that will strengthen various efforts including but not limited to: federal lobbying and representation, grant writing and assistance, strategic plan consulting and relationship building at various levels of government.	-	-	-	150,000	-	-	-	150,000	-	-
Legal Services											
1. Replace Document & Email Management Software	The Legal Services Civil Division is in need of a replacement document and email management system. The previous system was retired in 2021 and has not been replaced. Legal is currently reaching out to vendors to vet other document management systems that will provide a safe and easy way to use system and that will fit our department's records management needs.	-	-	18,000	30,000	-	-	18,000	30,000	-	-
2. Legal Assistant	This position is needed in the Prosecution Division to support the administrative duties required to process the consistent increase in caseload counts. This addition will boost the efficiency of the office and help maintain the high level of service that is not only expected of us but required by Constitutional and Supreme Court mandates.	-	-	94,800	4,000	1.00	-	94,000	4,000	1.00	-
3. Vehicle for Public Safety Attorney	Vehicle Request for Public Safety Legal Advisor who is on call 24/7/365 to respond to and advise GYPD and GFD on critical incidents and/or investigations, which often necessitate on-scene discussions with officers/firefighters, supervisors and command-level employees of GYPD and GFD. Having attorney representation on-scene is essential to ensure the city's legal interests are preserved and addressed, which could save the city from potential litigation expenses.	-	-	2,900	57,000	-	-	-	-	-	-
Municipal Court											
1. Presiding Judge Goal Funding	Continuation of One-Time Funding	-	-	-	-	-	-	-	-	-	-
2. Court Hearing Officer	Under the direction and supervision of the Presiding Judge, the Court Hearing Officer is responsible for civil traffic, city code violation, and protective order cases involving alleged violations of Arizona Revised Statutes and City of Goodyear, AZ ordinances filed within the Goodyear Municipal Court. In addition, the Court Hearing Officer shall be responsible for criminal misdemeanor matters as directed by the Presiding Judge.	-	-	185,600	-	1.00	-	185,600	-	1.00	-
3. Deputy Court Administrator	Support department and organizational goals, monitor progress and provide regular reports to the Court Administrator and Presiding Judge. It is prudent the Court have the appropriate leadership resources available to maintain oversight over critical Court operations.	-	-	146,900	4,600	1.00	-	-	-	-	-

City of Goodyear
Schedule 9 - FY2025 Supplemental Requests and Recommendations
*Requests may be split between Funds and/or share Costs with other Departments *

Supplemental Request by Department	Description	STRATEGIC PLAN		REQUESTED BY DEPARTMENTS				RECOMMENDED FUNDING			
		Focus Area	Action Item	Ongoing	1-Time	FT	PT	Ongoing	1-Time	FT	PT
4. Sr Courtroom Specialist	Case Processing Division: Handle various high-level tasks such as specialty court case management, interpreter scheduling, training and oversee over the second courtroom. With the addition of secondary courtroom operations, adequate leadership support for each courtroom is being addressed.	-	-	100,800	2,100	1.00	-	100,800	2,100	1.00	-
5. Court Specialist	Customer Service Division: The Court requires a dedicated telephone customer service representative. Phone calls are regularly ringing past the desired answer times, leading to negative customer reviews and feedback.	-	-	88,700	2,100	1.00	-	-	90,800	-	-
6. Courtroom Specialist	Case Processing Division: With the addition of a second operational courtroom, the division will also open up a second transaction counter, in order for the secondary courtroom customers to complete their paperwork with a Case Processing team member. This position would support the staffing resources required to add a second operational transaction counter for the second courtroom operations.	-	-	96,000	2,100	1.00	-	96,000	2,100	1.00	-
City Clerk											
1. Digitizing City Records (Continuation)	Additional funding for temporary part-time employee to complete the records scanning project (Project Tron) through FY2025. The project focuses on scanning development services documents into the records management system to provide for more accessibility and searchability and allows for alternate storage of paper records.	-	-	-	57,300	-	-	-	57,300	-	-
2. Electronic Records Management System Replacement	Pursue replacement of our current electronic records management system, Open Text. If this project is supported, we will work with IT's project management team and department stakeholders to gather requirements to implement the right solution for the city.	-	-	-	128,000	-	-	-	128,000	-	-
Finance											
1. Internal Audit - Protiviti	Engagement based Internal audit service - potential areas of review include: Project Management Manual, Inventory Management, Contract Compliance. Additionally use services to establish parameters of an internal control function. Will request an annual one-time allocation.	Fiscal & Resource Management	Internal Auditing	-	100,000	-	-	-	100,000	-	-
2. Billing Specialist	Administer the business license program, provide customer service for Business license applicants, and address questions from businesses. Perform all aspects of Business License processing including generating invoices for new and existing business licenses.	-	-	98,500	63,100	1.00	-	98,500	63,100	1.00	-
3. Sales Tax Auditing Services	Contract with a Sales Tax Auditing consulting firm. The city is focused on re-establishing a Sales Tax Auditing program to help recover revenues from taxpayers who either under reported or failed to report their sales tax. Audits are estimated to generate substantial revenues in excess of this request.	-	-	-	48,000	-	-	-	48,000	-	-
4. Application Usage Assessment/Tyler Munis	Tyler Consulting: Reconciliation of configuration between Utilities and GL modules. This process will correct system configuration which causes unforeseen end of year adjustments.	-	-	-	40,000	-	-	-	40,000	-	-

City of Goodyear
Schedule 9 - FY2025 Supplemental Requests and Recommendations
*Requests may be split between Funds and/or share Costs with other Departments *

Supplemental Request by Department	Description	STRATEGIC PLAN		REQUESTED BY DEPARTMENTS				RECOMMENDED FUNDING			
		Focus Area	Action Item	Ongoing	1-Time	FT	PT	Ongoing	1-Time	FT	PT
5. Database Optimization and CS Enhancement	Tyler Consulting: Phone, email, address, customer account merge, sanitation assets, notifications and central property validation. This request is scalable as it is 7-distinct projects ranging in cost from \$8k to \$18k.	-	-	-	68,000	-	-	-	-	-	-
6. Customer Portal - AMI (utilities)	Allows residents to view water consumption and meter read in real time. The city is committed to promoting sustainable practices and ensuring the efficient use of essential resources, with a particular focus on water conservation. In line with this commitment, the city is undertaking the Advanced Metering Infrastructure (AMI) project, scheduled for completion in March of 2024. The AMI project involves the installation of Gateways that allows for real-time monitoring and data collection of water consumption.	-	-	-	24,800	-	-	-	24,800	-	-
7. Spreadsheet Server - Annual Contract	Contract optimization services from vendor - currently have 15 users. Maximizes system usage through 25 hours of annual consulting.	-	-	-	7,200	-	-	-	-	-	-
Human Resources											
1. Deferred Compensation Consultant	Enlist the services of a consultant to enhance employee compensation and retention strategies. Recommendation: fund as one-time.	Innovative and High Performing Organization	Cultural Journey	35,000	-	-	-	-	35,000	-	-
2. Gallup - Boss to Coach Training (Citywide)	Training program intended to provide management with principles, tools, and methods that refine leadership skills, transforming them into inspiring team coaches, ultimately fostering employee commitment, facilitating growth and striving for high-performance.	Innovative and High Performing Organization	Cultural Journey	-	105,000	-	-	-	105,000	-	-
3. Quarterly Summit - Speakers (Citywide)	Add three guest speakers to deliver content intended to create inspiration and leadership development.	Innovative and High Performing Organization	Cultural Journey	-	15,000	-	-	-	15,000	-	-
4. Gallup - Consulting Services (HR)	Request one-time budget to enlist consulting services for the following critical areas: Gallup Q12 survey advisory and leadership results briefing, curriculum support, and the formulation of a strategy for implementing a strengths-based approach.	Innovative and High Performing Organization	Cultural Journey	-	20,000	-	-	-	20,000	-	-
5. Branding Materials / Promotional Collateral (Citywide)	Purchase It Starts With Me - Branding to uphold the design of the city's culture.	Innovative and High Performing Organization	Cultural Journey	-	10,000	-	-	-	-	-	-
6. Benefits Analyst (HR)	Provide the desired level of benefits service for active employees and retirees. Along with overseeing the administration of retiree healthcare plan, this role will handle all aspects of retirement planning to include deferred compensation plan administration, retirement planning education, counseling for transition to Medicare, coordination with third-party providers for retirement education and general customer service for retirement.	-	-	129,700	3,400	1.00	-	129,700	3,400	1.00	-

City of Goodyear
Schedule 9 - FY2025 Supplemental Requests and Recommendations
*Requests may be split between Funds and/or share Costs with other Departments *

		STRATEGIC PLAN		REQUESTED BY DEPARTMENTS				RECOMMENDED FUNDING			
Supplemental Request by Department	Description	Focus Area	Action Item	Ongoing	1-Time	FT	PT	Ongoing	1-Time	FT	PT
Information Technology											
1. IT PC Technician	Maintain the city's end user hardware (laptops, monitors, cell phones, printers etc.) inventory, deploy hardware for replacements and process orders for net new purchases, along with annual bulk purchases. Monitor and ensure the city's assessment replacement schedule is maintained and complete assessment of business needs with appropriate hardware. Document required hardware and software by position titles to streamline the onboarding process between HR, the departments and IT.	-	-	118,000	3,000	1.00	-	118,000	3,000	1.00	
2. IT Infrastructure Engineer	Critical to the continued success of the IT infrastructure department. Due to the continued growth, the infrastructure department has a substantial backlog of project and operational tasks. The position is responsible for the implementation and operational support of network and systems infrastructure, including managing network switches and routers, virtual infrastructure, disaster recovery and business continuity. Needed for the ongoing 24/7 support of critical systems supporting PD, Fire, SCADA and general city services. Implement and support the city's Firewall based on standards set by the Information Security Officer.	-	-	152,900	3,000	1.00	-	-	-	-	-
3. IT Low Voltage Technician	Install, terminate, and maintain (CAT5e CAT6) horizontal and backbone cabling. Work with project managers and contractors to ensure proper cabling is identified through CIP initiatives along with other department requests such as Public Safety. Oversee cabling initiatives by vendors to ensure jobs are completed properly and on time. Install system cabling for Audio Visual, surveillance, building access, and building alarm needs. Work closely with the AV Technician to support and operate audio visual systems for Council and planning and zoning meetings.	-	-	117,800	3,000	1.00	-	-	-	-	-
4. IT Security Analyst	Perform IT Security related operational duties to include reviewing and responding to alerts and notifications, working on service requests and incidents, creating and maintaining documentation, administration of the security awareness program and other security systems, assisting the Security Engineer as necessary, run reports and distribute information, some project work may be assigned, and other duties as assigned.	-	-	138,400	2,900	1.00	-	-	-	-	-
5. New crew cab pick up truck	The IT infrastructure division frequently has to borrow or check out a vehicle from Fleet or Fire with a lift gate in order to transport network hardware between IT's building to the various project sites. Moving the hardware requires multiple staff members to transport it and the current vehicles assigned to IT do not allow for transportation of the hardware. The team has been supplementing this lack of vehicle with use of personal vehicles which adds extra liability to the staff and the city. The projects also require other tools and equipment to be carried around such as ladders and toolboxes.	-	-	4,100	60,000	-	-	4,100	60,000	-	-

City of Goodyear
Schedule 9 - FY2025 Supplemental Requests and Recommendations
*Requests may be split between Funds and/or share Costs with other Departments *

