

**SECOND AMENDMENT TO THE  
CITY YARD CONSULTANT AGREEMENT BETWEEN THE CITY OF  
HAWTHORNE  
AND RANIA ALOMAR ARCHITECT, INC DBA RA-DA**

This Second Amendment to the City Yard Consultant Agreement for Design Services for the Senior Center Project is made this 8<sup>th</sup> day of April 2025 by and between the City of Hawthorne, a California municipal corporation ("City") and Rania Alomar Architect, Inc. dba RA-DA ("Consultant").

**RECITALS**

**WHEREAS** the City and Consultant are parties (Collectively, "Parties") to a Consulting Agreement for Services dated December 13, 2023 ("Agreement").

**WHEREAS**, Section 2 "Services" provision in the Agreement referenced and incorporated an Exhibit A that contained the service to be provided by Consultant under the Agreement but that "the Consultant may be asked to provide additional services if necessary during the term of this Agreement."

**WHEREAS**, pursuant to the said "Services" section of the Agreement, the City asked Consultant for additional services, including, but not limited to, Architectural, Structural and MEP: review contractor submittals, respond to RFIs from contractors, review change orders, regular site visits, site observation & field reports, regular project meetings, construction document revisions, punch list & final reviews and contractor communication & design team coordination as fully described in Exhibit C, attached hereto and incorporated herein, which resulted in the additional service charges described herein as SS06 with the charges of \$140,200.00.

**WHEREAS**, pursuant to Section 4 "Payment" (b) of the Agreement, which requires additional services to be authorized in writing, City and Consultant desire to amend the Agreement and authorize the additional services as described in Exhibit C.

**WHEREAS**, City has updated its insurance requirements of all consultant agreements by increasing the insurance coverage limits and Consultant hereby intends to abide by the increase insurance coverage limit requirements.

NOW, THEREFORE, in consideration of the Parties' performance of the promises, covenants, and conditions stated herein, the Parties hereby agree as follows:

Section 2 of the Agreement is hereby deleted and replaced by a new Section 2, which shall read as follows:

2. **SERVICES**

Consultant shall perform the tasks described and set forth in Exhibits A

and C, attached hereto and incorporated herein as though set forth in full as part of its services. Consultant may be asked to provide additional services if necessary during the term of this Agreement.

Section 9 (A) of the Agreement is hereby deleted and replaced by a new Section 9, which shall read as follows:

**9. INSURANCE**

A) Consultant shall maintain in-force: Professional Liability Insurance. Consultant shall maintain in-force; Professional Liability Insurance (and/or Errors & Omissions Insurance) with minimum limits of \$2,000,000 per occurrence and \$4,000,000 general aggregate for loss or damages because of wrongful or negligent acts or omissions by named insured.

Except as specifically amended by this First Amendment, all other provisions of the Agreement shall remain in full force and effect.

**IN WITNESS THEREOF**, the City and RADA have executed this First Amendment as of the day and year written above.

**CITY OF HAWTHORNE,**  
CALIFORNIA, a municipal corporation

**CONSULTANT**  
Rania Alomar Architect, Inc. dba  
RA-DA

\_\_\_\_\_  
**VONTRAY NORRIS**  
City Manager  
City of Hawthorne

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
**ROBERT KIM**  
City Attorney  
City of Hawthorne

\_\_\_\_\_  
**DAYNA WILLIAMS-HUNTER**  
City Clerk  
City of Hawthorne

## HAWTHORNE CITY YARDS

## SS06

CONSTRUCTION ADMINISTRATION SERVICES:		
	Permitting	Construction Administration
Architectural	\$9,300.00	\$74,000.00
Structural		\$30,000.00
Civil/Survey		\$8,000.00
Mechanical Plumbing	\$10,980.00	\$9,400.00
Electrical		\$18,800.00
	\$20,280.00	\$140,200.00

# RA-DA

03.18.2025

## HAWTHORNE CITY YARDS

**SS06**

**RA-DA - Add Fee / CONSTRUCTION ADMINISTRATION SERVICES:**

### SCOPE OUTLINE

Review contractor submittals (shop drawings, material samples, product data)

Respond to RFIs from contractors

Review change orders

Regular Site Visits, Site Observation & Field Reports

Regular Project Meetings (Weekly Online Meetings, plus a maximum of 14 site visits, one person)

Construction Document Revisions / Clarifications

Punch Lists & Final Reviews - at Substantial and final completion (Limited to 2 job walks)

Contractor Communication & Design Team Coordination

***NOTE that this scope is limited to a maximum of hours listed below. Additional services can be provided at additional cost***

This process helps ensure the project is built as designed and minimizes issues during construction.

RA-DA CA Services:

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Maximum Hours	420
<b>TOTAL CA FEE</b>	<b>\$74,000</b>

~~January 17, 2025~~

Revised: March 18, 2025

Michael Green, WELL AP  
RA-DA  
7523 Norton Ave.  
West Hollywood, CA 90046  
[mike@ra-da.com](mailto:mike@ra-da.com)

Subject: City of Hawthorne City Yard – 12613 Doty Ave., Hawthorne, CA 90250  
Civil Add Service #6 – Construction Administration Services  
LFA Job No: 23874:2

Labib Funk + Associates (LFA) appreciates the opportunity to provide our proposal for the civil engineering services for continuation of services and construction administration for the project located in Hawthorne, CA. Per our discussions, we understand that the scope consists of the following:

**Construction Administration Phase**

1. Visit the site at intervals appropriate to the stage of construction, milestones or as otherwise agreed by the Owner, to become familiar with the progress of the work and to determine whether construction is generally proceeding in accordance with the Civil Construction Documents.
2. Complete storm water observation report as required by the City.
3. Respond to civil “Requests for Information” with the Contractor, through the Designer.
4. Advise and consult with the Client and/or Architect/Designer during the Construction Administration phase.
5. Review submittals for conformance with the civil design.

