



Internal Audit Program Update



Internal Audit Program Update

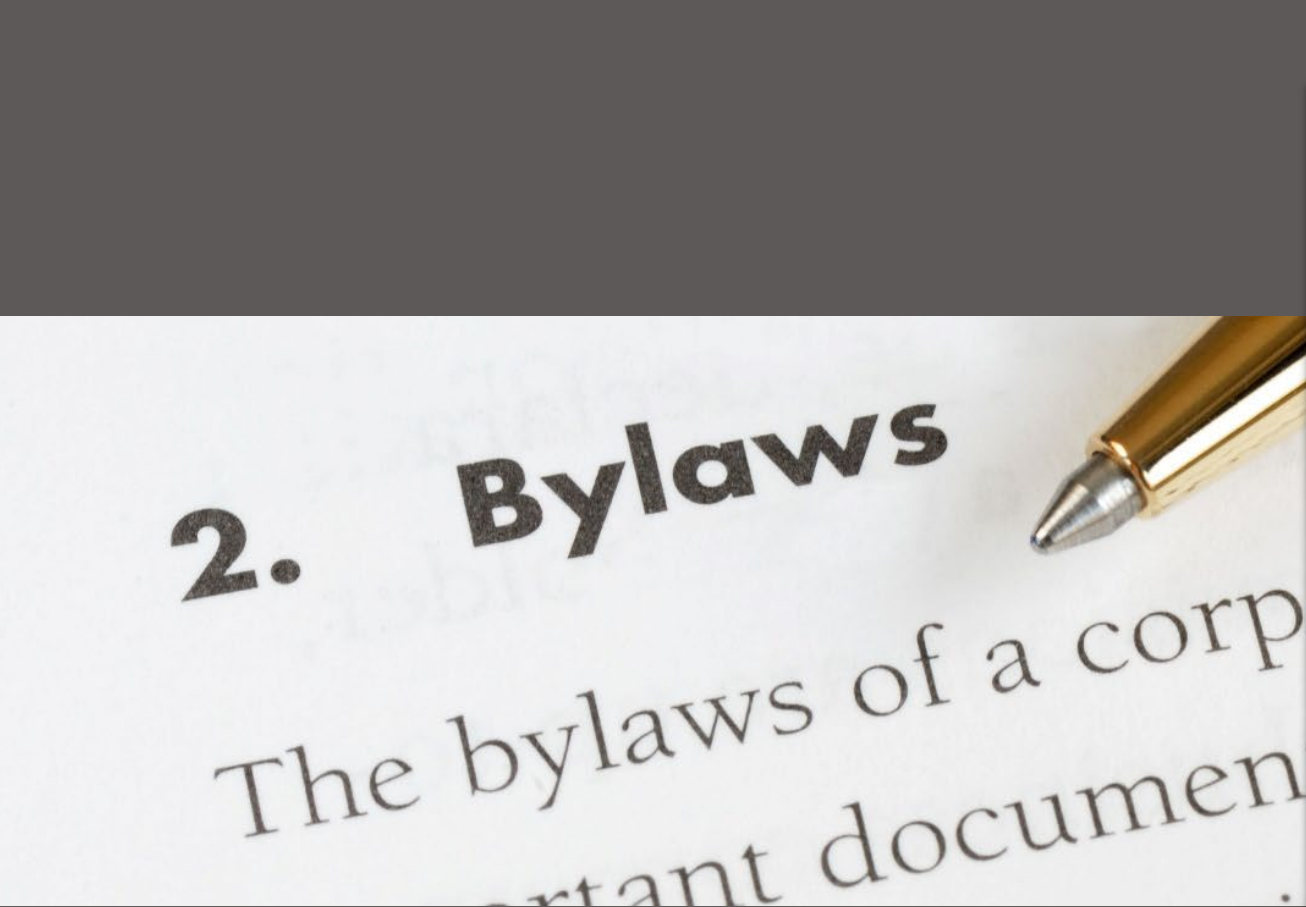
- City Auditor
- Audit Committee
- Payroll & Timekeeping Assessment





City Auditor

- Job announcement closed in May
- First interviews held June 11
- Second interviews being scheduled
- July start date



Audit Committee

April 9 Meeting

- Bylaws adopted
- Officers elected
- Interim Audit Plan approved



Interim Audit Plan

Fiscal Year 2025 Interim Audit Plan
City of Goodyear
April 9, 2025

Process Name	Deliverables		Committee Discussion
	Audit Report	Management Responses	
Payroll and Timekeeping Assessment	April 9, 2025	May 5, 2025	May 12, 2025
Capital Improvement Program Follow Up Review	May 12, 2025	May 12, 2025	June 12, 2025

Audit Committee

Recent meetings

- May 12 – Payroll & Timekeeping Assessment
- June 11 – CIP follow up
- June 16 – Financial Audit





