

City of Goodyear

City Council Discretionary Funds Policy

(July 1, 2024)

The City Council may appropriate amounts to be used by the Mayor and each Councilmember at their sole discretion (“Discretionary Funds”). The purpose of this policy is to identify the eligible and ineligible uses and establish the procedures related to Discretionary Funds. As with all City appropriations, Discretionary Funds are public monies and subject to all general legal requirements governing the expenditure of public monies.

Discretionary Fund Amount

The amount of the Discretionary Funds will be established during the annual budget process and may be adjusted with a supplemental request at that time. Council may amend the amount during the fiscal year using a budget amendment. Unspent Discretionary Funds will be carried forward into the next fiscal year. The amount carried forward will not exceed the annual allocation of new Discretionary Funds. This limits the carry forward of unspent funds to one additional fiscal year.

Eligible Expenditures

The following uses are permissible for the expenditure of Discretionary Funds:

- Travel related expenses and registration for work-related events including professional development, conferences, seminars, and retreats
 - The following items do not require the use of Discretionary Funds as they are budgeted elsewhere:
 - Mileage reimbursement
 - National League of Cities Annual Congressional City Conference
 - National League of Cities Annual City Summit Conference
 - League of Arizona Cities and Towns Annual Conference
- Community outreach events and other expenses related to constituent communications
 - “Community outreach” is defined as events or expenditures designed to foster general community engagement and that promote the City of Goodyear and/or its programs as a whole and not any individual councilmember.
- Allocations to charitable or internal organizations that benefit Goodyear residents, including tickets and table reservations/sponsorships
- Meals and events related to council duties and responsibilities

All eligible expenditures will be processed in accordance with the City of Goodyear Policy and Administrative Guidelines Manual.

Ineligible Uses

The following uses are not permissible for the expenditure of Discretionary Funds:

- Travel and entertainment expenses that are not work related
- Any promotional item that may appear to be potentially campaign motivated and designed only to promote the image of an individual councilmember
- Any expense that would solely benefit another political subdivision of the state other than the City of Goodyear
- Any expense that would create a new ongoing commitment of funds for the city
- Any determination as to whether a proposed use of Discretionary Funds is an ineligible use as defined by this policy shall be made by the City Manager. Such determination may be appealed to the City Council which shall make a final determination at a regularly scheduled City Council meeting.