Supplemental Request by Department	Description	STRATEGIC PLAN		REQUESTED BY DEPARTMENTS				RECOMMENDED FUNDING			
		Focus Area	Action Item	Ongoing	1-Time	FT	PT	Ongoing	1-Time	FT	PT
6. IT GIS Architect	A Senior GIS Architect is responsible for architecting, creating and implementing the infrastructure strategy for the Enterprise GIS platform including public and private cloud deployments, data storage strategies and business continuity while balancing costs to the program of these options. Administers user access and performance of the Enterprise GIS platform and services.	-	-	154,200	5,200	1.00	-	-	-	-	-
7. Professional Services	Professional Services to compensate for staffing. The IT infrastructure team has been plagued with not being fully staffed and has experienced a high turnover, which has led to a backlog of operational support and maintenance tasks. This request is to use contracted partners during high-volume periods or to utilize partners when current IT staff lack skills to troubleshoot or implement new technology. Admin: \$300k: \$100k to develop an IT Strategic Plan; \$100k for an apprentice program; \$100k for GIS Maturity. GIS: \$40k: Develop automated scripting for day-to-day data entry. Infrastructure: \$80k: ISE Implementation. Security: \$30k: Security Vulnerability Analysis. Project Management: \$40k: Project Manager & Business Analyst services for non-CIP projects. Recommendation: Fund \$100k for Admin and absorb the other \$200k.	-	-	-	490,000	-	-	-	290,000	-	-
Digital Communication											
1. Video Storage Solution	This onsite server is required to provide a secure storage solution for the department's large video and graphics files, and this is a growing need for Digital Communications and Information Technology. Digital Communications will generate even more content as we centralize city communications effort. In addition to being a more secure solution, a physical server located onsite is the preferred method to store video files so staff can access them quickly and efficiently.	Safe and Vibrant Community	Unified City Communications Plan	5,600	68,000	-	-	5,600	68,000	-	-
2. Social Media Manager	Oversee the city's social media content contributors as part of the FY25 Strategic Plan action item to create a centralized communications department under the focus area of Safe & Vibrant community. As we work to centralize the city's communications efforts, Digital Communications will take on additional staff members from other departments. This new position will provide guidance on content, compliance, effective messaging and customer service.			150,600	5,000	1.00	-	-	-	-	-
Fire Department											
1. Ambulance Staffing: Firefighters and Captain	15 Firefighters and 1 Captain for the Ambulance Division. This request includes the conversion of non-sworn ambulance personnel to sworn and one-time firefighter and captain backfill over-time. Recommendation: 7 months conversion from non-sworn to sworn and 9 months Firefighter and Captain funding.	Safe and Vibrant Community	Ambulance Service	2,479,300	286,500	16.00	-	1,946,700	946,800	16.00	-
2. New Ambulances	Purchase 4 Ambulances	Safe and Vibrant Community	Ambulance Service	104,800	1,949,700	-	-	104,800	1,949,700	-	-

City of Goodyear
Schedule 9 - FY2025 Supplemental Requests and Recommendations
*Requests may be split between Funds and/or share Costs with other Departments *

Supplemental Request by Department	Description	STRATEGIC PLAN		REQUESTED BY DEPARTMENTS				RECOMMENDED FUNDING			
		Focus Area	Action Item	Ongoing	1-Time	FT	PT	Ongoing	1-Time	FT	PT
3. Ambulance Drug Box Coolers and Zoll Auto Pulse Devices/Warranty	Ambulance Drug Box Coolers and Zoll Autopulse devices and warranty	Safe and Vibrant Community	Ambulance Service	-	168,200	-	-	-	168,200	-	-
4. One-time Overtime and Training	Request one-time overtime in anticipation of retirement for 8 Firefighters. One-time training request for Wildland, PIO, Emergency Services and Support services to ensure continued growth.	-	-	-	638,200	-	-	-	638,200	-	-
5. Zoll X Series Defibrillator and Warranty	Purchase equipment to assist in the treatment of patients and help improve survival outcomes for victims of sudden cardiac arrest and other heart arrhythmias. The technology on the X Series Advanced system allows personnel to view critical information on monitors that provides high quality, manual ventilation in real time.	-	-	-	117,500	-	-	-	117,500	-	-
6. CX300 Communication Service Monitor	CX300 Communications Service Monitor- Radio Frequency and Calibration Testing	-	-	-	42,600	-	-	-	42,600	-	-
7. XplorIR Meters	The XplorIR meter is a gas detection and identification meter that detects and identifies 5,500 different gases and vapors. With the rapidly growing industrial areas in and around the city, this meter is critically important when identifying unknown gases. There are no other meters in the valley that have the ability to accurately identify refrigerants. Most gas detection meters are specific to the gas you are metering for, where the XplorIR is dramatically different in its ability to identify unknown gases in a potentially toxic environment.	-	-	-	50,000	-	-	-	50,000	-	-
8. Remote Methane Leak Detectors	Remote Methane Leak Detectors provide safety and detection for gas leak, odor and methane calls.	-	-	-	30,000	-	-	-	30,000	-	-
9. Stryker Gurney Warranty and Zoll Auto Pulse Cadiac Monitor Warranty	Currently, the warranty for the ambulance gurney's is limited to two (2) years. With the three (3) year warranty, the ambulance gurneys would be covered for parts and damage for an additional 3 years.	-	-	-	55,300	-	-	-	55,300	-	-
10. Fire Equipment Maintenance Worker	Assist with day-to-day support to operations and equalize the increasing workload across the board. This position will permit the department to provide increased operational availability for coverage and assistance.	-	-	104,000	72,300	1.00	-	-	-	-	-
11. Training Engineer	Hire a day Fire Engineer for the training division. This position will allow the division to hit benchmarks while saving the department and city from exorbitant overtime costs. Additionally, hitting these training benchmarks will help the department attain the highest ISO rating as possible as well as reach accreditation benchmarks.	-	-	142,900	60,700	1.00	-	-	-	-	-
12. Division Chief	Hire a Division Chief to assist with span of control of nine direct reports to the Operations Deputy Chief (6 BC's, Accreditation Manager, EMS Battalion Chief and PIO) with an emphasis on operations and personnel management.	-	-	199,100	70,700	1.00	-	-	-	-	-
13. HR Specialist- Fire Admin	Hire a HR Specialist - Fire Admin to Process payroll, assist with recruitments, participate as notetaker in OCP meetings, any other administrative tasks as assigned.	-	-	102,300	2,600	1.00	-	-	-	-	-

City of Goodyear
Schedule 9 - FY2025 Supplemental Requests and Recommendations
*Requests may be split between Funds and/or share Costs with other Departments *

Supplemental Request by Department	Description	STRATEGIC PLAN		REQUESTED BY DEPARTMENTS				RECOMMENDED FUNDING			
		Focus Area	Action Item	Ongoing	1-Time	FT	PT	Ongoing	1-Time	FT	PT
14. SCBA Fill Station	Purchase additional SCBA (Self Contained Breathing Apparatus) bottle fill station with the goal to have one at every station to support and enhance operational readiness.	-	-	-	100,000	-	-	-	-	-	-
15. Fire Department Honor Guard	Purchase instruments, upgrade and purchase full-dress uniforms and ceremonial tools and equipment such as flags, axes, bells and other miscellaneous items for Fire Department Honor Guard.	-	-	-	15,000	-	-	-	-	-	-
Police Department											
1. Real Time Crime Center Software & Phase 1 Implementation	Funding to start and implement phase 1 of a real time crime center (RTCC), which will be a unique tool for crime reduction and proactive enforcement within a community.	Safe and Vibrant Community	Real-Time Crime Center	195,000	160,000	-	-	195,000	160,000	-	-
2. License Plate Reader Cameras	Purchase and install 25 new license plate reader (LPR) cameras on existing traffic and light poles, where possible, throughout the city and establish ongoing funding to maintain 16 cameras previously purchased with RICO funds. The locations chosen are major and minor collector roads to provide additional visibility of vehicles travelling throughout Goodyear.	Safe and Vibrant Community	Real-Time Crime Center	125,000	146,000	-	-	125,000	146,000	-	-
3. Facilities and Security Upgrades	Purchase and install new security cameras and access control hardware and upgrade existing hardware to bring all city facilities up to current security standards.	-	-	-	415,000	-	-	-	415,000	-	-
4. Municipal Security Contract Services	Establish an ongoing budget for municipal security contract services at the city hall complex. Recommendation: fund as one-time.	-	-	160,400	-	-	-	-	160,400	-	-
5. Police Lieutenant	Oversee the Specialized Patrol function which includes Traffic, Community Services, Homeless Outreach, and School Resource Officers.	-	-	271,000	134,200	1.00	-	-	-	-	-
6. Police Officer - Community Services Unit	Assist with increasing numbers of community outreach events.	-	-	195,000	140,700	1.00	-	-	-	-	-
7. Radio Systems Analyst	Increase the Radio Systems Analyst FTE by .5 to make this a full-time position. A full-time position is needed to manage the communications needs of a growing Police department and be available more hours to officers and staff.	-	-	70,000	4,500	1.00	(0.50)	-	-	-	-
8. Police Grants Coordinator	Serve as the main contact for the entire grants process for the Police Department. Research, apply and manage reporting on the process of all grant-funded projects and serve as the point of contact between the Police Department and funding entities, which could include local, state, or federal agencies and private organizations. Take all grant-related contracts and IGA's through the Council approval process.	-	-	139,200	7,500	1.00	-	-	-	-	-
9. Forensic Software for PD	Purchase and deploy digital evidence acquisition software for the Criminal Investigations Division. The requested forensic software programs are standard tools used in the digital forensics community and are all highly utilized by local, state and federal law enforcement agencies.	-	-	44,900	42,800	-	-	44,900	42,800	-	-
10. Vehicle Impound Lot - Overflow Expansion	Build a vehicle impound storage yard at public works to keep evidence vehicles in long term storage and accommodate overflow from our current vehicle impound storage lot.	-	-	-	150,600	-	-	-	150,600	-	-

City of Goodyear
Schedule 9 - FY2025 Supplemental Requests and Recommendations
*Requests may be split between Funds and/or share Costs with other Departments *

