

**NOTICE INVITING BIDS**  
*(A Cash Contract)*

Pursuant to statute and to the authorization by the City Council of the City of Hawthorne, California, and on file in the office of the City Clerk of said city, notice is hereby given that sealed proposals will be received by the City Clerk of the City of Hawthorne, California in the City Clerk’s office in City Hall, 4455 W. 126th Street, Hawthorne, CA 90250, until **4:00 P.M. on TUESDAY, March 11th, 2025.**

Proposals will be publicly opened and recorded on a Bid List at **4:15 P.M.** of the same day in the City Clerk's office. Bidders, as well as the general public, are invited to view this proceeding.

Proposals will be read at a meeting of the City Council at **6:00 P.M. on TUESDAY, March 11th, 2025** for the following:

**HAWTHORNE POLICE DEPARTMENT ROOF REPLACEMENT**  
**PROJECT**  
*(Project #25-09)*

**SCOPE OF WORK**

Provide all services, labor, materials, permits, insurance, tools and equipment needed, in accordance with the Plan, Technical Provisions, and Specifications to successfully and safely complete the replacement of the roof over the Hawthorne Police Department located at 12501 Hawthorne Blvd., Hawthorne, CA 90250.

<b><u>ITEM</u></b>	<b><u>APPROXIMATE QUANTITY</u></b>	<b><u>DESCRIPTION</u></b>
1.	Hawthorne Police Department Lump Sum	Installation of specified roof replacement system, plus all aspects of the Project as outlined in specifications and drawings, including warranty and service agreement, for the Hawthorne Police Department with an estimated square footage of 27,940 S.F.

**BID PROPOSAL, SPECIFICATIONS, AND PLANS**

All proposal forms, specifications and plans can be purchased through the City of Hawthorne’s Citizen self-service: <https://hawthorneca-energovweb.tylerhost.net/apps/selfservice#/home>.

All contractors will need to create a free account. Once they have created an account then they will need to apply for the **Public Works Bid Plans and Specifications**. Fill in all necessary information and once the application is submitted the Contractor will receive an invoice (see project information section below for price). Once all fees have been paid the Contractor will then receive three (3)

PDFs: 1) general information/provisions PDF, 2) bid proposal forms PDF (see *SUBMISSION OF PROPOSALS* section below for instructions on how to submit all proposals) and 3) specifications/plans PDF.

If there is any questions or issues with the PDFs please contact Public Works Department at 310.349.2980 for assistance.

## **CLASSIFICATION CONTRACTORS**

Contractors bidding this project must possess a valid State of California "C39" Contractors' License on file with the California Department of Consumer Affairs. The successful bidder shall be licensed as required by law, and consistent with the contract documents, at the time the contract is awarded.

### **PRE-BID JOB WALK**

A mandatory pre-bid meeting/job walk will be conducted at the Hawthorne Police Department on **Tuesday, February 25th, 2025, at 10:00 a.m.** All Bidders shall sign a Sign-In sheet at the job walk. All Bidders' questions will be answered at this time or by addenda. In addition, Bidders will have the opportunity to tour the proposed improvement and have an opportunity to talk to the City's Consultant and City's staff concerning any aspect of the job or the site. **BIDS WILL BE NULL AND VOID IF CONTRACTOR DOES NOT ATTEND THIS PRE-BID JOB WALK.**

### **CERTIFICATION OF OFFEROR/BIDDER REGARDING DEBARMENT**

By submitting a bid/proposal under this solicitation, the bidder or offeror certifies that neither it nor its principals are presently debarred or suspended by any Federal department or agency from participation in this transaction.

