

City Council Subcommittee:
City Manager Recruitment
Goodyear City Hall - La Jolla Vista Conference Room (2nd Floor)
1900 N. Civic Square
Goodyear, AZ 85395



Thursday, December 11, 2025

8:00 a.m.

Meeting Minutes

CALL TO ORDER

Councilmember Hampton called the meeting to order at 8:03 a.m.

ROLL CALL

Present: Councilmember Brannon Hampton; Councilmember Laura Kaino; Councilmember Trey Terry

Staff Present: City Clerk Jasmine Pernicano; Human Resources Director Lyman Locket; Procurement Manager Jacque Behrens

[Councilmember Hampton participated remotely by Teams videoconference.]

PUBLIC COMMENTS

There were no public comments.

BUSINESS

1. Approval of Minutes

Approve the draft minutes from the City Council Subcommittee: City Manager Recruitment meeting on December 8, 2025.

MOTION BY Councilmember Brannon Hampton, **SECONDED BY** Councilmember Trey Terry to APPROVE the draft minutes from the City Council Subcommittee: City Manager Recruitment meeting on December 8, 2025. The motion carried as follows:

AYE: Councilmember Brannon Hampton, Councilmember Laura Kaino, Councilmember Trey Terry

Passed - Unanimously

2. Review and discuss interviews held with short-listed firms on December 8, 2025; and possible action to recommend Award of Contract (continued from December 8, 2025).

Lyman Locket, Human Resources Director, reviewed the feedback received from reference calls with local jurisdictions.

Jacque Behrens, Procurement Manager, confirmed that there is no protest period due to the informal solicitation process.

The Subcommittee discussed the top three firms and expressed support for WBCP, Inc., noting its relevant experience, effective recruitment approach, strong professional reputation, and positive feedback from the City of Phoenix. Ms. Behrens concluded that the ranking placed WBCP, Inc. first.

Jasmine Pernicano, City Clerk, explained that the Subcommittee's recommendation will be placed on the December 15, 2025, Regular City Council meeting agenda for Council consideration.

MOTION BY Councilmember Trey Terry, **SECONDED BY** Councilmember Laura Kaino to RECOMMEND award of contract to WBCP, Inc. for the executive recruitment search for City Manager. The motion carried as follows:

AYE: Councilmember Brannon Hampton, Councilmember Laura Kaino, Councilmember Trey Terry

Passed - Unanimously

INFORMATION ITEMS

There were no information items.

FUTURE MEETINGS

The next Subcommittee meeting is tentatively scheduled for December 18, 2025.

ADJOURNMENT

There being no further business to discuss, Councilmember Hampton adjourned the meeting at 8:31 a.m.

Respectfully Submitted by:

Jasmine Pernicano, City Clerk

Date: _____

Approved at City Council - City Manager Recruitment Subcommittee Meeting held on _____, 2025.