Supplemental Request by Department	Description	STRATEGIC PLAN		REQUESTED BY DEPARTMENTS				RECOMMENDED FUNDING			
		Focus Area	Action Item	Ongoing	1-Time	FT	PT	Ongoing	1-Time	FT	PT
11. Spare Police Motorcycles	Purchase two motorcycles for the Police Department to serve as spares.	-	-	14,200	114,300	-	-	14,200	114,300	-	-
12. Security Technician	Add a Security Technician within the Municipal Security Unit of the Police Department to maintain, install, and repair security-related systems involving access control, security cameras, and intrusion alarms. This position would also function to troubleshoot basic network related problems on hardware and software that would otherwise need the services of an outside contractor.	-	-	113,800	73,400	1.00	-	-	-	-	-
13. Police Records Clerk II	Add a Police Records Clerk to be housed in Telecom. Do standard paper redaction and handle audio redaction to take some tasks off of the supervisors, as well as help address our backlog of redaction requests for public records.	-	-	91,600	7,000	1.00	-	-	-	-	-
14. Intellicom Software for Police Telecommunications	Purchase, configuration and training on APCO Intellicom Guidecard Software. Electronic Guidecards for 911 call processing which reduce training time and improve consistency of service.	-	-	6,000	66,000	-	-	6,000	66,000	-	-
15. Police Administrative Assistant	Add an Administrative Assistant to serve as the primary point of contact for visitors at the public window and assist with reporting functions within the Police Department.	-	-	99,000	7,000	1.00	-	-	-	-	-
16. Portable Computer Equipment Kits for Telecom	Purchase 5 laptops which will be loaded with CAD and other programs and used to support dispatch when evacuation is necessary.	-	-	5,800	19,000	-	-	-	-	-	-
17. Police Officer - School Resource Officer	Assist with the school resource unit.	-	-	193,100	140,100	1.00	-	-	-	-	-
18. Verint QA Module for Telecom	Purchase, train and install the Verint QA module on the 9-1-1 Recording system.	-	-	200	11,400	-	-	-	-	-	-
Development Services											
1. Development Services Contract Employee Funds	Professional contract services required to meet development demand in Building Safety, Civil Inspections and Plan Review divisions. Without adding more FTEs, the most effective way to meet demand is to continue supplementing with contract employees. Recommendation: Recommendation based on use of current year funding.	Economic Vitality	Development Continuum	-	2,771,000	-	-	-	1,423,000	-	-
2. Construction Inspector II	The Civil Inspection division is requesting 3 additional Construction Inspector II positions in order to offset the increases in development and dry utility permits, as well as the city's focus on Infrastructure and CIP projects. If these positions are approved, less contract funds would be needed in order to compensate for increase in development. These positions would focus on dry utility permits, private development and CIP. Recommendation: approve 1 FTE.	-	-	371,100	203,000	3.00	-	124,700	67,700	1.00	-

City of Goodyear
Schedule 9 - FY2025 Supplemental Requests and Recommendations
*Requests may be split between Funds and/or share Costs with other Departments *

Supplemental Request by Department	Description	STRATEGIC PLAN		REQUESTED BY DEPARTMENTS				RECOMMENDED FUNDING			
		Focus Area	Action Item	Ongoing	1-Time	FT	PT	Ongoing	1-Time	FT	PT
3. Building Safety Specialist Inspector	Responsible for all commercial, mechanical/plumbing and electrical inspections throughout the city. The positions would be inspecting large and complex buildings, such as data centers, cross-dock distribution centers, hospitals, schools, restaurants and office buildings, as well as multi-family. The buildings are typically on a very strict time schedule and knowledge of the mechanical/plumbing and electrical systems in these types of buildings is paramount. Specialist positions are easier to fill as there is only 1 certification required rather than multiple disciplines needed, making it easier to find and hire new inspectors.	-	-	357,700	189,400	3.00	-	-	-	-	-
4. Code Compliance Officer	Investigate potential violations of technical zoning, environmental, nuisance, building and other city codes through office and field work. Establish and maintain positive and effective working relationships with citizens, especially in dealing with complaints and violations of city codes.	-	-	114,300	66,200	1.00	-	114,300	66,200	1.00	-
5. Management Assistant	Support the management team of 19 managers/supervisors within the department. The Administration division assists all divisions within DSD, and as development and staffing increases, a greater demand is placed on the Admin division. This would also allow for growth in the division, designate a backup for the Planning & Zoning Commission Secretary, and increase the amount of high level administrative support needed within the department	-	-	131,900	15,700	1.00	-	-	-	-	-
6. Planner	The Planner position is an integral part of the review team for residential, commercial and industrial building permits. With the desire to provide expeditious reviews for our residents and customers, including same day review and permit issuance, the need for a permanent Planner is vital to ensuring that the Planning Division can stay in alignment with the Building Division in terms of review timeliness.	-	-	139,300	16,100	1.00	-	-	-	-	-
Engineering											
1. MicroTransit Additional funding	Additional Funding for MicroTransit Program., Recommendation: Fund as one-time.	Safe and Vibrant Community	Public Transit	900,000	-	-	-	-	900,000	-	-
2. Project Management & Construction Contract Services for CIP Projects	Funds are for a consultant to assist the Engineering CIP Team in providing CIP Project Construction Estimates. Utilizing a 3rd Party Cost Estimating Service will help Project Managers validate contractor pricing, identify supply chain issues, and develop more accurate CIP Project budgets. Additionally, Contract Project Management Services will be augmenting current PM staffing in developing CIP documentation for projects, processes, and procedures.	Fiscal & Resource Management	CIP Management	-	300,000	-	-	-	300,000	-	-

City of Goodyear
Schedule 9 - FY2025 Supplemental Requests and Recommendations
*Requests may be split between Funds and/or share Costs with other Departments *

Supplemental Request by Department	Description	STRATEGIC PLAN		REQUESTED BY DEPARTMENTS				RECOMMENDED FUNDING			
		Focus Area	Action Item	Ongoing	1-Time	FT	PT	Ongoing	1-Time	FT	PT
3. Citywide Multi-modal Safety Plan	A Consultant will conduct an assessment to create a Safety Plan that will include multi-modal forms of transportation in the city and make recommendations for potential improvements through Evaluation, Education, Enforcement, and Engineering. The Safety Plan was a recommendation from the Transportation Master Plan (TMP).	Safe and Vibrant Community	Public Transit	-	250,000	-	-	-	250,000	-	-
4. Estrella Parkway - Elliot to Cotton Lane Alternatives Analysis	As recommended by the Transportation Master Plan, this analysis will evaluate and recommend improvements needed for Estrella Parkway, between and including, the intersections of Elliot Road and Cotton Lane. The analysis is considered a priority due to the importance of this area as the primary entrance to the Estrella communities.	Infrastructure	Estrella Parkway	-	150,000	-	-	-	150,000	-	-
5. Enhanced Maintenance of Traffic Signals	Requesting funding for contract labor assistance to install ITS related components and Police Officer assistance Traffic Signal Rewiring	Safe and Vibrant Community	Traffic Management Center Optimization	-	250,000	-	-	-	250,000	-	-
6. Street Light Upgrade to LED (Ballpark Vicinity)	In 2020, the city began converting streetlights from high pressure sodium lighting to light emitting diode (LED) to reduce both electrical and maintenance costs. Streetlights in the ballpark area represent the final 90 lights to undergo conversion. This project will bring these lights into conformance with city standards, not only saving money, but streamlining maintenance.	Safe and Vibrant Community	Use of Energy Efficient Technology	-	225,000	-	-	-	225,000	-	-
7. Bike Lane Intersection Improvement Pilot	Pilot Project to add green colored notification striping to multiple high frequency intersections	-	-	-	250,000	-	-	-	250,000	-	-
8. Traffic Camera Recording Equipment	Project for the implementation of infrastructure to be able to record traffic cameras.	Infrastructure	Traffic Cameras		300,000				300,000		
9. Enhanced Maintenance of Transportation Infrastructure	Funding to support the essential maintenance of the city's infrastructure. Focusing on city-wide street sign maintenance, streetlights, neighborhood traffic management, and road striping. This initiative is crucial for ensuring the safety, efficiency, and navigational clarity for pedestrians and drivers, enhancing night-time security, and promoting smoother traffic flow.	-	-	1,500,000	-	-	-	-	1,500,000	-	-
10. Truck Route Signage - New State Law	A new state law requires signage on streets indicating if the roadway is restricted from truck traffic. Routes must be signed accordingly and identify the distance the restriction is place. This signage must be in place at every controlled intersection (signage or signal). If restriction signage is not in place, staff will not be able to enforce the city's Truck Route Ordinance. This request is for the cost and installation (via contract) of signs.	-	-	-	95,000	-	-	-	95,000	-	-

City of Goodyear
Schedule 9 - FY2025 Supplemental Requests and Recommendations
*Requests may be split between Funds and/or share Costs with other Departments *

Supplemental Request by Department	Description	STRATEGIC PLAN		REQUESTED BY DEPARTMENTS				RECOMMENDED FUNDING			
		Focus Area	Action Item	Ongoing	1-Time	FT	PT	Ongoing	1-Time	FT	PT
Parks & Recreation											
1. Traffic Control Services for Spring Training, Ballpark and City Signature Events	Contract a traffic control company to setup and remove traffic control equipment for spring training and other city events.	Safe and Vibrant Community	Traffic Management Center Optimization	-	30,000	-	-	-	30,000	-	-
2. ROW - Landscape Maintenance Contract (One-time Funds)	Provide the necessary resources to service the approximately 23 million square feet of city-maintained medians and right of way.	-	-	1,084,900	-	-	-	-	1,084,900	-	-
3. Goodyear Recreation Center Security Staff - Weapons Detection (1 FTE & .5 PTE)	Provide the necessary staffing resources required to support the daily operation of the newly implemented weapons detection system at the Goodyear Recreation Center. This staffing will monitor and control the weapons detection system during peak hours at the facility and help ensure optimal use of the equipment.	-	-	122,000	3,400	1.00	0.50	122,200	3,400	1.00	0.50
4. Ballpark Event Programmer	Add a full-time staff member to provide support and coverage for events and rentals at Goodyear Ballpark.	-	-	92,200	8,000	1.00	-	-	-	-	-
5. Parks Supervisor	Address span of control ratios that are currently beyond the city's preferred maximum standard of 1 supervisor to 6 direct reports. Currently, existing supervisors have 8-10 direct reports each. This request will result in a lower supervisor ratio of 6-8 direct reports.	-	-	158,500	72,000	1.00	-	-	-	-	-
6. Grounds Equipment Mechanic (Convert .5 PTE to 1 FTE)	Provide the Parks, ROW and Special Event Divisions with a dedicated Grounds Equipment Mechanic. This request would convert an existing .5 PTE to the 1 FTE. Recommendation: Fund the vehicle.	-	-	91,100	124,700	1.00	(0.50)	800	124,700	-	-
7. Ballpark Safety - Protective Netting Extension	Extend the protective netting at Goodyear Ballpark to improve fan safety in the seating bowl.	-	-	-	300,000	-	-	-	300,000	-	-
8. Parks & Recreation Website	Fund contractual services to overhaul existing Parks & Recreation webpages to provide content updates, refresh graphics, update photography, assess and restructure the site tree to maximize the customer experience.	-	-	-	75,000	-	-	-	-	-	-
9. Parks Unimproved Property Maintenance	Provide the necessary resources required for annual maintenance of Parks Department unimproved property. Recommendation: fund as one-time.	-	-	143,000	-	-	-	-	143,000	-	-
10. Temporary Murals - Art Pop Ups in the Park	Continue to produce two Live Art Temporary Mural experiences at Civic Square Park per Arts & Culture Commission recommendation. This includes patriotic Veterans Day murals and a spring mural experience associated with the popular Farmers Market.	-	-	-	25,000	-	-	-	25,000	-	-
11. Parks Maintenance Equipment	Add needed equipment to the Neighborhood Parks work group to perform the maintenance tasks in these areas. This equipment includes: a tractor, a turf and ornamental spray rig, and pull behind blowers.	-	-	10,000	280,000	-	-	10,000	280,000	-	-
12. Ballpark Operations Support - (1,930 part-time hours)	Increase part-time hours to provide support to the Assistant GM of Marketing and Tourism and Assistant GM of Ticket Sales and Operations.	-	-	33,000	-	-	0.93	33,000	-	-	0.93

City of Goodyear
Schedule 9 - FY2025 Supplemental Requests and Recommendations
*Requests may be split between Funds and/or share Costs with other Departments *

