

Audit Committee

Goodyear City Hall - La Jolla Vista (2nd floor)
1900 N. Civic Square
Goodyear, AZ 85395



Monday, August 25, 2025

3:00 p.m.

Meeting Minutes

CALL TO ORDER

Chair Brannon Hampton called the meeting to order at 3:02 p.m.

ROLL CALL

Present: Chair Brannon Hampton; Councilwoman Vicki Gillis; Vice Chair Trey Terry

Staff Present: Finance Director Jared Askelson; Deputy City Manager Justin Fair; Management Assistant Kelli Gieszler; Internal Audit Manager Billy Vickers

PUBLIC COMMENTS

There were no public comments.

BUSINESS

1. APPROVAL OF MINUTES FROM JUNE 11, 2025 MEETING

MOTION BY Councilwoman Vicki Gillis, **SECONDED BY** Chair Brannon Hampton to approve the minutes. The motion carried as follows:

AYE: Chair Brannon Hampton, Councilwoman Vicki Gillis, Vice Chair Trey Terry
Passed - Unanimously

2. APPROVAL OF MINUTES FROM JUNE 16, 2025 MEETING

MOTION BY Chair Brannon Hampton, **SECONDED BY** Vice Chair Trey Terry to approve the minutes. The motion carried as follows:

AYE: Chair Brannon Hampton, Councilwoman Vicki Gillis, Vice Chair Trey Terry
Passed - Unanimously

3. INTRODUCTION OF NEW INTERNAL AUDITOR

Finance Director, Jared Askelson, introduced the City of Goodyear's new Internal Audit Manager, Billy Vickers. Mr. Vickers provided the committee with his background and resume information and expressed that he is excited to work with both the committee and our staff.

4. **REVIEW, DISCUSS, AND POSSIBLE ACTION ON PAYROLL & TIMEKEEPING ASSESSMENT FOLLOW-UP**

Finance Director, Jared Askelson, presented the Audit Committee with an update on the Payroll & Timekeeping Assessment. A high-level overview of tasks that Payroll and Human Resources have been working on was provided, as well as updates for milestone dates. Mr. Askelson indicated a meeting with both the Fire and Police unions was scheduled for August 26, 2025, to provide an update on pay details and how they appear on their paystubs.

Internal Audit Manager, Billy Vickers, addressed the committee with regard to the Payroll & Timekeeping Assessment. Mr. Vickers indicated that he had started to meet with Payroll and Human Resources staff to review processes. Mr. Vickers also explained to the committee the Yellow Book and Red Book standards and their differences.

MOTION BY Councilwoman Vicki Gillis, **SECONDED BY** Chair Brannon Hampton to approve the Internal Audit Manager to utilize the Red Book Auditing Standards instead of the Yellow Book Auditing Standards for the interim. The motion carried as follows:

AYE: Chair Brannon Hampton, Councilwoman Vicki Gillis, Vice Chair Trey Terry
Passed - Unanimously

INFORMATION ITEMS

There were no information items.

NEXT MEETING

The next meeting is tentatively scheduled for November 17, 2025, at 4:00 p.m. in La Jolla Vista Conference Room.

ADJOURNMENT

There being no further business to discuss, Chair Councilmember Hampton adjourned the meeting at 3:31 p.m.

Respectfully Submitted by:

Kelli Gieszler, Management Assistant

Brannon Hampton, Audit Committee Board Chair

Date:_____

Approved at Audit Committee Meeting held on _____, 2025.