

City Council Subcommittee:

City Manager Recruitment

Goodyear City Hall - La Jolla Vista Conference Room (2nd Floor)

1900 N. Civic Square

Goodyear, AZ 85395



Thursday, December 4, 2025

3:00 p.m.

Meeting Agenda

Physical access to the meeting location will be available 15 minutes prior to the meeting.

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS

Before you begin to speak, identify yourself by clearly stating for the record, your name and if you are a Goodyear resident. This is the time for members of the public who would like to address the Board on any non-agenda item within the jurisdiction of the Board. The Board will listen to comments, and may take any one of the following:

- Respond to criticism
- Request that staff investigate and report on the matter
- Request that the matter be scheduled for a future agenda

BUSINESS

1. APPROVAL OF MINUTES

Approve the draft minutes from the City Council Subcommittee: City Manager Recruitment meeting on November 4, 2025.

2. Review and discuss proposals submitted by executive search firms and consider a recommendation to the City Council regarding the selection of a firm to conduct the City Manager recruitment.

INFORMATION ITEMS

Comments, Commendations, Report on Current Events and Presentations by Board, Commission or Committee Members, staff or members of the public. The members may not propose, discuss, deliberate or take any legal action on the information presented pursuant to A.R.S. § 38-431.02.

FUTURE MEETINGS

There is no meeting scheduled at this time.

ADJOURNMENT

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Subcommittee and to the general public that the Subcommittee will hold a meeting open to the public. Public body members of the city of Goodyear will attend either in person or by telephone conference call and/or video communication.

THE CITY OF GOODYEAR ENDEAVORS TO MAKE ALL PUBLIC MEETINGS ACCESSIBLE TO PERSONS WITH DISABILITIES. With 48-hour advance notice, special assistance can be provided for sight and/or hearing-impaired persons at this meeting. Reasonable accommodations will be made upon request for persons with disabilities or non-English speaking residents. Please call the City Clerk (623) 882-7830 or Arizona Relay (TDD) 7-1-1 to request an accommodation to participate in this public meeting.

For Non-English assistance please contact the City Clerk at (623) 882-7830.

Si necesita asistencia o traducción en español, favor de llamar al menos 48 horas antes de la reunión al (623) 882-7830.

POSTING VERIFICATION

This agenda was posted on 12/02/2025 at 5:10 p.m. by JP.

ITEM #: 1.
DATE: 12/04/2025



City Council: City Manager Recruitment Subcommittee

SUBJECT
APPROVAL OF MINUTES

Recommendation

Approve the draft minutes from the City Council Subcommittee: City Manager Recruitment meeting on November 4, 2025.

Attachments

2025-11-04 Draft Minutes CCS CMR

**City Council Subcommittee:
City Manager Recruitment**
Goodyear City Hall - La Jolla Vista Conference Room (2nd Floor)
1900 N. Civic Square
Goodyear, AZ 85395



Tuesday, November 4, 2025

8:00 a.m.

Meeting Minutes

CALL TO ORDER

ROLL CALL

Present: Councilmember Brannon Hampton; Councilmember Laura Kaino; Councilmember Trey Terry

Staff Present: City Clerk Jasmine Pernicano; Human Resources Director Lyman Locket

PUBLIC COMMENTS

There were no public comments.

BUSINESS

1. Review, discuss and possible action on the City Manager Ideal Candidate Profile. (Lyman Locket, Human Resources Director)

The Subcommittee reviewed and discussed the City Manager Ideal Candidate Profile for inclusion in the executive recruitment solicitation, expressing support for emphasizing experience in managing growth, working with a Council-Manager form of government, and maintaining strong organizational performance and public safety relations.

2. Review, discuss and possible action on the City Manager Job Description. (Lyman Locket, Human Resources Director)

Lyman Locket, Human Resources Director, reviewed the job description last updated in 2008, and presented updates to modernize it. The Subcommittee discussed the updated job description and noted that it included all the concepts discussed in the Ideal Candidate profile.

3. Review, discuss and possible action on the scope of work for Executive Search Firm. (Lyman Locket, Human Resources Director)

[This item was discussed first].

Lyman Locket, Human Resources Director, reviewed the solicitation process and scope of work for an Executive Search Firm. The Subcommittee supported proceeding with an open solicitation, advertising the Request for Qualifications promptly, and recommending contract award in December to begin recruitment in January 2026.

INFORMATION ITEMS

The Subcommittee requested to review the interview process at a future meeting. There were no other information items to report.

FUTURE MEETINGS

The Subcommittee expressed support to hold their next meeting in December following the close of the solicitation.

ADJOURNMENT

There being no further business to discuss, Councilmember Hampton adjourned the meeting at 8:54 a.m.

Respectfully Submitted by:

Jasmine Pernicano, City Clerk

Date: _____

Approved at City Council - City Manager Recruitment Subcommittee Meeting held on December 4, 2025.