Supplemental Request by Department	Description	STRATEGIC PLAN		REQUESTED BY DEPARTMENTS				RECOMMENDED FUNDING			
		Focus Area	Action Item	Ongoing	1-Time	FT	PT	Ongoing	1-Time	FT	PT
13. Public Art Tours Program	This program will provide residents with a quarterly bus tour that visits various public art sites, local restaurants, and boutiques. This program will encourage cultural tourism in Goodyear and be fee-based for participants. The tours will bring residents/visitors together on a charter bus to visit a curated list of public artworks, fine art exhibits, visit local shops and restaurants, and will have a featured artist join the tour for the public to interact with.	-	-	-	10,000	-	-	-	10,000	-	-
14. Mavericks Food Truck Round-Up Sponsorship	Provide resources to sponsor the Mavericks Food Truck Roundup festival at Goodyear Ballpark.	-	-	-	75,000	-	-	-	75,000	-	-
15. Enhance Civic Square Holiday Lighting	Replace lighting on the city-owned Christmas tree to an LED RGB lighting system that has improved capabilities and is more energy efficient. Upgraded tree lighting will extend the life expectancy for the Christmas tree by 10 years. Add year-round lighting on palms and promenade walkway trees with energy efficient LED RGB lighting where colors can be changed to address holidays/seasons. Year-round lighting will enhance the Civic Square experience for visitors. The year-round lighting has a 3-5 year life expectancy.	-	-	-	71,000	-	-	-	71,000	-	-
16. Landscape Maintenance for New Ballpark Parcels	Funding for regular maintenance on the unimproved property adjacent to Goodyear Ballpark that was acquired in March 2023. This request will also spread granite on the parcels to match the existing size and color of the granite that currently surrounds the ballpark.	-	-	-	175,000	-	-	-	175,000	-	-
17. The Rinq	Fund the artificial ice skating rink during the holiday season. Open during the month of December, the current rink is 4,000 sq. ft. and allows up to 100 skaters per session. In FY24, more than 4,000 skaters participated in this free experience.	-	-	-	111,000	-	-	-	111,000	-	-
18. Light Pole Banner Program	Replace banners that have reached their life expectancy. In addition, it will add new banners to Civic Square and Goodyear Ballpark. This request also provides for contracted services to install four banner rotations annually.	-	-	26,000	25,000	-	-	26,000	25,000	-	-
19. Design and Cost Estimate for Storage at Goodyear Ballpark	Provide design and cost estimates for storage at Goodyear Ballpark.	-	-	-	50,000	-	-	-	-	-	-
20. Temporary Storage Solution for Goodyear Ballpark	Rent storage units to store ballpark promotional items, spring training signage and other various operations items.	-	-	-	20,000	-	-	-	-	-	-
21. Ballpark Replacements	Replace a variety of value-add items and amenities within the parks and recreation system pertaining specifically to Ballpark operations. Replacement of physical items, facilities, natural resources, and amenities within the parks and recreation system. The primary goal is to ensure these resources are well-maintained and sustained for the benefit of the community and visitors. Submitted as one-time as the interval of replacement or repair exceeds 10 years.	-	-	-	729,000	-	-	-	729,000	-	-

City of Goodyear
Schedule 9 - FY2025 Supplemental Requests and Recommendations
*Requests may be split between Funds and/or share Costs with other Departments *

Supplemental Request by Department	Description	STRATEGIC PLAN		REQUESTED BY DEPARTMENTS				RECOMMENDED FUNDING			
		Focus Area	Action Item	Ongoing	1-Time	FT	PT	Ongoing	1-Time	FT	PT
22. ROW Replacements	Replace a variety of value-add items and amenities within the parks and recreation system pertaining specifically to Right-of-Way operations and maintenance. Replacement of physical items, facilities, natural resources, and amenities within the parks and recreation system. The primary goal is to ensure these resources are well-maintained and sustained for the benefit of the community and visitors. Submitted as one-time as the interval of replacement or repair exceeds 10 years.	-	-	-	892,400	-	-	-	892,400	-	-
23. Parks Replacements	Replace a variety of value-add items and amenities within the parks and recreation system pertaining specifically to Parks operations and maintenance. Replacement of physical items, facilities, natural resources, and amenities within the parks and recreation system. The primary goal is to ensure these resources are well-maintained and sustained for the benefit of the community and visitors. Submitted as one-time as the interval of replacement or repair exceeds 10 years.	-	-	-	1,899,600	-	-	-	1,899,600	-	-
Public Works											
1. Administrative Assistants	PW is a large department and includes four major operational divisions (Solid Waste, Facilities, Fleet, and Street Maintenance), each of which have extensive needs of administrative assistant support: Process Requisitions, POs, Invoices, p-card, NAPA audits and reconciliations, in Munis; Contract Research, procurement entries in Bonfire; Miscellaneous areas of data entry, including: fleet emission reports, car washes, new vehicle folder scans, Facilities PM Due notifications, Solid Waste Service Order maintenance. Administrative Support for addressing Customer Service Calls, Lucity and Velocity reports, website updates, preparing Travel Requests, Technician Communication. Recommendation: approve 1 FTE.	-	-	192,400	8,200	2.00	-	96,400	4,400	1.00	-
2. Fleet Equipment Mechanic III	Additional Mechanic III position for Fleet Services with tools and laptop/workstation to help maintain ever growing Goodyear's Fleet of vehicles and equipment. This request supports the city's goal to build infrastructure that follows industry best practices to maintain efficiency.	-	-	107,200	4,700	1.00	-	107,200	4,700	1.00	-

City of Goodyear
Schedule 9 - FY2025 Supplemental Requests and Recommendations
*Requests may be split between Funds and/or share Costs with other Departments *

Supplemental Request by Department	Description	STRATEGIC PLAN		REQUESTED BY DEPARTMENTS				RECOMMENDED FUNDING			
		Focus Area	Action Item	Ongoing	1-Time	FT	PT	Ongoing	1-Time	FT	PT
3. Streets Maintenance Supervisor	Responsible for supervising 1 Streets Foreman, 3 equipment operators, and 7 maintenance workers by assigning daily tasks, providing training and safety programs, and conducting employee evaluations. Responsible for day-to-day operation and maintenance activities of the Streets Maintenance Division, including asphalt and concrete pavement maintenance and repair, streets sweeping, crack seal application, and unpaved road and shoulder maintenance to ensure best practices and compliance with local, county, state, and federal regulations. Respond to customer inquiries, generate reports, and monitor assigned budgets.	-	-	150,100	70,400	1.00	-	-	-	-	-
4. Administrative Services Manager	This role aims to consolidate administrative and budgetary functions, mirroring successful models in other city departments. Operating from PW Admin building and reporting to the department Director. It will oversee all administrative positions. This initiative ensures continuity of functions, streamlines budgets, enhances customer service, and facilitates cross-training for staff flexibility. With oversight of key software systems, vendor contracts, and department-level actions, the position promotes efficiency and workload balance. This role addresses the extensive needs of the department's four major divisions with an annual operating budget of \$32.7M, 59 full-time employees, managing 140+ purchase orders and 300 monthly invoices.	-	-	153,500	4,100	1.00	-	-	-	-	-
5. M5 Module Capital Asset Management (CAM) and Analytics	The AssetWorks Capital Asset Management (CAM) automates life-cycle cost analysis, customizes replacement cycles, & facilitates strategic budget planning. CAM is the first fleet management software dedicated to optimizing analysis, planning, procurement, & disposal of vehicle equipment assets. This software supports electric and alternative fuel vehicles, directly supporting Public Works' FY27 goal to leverage energy-efficient technology and implement proven sustainable technologies.	-	-	5,000	44,000	-	-	5,000	44,000	-	-
6. Fleet Predictive Maintenance Module	Add an additional module in Fleet's software uses GPS and AI to predict Maintenance and reduce downtime for 300 on-road units. Predictive Maintenance anticipates when a vehicle or piece of equipment is likely to experience a failure or require Maintenance; instead of following a fixed schedule or waiting for a breakdown, predictive maintenance leverages real-time data, sensor readings, and advanced analytics to make informed predictions about the condition of assets. Predictive Maintenance directly supports electric & alternative fuel vehicles and supports Public Works' FY27 goal to leverage energy-efficient technology and to implement proven sustainable technologies.	-	-	40,500	15,000	-	-	-	-	-	-

City of Goodyear
Schedule 9 - FY2025 Supplemental Requests and Recommendations
*Requests may be split between Funds and/or share Costs with other Departments *

Supplemental Request by Department	Description	STRATEGIC PLAN		REQUESTED BY DEPARTMENTS				RECOMMENDED FUNDING			
		Focus Area	Action Item	Ongoing	1-Time	FT	PT	Ongoing	1-Time	FT	PT
7. GPS Telematics Monitoring for the City Fleet	Annual monitoring costs for GPS (Global Positioning Systems) to provide live telematic data of fleet vehicle location, speed, idle times, seat belt usage, on-board equipment usage (sweepers/buckets), & engine diagnostics. This creates a safer employee environment, provides operational efficiencies, limits city liability against fraudulent claims & reduces annual miles driven. GPS monitoring directly supports electric & alternative fuel vehicles and supports Public Works' FY27 goal to leverage energy-efficient technology and to implement proven sustainable technologies.	-	-	96,000	-	-	-	-	-	-	-
8. Facilities Condition Assessment	Identify visually apparent deficiencies in the buildings and site systems and provide an opinion of required expenditures over the investment period of typically the next 10 years. The evaluation will include site visits to observe the building and site systems, interviews with building management and maintenance personnel, a detailed review of available maintenance systems, and reconciliation of design/construction documents and plans. The evaluation will also include review of accessible on-site amenities to observe the visible components of the building shell and envelope; building interiors; fire and life safety systems; site systems; and the mechanical, electrical and plumbing (MEP) systems.	-	-	-	350,000	-	-	-	350,000	-	-
9. Facilities Supervisor Vehicle	Purchase a vehicle for the Facility Supervisor. Our dedicated Supervisor, managing Civic Square, the Recreation Campus, PW Admin, Park, Ride, and all three Parks Facilities, currently relies on his personal vehicle for these extensive responsibilities. Considering the nature and scale of his duties, providing him with a city vehicle is a necessity.	-	-	4,700	65,100	-	-	4,700	65,100	-	-
10. Unimproved Property Maintenance- Public Works	The city owns multiple properties that are unimproved. In an effort to keep up with the aesthetics of the city, we are requesting additional funds for these additional services areas. These areas are currently empty-unimproved land, open roads for transport or farming purposes only. The proposal includes all labor, chemical, materials, and equipment needed to complete a scope of work.	-	-	-	30,600	-	-	-	30,600	-	-
Water Services											
1. Stormwater Basin and Channel Maintenance	Funding for ongoing maintenance needs for 101 acres of native channels and basins in Goodyear. These channels convey stormwater from roadways and other areas to mitigate potential flooding and ensure stormwater infrastructure operates as designed. As they are naturally occurring, they can easily become overgrown with weeds and vegetation and require regular maintenance to keep the channels clean. In FY2024, \$598,000 was received in one-time funding for channel and basin maintenance. Requesting ongoing funds to keep these areas maintained on a regular basis versus infrequent, larger, and more expensive clean-up efforts.	-	-	-	470,000	-	-	-	470,000	-	-

City of Goodyear
Schedule 9 - FY2025 Supplemental Requests and Recommendations
*Requests may be split between Funds and/or share Costs with other Departments *

