



Procurement Code Update



Procurement Code Update

Effective procurement process

- Transparency
- Competition
- Stewardship
- Accountability



Procurement Code Update

What governs our procurement process

- City Charter
- City Code
- Procurement Regulations
- State Statute (used as a guide)

Procurement Code Update

City Code

- Definitions and process
- Thresholds
- Expenditure authority
- Disposition of surplus property

Procurement Code Update

Thresholds

Type of Procurement	Amount	Governing Document
Formal procurement	\$50,000 or more	City Code
Quotes by Procurement	\$15,000-49,999	Procurement Regulations
Quotes by Department	\$2,500-14,999	Procurement Regulations
Direct Purchase	\$0-2,499	Procurement Regulations
Job-Order-Contracting	\$1,000,000	State Statute

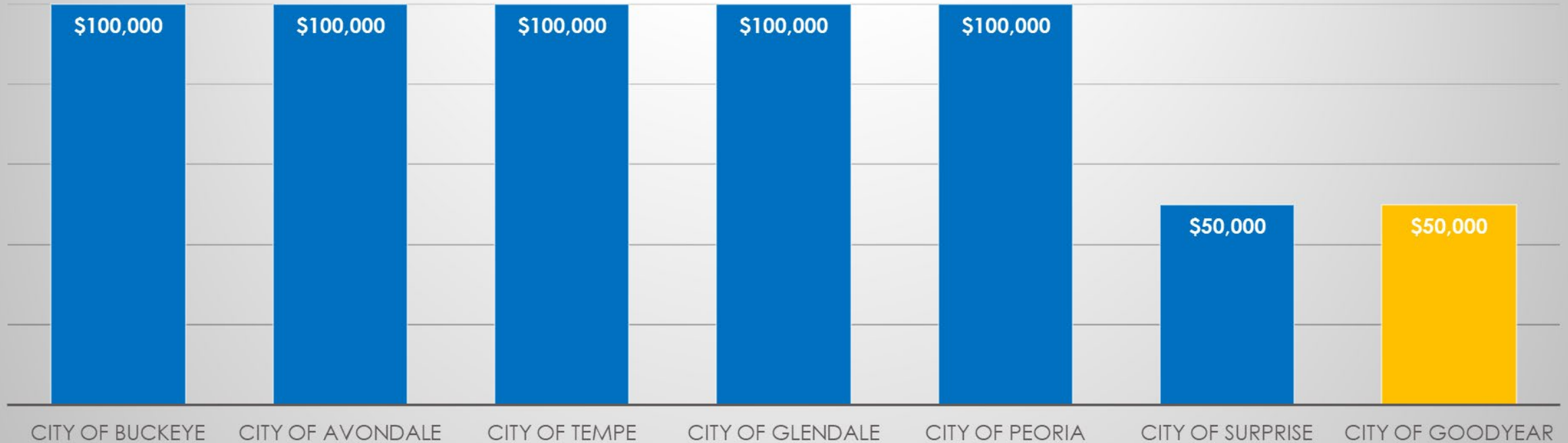
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Formal procurement

- Managed by Procurement
- Advertised in newspaper
- Scheduled process
- Specific review or evaluation