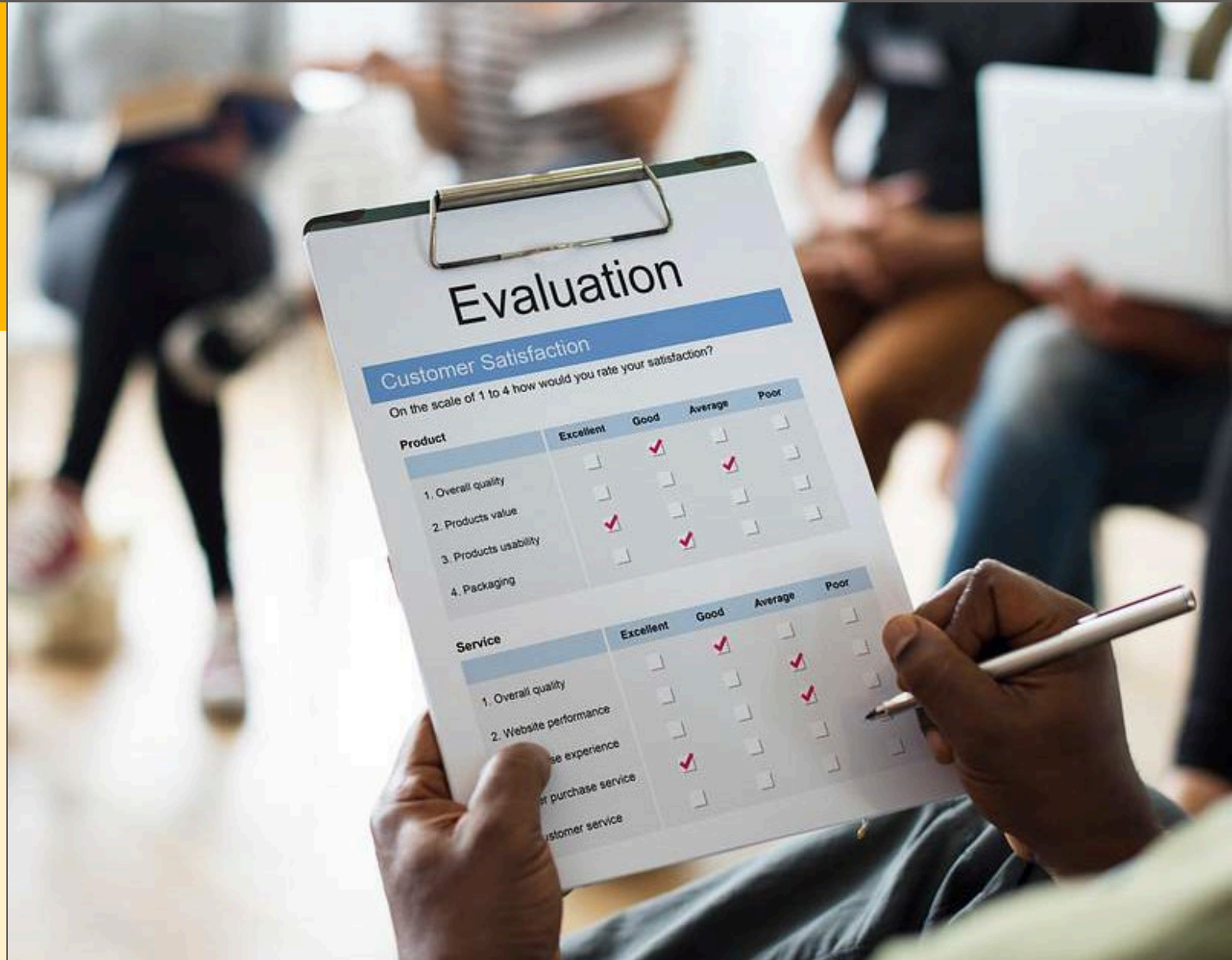
Audit Committee

Future meetings

- August 25 – Payroll follow up
- November 17 – Financial audit follow up

Payroll & Timekeeping Assessment

- Third party consultant
- Comprehensive in nature
- Five months to complete





Payroll & Timekeeping Assessment

Recommendation categories

- Standardize Processes
- Automation of Systems
- Payroll System Optimization

Payroll & Timekeeping Assessment

Category	Recommended Themes	Completed by
Standardize Processes	6.0 – Cross-Departmental Payroll Collaboration	May
	10.0 – Strengthening Employee Communication and Transparency	June
	2.0 – Standardized Payroll Timelines and Processes	August
	1.0 – Comprehensive Payroll Training Program	September
	5.0 – Process Improvement in Compliance Tracking	September

Payroll & Timekeeping Assessment

Category	Recommended Themes	Completed by
Automation of Systems	12.0 – Standardizing Access Credentials & Monitoring Payroll Systems	June
	11.0 – Payroll Compliance & Risk Mitigation	November
	7.0 – Streamlining Onboarding and Offboarding Processes	January 2026



Payroll & Timekeeping Assessment

Category	Recommended Themes	Completed by
Payroll System Optimization	8.0 – Enhancing Payroll Data Accuracy Through Validation	October
	3.0 – Automation of Processes in Payroll System	April 2026
	4.0 – Payroll System Optimization	April 2026
	9.0 – Optimizing Timekeeping System Integration and Usability	April 2026

Payroll & Timekeeping Assessment

Progress
centrally
tracked

Follow up
to occur in
August



Payroll & Timekeeping Assessment

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