Supplemental Request by Department	Description	STRATEGIC PLAN		REQUESTED BY DEPARTMENTS				RECOMMENDED FUNDING			
		Focus Area	Action Item	Ongoing	1-Time	FT	PT	Ongoing	1-Time	FT	PT
2. Unimproved Property Maintenance - Stormwater	The city owns multiple properties that are unimproved, meaning they have native landscape or natural vegetation. These parcels require routine maintenance to ensure proper drainage, reduce weeds, remove fire hazards, maintain property values, reduce complaints, and other aesthetic purposes. Over the past year, the Stormwater Division has been meeting with Parks and Public Works to determine ownership and level of service requirements for these vacant/unimproved properties. A total of 352 acres of unimproved city property falls under the responsibility of Stormwater.	-	-	-	1,057,200	-	-	-	1,057,200	-	-
GF & GF Subsidized Total:				12,739,000	19,057,400	60	0.43	3,950,700	20,374,900	28	1.43
Enterprise Funds											
Public Works											
1. Solid Waste Equipment Operators	Add two (2) Solid Waste Operator positions. Due to the growth of solid waste accounts, this increased staff is required to maintain the city's solid waste services to foster a clean, well-maintained, and sustainable community.	-	-	191,800	2,400	2.00	-	192,900	1,300	2.00	-
2. Solid Waste Rear Loader	Due to the increase in solid waste accounts, this vehicle is required to maintain the city's solid waste services to foster a clean, well-maintained, and sustainable community.	-	-	15,100	380,100	-	-	15,100	380,100	-	-
3. Solid Waste Grapple Tractor	Crucial to sustain our ability to provide bulk collections for the increasing number of accounts. Without an additional tractor, our current fleet likely struggles to meet the expanding volume of bulk collections, potentially leading to delays and service interruptions. Acquiring this vehicle will not only alleviate this strain on our existing resources but will also bolster our operational efficiency, ensuring safe, timely, and reliable bulk waste pickups for our growing clientele. This proactive measure aligns with our commitment to maintaining high service standards and meeting the evolving needs of our expanding customer base.	-	-	12,300	155,100	-	-	12,300	155,100	-	-
4. Solid Waste Container Cleaning Equipment	Acquiring cleaning equipment for our trash and recycling containers is crucial for efficient maintenance. Currently outsourcing due to the lack of a designated cleaning area, using the pressure washer zone for fleet vehicles is unsafe and ill-equipped for managing container solids. Researching external cleaning services highlighted concerns of rising costs and limited vendor availability. With 500+ reusable containers in storage, cleaning is imperative, ensuring compliance with health mandates and saving over \$30,000 annually. Acquiring our equipment is a strategic, long-term investment, paying for itself in 2.7 years.	-	-	3,600	76,100	-	-	-	-	-	-

City of Goodyear
Schedule 9 - FY2025 Supplemental Requests and Recommendations
*Requests may be split between Funds and/or share Costs with other Departments *

		STRATEGIC PLAN		REQUESTED BY DEPARTMENTS				RECOMMENDED FUNDING			
Supplemental Request by Department	Description	Focus Area	Action Item	Ongoing	1-Time	FT	PT	Ongoing	1-Time	FT	PT
Water Services											
1. Operating Costs to Send Brine to Palo Verde Nuclear Power Station	Annual operating costs to transmit brine from the two Reverse Osmosis facilities (Bullard Water Campus and Site 12) to Palo Verde Nuclear Power Station. These operating costs were identified as part of CIP #60034 Brine Disposal to begin 7/1/2024. The funds will pay for APS's additional costs of operating the systems and the maintenance, repair, and periodic replacement of the systems improvements. \$2M will be needed each year for O&M; however, the amount will be half in the first year.	-	-	1,000,000	-	-	-	1,000,000	-	-	-
1. Water Treatment Supervisor	Oversee the daily operations of the newly formed Water Treatment Division. In late FY2023, two existing positions were reclassified to Senior Water Treatment Operators in response to requirements from Maricopa County Environmental Services Department to have treatment operators with a Grade 4 ADEQ certification to operate the complex water facilities. A third position was reclassified in FY2024. This division now needs a supervisor with the appropriate experience and knowledge to oversee the administrative and technical aspects of these critical functions. This position is included in the proposed five year rate model.	-	-	159,300	60,900	1.00	-	159,300	60,900	1.00	-
2. Utility Locator	Maintain level of service to Goodyear's increasing 811 (blue stake) workload. Staff responded to over 35,000 ticket requests in CY2023 and currently has a backlog of over 1,200 tickets. Utility locators mark all underground city infrastructure including dry utilities (fiber and traffic signal electric) which account for 22% of the tickets. This position is needed to keep the city from being in violation of ACC and State regulations to complete requests in a timely manner. We are experiencing an increase from new construction, large fiber projects and street improvements. This position is included in the proposed five year rate model.	-	-	104,200	65,300	1.00	-	104,200	65,300	1.00	-
2. Wastewater Treatment Supervisor	Enhance staff oversight, budget control, and process monitoring at the Corgett and Rainbow Valley Water Reclamation Facilities (WRF). The WRFs are going through expansions in capacity and treatment due to growth. This new position will add a level of reliability for all of the WRFs at the supervisory level. The current supervisor has 12 direct reports and 3 facilities which are geographically spread out. This is proving to be too much for one position given the increase in capacities, advanced treatment complexities, and the drive time between facilities in order to provide effective oversight. This position is included in the proposed five year rate model.	-	-	157,100	62,200	1.00	-	157,100	62,200	1.00	-

City of Goodyear
Schedule 9 - FY2025 Supplemental Requests and Recommendations
*Requests may be split between Funds and/or share Costs with other Departments *

Supplemental Request by Department	Description	STRATEGIC PLAN		REQUESTED BY DEPARTMENTS				RECOMMENDED FUNDING			
		Focus Area	Action Item	Ongoing	1-Time	FT	PT	Ongoing	1-Time	FT	PT
3. Utility Maintenance Supervisor	Add a supervisor to the Utilities Maintenance Division to split the division into two specialized groups. This addition will allow for a more manageable span of control (the current supervisor has 10 direct reports). The current supervisor will retain the Maintenance Mechanics that specialize in the operational and emergency maintenance of all equipment for the water and wastewater sites in Goodyear's service area. This new supervisor will oversee the Electrician and Instrument Control Technicians who are instrumentation and controls specialists in maintaining electrical, instrumentation and SCADA systems within water, wastewater and remote facilities. This position is included in the proposed five year rate model.	-	-	151,100	62,900	1.00	-	152,100	62,900	1.00	-
4. Annual Fire Hydrant Maintenance	Fund a contractor to maintain fire hydrants in the city's water system. Currently Water Distribution staff have competing priorities with meter and valve maintenance, meter reading, customer service activities, utility locating, flushing and emergency water main breaks. Timely maintenance of fire hydrants is important for emergency fire response. Delays in emergency response for fire flows can endanger life and property. Proper maintenance of hydrants also ensures water quality is maintained with scheduled flushing activities. Contracting this maintenance costs less than hiring additional staff and has been used in the past. With these funds, we can achieve 80% of the annual requirement to maintain all hydrants. It is anticipated the remaining 20% can be completed by staff.	-	-	-	225,000	-	-	-	-	-	-
5. Well Impact Analysis for RID GSF Recovery	The city must obtain a recovery well permit in order to recover water stored in the Roosevelt Irrigation District (RID) Groundwater Savings Facility (GSF). Obtaining a recovery well permit requires the applicant to perform and submit a well impact analysis with their application to ensure existing wells are not impacted from withdrawing stored water per ARS 45-834.01. One-time funds are requested to engage an on-call consultant to conduct the analysis. The ability to withdraw stored water from the RID GSF will provide the city greater operational flexibility during times of drought/shortage or whenever the need for additional water resources is needed to meet water demands.	-	-	-	100,000	-	-	-	100,000	-	-
ENTERPRISE TOTAL:				1,794,500	1,190,000	6.00	-	1,793,000	887,800	6.00	-

State Schedules



City/Town of Goodyear
Summary Schedule of estimated revenues and expenditures/expenses
Fiscal year 2025

Fiscal year		S c h		Funds							
				General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	CFD & Trust Funds	Enterprise Funds	Internal Service Funds	Total all funds
2024	Adopted/adjusted budgeted expenditures/expenses*	E	1	372,162,700	42,561,700	14,406,000	213,739,000	58,406,100	105,673,500	0	806,949,000
2024	Actual expenditures/expenses**	E	2	202,988,700	32,462,300	14,685,300	21,834,000	39,612,600	62,730,100	0	374,313,000
2025	Beginning fund balance/(deficit) or net position/(deficit) at July 1***		3	225,124,900	7,798,400	745,500	146,989,700	17,579,700	51,222,400	0	449,460,600
2025	Primary property tax levy	B	4	15,140,885							15,140,885
2025	Secondary property tax levy	B	5			13,237,000					13,237,000
2025	Estimated revenues other than property taxes	C	6	185,003,700	15,861,400	3,804,900	235,758,100	29,704,300	73,571,300	0	543,703,700
2025	Other financing sources	D	7	0	0	0	0	0	0	0	0
2025	Other financing (uses)	D	8	0	0	0	0	0	0	0	0
2025	Interfund transfers in	D	9	24,634,000	28,394,100	0	8,609,600	3,764,600	0	0	65,402,300
2025	Interfund Transfers (out)	D	10	56,610,100	0	0	8,609,600	182,600	0	0	65,402,300
2025	Line 11: Reduction for fund balance reserved for future budget year expenditures		11								
	Maintained for future debt retirement										0
	Maintained for future capital projects										0
	Maintained for future financial stability										0
2025	Total financial resources available		12	393,293,385	52,053,900	17,787,400	382,747,800	50,866,000	124,793,700	0	1,021,542,185
2025	Budgeted expenditures/expenses	E	13	401,946,900	51,346,600	17,031,800	193,399,400	50,866,000	103,505,900	0	818,096,600

Expenditure limitation comparison

1	Budgeted expenditures/expenses
2	Add/subtract: estimated net reconciling items
3	Budgeted expenditures/expenses adjusted for reconciling items
4	Less: estimated exclusions
5	Amount subject to the expenditure limitation
6	EEC expenditure limitation

	2024	2025
1	\$ 806,949,000	\$ 818,096,600
2		
3	806,949,000	818,096,600
4	199,455,116	218,412,200
5	\$ 607,493,884	\$ 599,684,400
6	\$ 622,516,993	\$ 675,302,201

☐ The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes expenditure/expense adjustments approved in the current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts on this line represent beginning fund balance/(deficit) or net position/(deficit) amounts except for nonspendable amounts (e.g., prepaids and inventories) or amounts legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

City/Town of Goodyear
Tax levy and tax rate information
Fiscal year 2025

	<u>2024</u>	<u>2025</u>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u>13,923,866</u>	\$ <u>15,140,885</u>
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ <u>13,923,866</u>	\$ <u>15,140,885</u>
Property tax judgment		
B. Secondary property taxes	<u>11,196,100</u>	<u>13,237,000</u>
Property tax judgment		
C. Total property tax levy amounts	\$ <u>25,119,966</u>	\$ <u>28,377,885</u>
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ _____	
(2) Prior years' levies	\$ _____	
(3) Total primary property taxes	\$ _____	
B. Secondary property taxes		
(1) Current year's levy	\$ <u>11,196,100</u>	
(2) Prior years' levies		
(3) Total secondary property taxes	\$ <u>11,196,100</u>	
C. Total property taxes collected	\$ <u>11,196,100</u>	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	<u>0.9617</u>	<u>0.9257</u>
Property tax judgment		
(2) Secondary property tax rate	<u>0.7733</u>	<u>0.8093</u>
Property tax judgment		
(3) Total city/town tax rate	<u>1.7350</u>	<u>1.7350</u>
B. Special assessment district tax rates		
Secondary property tax rates—As of the date the proposed budget was prepared, the city/town was operating <u>10</u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