**Exclusions**

1. Per the Original Contract.
2. Plan check corrections from other disciplines not under LFA direction requiring substantial redesigns.

**Fee**

We propose to provide the services described above for a reduced hourly fee of \$200 not-to-exceed \$8,000 without prior written authorization in accordance with our Original Base Contract. This add-service proposal is for an estimated 40 hours of engineering.

Site Observations and Site Meetings, if requested by Client or Contractor, will be billed at a reduced hourly rate of \$200 per hour, including travel time.

Additional services, including additional meetings over what is included above, will be based on the following hourly rates which are valid for 365 days from the date of this proposal:

Draftsperson:	\$175.00	Project Manager:	\$250.00
Project Engineer:	\$225.00	Principal Engineer:	\$350.00

If this proposal is acceptable, please sign and email back to us. If you have any questions, please contact our office.

Sincerely,

Labib Funk + Associates



Frank LaRocca, P.E.  
 Principal

This proposal is open for acceptance for 30 days from the date above.  
 All other Terms & Conditions shall be based on the Original Contract.

Authorized to Proceed:  
 RA-DA

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

~~January 17, 2025~~

Revised: March 18, 2025

Michael Green, WELL AP  
RA-DA  
7523 Norton Ave.  
West Hollywood, CA 90046  
[mike@ra-da.com](mailto:mike@ra-da.com)

Subject: City of Hawthorne City Yard – 12613 Doty Ave., Hawthorne, CA 90250  
Structural Add Service #5 – Construction Administration Services  
LFA Job No: 23874:2

Labib Funk + Associates (LFA) appreciates the opportunity to provide our proposal for the structural engineering services for continuation of services and construction administration for the project located in Hawthorne, CA. Per our discussions, we understand that the scope consists of the following:

**Construction Administration Phase**

1. Visit the site at intervals appropriate to the stage of construction, milestones or as otherwise agreed by the Client, to become familiar with whether construction is proceeding in general accordance with the Construction Documents. On the basis of such site visits, the Structural Engineer shall keep the Client and Architect informed of the progress and quality of the work. (Fee per below).
2. Complete structural observation reports as required by the City.
3. Attend construction meeting with Client, Architect & Contractor.
4. Respond to "Requests for Information" with the Contractor, through the Architect.
5. Advise and consult with the Client and Architect/Designer during the Construction Administration phase.
6. Review submittals and structural shop drawings for off-site prefabricated structural elements.

**Exclusions**

1. Temporary shoring design.
2. Exterior wall system "Glazing" except for structural steel supports.
3. Structural Redesigns or supplemental permits (building is currently permitted).

**Fee**

We propose to provide the services described above for a reduced hourly fee of \$200 not-to-exceed \$30,000 without prior written authorization in accordance with our Original Base Contract. This add-service proposal is for an estimated 150 hours of engineering.

Structural Observations and Site Meetings, if requested by Client or Contractor, will be billed at a reduced hourly rate of \$200 per hour, including travel time.

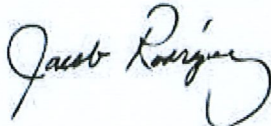
Additional services, including additional meetings over what is included above, will be based on the following hourly rates which are valid for 365 days from the date of this proposal:

Draftsperson:	\$175.00	Project Manager:	\$250.00
Project Engineer:	\$225.00	Principal Engineer:	\$350.00

If this proposal is acceptable, please sign and email back to us. If you have any questions, please do not hesitate to contact our office.

Sincerely,

Labib Funk + Associates



Jacob Rodriguez, S.E.  
 Principal

This proposal is open for acceptance for 180 days from the date above.  
 All other Terms & Conditions shall be based on the original Contract.

Authorized to Proceed:  
 RA-DA

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## **MAXIMUM ENERGY PROFESSIONALS**

23670 Hawthorne Bl. Suite 204

Torrance CA 90505

(310) 782-1410 Tel.

[www.mep-llc.com](http://www.mep-llc.com)

### **City of Hawthorne Fee Proposal – City Maintenance Yard**

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CONSTRUCTION ADMINISTRATION FEE:

#### **MECHANICAL PLUMBING**

40 hours mech-plumbing @ 235 = 9400

#### **ELECTRICAL**

80 hours electrical @ 235 = 18,800

All are on T&M not to exceed, that's a top limit, if not used, not billed.

Glenn R. Tanner, PE

Principal Engineer

[glenn@mep-llc.com](mailto:glenn@mep-llc.com)

For electrical, the scope of work for CA/CS is as follows: RFI response, submittal review, plan updates, meeting(s), site visit (incl. Zoom meetings) and punch walk when required, and coordination with SCE service planner, record drawings. It will be billed monthly for service rendered. (from Roy Lee)

For the mechanical-plumbing, the scope of work for CA/CS is as follows: Engineering support for bidding and construction: Includes one (1) on site visit during construction, technical response to bidder requests for clarification, changes to design due to hidden building items, and technical review and response of construction RFI/ RFC items; review of vendor submittals/shop drawings of major equipment components for approval to proceed are included in this design proposal. Record drawings: If installing contractor supplies clear red-marked prints, we will provide one set of "record" drawings printed plus PDF files.

Thank you // Glenn MEP