#### Certification of Lower Tier Contractors Regarding Debarment

The successful bidder, by administering each lower tier subcontract that exceeds \$25,000 as a "covered transaction", must verify each lower tier participant of a "covered transaction" under the project is not presently debarred or otherwise disqualified from participation in this assisted project. The bidder is to provide a Data Universal Numbering System (DUNS) number. The bidder will accomplish this by:

1. Checking the system for Award Management at website: <http://www.sam.gov>
2. Collecting a certification statement similar to the Certification of Offeror/Bidder Regarding Debarment, above.
3. Inserting a clause or condition in the covered transaction with the lower tier contract

The Contractor is required to obtain an "Active Status". If the City of Hawthorne later determines that a lower tier participant failed to disclose a higher tier participant that it was excluded or disqualified at the time it entered the covered transaction, the City of Hawthorne

may pursue any available remedies, including suspension and debarments of the non-compliant participant.

## **SUBMISSION OF PROPOSALS**

Original proposals must be submitted on the blank forms prepared and furnished for that purpose, See **BID PROPOSAL SPECIFICATIONS, AND PLANS** section above for instructions on how to obtain all needed forms, specifications and plans. All proposals must be physically submitted to the City Clerk's office located on the first floor of City of Hawthorne City Hall no later than 4:00 PM on Tuesday March 25th, 2025. Plans and specifications **DO NOT** need to be printed and submitted with the contractor's official bid proposal.

No bid will be considered unless it conforms to the Proposal Requirements and conditions. The City Council of the City of Hawthorne, also referred to as the City, reserves the right to reject any and all proposals. Bids must be returned in an envelope, marked "SEALED BIDS" and addressed to the City Clerk.

Each bid shall be accompanied by bid security in the form of a bid bond, cashier's check, certified check, or in the amount of 10% of the total bid amount. All cashier's checks or certified checks must be drawn on a responsible bank doing business in the State of California and shall be made payable to the City of Hawthorne. Bid bonds must be issued by an admitted surety insurer licensed to do business in the State of California. Bids not accompanied by the required bid security will be rejected. Personal or company checks are not acceptable unless certified. The City shall return bid security of unsuccessful bidders when the successful bidder ("Contractor") enters into the Contract with the City.

A list of subcontractors shall be submitted with the bid on the form provided by the city.

Each bidder must supply all information required by the bid documents and specifications.

## **WAGES AND EQUAL EMPLOYMENT OPPORTUNITY**

Pursuant to the provision of Section 1770 through 1780, inclusive, of the Labor Code of the State of California, the City Council has ascertained the general prevailing rate of per diem wages for each craft or type of worker needed to execute the proposed contract, and it will be required that not less than said rates be paid to all such workers employed or engaged in the work.

In addition to the Contractor's obligations as to minimum wages rates, the Contractor shall abide by all other provisions and requirements stipulated in Sections 1770-1780, inclusive, of the Labor Code of the State of California, including, but not limited to, those dealing with the employment of registered apprentices. The responsibility of compliance with Section 1777.5 of the Labor Code shall be with the prime contractor.

## **NONDISCRIMINATION**

In performance of the terms of this contract, the Contractor shall not engage in, nor permit such subcontractors as he may employ from engaging in, discrimination in employment of persons because of the race, color, place of national origin or ancestry, sex, age or religion of such persons.

## **PERFORMANCE RETENTIONS**

The successful bidder will be required to provide for performance security as provided by law. Requirements for performance retentions may be satisfied by deposit or securities specified in Section 16430 of the Government Code, and in accordance with Section 22300 of the Public Contract Code.

## **CONTRACTOR REGISTRATION**

A contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, unless currently registered and qualified to perform public work pursuant to Labor Code Section 1725.5. An unregistered contractor may only submit a bid if authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.

## **PROJECT INFORMATION**

Plans and Specifications are available digitally through the City of Hawthorne's Citizen Self Service portal:

<http://hawthorneca-enerrgovweb.tylerhost.net/apps/selfservice#home>.

If you have questions and/or need clarification regarding this project, please contact David Esfandi, in the Department of Public Works, Engineering Division, at telephone number (310) 349-2984 or at telephone number (310) 349-2980 or send email to [mesfandi@cityofhawthorne.org](mailto:mesfandi@cityofhawthorne.org)

The City of Hawthorne reserves the right to reject any bid or all bids and to waive any informality or irregularity in any bid. Any contract awarded will be to the lowest, qualified, responsive and responsible bidder.