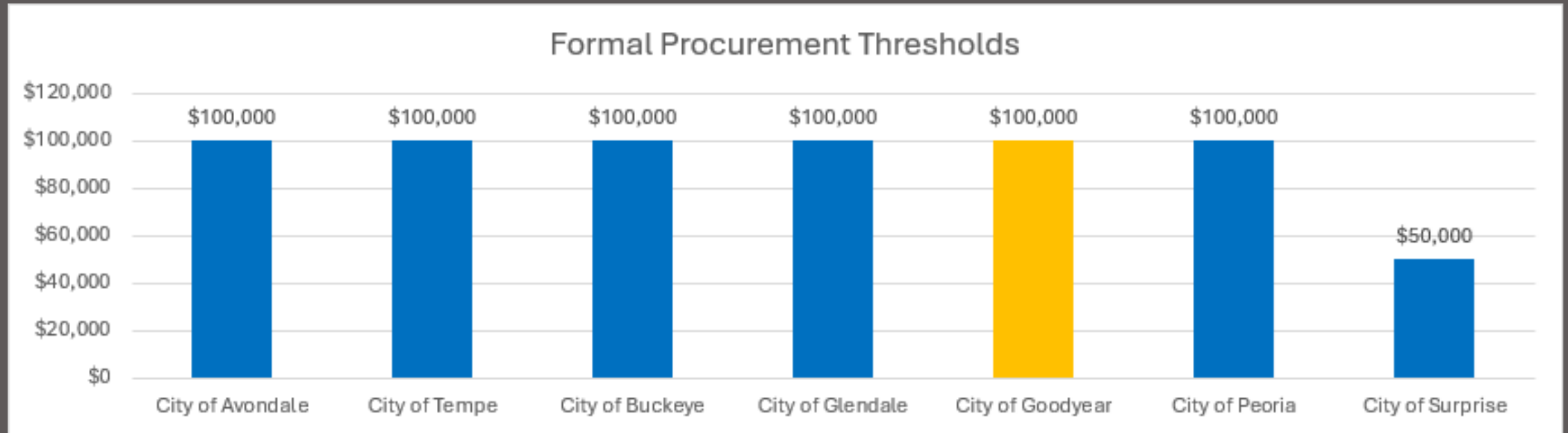
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Current Formal Procurement Thresholds



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Increase formal procurement threshold from \$50k to \$100k



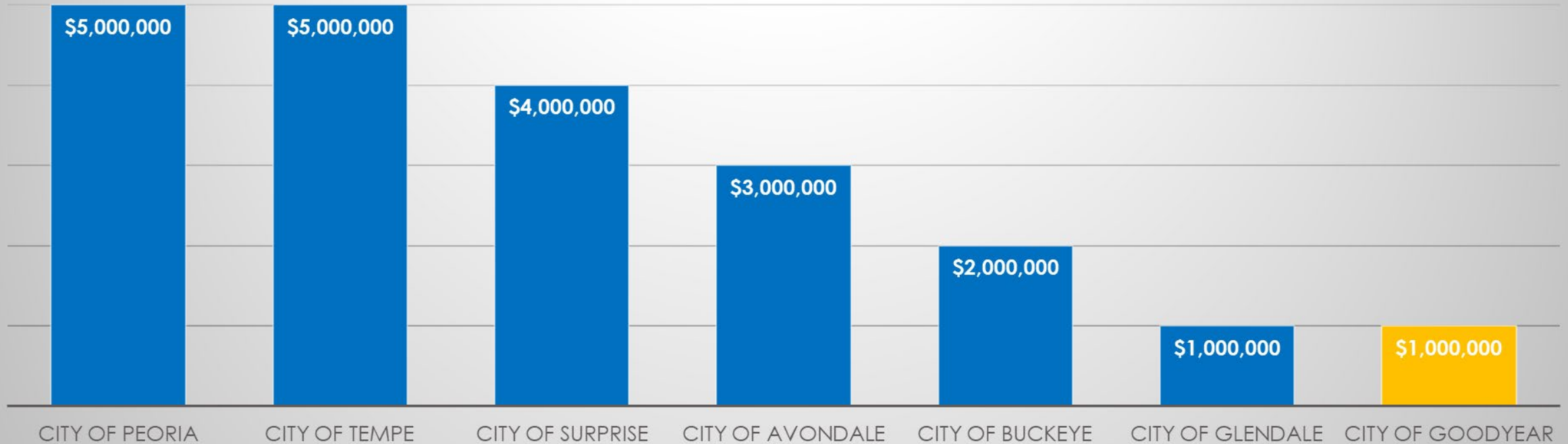
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Job-Order-Contracting (JOC)