City/Town of Goodyear
Revenues other than property taxes
Fiscal Year 2025

Source of revenues	Estimated revenues 2024	Actual revenues* 2024	Estimated revenues 2025
General Fund			
Local taxes			
Sales	\$ 88,737,900	\$ 93,215,300	\$ 107,114,800
Construction	16,782,600	26,644,800	7,200,000
Franchise	4,278,300	5,188,000	5,390,400
Licenses and permits			
License and Registration	\$ 398,800	\$ 339,100	\$ 379,400
Intergovernmental			
Urban Revenue Sharing (Income Tax)	\$ 27,281,300	\$ 27,281,300	\$ 22,195,300
Auto Lieu (VLT)	5,211,800	4,813,100	4,837,700
State Shared Sales Tax	15,314,700	15,968,400	16,366,700
Charges for services			
General Government-Reimbursements	\$ 11,850,300	\$ 992,200	\$ 116,200
Arizona Tourism Reimbursement	2,431,400	3,041,900	2,997,000
Rentals	592,300	496,100	511,000
Parks, Recreation and Aquatics	1,836,700	1,788,200	1,883,500
Development Related	9,405,500	18,500,000	10,357,200
Fines and forfeits			
Fines	\$ 1,068,200	\$ 896,200	\$ 923,100
Interest on investments			
Investment Income	\$ 1,389,600	\$ 10,022,100	\$ 3,752,000
Miscellaneous			
Miscellaneous Revenue	\$ 73,000	\$ 1,036,100	\$ 1,375,800
Other			(1,400,000)
Risk Reserve	689,000	1,168,100	1,003,600
Total General Fund	\$ 187,341,400	\$ 211,390,900	\$ 185,003,700
Special revenue funds			
Ballpark Operating	\$ 3,539,000	\$ 3,512,500	\$ 3,712,500
Ballpark Capital Replacement Fund	115,000	115,000	115,000
Highway User Revenue Fund (HURF)	7,898,900	7,521,100	7,407,400
Impound Fund	100,000	100,000	100,000
Arizona Lottery Funds (ALF)	325,800	250,000	250,000
Park and Ride Marquee Fund	114,800	114,800	114,800
AZ Smart & Safe Fund	560,000	560,000	560,000
Court Enhancement Fund	80,000	80,000	80,000
Judicial Collection Enhancement Fund (JCEF)	13,500	13,500	13,500
Fill the Gap	6,000	6,000	6,000
Officer Safety Equipment	20,000	20,000	20,000
CBDG Entitlement	801,900	349,900	825,800

City/Town of Goodyear
Revenues other than property taxes
Fiscal Year 2025

Source of revenues	Estimated revenues 2024	Actual revenues* 2024	Estimated revenues 2025
Prop 302		300,000	300,000
Ambulance	281,700	700,000	721,000
Miscellaneous Grants	1,566,200	477,800	1,558,500
Opioid Settlement Fund	76,900	76,900	76,900
Total special revenue funds	\$ 15,499,700	\$ 14,197,500	\$ 15,861,400
Debt service funds			
McDowell Improvement District	\$ 3,937,800	\$ 3,817,100	\$ 3,804,900
Total debt service funds	\$ 3,937,800	\$ 3,817,100	\$ 3,804,900
Capital projects funds			
Budget Authority	\$ 15,000,000	\$	\$ 15,000,000
G.O. Bonds	40,000,000		104,716,500
Enterprise Capital - Wastewater Bonds	31,000,000		23,772,000
	\$ 86,000,000	\$	\$ 143,488,500
Enterprise Capital - Water Bonds	\$	\$	\$ 31,194,300
Non-Utility Impact Fees	21,704,700	28,896,500	18,415,300
Utility Impact Fees	37,501,900	11,999,200	42,660,000
	\$ 59,206,600	\$ 40,895,700	\$ 92,269,600
Total capital projects funds	\$ 145,206,600	\$ 40,895,700	\$ 235,758,100
Enterprise funds			
Water	\$ 39,493,000	\$ 46,583,700	\$ 39,259,100
Wastewater	23,070,500	26,179,400	24,445,000
Solid Waste	7,972,300	9,109,700	9,867,200
	\$ 70,535,800	\$ 81,872,800	\$ 73,571,300
Total enterprise funds	\$ 70,535,800	\$ 81,872,800	\$ 73,571,300
CFD & Trust Funds			
Community Facilities Districts	\$ 28,357,000	\$ 23,390,100	\$ 12,524,600
Trust Funds	14,184,100	15,414,300	17,179,700
Total CFD & Trust funds	\$ 42,541,100	\$ 38,804,400	\$ 29,704,300
Total all funds	\$ 465,062,400	\$ 390,978,400	\$ 543,703,700

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

City/Town of Goodyear
Other financing sources/(uses) and interfund transfers
Fiscal year 2025

Fund	Other financing 2025		Interfund transfers 2025	
	Sources	(Uses)	In	(Out)
General Fund				
General Fund	\$	\$	\$ 9,378,300	\$ 56,610,100
Risk Reserve			2,705,700	
Asset Management Reserve			12,550,000	
Total General Fund	\$	\$	\$ 24,634,000	\$ 56,610,100
Special revenue funds				
Ballpark Operating	\$	\$	\$ 16,462,000	\$
Highway User Revenue (HURF)			5,894,700	
AZ Smart & Safe			560,000	
Ambulance			5,477,400	
Total special revenue funds	\$	\$	\$ 28,394,100	\$
Debt service funds				
	\$	\$	\$	\$
Total debt service funds	\$	\$	\$	\$
Capital projects funds				
Non-Utility Impact Fees	\$	\$	\$ 4,878,100	\$
Construction Sales Tax				3,731,500
Utility Impact Fees			3,731,500	4,878,100
Total capital projects funds	\$	\$	\$ 8,609,600	\$ 8,609,600
Permanent funds				
	\$	\$	\$	\$
Total permanent funds	\$	\$	\$	\$
Enterprise funds				
	\$	\$	\$	\$
Total enterprise funds	\$	\$	\$	\$
Community Facilities Districts funds				
Community Facilities Districts Funds	\$	\$	\$ 3,764,600	\$ 182,600
Total Community Facilities Districts funds	\$	\$	\$ 3,764,600	\$ 182,600
Total all funds	\$	\$	\$ 65,402,300	\$ 65,402,300

City/Town of Goodyear
Expenditures/expenses by fund
Fiscal year 2025

	Adopted budgeted expenditures/ expenses	Expenditure/ expense adjustments approved	Actual expenditures/ expenses*	Budgeted expenditures/ expenses
Fund/Department	2024	2024	2024	2025
General Fund				
Mayor and Council	\$ 491,600	\$	\$ 470,600	\$ 495,400
City Manager	6,185,700	84,700	3,902,600	6,327,800
Legal Services	3,021,700		2,848,000	3,217,600
Municipal Court	2,418,600		1,936,000	2,977,500
City Clerk	1,317,200	(13,000)	1,136,900	1,292,700
Finance	33,249,700	(75,700)	17,908,500	21,191,800
Human Services	3,938,000		3,813,100	4,287,800
Information Technology	11,009,800	144,400	10,055,400	12,233,000
Digital Communications	1,834,700		1,751,500	1,893,100
Fire	39,912,600	(436,200)	33,296,200	41,028,500
Police	47,171,700	1,602,900	43,772,300	50,201,400
Development Services	16,467,100	(111,400)	13,808,700	12,831,400
Economic Development	4,410,100	380,200	4,579,400	3,822,200
Engineering	68,932,200	(1,232,800)	11,801,600	53,457,700
Parks & Recreation	26,669,800	(271,800)	20,597,400	37,988,000
Public Works	15,969,400	(1,336,000)	6,862,200	20,161,500
Water Services	5,069,400	1,781,500	6,695,100	2,616,700
Debt Service		3,000	3,000	
Non-Departmental	3,500,000		3,500,000	3,500,000
Contingency	600,000	(191,800)	600,000	619,500
Reserves	47,159,100	(8,514,500)		79,477,200
Fire Asset Management	1,431,000	(51,700)	140,900	2,488,700
Fleet Asset Management	17,209,400	390,300	5,156,500	16,229,800
Parks Asset Management	7,021,200	(326,700)	1,826,400	6,926,300
Risk Reserve	3,235,800	708,800	3,235,800	3,805,800
Traffic Signals Asset Management	2,662,000	(213,900)	593,200	3,201,300
Technology Asset Management	4,082,300		1,988,600	3,360,400
Facilities Asset Management	5,094,300	(222,000)	708,800	6,313,800
Total General Fund	\$ 380,064,400	\$ (7,901,700)	\$ 202,988,700	\$ 401,946,900
Special revenue funds				
Highway User Revenue Fund (HURF)	\$ 10,573,800	\$ (7,700)	\$ 9,895,600	\$ 13,413,800
Arizona Lottery Funds	918,800		364,900	719,200
Park and Ride Marquee	1,429,900	373,000	791,200	979,800
Court Enhancement Fund	404,500		53,300	447,500
Fill the Gap	81,100			91,100
Judicial Collection Enhancement Fund (JCEF)	162,400			176,600
Impound Fund	380,700		96,500	392,400
Opioid Settlement	76,900	400	76,900	246,200
Officer Safety Equipment	93,500		65,000	46,300
Ambulance	1,483,000	(23,600)	1,443,600	6,198,400
Ballpark Operating	18,688,500	(800)	18,187,400	20,400,200
Ballpark Capital Replacement Fund	4,335,800	(290,000)	1,124,600	4,757,100
Prop 302 Funds (Tourism)	464,100		281,100	300,000
American Rescue Plan				
CBDG Entitlement	801,900	(24,000)	349,900	825,800
Miscellaneous Grants	2,127,900	511,600	(267,700)	2,352,000
Total special revenue funds	\$ 42,022,800	\$ 538,900	\$ 32,462,300	\$ 51,346,600
Debt service funds				
Secondary Property Tax	\$ 10,467,200	\$	\$ 10,867,200	\$ 13,225,900
McDowell Improvement District	3,938,800		3,818,100	3,805,900
Total debt service funds	\$ 14,406,000	\$	\$ 14,685,300	\$ 17,031,800

City/Town of Goodyear
Expenditures/expenses by fund
Fiscal year 2025

Fund/Department	Adopted budgeted expenditures/ expenses	Expenditure/ expense adjustments approved	Actual expenditures/ expenses*	Budgeted expenditures/ expenses
	2024	2024	2024	2025
Capital projects funds				
General Obligations Bonds	\$ 60,291,100	\$ (4,752,300)	\$ 3,944,700	\$ 35,911,100
Budget Authority	15,000,000	(84,600)		15,000,000
Water & Wastewater Bonds	30,527,900	(281,600)	1,156,200	53,062,800
Non-Utility Impact Fees	51,720,400	(6,604,500)	14,576,100	42,878,200
Construction Sales Tax - Impact Fee	10,689,000		2,180,000	2,207,100
Utility Impact Fees	41,682,000	15,551,600	(23,000)	44,340,200
Total capital projects funds	\$ 209,910,400	\$ 3,828,600	\$ 21,834,000	\$ 193,399,400
Community facility districts funds				
Community Facility Districts (CFD)	\$ 35,434,700	\$	\$ 22,622,600	\$ 26,466,000
Total CFD funds	\$ 35,434,700	\$	\$ 22,622,600	\$ 26,466,000
Enterprise funds				
Water	\$ 52,544,200	\$ (3,963,000)	\$ 36,708,800	\$ 51,386,500
Wastewater	39,823,300	7,440,200	17,458,500	41,244,700
Solid Waste	9,777,800	51,000	8,562,800	10,874,700
Total enterprise funds	\$ 102,145,300	\$ 3,528,200	\$ 62,730,100	\$ 103,505,900
Trust Funds				
Self Insurance Trust Fund	\$ 22,672,000	\$	\$ 16,715,300	\$ 23,904,100
Volunteer Firefighter Trust Fund	242,200		242,200	433,600
Other Trust Funds	51,200	6,000	32,500	62,300
Total trust funds	\$ 22,965,400	\$ 6,000	\$ 16,990,000	\$ 24,400,000
Total all funds	\$ 806,949,000	\$	\$ 374,313,000	\$ 818,096,600

