

City Council Discretionary Fund Policy



City Council Meeting
July 1, 2024



Discretionary Fund Policy

Policy establishes

- Procedures
- Eligible uses
- Ineligible uses



Discretionary Fund Policy

PROCEDURES

- Amount established during budget process
 - Supplemental request
 - Mid-year budget amendment
- Processed using Policy and Administrative Guidelines Manual



Discretionary Fund Policy

ELIGIBLE USES

- Travel related expenses and registration for work-related events
- Community outreach events/constituent communications
- Allocations to charitable or internal organizations
- Meals and events related to council duties and responsibilities



Discretionary Fund Policy

INELIGIBLE USES

- Travel and entertainment expenses that are not work related
- Items that may appear to be potentially campaign motivated
- Any expense that would solely benefit another political subdivision
- Any expense that would create a new ongoing commitment



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