- Established in state statute
- Qualifications based competitive bid
- On-call construction services
- Time and management benefits

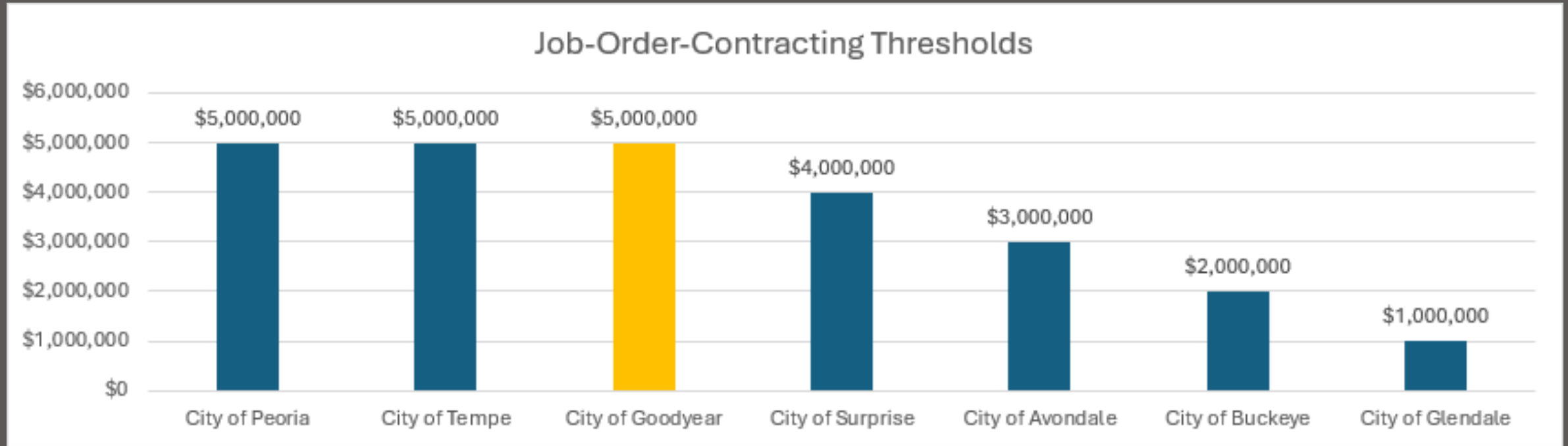
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Current Job Order Thresholds



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Propose limit at \$5,000,000. Any increase will require City Council approval



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Expenditure Authority

- Exists for all budgeted items
- Council designated thresholds for additional approval
- Budgeted items—\$500,000 or more
- Unbudgeted items—\$75,000 or more

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Identify items over \$500,000 in an exhibit adopted with the annual budget

Capital Items FY2026 Expenditures for Administrative Award			
Engineering			
Reference	Project Number	Description	Amount
26005	42013	Traffic Signal - Camelback and Perryville (50% participation)	xxxxxxx
26006	42026	Estrella Parkway, Vineyard Avenue to MC85 (Estrella Bridge)	xxxxxxx
26007	42027	Estrella Parkway/PebbleCreek Parkway and I-10 Interchange	xxxxxxx

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§3-6-3 Surplus property management rules.

Clarify that surplus of firearms and police canines shall follow Article 4-4 (Police Department, Property Disposition).



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Add §3-6-5 Disposition of abandoned or unclaimed property.

Disposition of abandoned or unclaimed property in Police Department possession shall follow Article 4-4 (Police Department, Property Disposition).



Procurement Code

- Thresholds
 - Formal procurement from \$50,000 to \$100,000
 - Job Order Contract from \$1,000,000 to \$5,000,000
- Expenditure Authority
 - Establish exhibit to adopt with the budget
- Disposition of certain surplus property
 - Aligning with other sections of code