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

City/Town of Goodyear
Expenditures/expenses by department
Fiscal year 2025

Department/Fund	Adopted budgeted expenditures/ expenses 2024	Expenditure/ expense adjustments approved 2024	Actual expenditures/ expenses* 2024	Budgeted expenditures/ expenses 2025
Mayor and Council:				
General Fund	\$ 491,600	\$	\$ 470,600	\$ 495,400
Mayor and Council Total	\$ 491,600	\$	\$ 470,600	\$ 495,400
City Manager:				
General Fund	\$ 6,185,700	\$ 84,700	\$ 3,902,600	\$ 6,327,800
CBDG Entitlement	801,900	(342,200)	349,900	507,600
Grant		2,000		
City Manager Total	\$ 6,987,600	\$ (255,500)	\$ 4,252,500	\$ 6,835,400
Legal Services:				
General Fund	\$ 3,021,700	\$	\$ 2,848,000	\$ 3,217,600
Legal Services Total	\$ 3,021,700	\$	\$ 2,848,000	\$ 3,217,600
Municipal Court:				
General Fund	\$ 2,418,600	\$	\$ 1,936,000	\$ 2,977,500
Court Enhancement Fund	54,600		53,300	56,500
Fill the Gap Fund				
Municipal Court Total	\$ 2,473,200	\$	\$ 1,989,300	\$ 3,034,000
City Clerk:				
General Fund	\$ 1,317,200	\$ (13,000)	\$ 1,136,900	\$ 1,292,700
City Clerk Total	\$ 1,317,200	\$ (13,000)	\$ 1,136,900	\$ 1,292,700
Finance:				
General Fund	\$ 33,249,700	\$ (75,700)	\$ 17,908,500	\$ 21,191,800
Community Facilities District (CFD)	23,781,600		12,479,900	10,784,900
Non-Utility Impact Fees	107,400		107,400	
Utility Impact Fees	265,600		265,600	
GO Bonds	40,000,000			
Other	6,876,900		76,900	132,000
Finance Total	\$ 104,281,200	\$ (75,700)	\$ 30,838,300	\$ 32,108,700
Human Resources:				
General Fund	\$ 3,938,000	\$	\$ 3,813,100	\$ 4,287,800
Risk Reserve	3,235,800	708,800	3,235,800	3,805,800
Self Insurance Trust Fund	22,672,000		16,715,300	23,904,100
Enterprise Fund - Water	43,200		43,200	43,200
Enterprise Fund - Wastewater	96,600		96,600	96,600
Enterprise Fund - Solid Waste	10,000		10,000	10,000
Fill a Need Fund	13,000		13,000	24,800
Human Resources Total	\$ 30,008,600	\$ 708,800	\$ 23,927,000	\$ 32,172,300
Information Technology:				
General Fund	\$ 11,009,800	\$ 144,400	\$ 10,055,400	\$ 12,233,000
Technology Asset Management	2,180,900		1,988,600	1,286,400
Enterprise	344,300		341,400	525,400
Special Revenue	70,000		70,000	
Information Technology Total	\$ 13,605,000	\$ 144,400	\$ 12,455,400	\$ 14,044,800
Digital Communications:				
General Fund	\$ 1,834,700	\$	\$ 1,751,500	\$ 1,893,100
Digital Communications Total	\$ 1,834,700	\$	\$ 1,751,500	\$ 1,893,100

City/Town of Goodyear
Expenditures/expenses by department
Fiscal year 2025

Department/Fund	Adopted budgeted expenditures/ expenses 2024	Expenditure/ expense adjustments approved 2024	Actual expenditures/ expenses* 2024	Budgeted expenditures/ expenses 2025
Fire:				
General Fund	\$ 39,912,600	\$ (436,200)	\$ 33,296,200	\$ 41,028,500
Fire Asset Management	238,200	(51,700)	140,900	601,900
Volunteer Firefighter Trust Fund	242,200		242,200	433,600
Non-Utility Impact Fees	12,816,000	(3,410,900)	9,243,100	307,000
GO Bonds	8,121,500	(357,000)	3,665,400	6,043,900
Opioid Settlement		400		
Grants		203,900	(87,700)	248,400
Ambulance	1,483,000	(23,600)	1,443,600	6,198,400
Fire Total	\$ 62,813,500	\$ (4,075,100)	\$ 47,943,700	\$ 54,861,700
Police:				
General Fund	\$ 47,171,700	\$ 1,602,900	\$ 43,772,300	\$ 50,201,400
Impound Fund	102,400		96,500	28,800
Officer Safety Equipment Fund	65,000		65,000	46,300
Grants	496,200	519,800	(390,100)	829,100
GO Bonds	1,586,300	(1,307,000)	279,300	63,600
Non-Utility Impact Fees	9,533,800	(3,650,900)	3,322,300	2,520,700
CFD Trust	38,200	\$ 6,000	19,500	37,500
Police Total	\$ 58,993,600	\$ (2,829,200)	\$ 47,164,800	\$ 53,727,400
Development Services:				
General Fund	\$ 16,467,100	\$ (111,400)	\$ 13,808,700	\$ 12,831,400
Utility Impact Fees	706,600		1,262,300	
Non-Utility Impact Fees	92,100		137,500	
Development Services Total	\$ 17,265,800	\$ (111,400)	\$ 15,208,500	\$ 12,831,400
Economic Development:				
General Fund	\$ 4,410,100	\$ 380,200	\$ 4,579,400	\$ 3,822,200
American Rescue Plan				
Economic Development Total	\$ 4,410,100	\$ 380,200	\$ 4,579,400	\$ 3,822,200
Engineering:				
General Fund	\$ 68,932,200	\$ (1,232,800)	\$ 11,801,600	\$ 53,457,700
Traffic Signals Asset Management	1,244,500	(213,900)	593,200	1,425,000
Highway User Revenue Fund (HURF)	3,694,700	(54,500)	3,182,000	6,498,700
Grants	1,561,700	(290,100)	140,100	921,600
Arizona Lottery Fund (ALF)	364,900		364,900	52,900
Park and Ride Marquee	750,700	373,000	791,200	979,800
GO Bonds	10,583,300	(3,088,300)		27,518,600
Other Capital	180,000		180,000	152,000
Non-Utility Impact Fees	29,171,100	457,300	1,765,800	40,025,100
Engineering Total	\$ 116,483,100	\$ (4,049,300)	\$ 18,818,800	\$ 131,031,400
Parks and Recreation:				
General Fund	\$ 26,669,800	\$ (271,800)	\$ 20,597,400	\$ 37,988,000
Parks Asset Management	3,730,000	(956,200)	1,826,400	2,205,200
Ballpark Operating Fund	8,691,700	(800)	8,190,600	10,398,400
Ballpark Capital Replacement Fund	4,335,800	(290,000)	1,124,600	3,341,200
Grants		2,000		
Prop 302	300,000		281,100	300,000
Non-Utility Impact Fees				25,400
Other		318,200		2,603,200
Parks and Recreation Total	\$ 43,727,300	\$ (1,198,600)	\$ 32,020,100	\$ 56,861,400

City/Town of Goodyear
Expenditures/expenses by department
Fiscal year 2025

Department/Fund	Adopted budgeted expenditures/ expenses 2024	Expenditure/ expense adjustments approved 2024	Actual expenditures/ expenses* 2024	Budgeted expenditures/ expenses 2025
Public Works:				
General Fund	\$ 15,969,400	\$ (1,336,000)	\$ 6,862,200	\$ 20,161,500
Fleet Asset Management	14,135,100	2,416,200	5,156,500	12,886,900
Facilities Asset Management	1,358,600	(222,000)	708,800	1,810,900
Enterprise Fund - Solid Waste	8,560,900	51,000	8,541,700	9,360,800
HURF	6,879,100	46,800	6,713,600	6,915,100
Public Works Total	\$ 46,903,100	\$ 956,000	\$ 27,982,800	\$ 51,135,200
Water Services:				
General Fund	\$ 5,069,400	\$ 1,781,500	\$ 6,695,100	\$ 2,616,700
Water & Wastewater Bonds	30,527,900	(281,600)	1,156,200	53,062,800
Utility DIF	40,709,800	15,551,600	(1,550,900)	44,340,200
Special Revenue		74,000		
Enterprise Fund - Water	38,698,500	(3,963,000)	27,768,900	33,890,700
Enterprise Fund - Wastewater	30,291,000	7,440,200	13,751,900	31,858,400
Water Services Total	\$ 145,296,600	\$ 20,602,700	\$ 47,821,200	\$ 165,768,800
Debt Service:				
General Fund	\$	\$ 3,000	\$ 3,000	\$
Special Revenue Funds	9,996,800		9,996,800	10,001,800
Debt Service Funds	14,406,000		14,685,300	17,031,800
Enterprise - Water/Wastewater	14,507,100		12,176,400	16,683,700
CFD- Trust Funds	11,653,100		10,142,700	12,281,700
Debt Services Total	\$ 50,563,000	\$ 3,000	\$ 47,004,200	\$ 55,999,000
Non-Departmental:				
General Fund	\$ 3,500,000		\$ 3,500,000	\$ 3,500,000
Other Capital	3,709,000		2,000,000	2,000,000
Other Non-Departmental				3,399,400
Non-Departmental Total	\$ 7,209,000		\$ 5,500,000	\$ 8,899,400
Contingency:				
General Fund	\$ 47,759,100	\$ (8,706,300)	\$ 600,000	\$ 80,096,700
Asset Management	14,612,900	(1,396,400)		18,304,000
Special Revenue	2,297,400			3,626,900
Enterprise	9,593,700			11,037,100
CFD- Trust Funds				
Other Capital	15,000,000	(84,600)		15,000,000
Contingency Total	\$ 89,263,100	\$ (10,187,300)	\$ 600,000	\$ 128,064,700
Department total	\$ 806,949,000		\$ 374,313,000	\$ 818,096,600

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

City/Town of Goodyear
Full-time employees and personnel compensation
Fiscal year 2025

