

CITY OF HAWTHORNE

4455W. 126th Street, Hawthorne, CA 90250



Sylvana Tamura, Human Resources Analyst
David Caceres, Assistant City Attorney

Chairperson Donald Harris
Commissioner Carmen Rodriguez
Commissioner Manuel Balboa
Commissioner Geoffrey Sokol
Commissioner Kathleen Harris

**CIVIL SERVICE COMMISSION
AGENDA**
Regular Meeting
Thursday, December 19, 2024
5:00 PM

MEETING INFORMATION

If you are an individual with a disability and need reasonable accommodation or modification pursuant to the Americans with Disabilities Act (ADA) please contact the Human Resources department at hr@cityofhawthorne.org prior to the meeting for assistance.

PURSUANT TO GOVERNMENT CODE SECTION 54954, THE DECEMBER 19, 2024 CIVIL SERVICE COMMISSION REGULAR MEETING AGENDA WAS POSTED AT CITY HALL, 4455 W. 126TH STREET AT 4:00 PM ON MONDAY, _____, 2024.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. **ORAL COMMUNICATIONS** -- Pursuant to Government Code Section 54954.3, all remarks should be addressed to the Committee as a Body and not to any individual Member. During oral communications, speakers shall have three (3) minutes to state their business. The Brown Act prohibits the Commission from providing a detailed response or acting upon any items not contained on the agenda. The Commission as a Body shall have the discretion at the close of oral communication to refer any remarks to the Human Resources Department for study, investigation, report, and/or recommendations.
5. **APPROVAL OF MINUTES FOR THE REGULAR MEETING OF DECEMBER 5, 2024**
6. **WRITTEN COMMUNICATIONS**
 - a. None
7. **APPROVAL OF JOB DESCRIPTION (CLASSIFIED FULL-TIME POSITIONS):**
Civil Engineer (Open/ Competitive)
8. **APPROVAL TO OPEN RECRUITMENT (CLASSIFIED FULL-TIME POSITIONS):**
 - a. Civil Engineer (Open/ Competitive)
 - b. Community Services Officer (Open/ Competitive)
9. **APPROVAL OF ELIGIBILITY LIST (CLASSIFIED FULL-TIME POSITIONS):**
 - a. Community Services Technician (Open/ Competitive)
10. **SECRETARY'S REPORT**
 - a. None
11. **HEARINGS**
None
12. **COMMISSIONER'S DISCUSSION ACTION ITEMS**

ADJOURNMENT -

NEXT MEETING THURSDAY, JANUARY 2, 2025
City Council Chambers