	Full-time equivalent (FTE)	Employee salaries and hourly costs	Retirement costs	Healthcare costs	Other benefit costs	Total estimated personnel compensation
Fund	2025	2025	2025	2025	2025	2025
General Fund	796.21	\$ 82,764,300	\$ 13,138,900	\$ 13,399,700	\$ 10,215,200	\$ 119,518,100
Special revenue funds						
Highway User Revenue Fund	24.00	\$ 2,132,000	\$ 264,000	\$ 480,400	\$ 339,800	\$ 3,216,200
Ballpark Operating Fund	47.93	2,840,800	270,400	441,500	354,300	3,907,000
Court Enhancement Fund	0.57	32,900	4,100	5,400	4,100	46,500
Ambulance	23.00	2,534,600	361,100	340,300	181,800	3,417,800
Grants		225,200	67,800		17,600	310,600
Total special revenue funds	95.50	\$ 7,765,500	\$ 967,400	\$ 1,267,600	\$ 897,600	\$ 10,898,100
Enterprise funds						
Water	43.95	\$ 3,890,400	\$ 482,000	\$ 765,400	\$ 510,700	\$ 5,648,500
Wastewater	45.95	3,774,300	470,300	780,700	505,800	5,531,100
Solid Waste	15.00	1,079,000	134,600	244,500	171,600	1,629,700
Total enterprise funds	104.90	\$ 8,743,700	\$ 1,086,900	\$ 1,790,600	\$ 1,188,100	\$ 12,809,300
Total all funds	996.61	\$ 99,273,500	\$ 15,193,200	\$ 16,457,900	\$ 12,300,900	\$ 143,225,500

Tentative Budget Adoption



May 20, 2024

Overview of Presentation



- Changes from City Manager's Recommended Budget
- Adoption & Next Steps

Changes from City Manager's Recommended Budget

FY2025 Budget



CHANGES FROM CITY MANAGER'S RECOMMENDED BUDGET

	Sources
CMO RECOMMENDED BUDGET	<u>\$ 773,968,700</u>
1 Fund Balance: Carryovers	255,858,700
2 Fund Balance: Adjustments in FY2024	(6,885,200)
3 Maricopa County Property Tax Correction (1-time)	(1,400,000)
TENTATIVE BUDGET	<u>\$ 1,021,542,200</u>



FY2025 Budget



CHANGES FROM CITY MANAGER'S RECOMMENDED BUDGET

	Uses
CMO RECOMMENDED BUDGET	<u>\$ 495,614,600</u>
1 CIP Carryovers	214,159,300
2 Non-CIP Carryovers	41,699,400
3 Base Budget Adjustments	442,900
4 Supplemental Addition: Courtroom Specialist 1 FTE	0
5 Supplemental Addition: Sr Courtroom Specialist 1 FTE	0
6 Supplemental Removal: Community Relations Officer (-1 FTE)	(335,700)
7 Supplemental Removal: Police Lieutenant (-1 FTE)	(405,400)
8 Land Purchase	(7,000,000)
9 Contingency Adjustment for Expenditure Authority	73,921,500
TENTATIVE BUDGET	<u>\$ 818,096,600</u>

FY2025 Budget



CHANGES FROM CITY MANAGER'S RECOMMENDED BUDGET

CIP Carryovers	\$214.2 Million
Rainbow Valley Water Reclamation Facility Expansion	\$54.1 Million
Transportation Projects (20 Projects)	\$41.2 Million
Camelback Road	\$30.6 Million
Brine Disposal	\$29.7 Million
Goodyear Water Reclamation Facility Expansion	\$12.1 Million
FS 182 Renovation	\$6.4 Million
All others (34 Projects)	\$40.1 Million

FY2025 Budget



CHANGES FROM CITY MANAGER'S RECOMMENDED BUDGET

Non-CIP Carryovers	\$41.7 Million
Operating Projects & Reimbursements	\$19.8 Million
Vehicles	\$12.3 Million
Technology, Equipment, & Supplies	\$2.2 Million
Non-Vehicle Asset Management	\$2.0 Million
COVID Response Funds	\$1.9 Million
Staffing & Professional Services	\$1.6 Million
Grants	\$1.6 Million
Misc/Other	\$0.3 Million

FY2025 Budget



CHANGES FROM CITY MANAGER'S RECOMMENDED BUDGET

Contingencies	Recommended	Tentative
Policy Reserves (15% Operating revenue)		
- General Fund	\$27.3 Million	\$27.3 Million
- Other Funds	\$17.3 Million	\$17.3 Million
CIP Reserve		
- General Fund	-	\$52.2 Million
Contingencies		
- General Fund	\$ 0.7 Million	\$ 0.7 Million
- Other Funds	\$11.1 Million	\$33.0 Million
Budget Authority	\$15.0 Million	\$15.0 Million

FY2025 Tentative Budget



QUESTIONS & NEXT STEPS

- Adopt Resolution 2024-2379
 - Sets the FY2025 Expenditure Limitation Budget at \$818,096,600
 - Establishes schedule for remainder of budget adoption steps

Tonight	Tentative Budget Adoption
	Required Publications
June 10, 2024	FY2025 Truth-in-Taxation & Final Budget (Public Hearing)
June 24, 2024	FY2025 Property Tax Levy Adoption

ITEM #: 14.
DATE: 05/20/2024
AI #:1782



CITY COUNCIL ACTION REPORT

**SUBJECT: AUTHORIZATION OF EXPENDITURES IN EXCESS OF \$500,000
FOR FY2025**

STAFF PRESENTER(S): Ryan Bittle, Finance Manager

SUMMARY

Authorize budgeted expenditures of \$500,000 or more for routine operating expenses for items such as utilities, fuel, insurance, landscape maintenance, trash collection, telecommunication & data, debt service, custodial services, vehicles, and revenue collection-based payments made under development agreements for FY2025.

STRATEGIC PLAN ALIGNMENT



Fiscal Resource
Management

RECOMMENDATION

Authorize the FY2025 listed expenditures of \$500,000 or more. (Ryan Bittle, Finance Manager)

FISCAL IMPACT

The FY2025 adopted budget includes appropriations for the listed expenses in various funds and departments.

BACKGROUND AND PREVIOUS ACTIONS

Per resolution 08-1255 all budgeted expenditures of \$500,000 or more must obtain council approval prior to issuance of a purchase order, change order, or notice to proceed.

The FY2025 adopted budget will include appropriations for ongoing operating expenses used by city departments to conduct daily business, purchase new and replacement vehicles, and payment for developer agreement reimbursements.

STAFF ANALYSIS

The attached table provides the service, product, or other obligations by vendor and estimated expenditure amount in various funds and departments.

Attachments

FY2025 Budget Expenses \$500k or more

Service/Product/Other Obligations	Vendor (Not all Inclusive)	Estimated Amount
Annual Water Order & Subcontract Charge	Central Arizona Project (CAP)	\$ 6,070,900
Chemicals for Water & Wastewater Treatment	Amaya Solutions Goble Sampson and Associates Hennessy Mechanical Sales, LLC Hill Brothers Chemical Company Linde Gas & Equipment Polydyne, Inc. Univar Solutions	\$ 1,693,800
Custodial Services	Historic Palm, LLC. (Oranje Commerical Cleaning) National Maintenance Group, LLC (Sentinel Maintenance)	\$ 1,500,000
Debt Service & Community Facilities District (CFD)	Bancorporation National Association Bank WIFA BNY Mellons Banker's PNC Financial Services Trust Bank of America UMB Bank US Bank National Association	\$ 53,389,200
Development Services Contract Services	Dibble CM, LLC. Interim Public Management, LLC Kimley-Horn and Socialities, Inc. Michael Baker International, Inc. RW Staffing Shums Coda Associates Stantec Consulting Services, Inc. Willdan Engineering, Inc.	\$ 3,370,100
Electricity & Street Lighting	Arizona Public Service (APS) Salt River Project (SRP)	\$ 5,971,000
Electrical & Mechanical Services Citywide	Corbins Electrical Felix Construction Company Graybar Electric Company, Inc. Hawkeye Electrical K & H Electric, Inc. Keller Electrical Industries Precision Electric Co.	\$ 2,300,000
Gasoline & Diesel	Saratoga Rack Fuel Senergy Holdings Voyager Fleet Systems, Inc.	\$ 2,000,000
General Liability & Worker's Compensation	Arizona Mutual Risk Retention Pool (AMRRP)	\$ 2,585,800
Hardware, Software Licensing, Maintenance & Support	Accela Avolve Calian Group Ltd. CDW Government, Inc. Insight Tyler Technologies World Wide Technologies Zones	\$ 3,900,000
Infrastructure Reimbursement Obligations	Macerich/Goodyear, LLC. Estrella North, LLC	\$ 7,476,800
Jail Housing Services	Maricopa County	\$ 760,000
Landscape Maintenance	Combs Constructions Company, Inc. Legends Landscape Mariposa Landscape, LLC. West Coast Arborist	\$ 3,501,100
Library Agreement	Maricopa County Library District (MCLD)	\$ 1,476,200
Public Safety CAD & RWC Agreement	City of Phoenix	\$ 1,404,100
Rental of Temporary RO Trailer for Site 21	Veolia WTS Services USA, Inc.	\$ 720,000
Residential Trash Collection/Solid Waste/BioSolids	Advanced Chemical Transport, Inc. City of Glendale Waste Connections of Arizona (RAD) Waste Management Arizona	\$ 6,000,000
Roadway Striping Materials and Labor	Falcon Contracting	\$ 750,000
Self Insurance & Wellness Clinic	Itedium, Inc. Cigna CareATC, Inc.	\$ 17,332,200

Service/Product/Other Obligations	Vendor (Not all Inclusive)	Estimated Amount
Sewer and Manhole Repair/Replacement	B&F Contracting Core & Main Felix Construction James, Cooke and Hobson Pipeline Video Inspection Southwest Environmental Western Environmental Equipment	\$ 2,225,000
Storm Water Services	Arizona Sunscape Lawn Maintenance B&F Contracting BCAC Underground Cleanview Sewer Inspections Nesbitt Contracting Co. Standard Construction Company	\$ 1,877,200
Streets Pavement Management	Southwest Slurry Seal, Inc. Viasun Corporation VSS International, Inc. Franklin Striping Sundland Asphalt Trafficade Service, Inc. Superior Supply	\$ 4,065,800
Surface Water Treatment Plant Operations & SCADA Support	CH2M Hill Engineers (Jacobs)	\$ 5,166,100
Telecommunications & Data	CELLCO Partnership DBA Verizon Wireless Services, LLC CenturyLink	\$ 1,252,800
Traffic Signal & ITS Parts/Materials	Sierra Transportation	\$ 1,125,000
Vehicles (New & Replacement)	Bill Luke Santan, LLC Courtesy Chevrolet Freightliner of Arizona, LLC Midway Chevrolet Norwood Equipment San Tan Ford	\$ 8,786,100
Vehicle Parts	Genuine Parts Company (Napa Auto Parts)	\$ 1,565,400
Water including Irrigation & Purchased Water	Liberty Utilities City of Goodyear Adaman Mutual Water Company	\$ 3,328,000
Water Meters (New and Replacement)	Core & Main	\$ 1,156,100
Water Transportation (Wheeling) Fees and CSIF	Salt River Project (SRP)	\$ 1,073,700
Well/Booster Pump Maintenance and Repairs	Empire Pump Corporation Weber Water Resources	\$ 750,000
Water and Wastewater Asset Management repair and replacement - pumps, valves, cartridge housing, flow meters, a/c units, compressors, IMLR, mixers, blowers, chemical pumps, disc filters, check valves, ARVs	Weber Water Resources Felix Construction James, Cooke and Hobson Core & Main Keller Electrical Industries Precision Electric Co. ALB Piping Products West Tech Equipment Doane and Hartwig Water Systems, Inc. Border States Industries, Inc. Industrial Electronics & Controls, Inc.	\$ 2,854,000